



Microsoft 365 License Assessment Overview

Managing Microsoft 365 licenses is no easy task. It seems like they change the names of the subscriptions every other year. In 2022, Microsoft rolled out the New Commerce Experience (NCE) which benefited customers financially by agreeing to annual or multi-year subscriptions, which further complicates the process.

Another overlooked area is not utilizing existing licenses to their full potential. Often, companies aren't aware of all the features their licensed software offers, or they don't train their employees to utilize these tools fully, leading to wasted resources.

Our Microsoft 365 License Assessment enables organizations to pinpoint instances of over-licensing or under-licensing, leading to cost savings and enhanced license compliance. The assessment involves a thorough examination of license entitlements, assignments, and usage data. By analyzing this information, areas of improvement are identified to align licenses with actual usage, creating opportunities for cost savings.

The final report resulting from the Microsoft 365 License Audit will include:

- A comprehensive list of current Microsoft 365 licenses utilized by company employees.
- A cost comparison between the existing Microsoft 365 licenses and the recommended optimal licenses based on the analysis performed.
- An in-depth analysis of the business requirements and individual employees needs to determine the ideal number and type of Microsoft 365 licenses suitable for the organization.
- An assessment of the usage of specific Microsoft 365 functionalities, highlighting commonly utilized features and identifying those that are rarely or never used.

- An evaluation of organizational changes that might impact future licensing needs, such as restructuring or changes in team composition.

Requirements:

- Organization must have more than 25 users
- Microsoft 365 permissions
- 1-2 hours of stakeholder(s) time

Turnaround Time

Our turnaround time is anywhere between 1-2 weeks, but it varies depending on the number of users and licensing complexities.

Cost

This assessment starts at \$499, but this also varies depending on the number of users and licensing complexities.