Elise

The game-changing Content Management

Elise

CONTENT & BUSINESS PROCESS MANAGEMENT SOLUTION

Does your company need to process, store and manage multiple documents, digital assets, and communications from different sources?

Elise ECM, by NeoLedge, is your single solution for integrated multi-channel content management, automated workflows, dynamic folder management and business process management.

6 good reasons to choose Elise

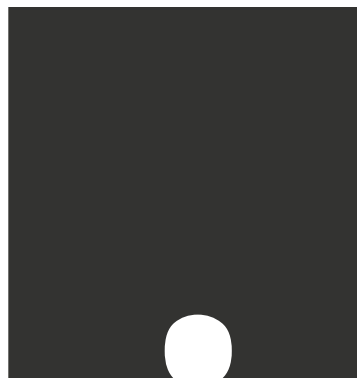**01.** Multi-channel Enterprise Content Management System

02. Improved Collaboration & Teamwork

03. Streamlined Process & Case Management

04. Seamless Integration & Mobility

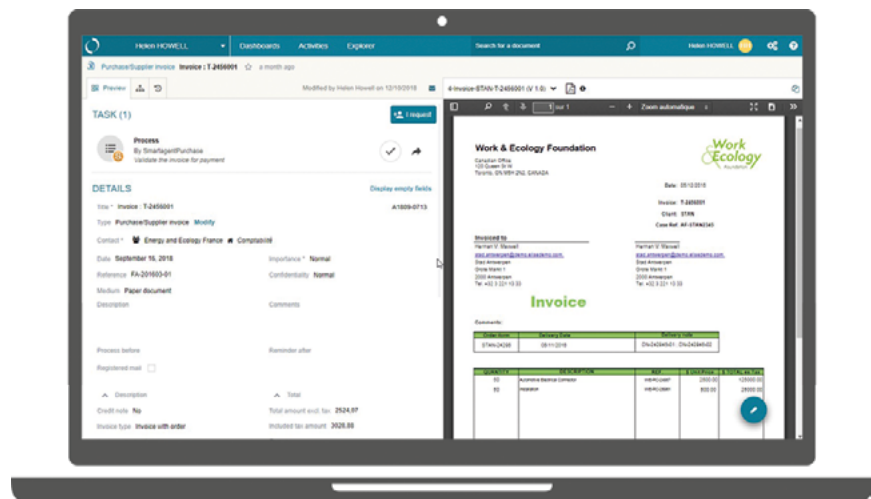**05.** Automated Capture & Workflows

06. Best-in-Class Security & Compliance

01.

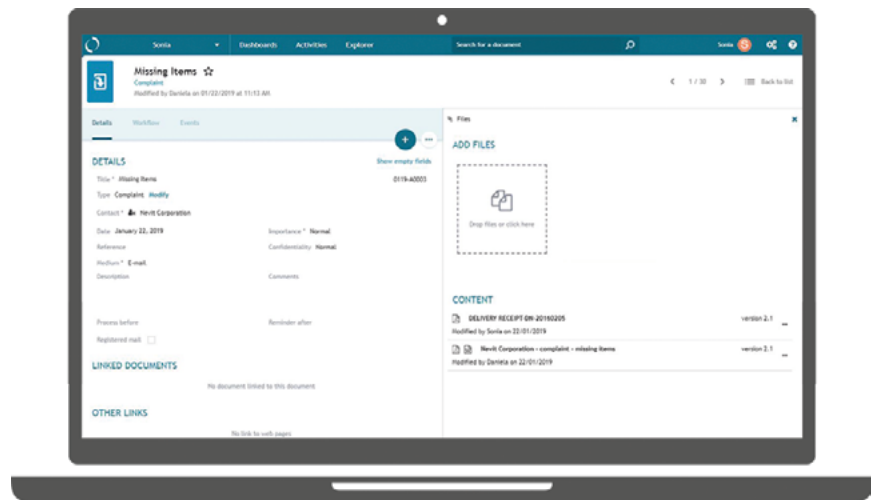## ELECTRONIC ENTERPRISE CONTENT MANAGEMENT (ECM)

- Your content creators can manage all their structured or unstructured content in one solution

- You can customize Elise to your unique organization and process flows

- Your users are guided and have all the information they need at their fingertips

- You simply establish key steps and milestones related to your business and content marketing

- You centralize and adapt your information management strategy and multi-channel publishing over time

