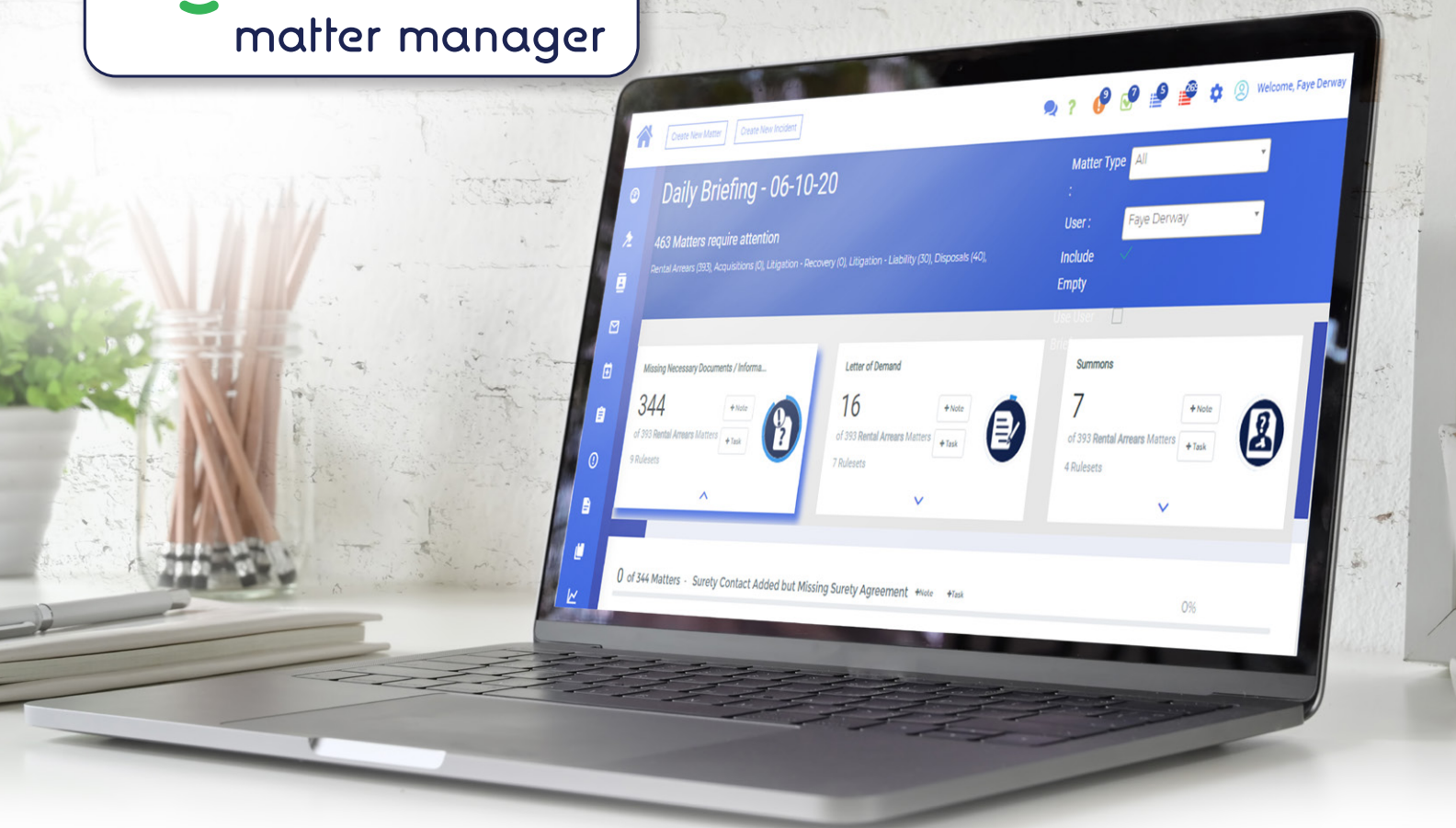


legal interact^o matter manager



Centralise and standardise your matter information

Understanding Legal Matters, their **costs**, and associated **risks** is not easy. Frequently, the costs related to legal cases are **complex**, involve **multiple** people, **long** value chains of activities, and **shared services**. Few enterprises get this right, which **adversely** affects management.

By **centralising** all relevant data for legal matters, **Matter Manager** becomes a system of record for all types of **sensitive information**, which enables you to have visibility into your matters, while providing **real-time** data and dashboards for monitoring and **tracking** matters through their lifecycle. Legal team members gain **immediate access** to critical matter, financial, and performance metrics.

Matter Manager benefits include:



Have insight into legal **exposure** of your matter data in real-time



Actively manage your legal **costs** on a per matter basis against your set budgets



Improve service to your internal and external clients through automation & process **efficiency**



Create **alignment** between your Legal Department and your Company's Goals



Manage your levels of **service** with your customers

The key benefits of our Matter Management solution are:

Flexible workflows: Workflows can be configured relative to the matter type and specific business rules.

Easy data capture and management: Critical information can be captured in just one click, and as new information, tasks, and documents are added, team members are kept up to date via email notifications.

Centralised storage: All matter-related information is stored in one central repository.

Automation and notifications: Automated matter management notifications provide huge efficiencies in time and cost savings across Legal Operations.

Compliance: All legal matters and documents are consolidated to enforce consistency and compliance.

Legal spend: Team members have the flexibility to manage budgets and track spend by matter.



How does Matter Manager help you stay organised

Templates

Tailor matter templates to your specific needs, ensuring all legal documents are aligned to your business's corporate identity, as well as compliance with your legal standards.

Reporting and business intelligence

Our platform gives you a reliable and accessible way to track and monitor the status of multiple matters from beginning to end. It further enables deep insights into matter activities and your legal expenditures.

Document repository

Legal Matter Manager provides you with an electronic filing system to store, track, and manage all your legal documents, while keeping them linked to specific matters. This ensures that information is centralized and available to your in-house legal team for review as and when required.

Legal project management

An integral tool of corporate business units for years, project management has become important to legal departments, because of expanding client expectations, and the evolving role of external counsel. Matter Manager stage management will give you the insight you need to ensure your matters are managed effectively.

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