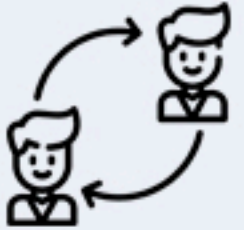**Effective training for your team**, which will reveal all the subtleties and nuances of working with **Microsoft Teams**.

You will learn about the main functions and capabilities of the platform, which will be indispensable for hybrid work.

Microsoft Teams Training

Our specialist will tell you in detail about the structure of the **Microsoft Teams interface** - which sections of the platform are available to the user and their areas of application.

You will also learn how to create and **work with teams/channels;** about the capabilities of the conference call panel. For productive collaboration in real time, knowledge about the possibilities of chats and collaborative work with documents will come in handy.

The next step in getting to know the platform is the **calendar**. Explore all your meeting scheduling options and learn how to save time with the scheduling assistant. The training will talk about the possibilities **to make calls in Microsoft Teams** and you will learn what platform-based telephony is.

In conclusion, we are happy to share with you the knowledge about **additional applications in Microsoft Teams** and the nuances of their use.