List Slicer – Testing Instructions

Last updated: 4/28/2023

Test Accounts

Username	Password	Notes
testuser1@jakobpndev.onmicrosoft.com	Slicer123	This user has a paid subscription that expires on 4/28/2024.

Suggested Test Tasks

Task #1 – Use the List Slicer add-in for the first time in a workbook

1. Navigate to the test user's OneDrive.
2. Open the "First Use" workbook.
3. Select a cell in the Pivot Table on the "Analysis" worksheet.
4. Navigate to Insert > Add-ins > Admin Managed to insert the "List Slicer" add-in.
5. Select "Product ID" as the field to filter on.
6. Copy-paste or enter the following IDs to the text box in the add-in:

   23002802
   23002804
   23002806
   23002808
   23002810

7. Click "Apply" to filter the Pivot Table.
8. The Pivot Table should now have a manual filter on Product ID.

Test #2 – Use the List Slicer add-in in a workbook where it has already been added

1. Copy-paste or enter the following IDs to the text box in the add-in:

   23002801
   23002803
   23002805
   23002807
   23002809

2. Click "Apply" to filter the Pivot Table.

3. The Pivot Table should now have a manual filter on Product ID.