Multi-channel Enterprise Content Management System

LOGICAL ORGANIZATION OF INFORMATION

- Your information is logically grouped together for easy organization

- You can be sure everyone is working on the most recent version of a document or file

- You can link files together to facilitate smooth navigation and decision making in the context of the case / file

EASY SEARCH AND NAVIGATION

- You have fast, robust search tools for all the company's content

- You are quickly guided to relevant information

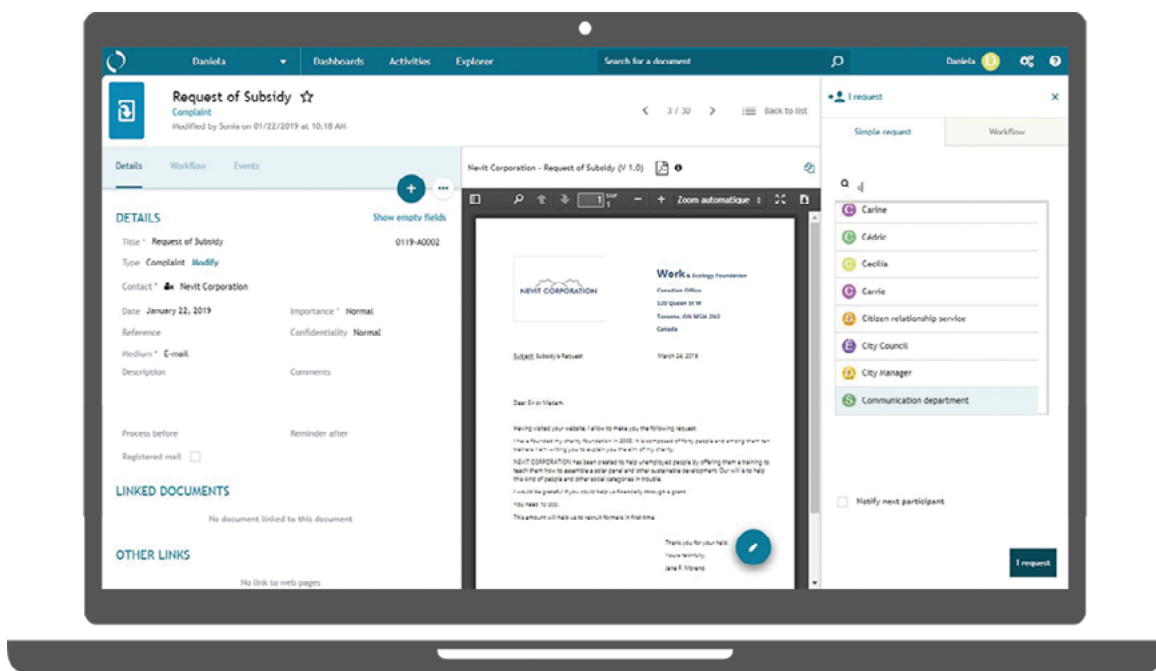- You are freed from the limits of traditional folders and trees

02.

Elise is intuitive and easy to use, empowering employees to collaborate and communicate with anyone, at any time, on any device.

