

## Introduction to workable.cloud

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The traditional way of working is now evolving into something new and exciting because we are better connected and can access advancing technological capabilities. Our workplace is no longer a cubicle or an office if we don't want it to be. It can be our home, a beach, a train, or a bench at our kid's soccer game. And so, we, the modern workforce, expect to be able to work securely from anywhere, on any device, with productivity and collaboration tools that enhance the quality and effectiveness of our work experience. We want up-to-date IT platforms that make it easier to do our jobs without any hassle, which are safe to use, modern, and fit for purpose. Enter, *workable.cloud*.

*workable.cloud* is a modern workplace platform that enables you to work flexibly, productively and securely. It allows you to communicate and collaborate with your colleagues wherever you are. It ensures you can keep your shared files in a secure location that everyone in your team can access remotely. And it guarantees that no matter what happens to your device, your emails, files, and data remain encrypted and securely stored.

There's a lot *workable.cloud* offers that go a long way to improving your productivity and satisfaction with your IT tools. Below, we highlight what we think will be your favourites:

- You will **never have to change your password!** When you set your password the first time - it's set (unless you elect to change it).
- You **log in once** to use most applications/systems. There are some exceptions, especially those related to older systems.
- **Your identity will be protected** as you set up two-step verification on your mobile phone (similar to your online banking), making it hard for unauthorised persons to access your work.
- You can **access your work from any location**, on any device, and your work remains safe!
- Your **computer will automatically update** regularly (a bit like your mobile phone) - all you'll need to do is restart occasionally.
- You will always have **access to the latest software applications** you need for your job through your Company's portal. The portal acts a little like your mobile phone's app store, where you download and update the apps.
- You can **collaborate and communicate with your colleagues in real time** via chat and video from any location and device.
- You'll **work on files simultaneously with your colleagues**. With features like automatic version control, you won't ever need to use email attachments.
- You can **print on any printer anywhere** (even at home!).
- And finally, **you will rarely need to contact IT** because you have more options to self-serve (meaning you can do more things yourself). However, more support is only a call away if you need it.



