

Going Green, Going Paperless, Reducing Costs



CHALLENGES

Due to globalisation, organisations have expanded their operations and partnerships across borders and boundaries. As such, solutions that can enable quick collaboration supported by high quality meeting features and automated functions are required. In addition, a tool that enables real-time connections with the ability to go-green is essential.

IDEAL SOLUTION

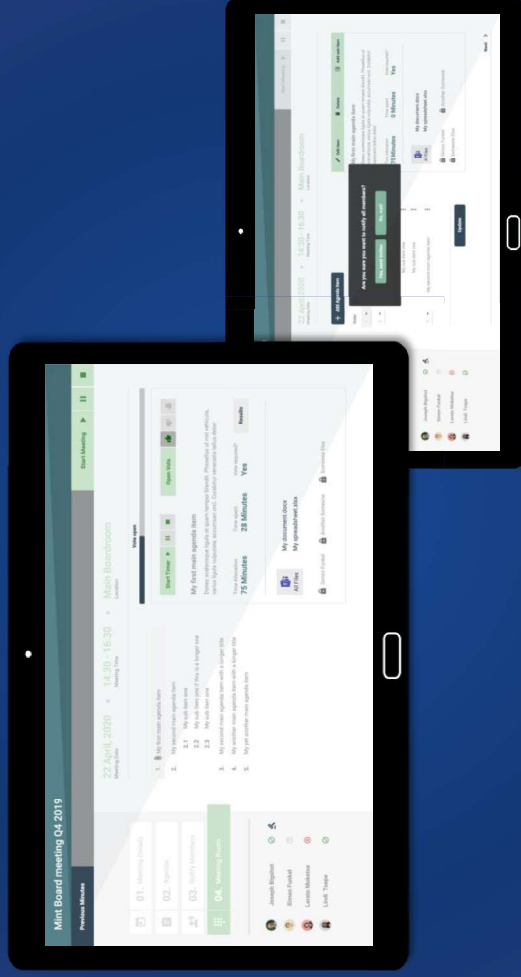
A solution that provides remote access to an auditable collaboration hub for meetings and board meetings while saving time and costs, reducing paper usage and carbon footprint. Enabling remote meetings that are intelligent, intuitive, productive and responsive to organisations' unique needs in these modern times.

DESIRED OUTCOMES

The Next-Generation Meeting Hub is a Microsoft Teams application that provides remote access to attendees, with visibility to the agenda and associated documentation and electronic auditable voting through the power of PowerApps and Power Automate. This solution delivers effective and productive meeting environments anywhere, anytime.

Mint Management Technologies Next-Generation Meeting Hub

Custom Microsoft solution that uses PowerApps, Power Automate and Teams to automate your meeting for seamless collaboration anywhere, anytime on any device.



SMARTER MEETINGS

Meetings can be conducted from anywhere, anytime on any device through audio or video conferencing in Microsoft Teams.

Single secure HUB for decision makers to access agendas, documentation and cast their votes on meeting decisions.

Time management of meeting with time limit setting and recording capabilities.

Auditable outcomes and compliance visibility.

GOING GREEN, LOWERED COSTS

- Paperless
- Reduced carbon footprint
- Cost saving
- Time saving

INTEGRATION AND FEATURE INTELLIGENCE

Integration of the PowerApps solution into the Teams environment provides a single secure meeting hub for collaboration and decision making.

