

mitrefinch 
an  advanced company

Time & Attendance Software

So reliable you can set your watch by it



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01 | Mitrefinch workforce management solutions in a nutshell

Core functions

Time & attendance	HR	Payroll	Analytics	Access control & hardware	Professional services
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User experience

Mobile	Hardware /Terminals / Clocks	Portal
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Delivery options

Hybrid	Cloud	On premise
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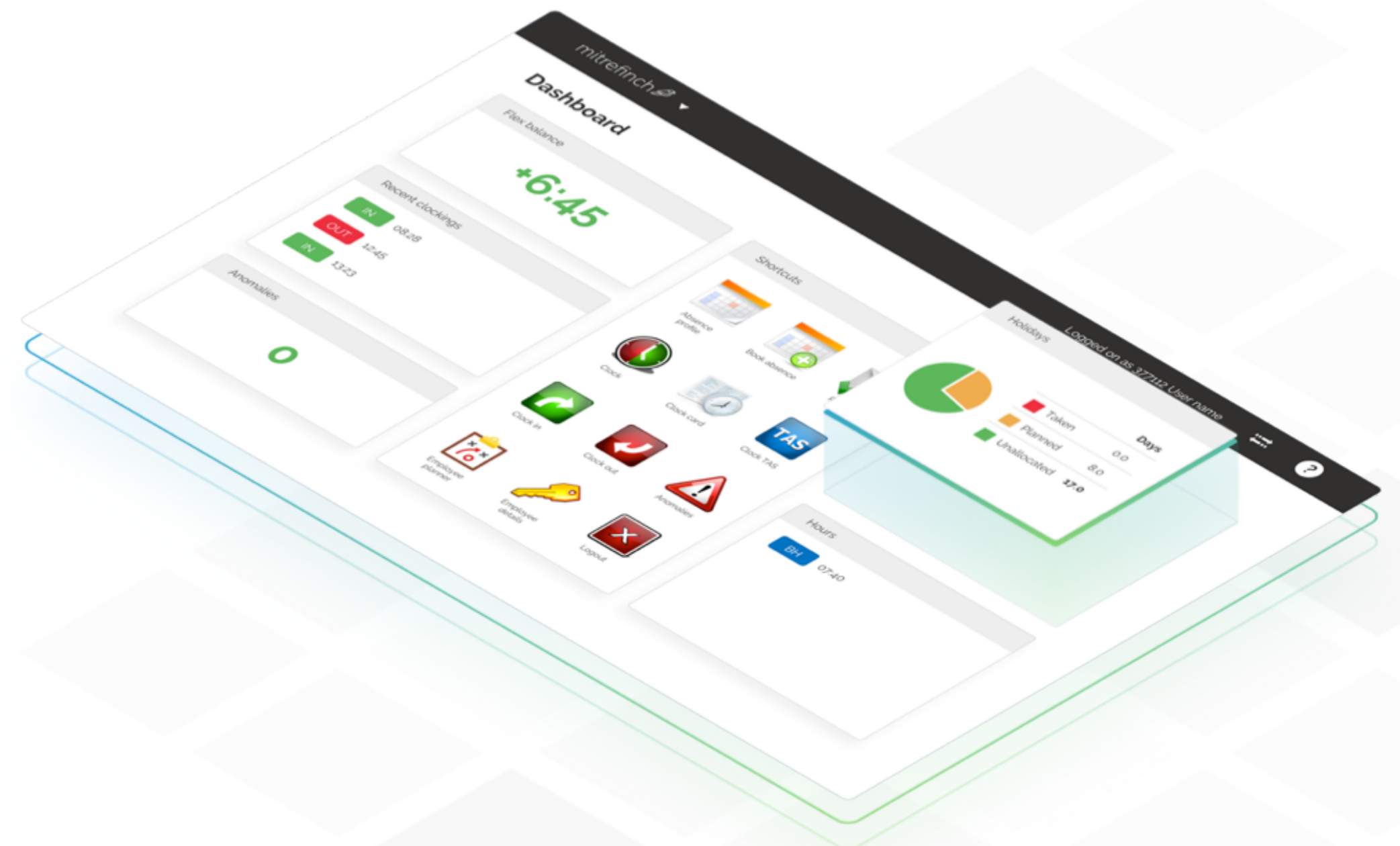
Business outcomes

