Microsoft 365 Usage Optimisation

NEPHOS

2-Month engagement that will help you structure your Microsoft 365 productivity system and educate your employees to better use all the tools they have at their disposal.

Microsoft 365 Usage Optimisation

The main goal of this engagement is to ensure that the customer has a personal and team productivity system in place fitted to bring the most value to the business. This includes Microsoft 365 system optimisation and employee education.

All parts of the engagement (as described below) will be delivered in close collaboration with the Customer.

We believe that, for the successful delivery of this engagement, we need the active participation of all stakeholders.

The interactive part of this engagement will take place in the business space of the Customer, or online via Microsoft Teams collaboration tools.

Key information

- Duration: 2 months
- Price: $14.200,00
- Requires executive commitment
- Includes hands-on and ex-cathedra education

- Collaborative approach with the Customer team
- Business process analysis as a base ground for automation
- One fully automated process

Nephos will shape delivery methods and end results to create a base-ground on the Customer side to proceed with automating all internal processes*.

This will be done via workshops, individual work by Nephos, testing phase with the Customer and overall education. Together, we will take 1 business process as an example and automate it end to end.

As part of the engagement, Nephos will conduct a series of educational workshops on the topic of Microsoft 365 productivity that will be delivered via online collaboration tools (Microsoft Teams) and will be recorded for the later re-usage by the Customer.

Content

- Analysis of current IT system for personal and team productivity
- Creating guidelines for optimal Microsoft 365 / Office 365 system usage through multiple scenarios
- Creating pre-conditions for process automation
- Employees/users education around Microsoft 365 / Office 365 in the duration of 4 x 1,5h

Expected outcomes

- Document with the analysis of the current state of the systems for personal and team productivity
- Document with the guidelines for optimal usage of the systems for personal and team productivity
- Test implementation (PoC) of 1 process using Microsoft Power Automate tools
- Delivery of in-person or online education sessions
- Recording of education sessions delivered to the Customer

*Scope of automation for the internal processes depends on the capabilities of Microsoft Power Automate and your general IT stack.

About Nephos

We believe that digital transformation should create lasting value within a company. We are committed to providing top-class services for the customer, and we are passionate about our joint success.

We base our expertise on real-life experience, and we are continuously examining and learning new technologies and best practices.

Our clients can rely on our experts who can understand our customers' strategic goals and global technology trends.

With our products and services, we help clients answer questions like:

- How to use technology to adopt new business models?
- How to improve the business, optimize costs, improve efficiency and control over business operations utilizing appropriate technology?
- How to streamline investment in IT technology?

Nephos products and services, based on 20 years of experience of working with the world's largest companies, are aimed at achieving the business goals of our clients faster, helping them get the most from their investments in information technology.

Microsoft Partner
Microsoft

Gold Cloud Platform
Gold Data Platform
Silver Cloud Productivity
Silver Small and Midmarket Cloud Solutions
Silver Data Analytics
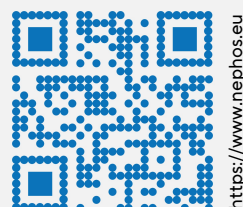Silver DevOps
Silver Application Development

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