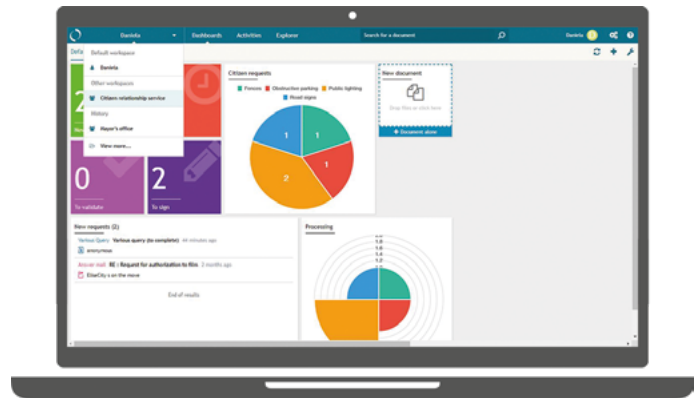## ORGANIZATIONAL CHART MANAGEMENT

- You capitalize on a key frame of reference: the organization of your company

- You encourage collaboration at all levels of the company to help team building

- You can easily adapt Elise to the evolution of your company and build great teams
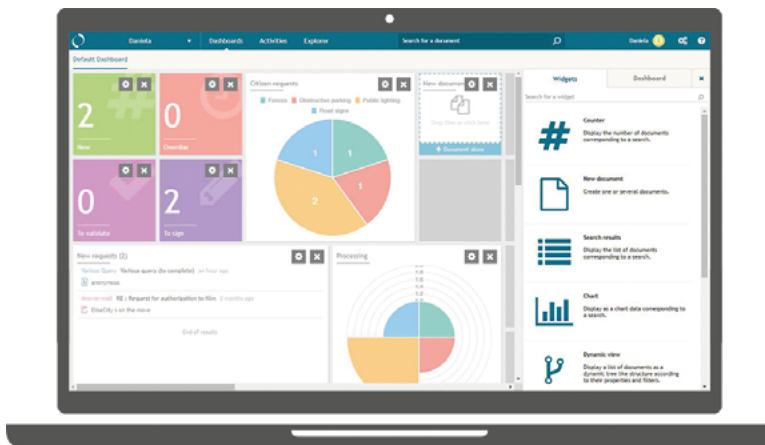
Improved Collaboration & Teamwork

SHARED WORKSPACES

- You empower each department or user to design their work tools and improve productivity and collaborative efforts

- You contextualize monitoring tools according to user rights and hierarchical position

- You decompartmentalize the follow-up of activities to help employees work as a team

CUSTOMIZED DASHBOARDS
FOR IMPROVED COLLABORATION AND TEAMWORK

- You have the flexibility to create special dashboards according to the profile and needs of users

- Your decision makers can monitor activities at a glance to help improve team collaboration

- You give productivity tools to your employees adapted to their profession or available for their entire department or service
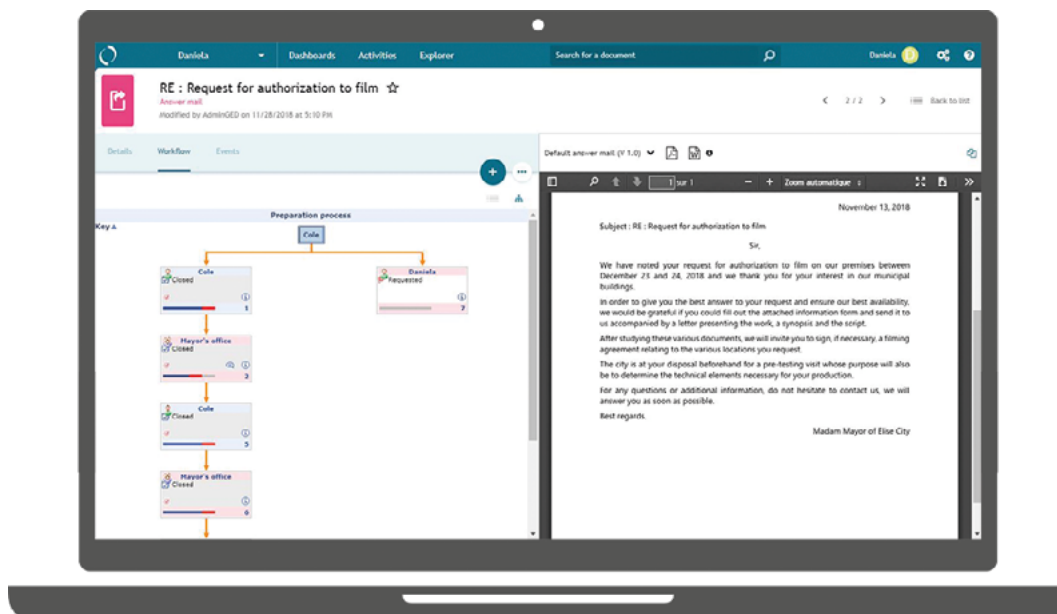
03.

Designed for agility, Elise ECM simplifies even the most complex processes so you can automate repetitive tasks and accelerate operations.