Workforce productivity	Controlled labour costs	Compliance	Employee engagement	Site security
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02 | Time & Attendance Software

Our sector leading time & attendance software supports business of all sizes, from small and simple to large and complex. Providing you with the tools to streamline repetitive tasks, reduce effort in managing your workforces schedules which aids in reducing employee costs, improves productivity, profitability and minimises potential compliance risks.

Our time & attendance software is fully customisable to accommodate the way your business works, delivering flexibility across working patterns, flexitime and shift work, multiple sites and pay centres.



Track time and attendance, make it simple for employees and managers to submit, track and manage attendance, sickness, exceptions, any other absence and leave entitlements

Empower and give ownership to your employees in a transparent and safe environment, where they can submit their timesheets, access their schedules, notify availability they have, manage leave and clock in or out with ease

Allow employees to accurately record where they are working, using fobs, swipe and proximity cards or the very latest in biometric technology

Mobilise your workforce with remote clocking and responsive layouts that work on any device

Reduce risk through accurate recording keeping and adhering to work rules to support working time directive legislation. Our software helps you comply with GDPR by supporting subject access request, portability requests and data deletion

Integrate with our Flexipay payroll software, access control solutions, clocking-in terminals, biometric terminals and turnstiles with your time and attendance solution for seamless end to end workforce visibility and security of sites and offices

