POWERAPPS GOVERNANCE SERVICES
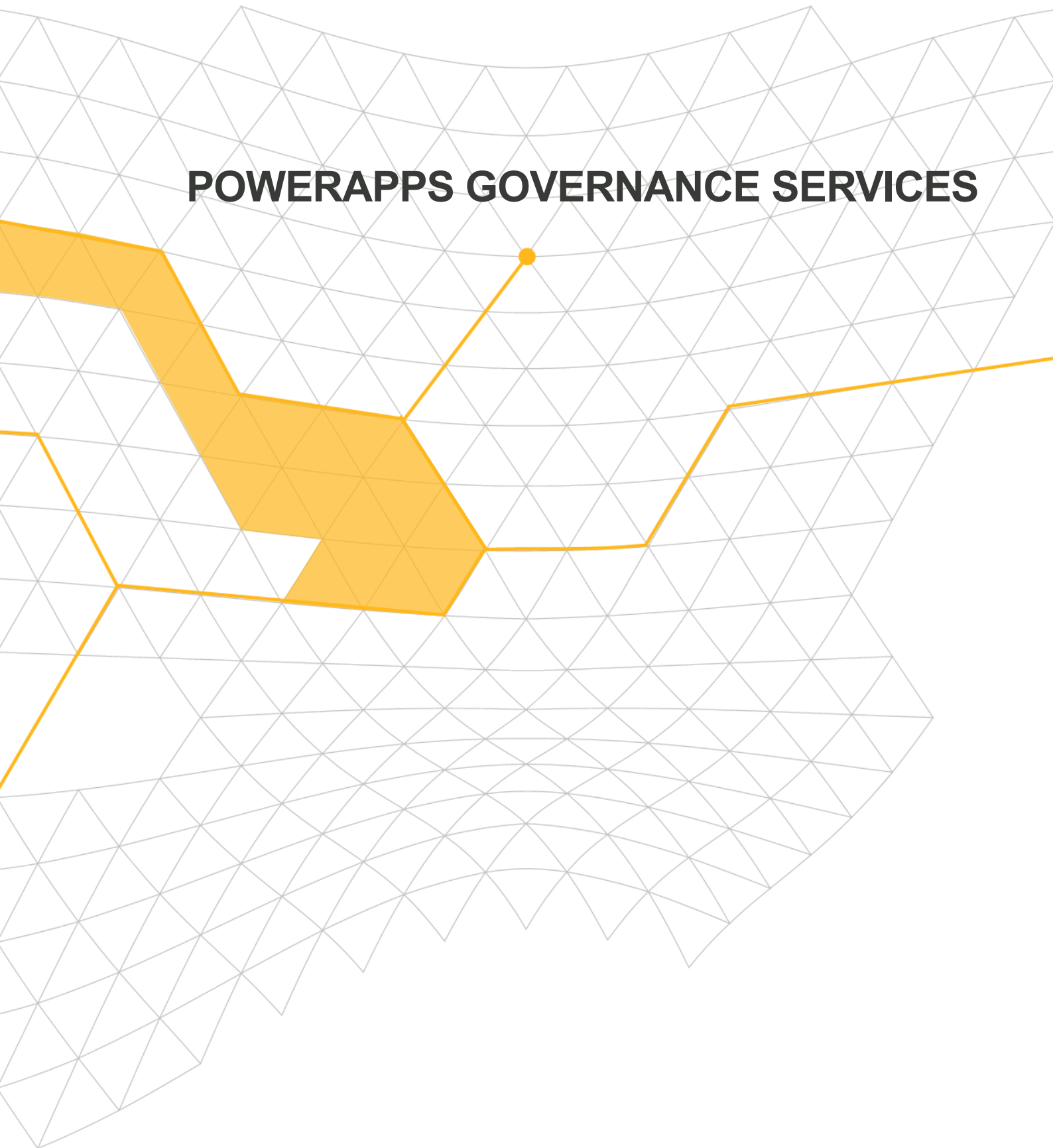
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1 Why is Governance important?

