



Copilot for  
Microsoft 365



# Copilot Adoption Accelerator

Overview



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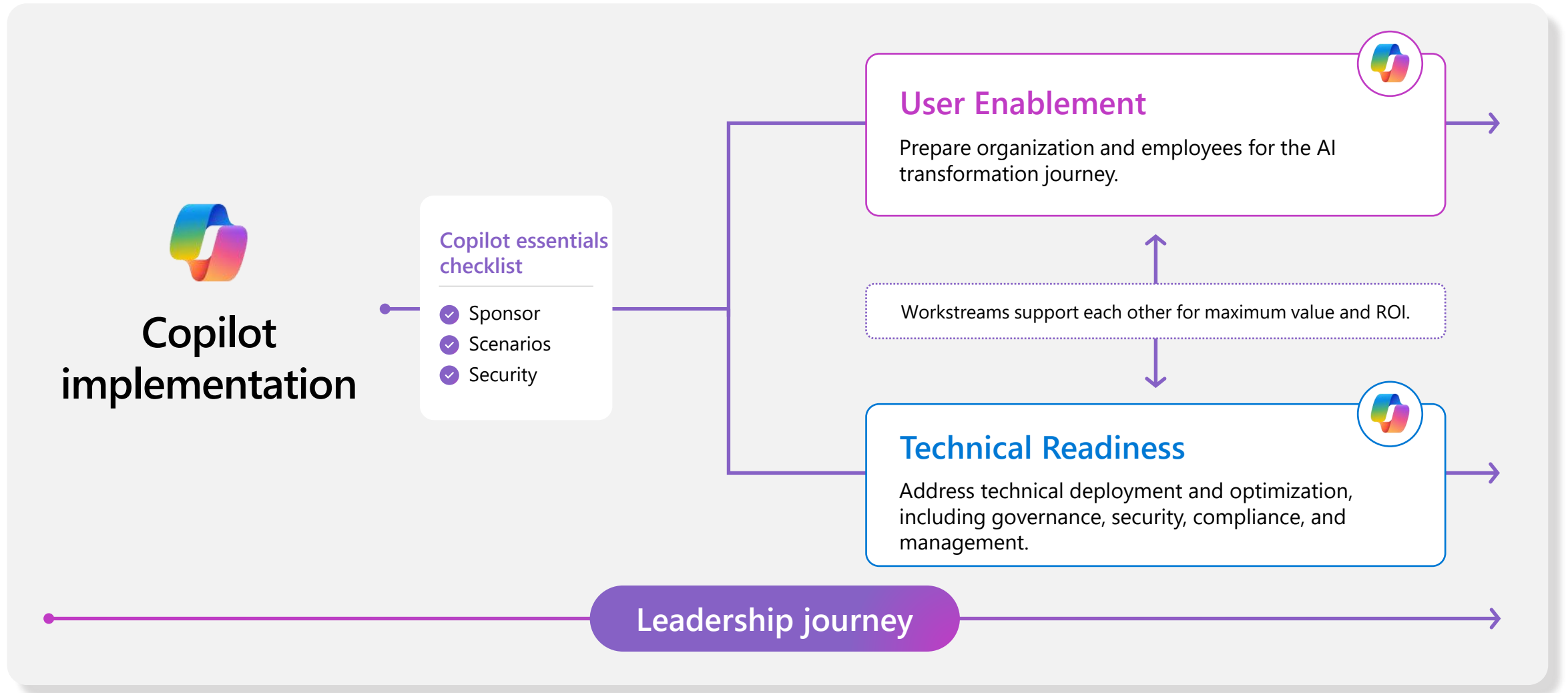