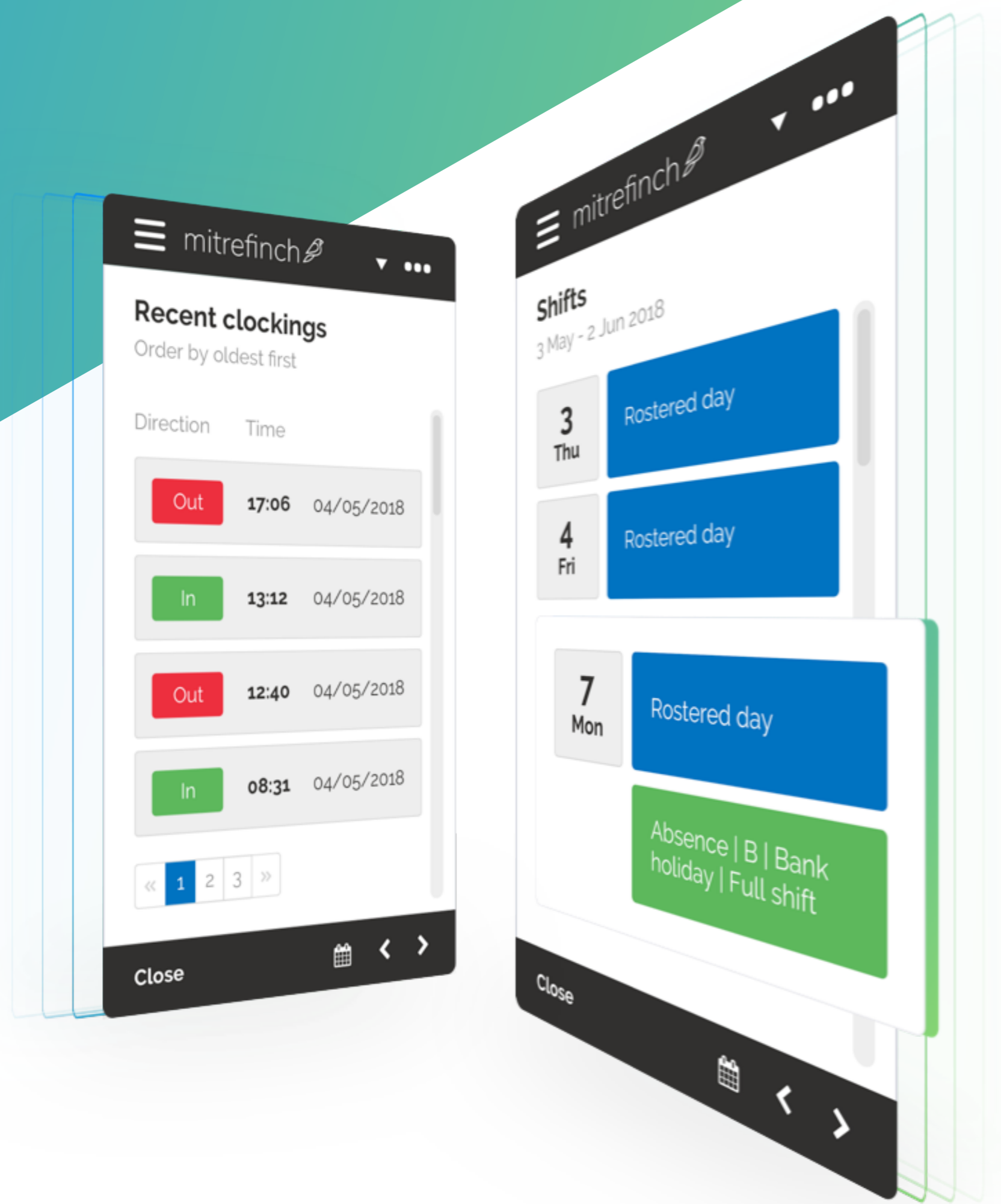


Mitrefinch has simplified our working practices and considerably reduced duplication of information.

It has definitively saved us money in terms of the cost of maintenance, time and improved efficiency.



Valassis



Time allocation, budgeting & job costing

The ability to accurately manage performance, budget and cost jobs is an extremely valuable strategic asset which allows you to measure the efficiency of departments and employees, making swift decisions on production priorities.

Cost control is even more important where project teams operate across multiple contracts and sites.

Keeping operating costs down through the efficient use of your workforce and ensuring that you are able to maximise task and labour allocation during a shift, are critical factors for organisational productivity.

Our powerful employee costing module allows you to plan daily and weekly tasks across multiple cost centres, compare planned tasks and budgets with those already achieved and track projects by hours, quantity or cost.

People planning

Our people planning module allows you to schedule your employee hours through our easy to use shift planning tools

You can monitor job budgets to prevent overspend and easily find the right employees so that shifts are always covered. This minimises absence clashes and helps you to make well informed resourcing decisions.

Empowering your workforce

Our real time dashboards allow your employees to self serve and view at a glance their information and entitlements in one place. They can easily book leave, record availability to work, record absences, overtime and view their shifts.

Reporting

Get real time or scheduled reports presented in a way you need, when you need them. Time & Attendance comes with a suite of pre defined reports which can be configured plus you can create an unlimited number of additional reports as and when you need them.

Time sheets

Employees have full visibility of their shifts, absences and have the ability to update and amend any exceptions to their information. Managers can view, update and amend time and clocking data on any device, 24 hours a day. They can process timesheets and submit calculations or recalculations for payroll.



MF Analytics

MF Analytics offers market-leading workforce management data, enhancing an already best-in-class integrated time & attendance, payroll, HR, and access control solution. Leveraging class leading cloud-based AI and data technologies built on Microsoft platforms and our 40+ years of experience in the field of workforce management, we have built an analytics tool that is incredibly powerful and flexible.

