

«Copilot for Microsoft 365» Services

01 Pre-sales*

Assessment – Clear customer's readiness & provide pre-requisites

Advisory & Envisioning

- ❑ Identify top personas & processes that would deliver value if reimaged with AI.
 - ✓ Copilot for Microsoft 365 personas
 - ✓ Migration approaches for non-cloud data
- ❑ Explain Copilot capability & benefits.
 - ✓ Copilot for Microsoft 365 Overview

Customer's Readiness

- ❑ Clear customer's AI readiness: licensing, devices, operating system, security, management, collaboration.
 - ✓ Leadership & employee readiness planning.
 - ✓ Move customers to AI-ready licenses.
- ❑ Address customer's pain points.
- ❑ Evaluate Microsoft 365 tenant usage & address issues.

02 Deployment

Close readiness gaps

Deployment & Enablement

- ❑ Prepare customers to meet Copilot technical requirements.
- ❑ Deploy Copilot license to all users.
- ❑ Review SharePoint Online/OneDrive permission.
- ❑ Configure security settings & compliance.

03 Post-sales

Continuously support & optimize

Adoption & Change

- ❑ Ensure all employees are trained & supported to get the best out of Copilot.
 - ✓ Best practices for effective prompt writing.
 - ✓ Tool setup: Copilot COE (Center of Excellence)
- ❑ Adoption strategy with change management programs to transition processes & adapt behaviors.
- ❑ Provide guidance for the responsible use of AI with key business cases & scenarios.

Analytics & Measure

- ❑ Use user feedbacks & usage report to measure business impact & the effectiveness of adoption process.
- ❑ Establish analytic dashboard with your Power BI & Viva Insights license (optional) for continuous improvement.

*For the time being, all service offers in the Pre-sales period are free of charge. The fee for Pre-sales period is subject to change in the future, except orders that have been made & accepted before new price announcement has been made.

[Contact us](#)



«Copilot for Microsoft 365» Offerings



Copilot - Inspiration

Offering:

- Free an hour private online training workshop “Copilot for Microsoft 365” for up to 20 attendees (or offline within HCM & Hanoi city). All course materials will be provided.

Duration: April 1, 2024 - June 30, 2024

Promotion Eligibility:

1. Product: License “Copilot for Microsoft 365”
2. Customer:
 - All customers who purchase from 05 licenses with annual commitment; or
 - Purchase from 10 licenses with 6 months or more commitment*.

* Apply when purchasing add-on “Copilot for Microsoft 365” licenses to existing Microsoft 365 licenses that expire at the same time. Not applicable for Monthly Terms orders.



Copilot - Safety

Offering:

- Free consultation and preparation of “Copilot for Microsoft 365” deployment environment
- Free security survey & assess your Microsoft 365 environment
- 20% discount on our “Microsoft Security Zero Trust Foundation” service

Duration: April 1, 2024 - June 30, 2024

Promotion Eligibility:

- All customers are eligible for “Copilot – Inspiration”, AND
- Purchase our “Microsoft Security Zero Trust Foundation” service (from \$2,699 USD) includes*:
 - Deploying Identity Protection with Entra ID (maximum 5 accounts)
 - Deploying device management and security with Intune (up to 5 devices)
 - Implementing data protection with Purview information protection

* Please **Contact us** for detailed scope of work