Digital Services

M365 Copilot Readiness Assessment

orange **Business**

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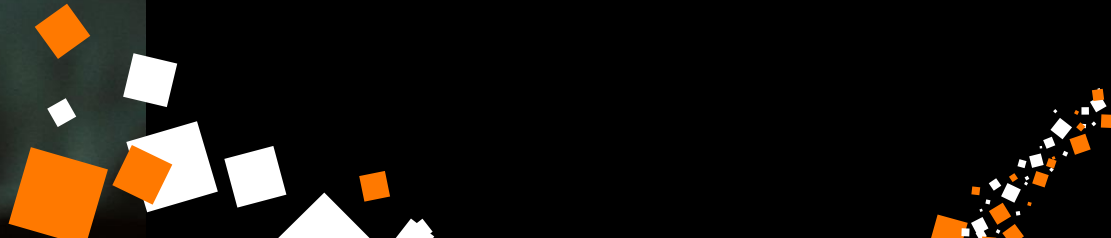1. Why
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Why do you need a M365 Copilot Readiness Assessment?

Ensure your organization is ready to maximize the benefits of Microsoft 365 Copilot.

This involves gaining a deep understanding of its value, assessing your current Microsoft 365 environment, identifying potential risks and gaps, and creating a strategic roadmap for implementation.

Introduction

Assessment of the technical readiness of an organization for the deployment of Microsoft 365 Copilot.

- **Evaluate M365 environment**
  - Assess current M365 services for compatibility with Microsoft 365 Copilot

- **Data management**
  - Review current data structure and its compatibility with Microsoft 365 Copilot

- **Security measures**
  - Review security measures for compatibility with Microsoft 365 Copilot

Objectives

- **Identify Technical Gaps**
  - Ensure smooth deployment of Microsoft 365 Copilot
- **Provide Actionable Recommendations**
  - Address identified issues effectively
- **Smooth Landing of M365 Copilot within your organization**
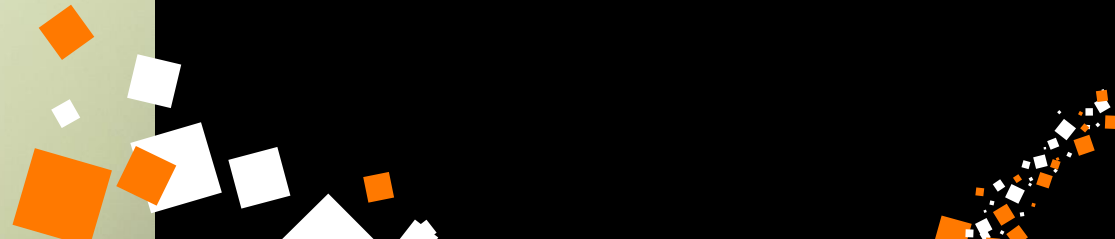 - Ensure a seamless transition within your organization for optimal results

Scope

- **Current usage of Microsoft 365 services**
- **Data architecture and governance**
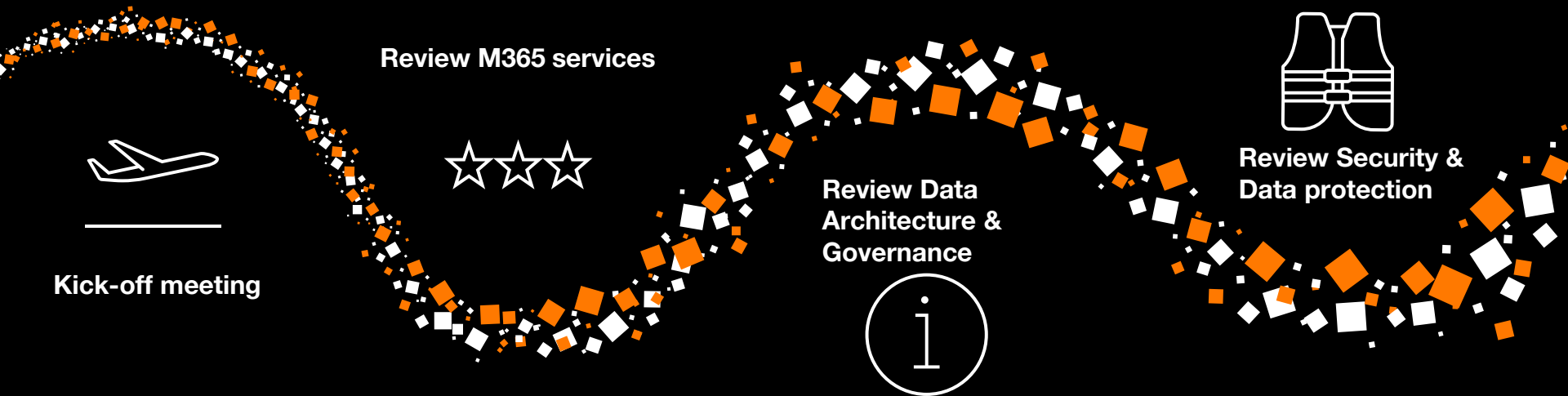- **Security and data protection measures**