MF Analytics provides timely, actionable data direct to key decision makers within an easy to understand visual analysis which supports the ability to filter and drill down into the data. It delivers powerful insights, simplifies the reporting process and unlocks next-level workforce intelligence through stunning and intuitive visualisation, accessible via powerful yet simple dashboards.





A treasure trove of insights

Due to the longevity and breadth of our offering in the workforce management marketplace, we're able to tap into a vast array of employee data. We then use this to drive powerful, detailed, actionable insights in the following HR areas:

Annual leave

Productivity

Absence

Attrition and retention

Planning

Engagement

Timely, accurate reporting

Our workforce analytics solution simplifies the reporting process, capturing data from across the organisation to deliver accurate, instant, timely reports to the right people.

Fully automated

Insights and reports are generated automatically, saving you the time and hassle of sifting through spreadsheets and data sets, while reducing the risk of human error.

Flexible and detailed

Thanks to the level of flexibility and configuration of our core products, MF Analytics can generate incredibly detailed reports. Users can then filter the data to ensure that reports are tailored to their needs.



Simplify the complicated

Turn raw data into easy-to-understand visuals, accessible via powerful yet simple dashboards. MF Analytics provides next-level workforce intelligence through stunning and intuitive visualisation.

Supports cloud-based or on-premise

Whether you want the hands-on control of on-premise software or the peace of mind of a cloud-based solution, we can meet your needs. You can even choose a hybrid option that offers the best of both worlds.

Save time and money

Our solution removes the hassle from reporting, speeds up the decision-making process, and ultimately helps you streamline your business model. In simple terms, it allows you to get more for less.



03 | Why choose Mitrefinch?

Solutions focused

Our fully integrated suite of software and hardware offers a cost effective route to increased profits by solving common business efficiency challenges.

Our customers are results driven, we are too.

Investing in innovation

We are continually investing and innovating our product suite. We have a dedicated research and product design team that have extensive and long range software and hardware roadmaps to ensure our customers are never left behind on legacy products.

They will always have access to new and exciting technologies we create.

You'll be in safe, experienced hands

As the pioneers of computerised clocking in systems during the late 1970s, we have been designing and developing intelligent workforce management solutions for over 40 years and are trusted by over **7,500 customers globally**.

Manage your workforce; manage your efficiency, productivity and profitability.

Flexibility

Our solutions are fully customisable to accommodate the working patterns and work rules of your business, supporting flexitime and shift work across multiple sites and pay centres.

Mobilising workforces

As the structure of the workforce evolves and grows, with more and more workers than ever working flexible patterns, from home, at various sites and on the road. Our solutions help you stay on top of your people and their productivity.

We practice what we preach

We use our solutions to support a flexible, high performing culture within Mitrefinch, across our UK and global sites. We enjoy great employee visibility, automated schedule generation, job recording, flexitime and the Mitrefinch mobile web app.

All of our employees engage with one or more of our solutions everyday - it's the best way for us to keep developing the very best software and tech solutions.



Absolutely magnificent; nothing is too much trouble for them.



Cloud or on-premise solutions – it’s your choice!

We understand that organisations have different requirements when it comes to technology deployment. Whatever your needs, we work with you to implement your solutions your way.

Here to support

Our UK based support services are on hand to assist at any time.

We provide dedicated account managers as standard to help customers realise the benefits of their investment in Mitrefinch products.



The system is frequently updated and Mitrefinch’s helpdesk is extremely useful when personalising time & attendance to meet our particular needs.



04 | How we help you manage your workforce

Our solutions, modules, services and products are designed to be used in isolation or can be fully integrated; creating a seamless and efficient end to end workforce management process.



Time & attendance software



Managing your workforce in an efficient, fast and smart way can significantly improve your profit and productivity. Our leading time and attendance system delivers better operational control and support the day to day management of your workforce.

Flexipay payroll software



The ability to run fast, accurate and compliant payroll underpins our payroll software capability.

With plenty of added features such as our unique instant calculations, self service functionality and enhanced intuitive user experience, you can rely on Flexipay as your complete payroll solution.

