

3-Day Education & Readiness Assessment Workshop

Is your organization ready for Copilot for Microsoft 365? Understand your organization's readiness to adopt generative artificial intelligence strategically, securely, and compliantly.

Copilot for Microsoft 365 is a powerful tool that can help you optimize your productivity, collaboration, and creativity. Its innovative features and transformative impact on work processes require a thoughtful approach to adoption. This means careful assessment, planning, and alignment with your organizational goals and needs. You need to ensure that your organization is ready for the change, that your technical infrastructure is compatible, and that your users are enabled and supported.

Understand Your Organization's Readiness with Tailored Insights

Our 3-day workshop is designed specifically for your organization's decision-makers who aim to maximize adoption of Copilot for Microsoft 365. By focusing on organizational, technical, and user enablement readiness, our education sessions and workshops ensure you're equipped with a responsible and compliant approach to integrating this generative AI technology across your workforce. Workshop participants will gain in-depth understanding of Copilot for Microsoft 365 and will inform decision-making by providing critical insights into your organization's unique needs. Embrace this opportunity to learn the foundations and gain clarity to unlock the full potential of Copilot for Microsoft 365 within your organization.

We Begin by Identifying Stakeholders

Before the sessions, we work with you to identify key executives, business stakeholders, and a cross-functional implementation success team. Appropriate group members are then led through education sessions, a strategic discovery workshop, and tactical assessment sessions.

Delivering Engaging & Expert-led Education Sessions

1. **The Fundamentals of Generative AI**
2. **Responsible AI Principles and Practices**
3. **Copilot for Microsoft 365: Strategic Foundations** (includes understanding and maximizing ROI)
4. **Copilot for Microsoft 365 Deep Dive: Technical** (includes how Copilot for Microsoft works and data security education)
5. **Copilot for Microsoft 365 Deep Dive: User Enablement** (includes pilot study shared milestone roadmap template and a participant journey template)

Providing Interactive & Senior Consultant-led Workshops

1. **Strategic Discovery Workshop: Assessing Your Organization's Readiness for Copilot for Microsoft 365** (live demo, adoption framework, and implementation template)
2. **Tactical Organizational Readiness Assessment**
3. **Tactical Technical Readiness Requirements Assessment**
4. **Tactical User Enablement Readiness Assessment**

Receive educational resources to share, a strategic discovery report to inform decision making, and a tactical gap analysis checklist to begin preparing your organizational, technical, and user enablement landscapes.

Shareable Educational Resources:

- All education session recordings and presentation files

Actionable Tactical Gap Analysis Checklist:

- All education session recordings and presentation files

Empowering Strategic Discovery Report:

- **Report delivery session with Q&A**
- **Executive summary of workshop findings:** A strategic overview of workshop outcomes including key recommendation(s), insights, and findings.
- **Readiness Assessment:** Analysis of your organization's current state of readiness including strategic and tactical assessments in the areas of organizational readiness, technical readiness, and user enablement.
- **Strategic Insights:** Insights into how Copilot for Microsoft 365 aligns with and supports your organization's unique strategic goals and objectives.
- **Recommendations:** Tailored considerations and next steps to inform you how best to move forward with integrating Copilot for Microsoft 365 into your organization.
- **Feedback Summary:** Documentation of key questions raised during the workshop, highlighting common concerns and areas needing further exploration.
- **Risk and Opportunity Analysis:** Identification of your organization's potential risks and opportunities associated with the adoption of Copilot for Microsoft 365, including business, technical, and user-related aspects.

Take the First Step: Schedule Your Copilot Workshop Today

Don't miss this opportunity to begin preparing your organization for Copilot for Microsoft 365. Contact us today to schedule your workshop and take the first step towards a successful adoption.

Contact us today at digital.neweratech.com/contact