ROBOTIC PROCESS AUTOMATION (RPA) TOOLS HELP REDUCE REPETITIVE TASKS

- You automate repetitive tasks and interactions

- You can automatically assign tasks to different collaborators, reducing delays and processing or response times

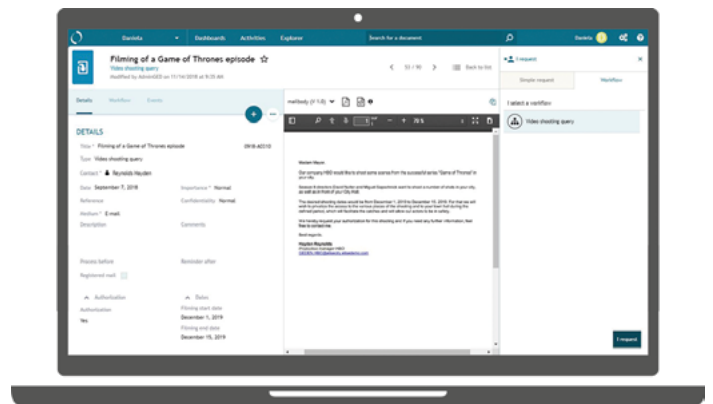- You ensure efficient, reliable processes with reduced errors
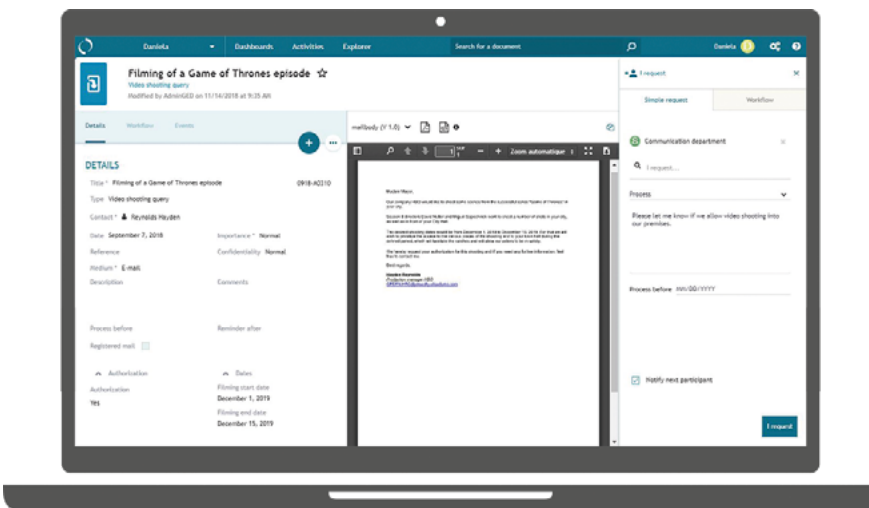
Streamlined Process & Case Management

BUSINESS PROCESS MANAGEMENT (BPM)

- You ensure your processes are validated, respected and performed properly

- You can define automatic deadlines and reminders, with the possibility of escalation to help improve customer service

- You manage processes across the organization without silos caused by multiple applications

COLLABORATIVE CASE MANAGEMENT

- You have the freedom to design your system to your needs

- You make collaboration easy with anytime, anywhere mobile access

- You can easily manage and adapt to employee absences

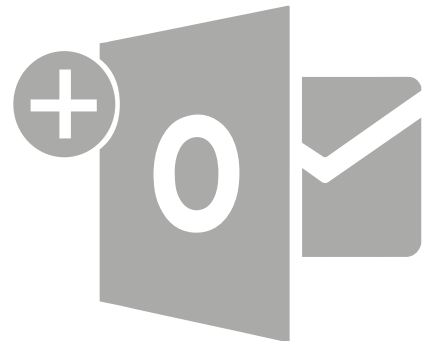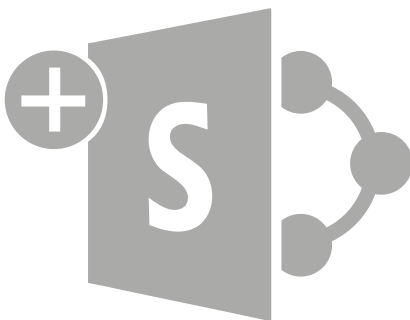- You gain a 360° view of your business at all times

04.

From electronic signature to Outlook integration, you can easily adapt Elise to manage documents wherever your business takes you.

