BRING ORDER TO MICROSOFT TEAMS

Microsoft Teams enables communication and collaboration in Office 365. Out-of-the-box Microsoft Teams is a relatively open platform that allows users to create and work with teams and channels in any way they please within the product's framework.

Over time, many organisations that have implemented Microsoft Teams find that the platform becomes cluttered and disorganised. This in turn makes it difficult to locate the information you need to stay productive.

One example of this is when users create teams without a clear purpose. This leads to abandoned teams that grow stale and are not really needed. Another example is when teams that have a well-defined purpose are used to store information that should be generally available to the entire organisation.

DIFFERENT REQUIREMENTS

All businesses have different business and legislative requirements that need to be adhered to. As a result, there is no general best-practice on how to handle Teams Governance in Microsoft Teams.

We have developed this workshop to assist you in developing a governance model that fits your company's needs. During the workshop we will go through different focus areas for teams governance mapped to your specific needs and wishes.

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CREATING TEAMS

Creating a team is easy. Should all your employees be able to do this on their own whenever they like, or should it require central approval? Maybe you need a tool with a built-in approval flow to simplify the administration of creating teams.

ON/OFFBOARDING

What kind of information does a new employee need in order to work efficiently with Microsoft Teams in your organisation? Is there anything specific you need to consider when an employee leaves the company?

LIFECYCLE MANAGEMENT

Do you need any processes to support the ongoing management of different teams? Do you require a specific naming convention? Do you have a list of blocked words that are not allowed in a team name? Could you benefit from customised templates for different purposes? How long should a team be allowed to exist when it is not used?

SECURITY CLASSIFICATION

Do you allow all types of information in all teams? Will you allow external guests as members of your teams?

TEAMS GOVERNANCE THAT FITS YOUR BUSINESS

There are a lot of questions regarding Teams governance. During the workshop we will go through the different aspects and functions of Microsoft Teams. After completion, we will compile a recommendation based on the discussions during the workshop and guidance on how to proceed in a way that suits your specific needs.

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WE BUILD ON MICROSOFT'S RECOMMENDATIONS AND ADAPT THESE TO YOUR CONDITIONS

Working in accordance with Microsoft is the basis of everything that we do. This means that the foundation for all our work is built on Microsoft's best practices and guidance. We continuously stay up-to-date with functionality and news so that we can help you interpret and apply these guidelines to your specific situation. Our strategic focus is creating long-term value and sustainable delivery.

WANT TO KNOW MORE ABOUT TEAMS GOVERNACE?

Contact us: www.sigmait.se/worklife/lets_talk

Nexer Worklife is part of Nexer Group (former Sigma IT). We are experts in digital workplaces based on Office 365. Through digital revolution, we create a better digital working life based on modern technology – always with the user in focus.

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