Microsoft PowerApps Governance is critical to ensure that you gain greater control over the quality and use of PowerApps across your business.

Rapid take-up of the PowerApps technology can lead to an explosion in the number of PowerApps being created. We find that some organisations have limited controls in place to validate the appropriateness of the PowerApps technology for adoption on specific business functions. Additionally, there may be limited controls in the way solutions are created, tested and released for use. This exposes your organisaiton to risks around unauthorised and inappropriate data access, accidental or intentional destruction of data, ongoing maintenance costs, future licensing issues and lack of control over key business processes amongst others.

Due to the ease of creating PowerApps, large numbers of applications are often created without governance oversight which can result in questions around the quality, or even the purpose, of many of these applications.

Modis will guide your organisation to implement governance controls and procedures to assist in regaining control of your PowerApps application portfolio. Modis will work with your organisation to create a PowerApps Governance document to (1) define the processes, roles, review gateways and quality guidelines that will ensure the right business applications are selected for the PowerApps technology and (2) to ensure that they are built in a manner that is secure, aligned to best practice and managed well through their lifecycle.

2 Modis Approach

Modis will deliver the Microsoft PowerApps Governance document using our own proven methodology and framework. The governance model captured in the document will reflect the goals, principles and timeframes of your industry as well as industry best practice.

The following figure shows the phased approach that will be taken to deliver the outcomes of the governance engagement:
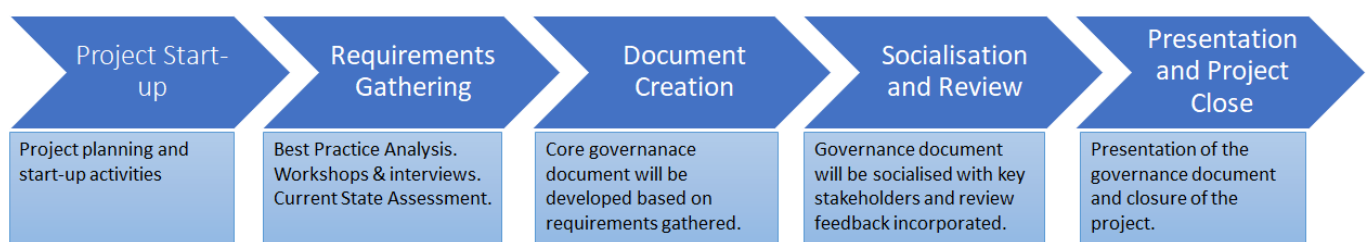
Project Start-up	Requirements Gathering	Document Creation	Socialisation and Review	Presentation and Project Close
Project planning and start-up activities	Best Practice Analysis. Workshops & interviews. Current State Assessment.	Core governanace document will be developed based on requirements gathered.	Governance document will be socialised with key stakeholders and review feedback incorporated.	Presentation of the governance document and closure of the project.

Figure 1: Engagement Approach

2.1 Deliverables

Below are the key deliverables for this engagement.

Delivery Stage	Deliverable(s)/Outcome
Project Start-up • Validate objectives of engagement, define and agree scope and governance, define acceptance criteria • Identify and consult support groups and stakeholders who will be involved in the project • Schedule up to four workshops, interviews and meetings with stakeholders • Establish/confirm computer network access, building access, access to Calendars and document repositories, desk and workstation allocation	• Scope confirmed • Stakeholder engagement sessions booked • Modis resource is engagement ready
Requirements Gathering • Conduct Best Practice Analysis • Conduct Workshops & interviews and capture findings • Conduct current state assessment governance processes (formal and informal)	• Workshops and interviews complete • Raw materials for the governance document captured and understood
Document Creation • PowerApps Governance document draft created • Clarifications with stakeholders as required	• Draft PowerApps Governance document
Socialisation and Review • Socialisation of document with key stakeholders • Document formally issued for review (review duration of one week)	• Document issued for Review • Review feedback received and integrated back into the governance document
Presentation and Project Close • Document finalisation • Creation of summary presentation • Present to Executive for endorsement	• Document handover to your organisation • Presentation to Executive sponsor

