



ManageWise[®] for Microsoft 365 Copilot

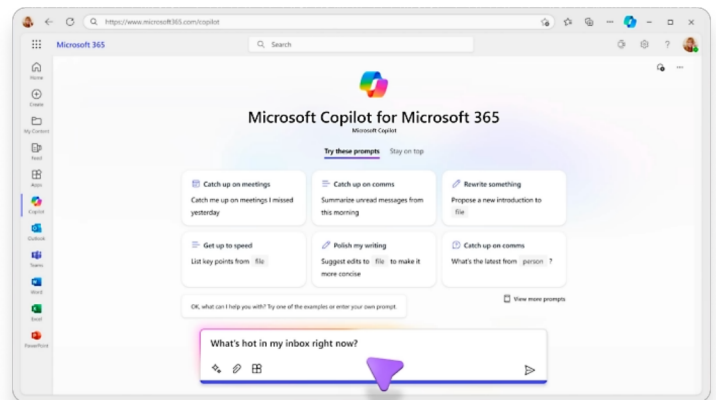


Unlock the Full Potential of Microsoft 365 Copilot

Now, with AI as an integral part of our everyday world, business is moving ever faster. Leveraging the power of Microsoft 365 is essential for staying competitive and driving productivity. However, navigating the complexities of implementing and optimizing Microsoft 365 Copilot within your environment can be daunting.

ManageWise for Microsoft 365 Copilot is designed to help you leverage Copilot to improve performance and ensure compliance. The service includes a comprehensive readiness and assessment plan with pre-scheduled engineering hours to optimize your M365 environment, saving you valuable time and resources by aligning your implementation to your business goals. The ManageWise service also includes a Data Risk Analysis Assessment to support your governance and compliance efforts.

The result: your business is empowered to harness the full potential of Copilot within your M365 environment so you can focus on being more productive, efficient, and competitive than ever.



ManageWise for Microsoft 365 Copilot Benefits

- **Ensure seamless integration** of Copilot within your Microsoft 365 environment.
- **Gain valuable insights** and recommendations for optimizing Copilot performance.
- **Enhance governance and compliance** with expert-led assessments and guidance.
- **Save time and resources** with prescheduled training sessions for administrators and users.
- **Maximize the value** of your investment in Copilot with dedicated optimization and troubleshooting support.
- **Drive productivity and efficiency** across your organization with expert help tailored to your unique business needs.

Contact your MicroAge Account Executive to get started,
or email solutions@microage.com.



ManageWise® for Microsoft 365 Copilot

Copilot Training Details



Microsoft 365 Copilot Administrator IT Pro Training

- **Introduction to Copilot:** Overview of Copilot, its features, and capabilities.
- **Circle of Excellence for Copilot:** Provides training to help admins and users share knowledge and best practices to enhance the adoption and effectiveness of your Copilot implementation.
- **Configuring settings and policies:** Provide training on how to configure Copilot settings and policies, including security and compliance policies, device management policies, and application settings.
- **Managing users and licenses:** Administrator training on how to manage user accounts and licenses, including adding and removing users, assigning licenses, and managing user roles and permissions.
- **Monitoring and reporting:** Administrator training on how to monitor Copilot usage and activity, including generating reports, setting up alerts, and tracking usage trends.
- **Managing updates and releases:** Provide guidance on how to manage updates and releases for Copilot, including scheduling updates, testing new releases, and rolling out updates to users.



Microsoft 365 Copilot User Training

- **Introduction to Copilot:** Overview of Copilot, its features, and capabilities.
- **Circle of Excellence for Copilot:** Provides training to help admins and users share knowledge and best practices to enhance the adoption and effectiveness of your Copilot implementation.
- **Navigating the interface:** user training on navigating the Copilot interface and accessing its features.
- **Copilot Home:** Searching prompts for best results on the Web.
- **Copilot Chat:** Demonstrate searching capabilities across user applications.
- **Copilot Apps for productivity:** Demonstration on how users can use Copilot to improve their productivity, including using the chatbot for quick answers, scheduling meetings, and managing tasks.
- **Copilot Studio:** Demonstrate the extension to integrate with a website URL.
- **Collaboration with Copilot:** Show users how to use Copilot to collaborate with others, including sharing files, co-authoring documents, and using the chat and video conferencing features.
- **Customizing Copilot:** User training on how to customize their Copilot experience, including setting preferences, configuring notifications, and personalizing the interface.
- **Troubleshooting and support:** Provide users with resources and guidance on how to troubleshoot common issues and access support when needed.
- **Interactive Demo:** Demo aligned to user job roles for Copilot Home and Copilot Chat.
- **Microsoft 365 Copilot for Microsoft 365** aligned to user roles for:
 - Word
 - Outlook
 - SharePoint
 - Excel
 - Microsoft Teams
 - Exchange
 - PowerPoint
 - OneDrive

Learn how ManageWise for Microsoft 365 Copilot can keep your organization moving forward... faster.

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