



## Manage the benefits and obligations of your contracts

How does Contract Manager manage your contracts?

- Your contracts are organized and accessible from anywhere
- Access to contracts is governed by strict access control that respects your organizational structure
- You are alerted timeously of contractual deadlines
- You are alerted timeously of your contractual obligations and rewards
- Alerts put a customized workflow and set of tasks in motion
- Tasks progress is tracked and all documents relating to their completion are stored against the task
- All communication and documentation relating to the Contract can be stored with the contract
- Workflows can be activated on the occurrence of unplanned for events
- Contractual risks are identified so that they can be managed
- The dashboards and reports give you an insight into your contracts allowing for accurate financial forecasting and operational planning
- Contract Data Rooms can be created so that information can be shared

## What differentiates Contract Manager from other systems?

The system uses the signed version of the contract so that you are sure you are managing the correct version

The system caters for all contract types

The metadata stored for each contract type can be configured by your firms particular requirements

Workflows are completely configurable by the user