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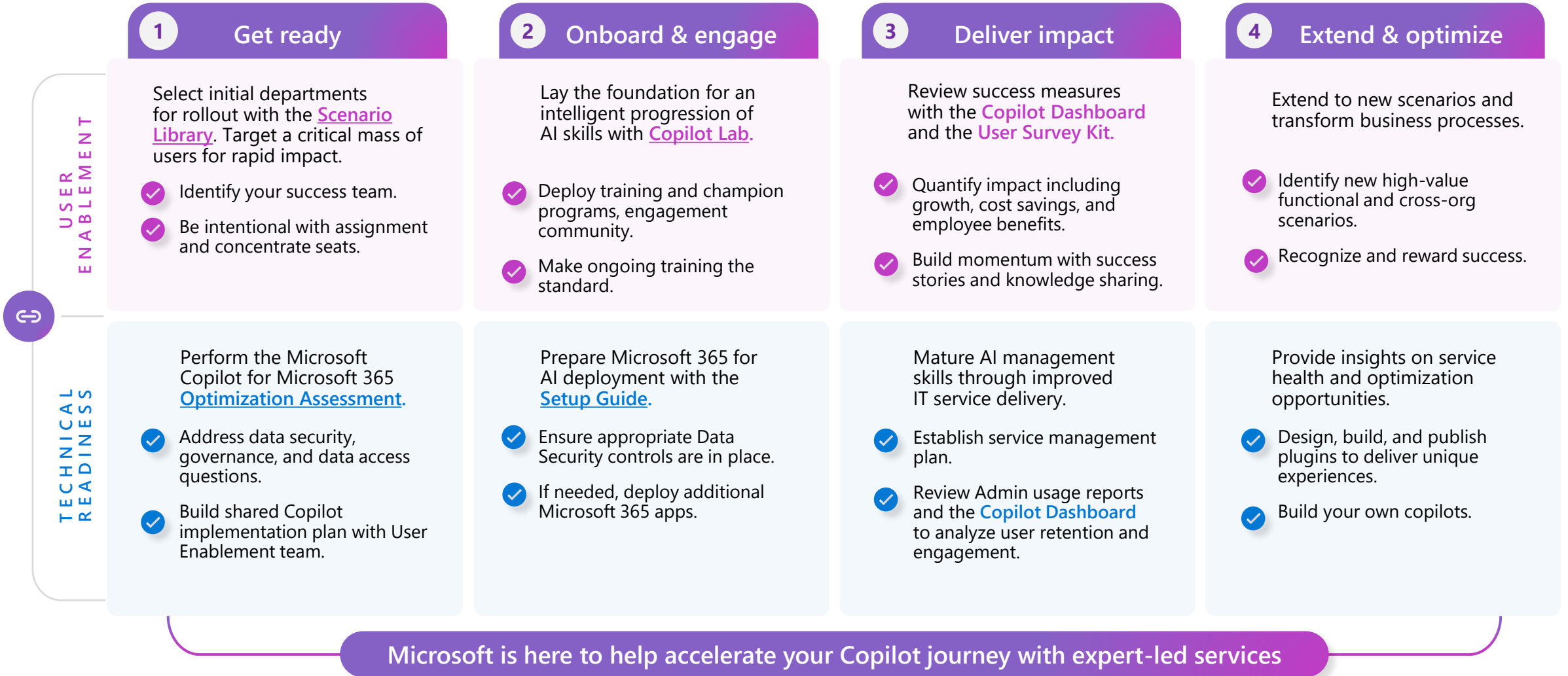
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# Copilot for Microsoft 365 implementation