MICROSOFT OUTLOOK INTEGRATION

- You can trigger a process for any incoming document as soon as it arrives

- You eliminate duplicates, establish responsibilities and enforce processes without leaving your email

- You can integrate ECM into your messaging solution without constraints

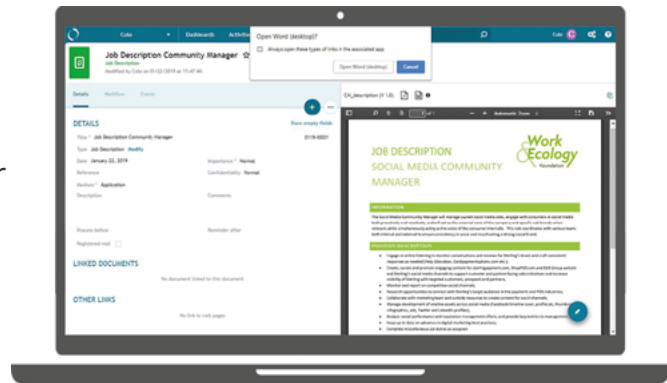## MICROSOFT SHAREPOINT INTEGRATION

- You can start a process or create an enterprise document from a file stored in a Microsoft SharePoint library

- You can use SharePoint's collaborative features on Elise content

- You can offer your users a unified search experience across your enterprise content
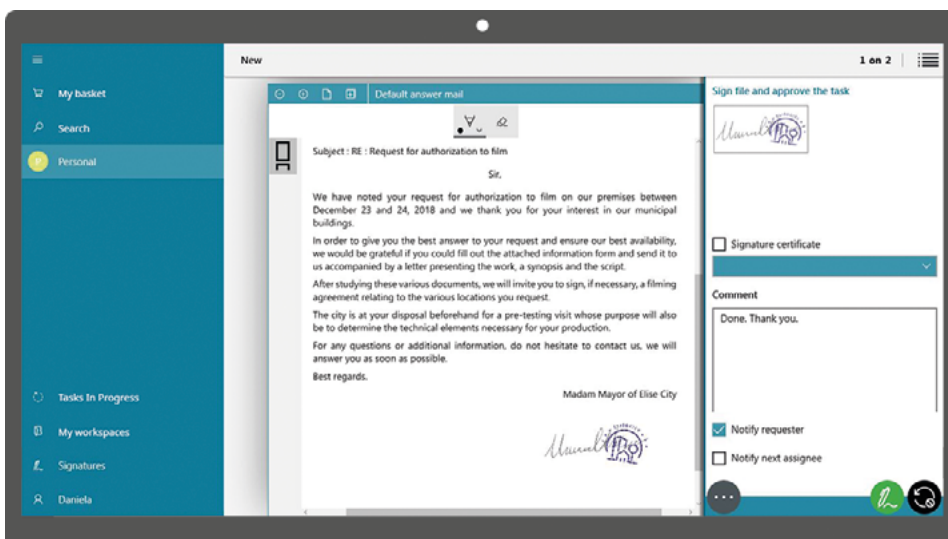
Seamless Integration & Mobility

MICROSOFT OFFICE INTEGRATION

- You can continue using familiar Office tools to create, edit and annotate your corporate content

- You can integrate the solution into your IT infrastructure without constraints

- You naturally integrate the solution into your employees' daily work environment

ELECTRONIC SIGNATURE INTEGRATION

- You get the electronic signature feature as an integrated component of Elise

- You ensure every user benefits from Elise's workflows and electronic signature features

- Adapt electronic signature to your needs from handwritten signatures to the most stringent regulatory requirements with proof of authenticity
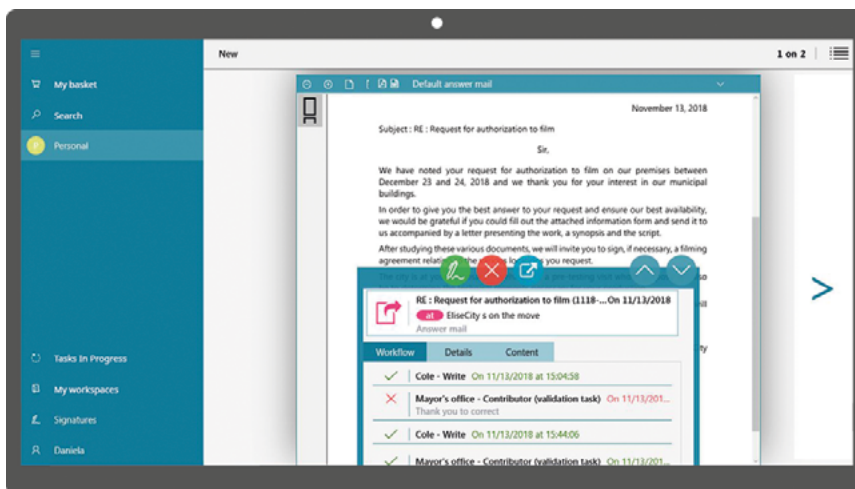
05.