Estimated Effort

- **Estimated Effort for Readiness Assessment**
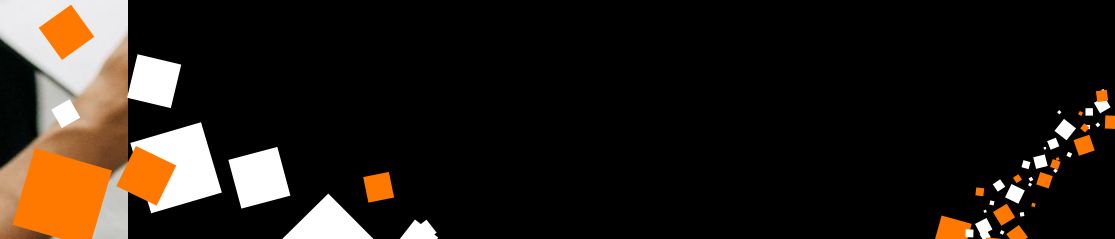 - Approximately seven days

Assessment process

Review M365 services

★★★

Review Data
Architecture &
Governance

Review Security &
Data protection

Kick-off meeting

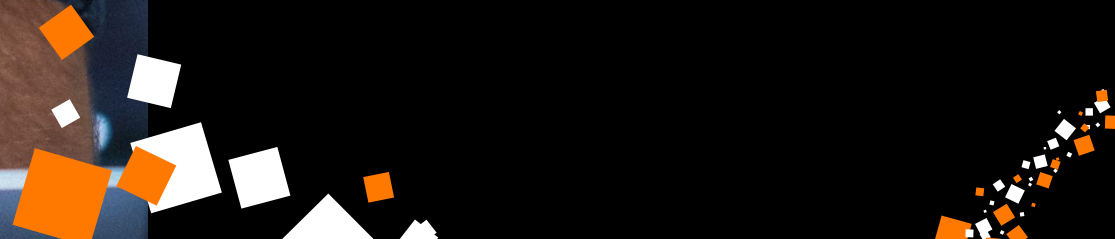# Kick-off meeting to understand M365 Copilot and to identify and define scope

- **Align your organization's understanding of M365 Copilot capabilities and the objectives of the Readiness Assessment**

- **Determine the extent of the Microsoft 365 Copilot deployment**

- **Define the key functionalities and features to be utilized**
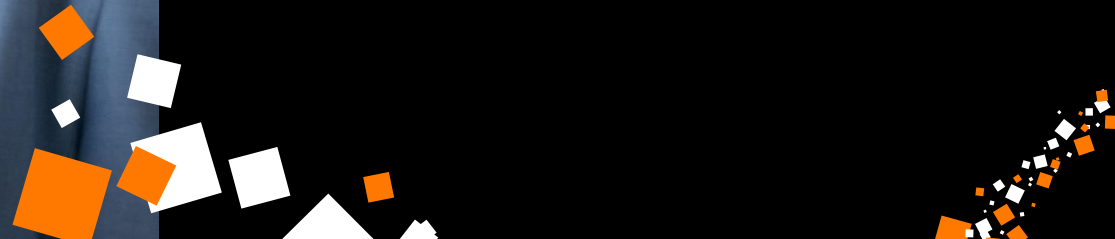
Review Existing Microsoft 365 Services

- **Assessing Current Usage of Microsoft 365 Services**
  - How is the organization currently using Microsoft 365 services?
- **Evaluating the Readiness of Data Architecture**
  - Is the existing data architecture ready for Microsoft 365 Copilot?
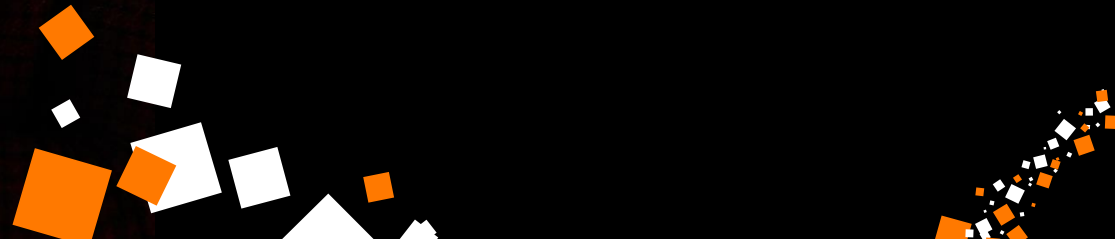
Review Information Architecture & Governance

- Analyzing current data structure and compatibility with Microsoft 365 Copilot

- Scope what resources need to be classified, monitored and protected

- Data quality validation to ensure high data quality standards, so you can trust the suggestions provided by M365 Copilot to be reliable and helpful

Review Security & Data Protection Measures

- Ensure security policies align with Microsoft 365 best practices

- Review for data privacy and regulatory compliance

Deliverables

- **Current State of Microsoft 365 emvironment**
  - Documented report on the current state of the M365 environment and readiness for M365 Copilot, including findings and recommendations

- **Recommendations for a smooth landing of M365 Copilot within your organization**
  - Guidance for a successful landing based on our M365 Copilot Flight Plan

Thanks

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