



## Automation for Procure to Pay Process

10xDS implemented an automated solution to process invoices and initiate supplier payments. This automation significantly streamlined the invoice approval cycle and greatly reduced paper usage.

**95%**

Reduction in manual effort

**80%**

Reduction in processing time

**94%**

Increase in data accuracy

### BUSINESS CHALLENGE

- Manually matching invoices with LPOs and updating the procurement system often led to errors, compromising the accuracy and efficiency of the procurement process.
- The Accounts Payable (AP) team faced inefficiencies due to the manual cross-checking of physical documents before releasing payments, resulting in excessive paperwork and operational delays.

### HOW 10xDS HELPED

Designed and implemented a power App and RPA solution where:

- **Invoice Processing & Matching:** The Receiving team uploads the invoice, and the BOT matches it with the LPO for validation and approval. The BOT then books the invoice into the procurement system and sends it for AP team approval.
- **Reconciliation & Payment:** At the end of each month, the BOT requests and performs reconciliation upon receiving the Statement of Account (SOA) from suppliers. After approval, the BOT initiates the payment in the payment system.
- **Final Approval & Cheque Notification:** Once payment is initiated, the final document is sent for approval. After approval, the cheque is printed, and the supplier is notified by the BOT to collect it.

### VALUE CREATED

- Significant reduction in paper usage, leading to lower printing costs
- Enhanced accuracy by reducing human intervention
- Efficient Document Handling for efficiency