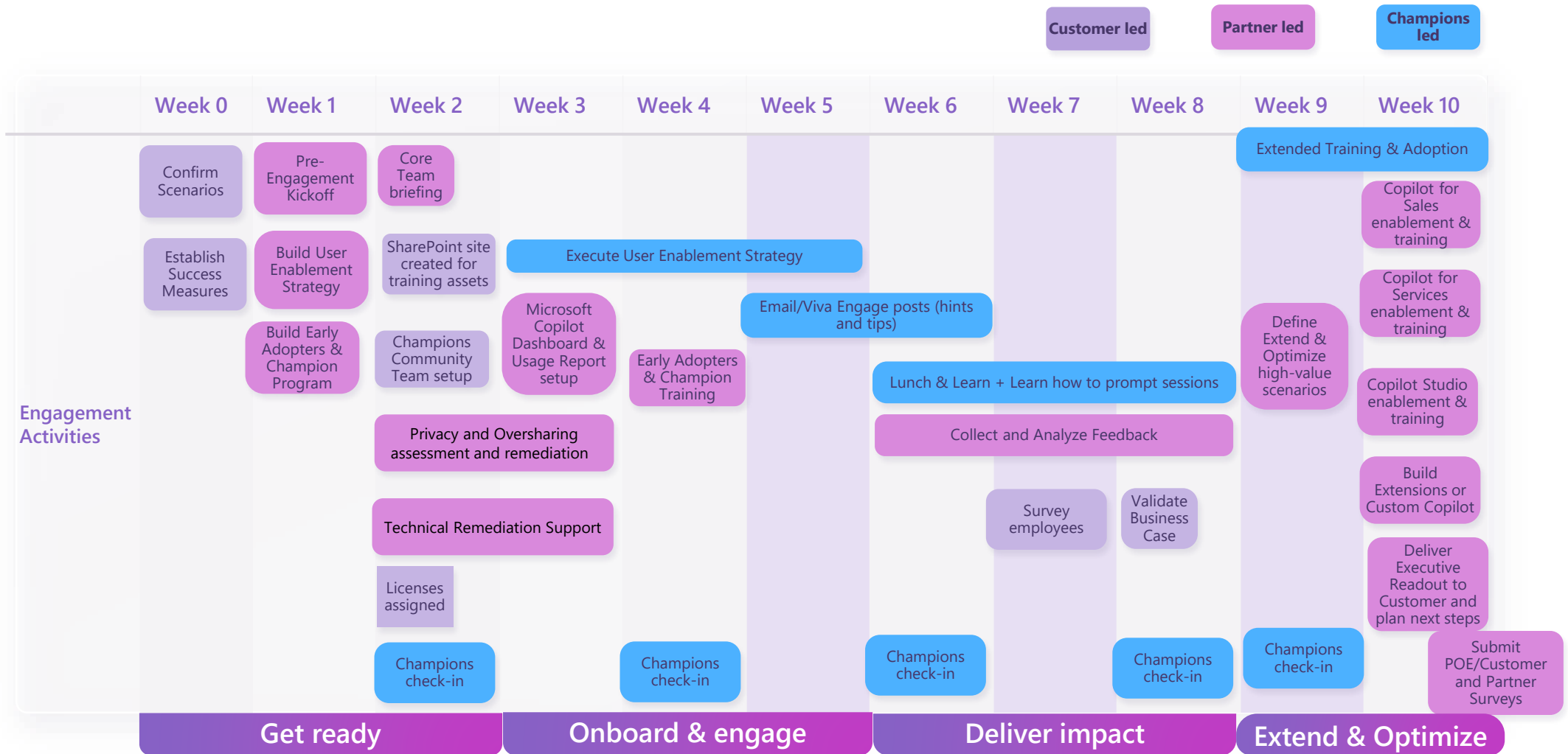


# Copilot for Microsoft 365

## Implementation overview



# Copilot Adoption Accelerator Timeline



# Copilot Adoption Accelerator

An *adoption accelerator* to rapidly assist customers with deploying and realizing value from an initial purchase of **Microsoft Copilot** licenses

## Get ready (Core)

- Review output from optimization assessment
- Validate priority scenarios
- Build user enablement strategy
- Build early adopters and champions program
- Establish success metrics & monitoring

## Onboard & engage (Core)

- Technical remediation support
- Assess Privacy and Oversharing and remediate.
- Execute user enablement strategy
- Train early adopters and champions program
- Build Center of Excellence
- Microsoft Copilot rollout and onboarding assistance
- Establish service management plan
- Implement Copilot Dashboard

## Deliver impact (Core)

- Deliver champion-led prompt training
- Collect and analyze feedback and validate business case
- Feedback and success story sharing
- Prepare & deliver Reports & Recommendations

## Extend & optimize (Optional)

- Extended training & adoption support
- Confirm extend & optimize scenarios
- Build extensions or custom Copilots
- Deliver customization with Copilot Studio in Microsoft 365
- Implement Copilot for Sales
- Implement Copilot for Services
- Prepare & deliver Reports & Recommendations



# Report and Recommendations

**Preparation:** 60 minutes

**Delivery:** 60 minutes

## Summary:

The Proof of Execution (POE) and Report and Recommendations module is the culmination of the Workshop effort.

## Objectives

The Report and Recommendations is a primary deliverable that records the results from the engagement.

## Preparation

**Prior to delivering the Report and Recommendations and POE, the facilitator leading the meeting will need to:**

- Complete the Copilot Adoption Accelerator POE Template and distribute the document in advance to confirm alignment on results with key stakeholders.
- If an in-depth review with customer is required, suggest developing a separate Report and Recommendations presentation for this purpose that includes key activities completed and the outcomes.

## Deliverables

- Provide a completed Report and Recommendations module.
- Present and deliver the final findings report to the customer.

## Content:

- Copilot Adoption Accelerator - Reports and Recommendations
- Copilot Adoption Accelerator POE

## Customer resources

- All of the project team

## Partner resources

- Microsoft 365 Architect
- Microsoft 365 Consultants