HR management software



Our securely integrated HR solution reduces the administrative burden of keeping on top of HR paperwork and processes. Providing accurate employee records and a single centralised record for your employees.



Access control & hardware

We combine next generation access control and time & attendance on a single platform. A versatile system that supports multi-site management and remote access, which is scalable from 1 to 1000+ doors.



Consultancy, implementation & support services

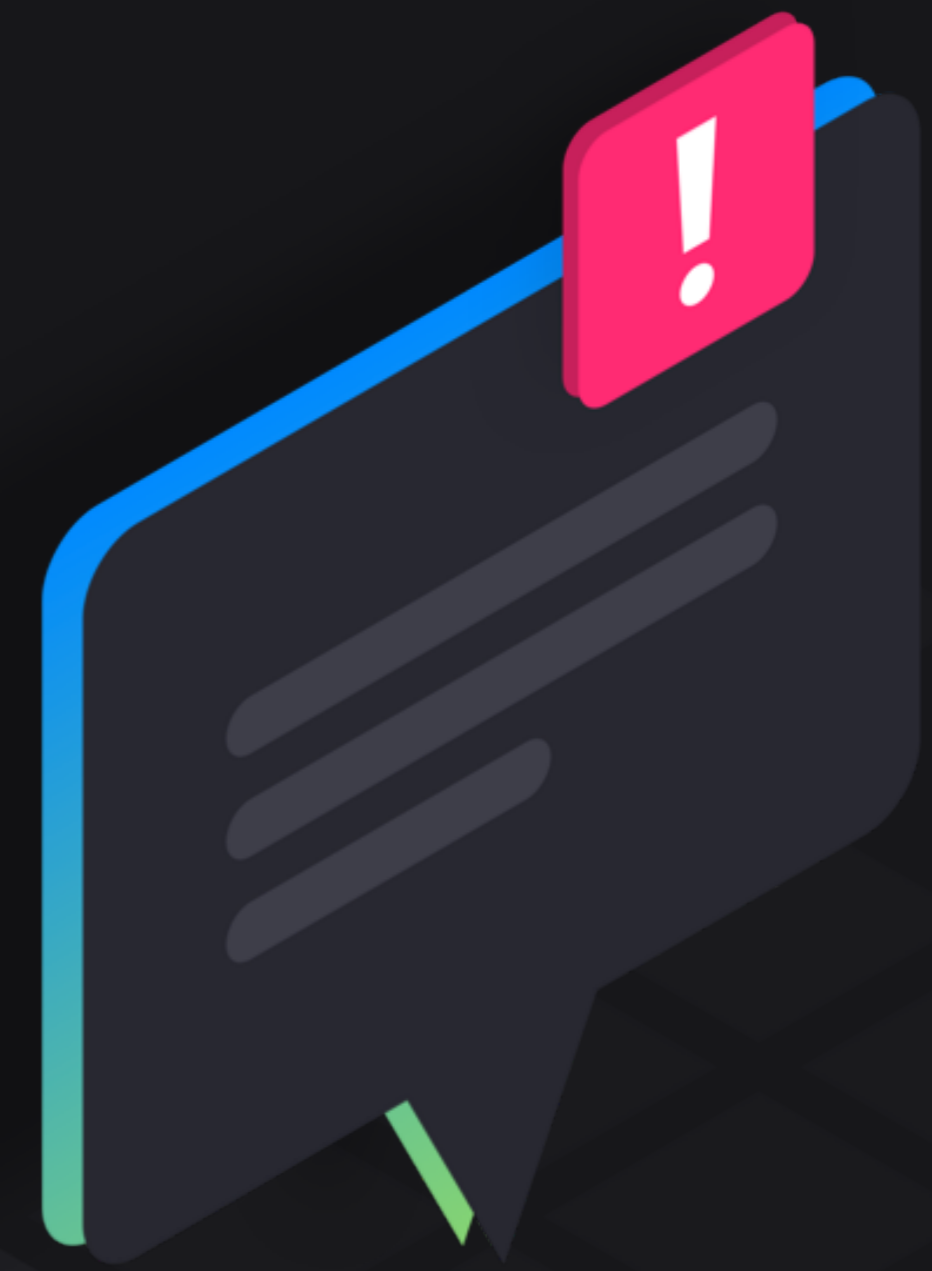
Solutions are only as good as the people who implement and support them. Our Professional Services are honed on maximising customers' business benefits and the outcomes you demand, through our proven methodologies over the course of your implementation project and beyond - you always have our experts on your side.