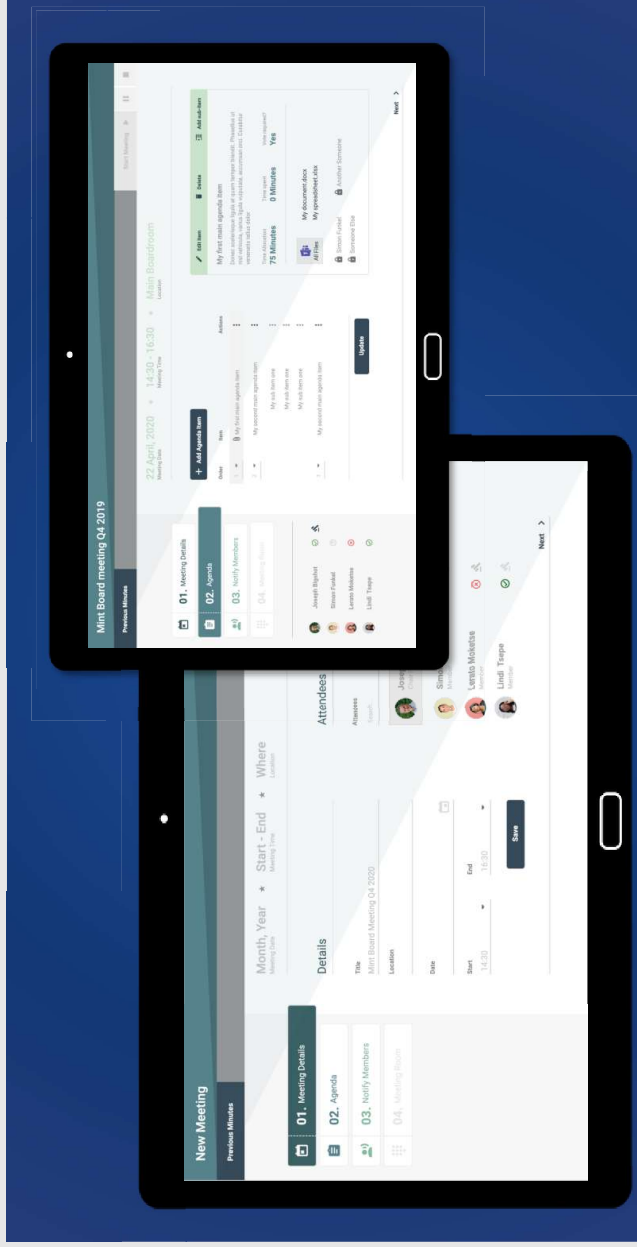
Audio and video conferencing with recording capabilities.

Single platform for agenda, documentation, voting and minutes.

Access and data security.

Mint Management Technologies Next-Generation Meeting Hub

Enable intelligent and intuitive meeting environments that ensure effective and productive outcomes with the tools that you need to seamlessly reach the desired outcomes.



GOING GREEN + POWER PLATFORM

Paperless - agendas and documentation is available electronically in the meeting hub
Reduced carbon footprint

REMOTE MEETINGS + MICROSOFT TEAMS

Saving time, cost in convening meetings and remote access to members in different geographical locations

DATA SECURITY PERMISSIONS + O365 SECURITY AND MICROSOFT GRAPH

Secure access through Office 365 security and credentials

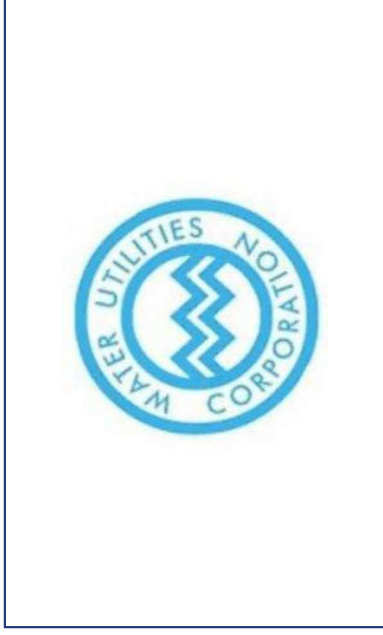
Microsoft graph for data retrieval and manipulation

Customer success: Water Utilities Corporation

With a focus on environmental sustainability, Water Utilities Corporation (WUC) wanted to reduce its environmental footprint through the application of intelligent technology and enable next-generation collaboration processes. As a result, Mint Management Technologies analysed the Botswana government institution's existing business processes to see where digitisation can be applied to meet its requirements.

From the analysis, Microsoft PowerApps was highlighted as the answer to digitising paper-based processes with integrated customisation to ensure a reduced user learning curve. All information captured by the PowerApps was stored in SharePoint Online with Microsoft Flow incorporated to automate information storage. The custom Flows comprised multiple implementations; from handling all approval processes, assisting DocFusion in generating custom Word Templates as well as ensuring escalations are in place for time critical processes. Any process still requiring an official printed document, was generated using AIS' DocFusion Word templates, speeding up the document generation process and signing of documents.

The result of the project delivered intelligent and intuitive collaboration environments that ensured productive outcomes while enabling environmental sustainability.



- Paperless
- Cost savings
- Times saving
- Single meeting room hub



- Remote access to meeting attendees
- Reducing carbon footprint
- Improved collaboration
- Traceability and auditing of board decisions