Table 1: Key Governance Deliverables

2.2 Schedule / Timeline

The schedule for delivering the PowerApps Governance document is described below. Across all delivery stages key organisation stakeholders will be engaged to provide input, direction and validation on the approach.
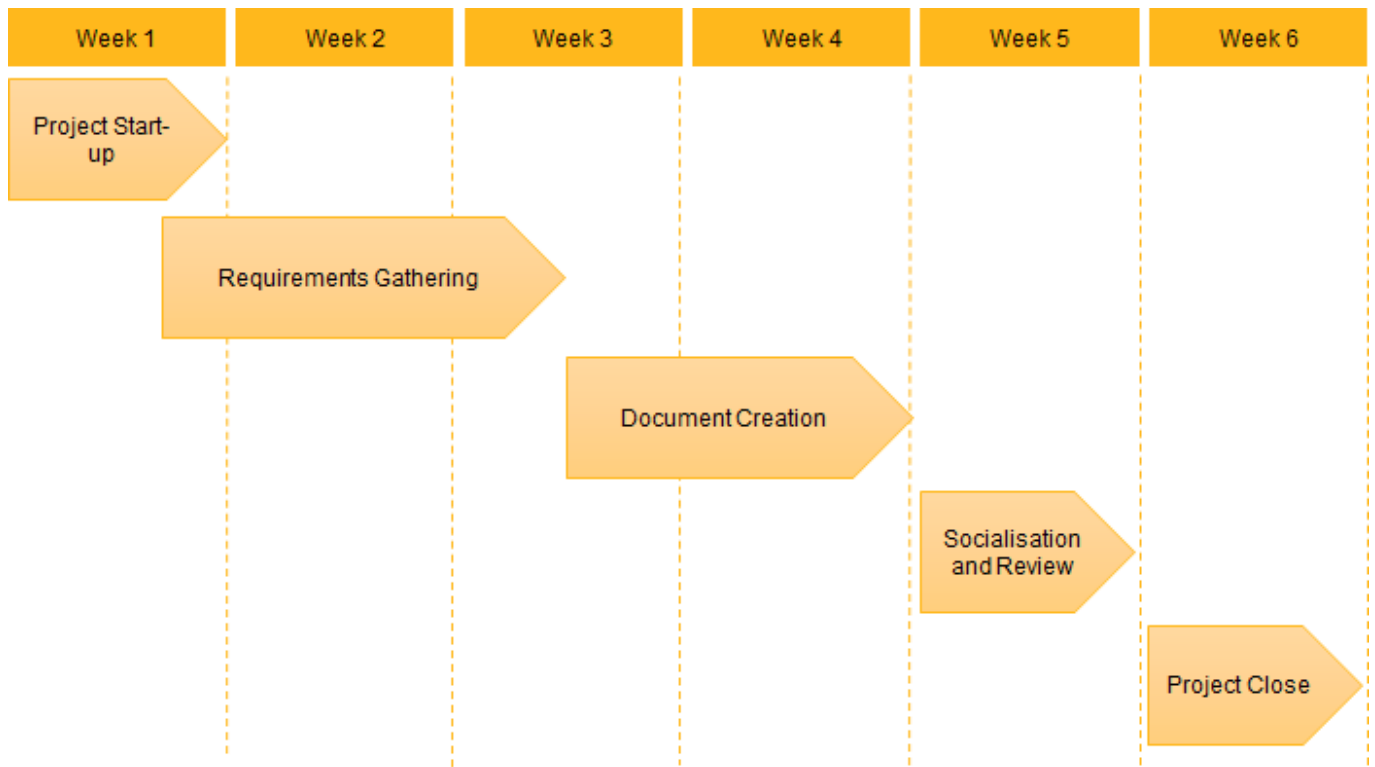
Figure 2: High Level Schedule