With Elise, you can capture and process information as soon as it arrives, automate responses and expedite your service delivery.
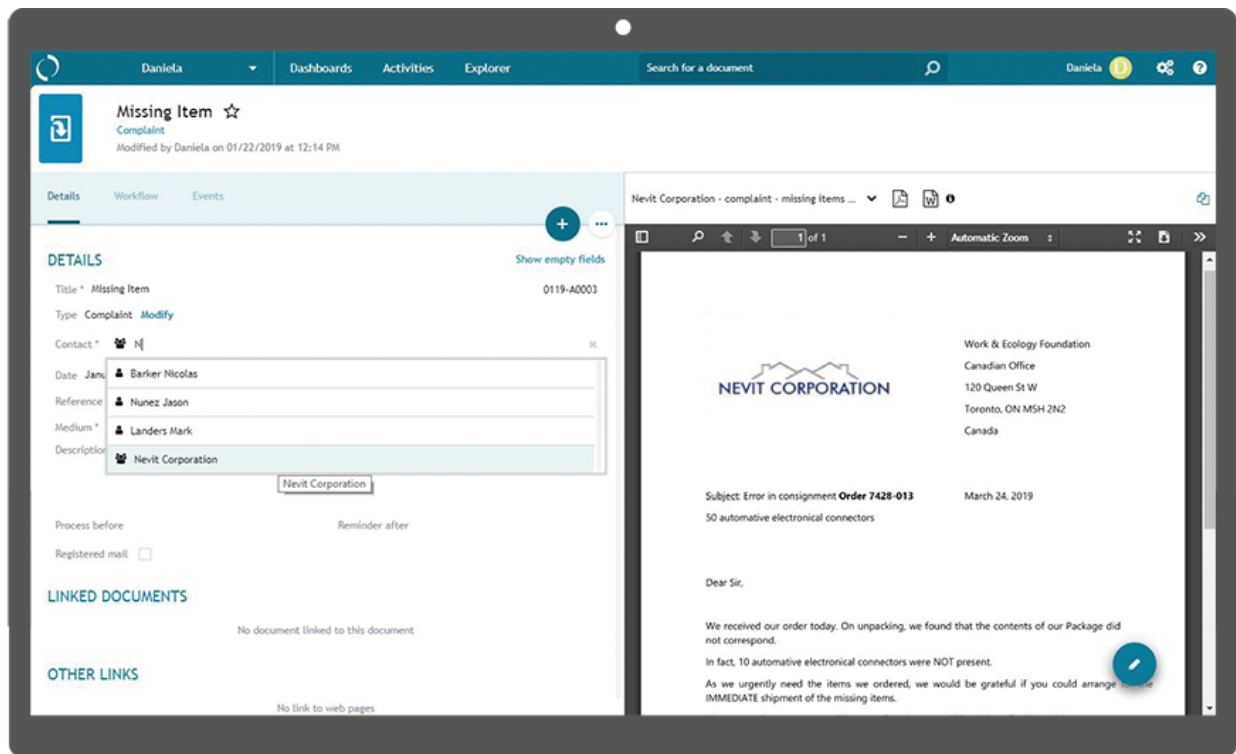
CAPTURE ALL INCOMING INFORMATION

- You automatically integrate all Elise content, whatever the original source

- You centralize internal and external content in one solution

- You integrate large volumes of information easily and efficiently

MANAGE ALL OUTGOING INFORMATION

- You can quickly create and collaborate on responses, quotes or proposals with your company's unified branding

- You deliver prompt, reliable answers with accurate information

- You set up control and validation steps on outgoing documents

Automated Capture
& Workflows

MANAGE EXTERNAL CONTACTS

- You simplify compliance with the GDPR

- You can segment the contact base for easy and secure management of access rights and confidentiality