05 | Our services

Our team has hundreds of years' experience and **over 50,000 successful project deliveries** across the globe, so we understand your business and your expectations for a quick return on investment.

Our multi-disciplinary implementation teams are dedicated and helpful and provide expert knowledge, guidance and assurance throughout your project. We know just how much this business change means to you.

Whatever your experience in project delivery, rest assured we've supported thousands of customers just like you and will deliver an on time, on budget solution that earns its return on investment from day one, fits your every need and integrates perfectly within your business.



Project management

So much more than oversight of system implementation, our project management provides assurance around your business change. Projects can be complex and time consuming, so we'll work together at the outset to validate your objectives and measures of success, providing the focus to achieve, minimising disruption to business as usual activities and whilst keeping a close eye on costs.

We'll lead the partnership from inception, dealing with change, managing risks and issues and ensuring strong stakeholder management - as we do for the many hundreds of successful projects we deliver each year.

Consultancy

From the first project meeting through to a successful go live, our consultancy team are here to help deliver the benefits you expect from our products.

With breadth of experience in every industry and market sector, we specialise in getting to the heart of your business processes to ensure good practices and embrace the change opportunity so that you get the best from the Mitrefinch product suite.

We pride ourselves on our track record of swift and smart implementations, ensuring focus on your measurable outcomes for the project from the initial specification through to successful go live and beyond.





In-project response

Our support and maintenance options are designed to help you get the best from your Mitrefinch solution and give peace of mind that you are in good hands should the unexpected arise.

From our online support desk, support line, email, customer community to videos and guides you can easily find the information and support you need.

Virtual assist

We won't rest on the success of your implementation when you've gone live. After the project, if you need to retain the commitment to help embed changes, or deliver post project benefits, our Virtual Assist service provides consultancy at your convenience. It's who you want, when you need them.

An infinitely scalable model, we ensure a time-bound response to system changes - which is particularly valued in fast-paced organisations where change, growth and acquisitions are very much business as usual. Need an urgent change, want to book some virtual training for new employees? Lean on us and relax.

06 | For the techies



Mitrefinch offers something special when it comes to deploying and supporting technology, whether your solution is hosted or on premise.

APIs & adaptive technology

Our technology loves other systems. We provide APIs and other tools for importing and exporting data.

This allows us to integrate with many providers and individual customer requirements.

Our accessible and adaptive solution works on almost any device and is developed against accessibility guidelines WAG 2.0 AA.



07 | We care about security

ISO9001 Quality system management

Accredited ISO9001 is an internationally recognised standard for quality management systems, scrutinising all areas of business life.

Mitrefinch have been ISO9001 accredited since 2009.

ISO14001 Environmental management

Accredited ISO14001 is an internationally recognised standard for the development of an effective Environmental Management System and it exists as a framework to assist organisations in developing their own environmental management system.

Mitrefinch gained ISO14001 accreditation in 2011.

ISO27001 Information security management

Accredited ISO27001 is an internationally recognised standard for information security management.

Mitrefinch gained ISO27001 accreditation in 2015.

HMRC recognised

Our Flexipay payroll software has been tested for online payroll capability and RTI and is recognised and listed by HMRC.

mitrefinch 

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