- You can synchronize your company's contact repositories: customer database, supplier database, project codes, etc.
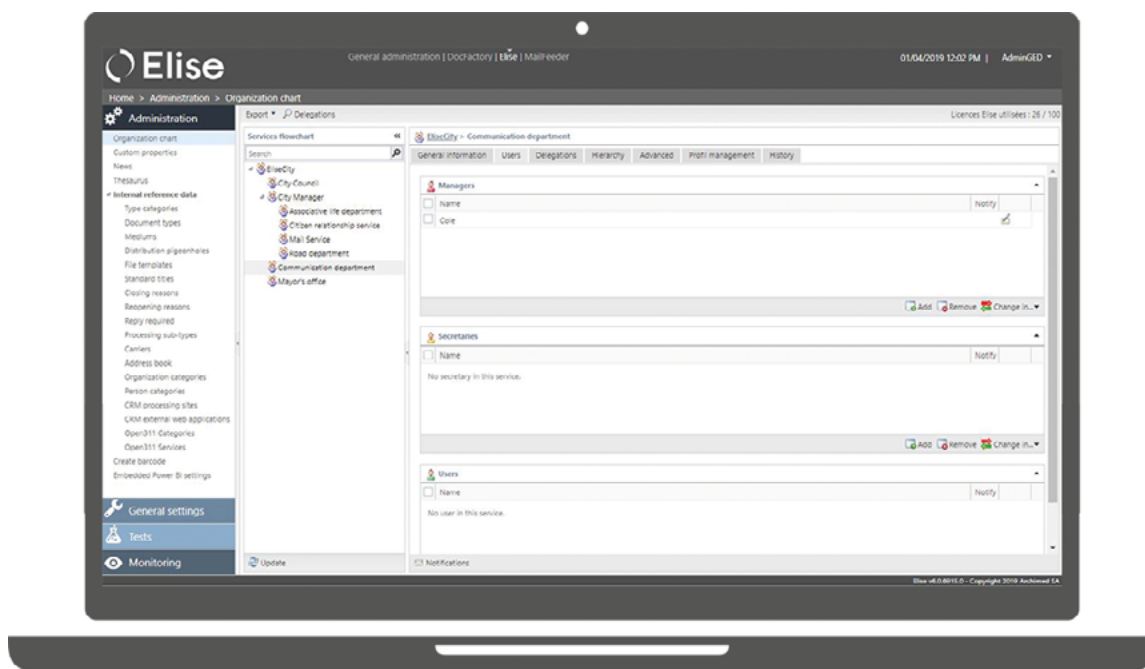
06.

Elise includes built-in security and controls for stress-free data protection and traceability. Set rules by organization hierarchy or nature of the information.

AUTOMATED RIGHTS MANAGEMENT

- You achieve stronger information security governance and control

- You automatically and consistently secure your data according to organizational security policies

- You gain peace of mind that your most sensitive data is protected

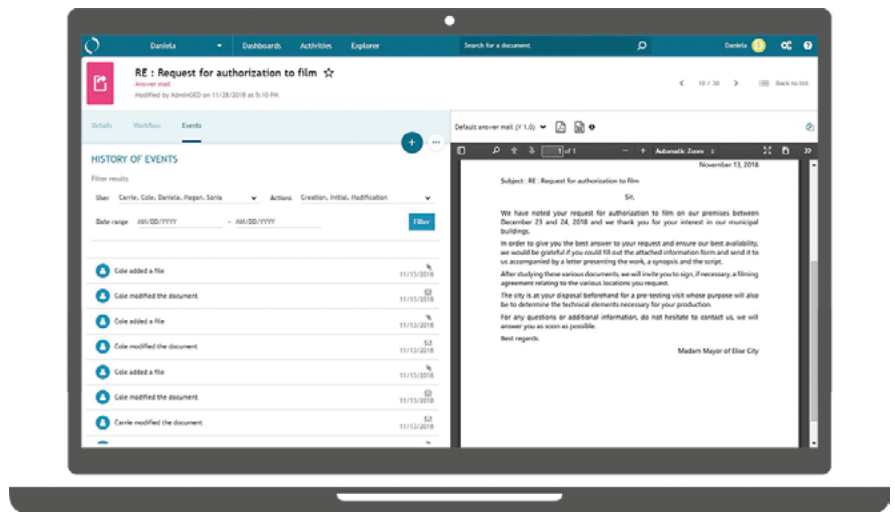Content & Business Process Management Solution

Best-in-Class Security & Compliance

TRACEABILITY & AUDIT

- You show respect for confidentiality and access rights

- You get a guarantee that all actions carried out in the software is traced

- You maintain full compliance with the regulations in force, including the GDPR

SECURE INFRASTRUCTURE

- You build a global ECM solution on a proven and efficient technical architecture easily mastered by your IT team

- You protect your data and ensure your business processes are highly available

- You are able to scale your solution with your company's growth (see Elise Cloud)

INTERESTED IN ELISE?

Ask for a demo!

Visit our website at:

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marketing@neoledge.com

NEOLedge

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