

# Microsoft Teams Quick Start & Pilot

## Improve Collaboration With Microsoft Teams

Microsoft Teams is changing workplace collaboration by bringing together chat, meetings, apps, bots, personal storage, and calls into one interface.

But with so many features available, it's easy to take on too much, too quickly. The right enablement strategy is crucial to avoiding common pitfalls and maximizing user engagement.

Whether your organization is new to Teams or you're looking for greater user adoption, our Microsoft Teams Quick Start & Pilot will assess your current environment and recommend configurations, along with best practices and strategies for organizational adoption and success.

## What's Included

### Current-State and Alignment Workshops

We will review your current collaboration practices and methodologies, identify challenges, and recommend goals for improvement. Our collaboration experts will align your current collaboration practices to features and functionality in Microsoft Teams in order to maximize usage and minimize roadblocks.

### Workload Education Workshops

We will provide you with a technical understanding of how each collaboration workload associated with Microsoft Teams will function in your existing environment, provide demonstrations, and recommend best practices collected from thousands of collaboration projects.

### Future-State Workshops

Future-state goals for collaboration via the Microsoft Teams platform will be outlined, and we will create an iterative approach for achieving them. We will help prioritize features for your organization and prepare a custom roll-out strategy.

### Preliminary Tenant Configuration

Our team will create a preliminary tenant configuration for Microsoft Teams that includes workloads such as OneDrive for Business, SharePoint Online, and Microsoft Teams. This configuration will empower the governance considerations for current- and future-state workshops.



PLATFORMS +  
TECHNOLOGY

## Microsoft Teams Pilot

We will prepare a core configuration of your Microsoft Teams and associated collaboration workloads. We'll identify 2-4 groups for a pilot using Microsoft Teams and will utilize Office 365 analytics to manage the pilot, evangelize best practices, and seek additional platform champions. The goal of the pilot is to maximize your Teams usage, adoption, and engagement levels.

## Microsoft Teams Roadmap

Pilot findings are used to develop recommendations for your implementation and will provide you with a roadmap for wider Teams deployment.

## Deliverables

Upon completion of workshop, you will be prepared for the next steps of your Microsoft Teams implementation. Specific deliverables include:

### Microsoft Teams Enablement Findings and Recommendations Document

The findings and recommendations document captures the current and future state, provides a preliminary design based on the findings, and makes recommendations. The recommendations document provides additional considerations for your enterprise roll-out of Microsoft Teams.

### Microsoft Teams Enablement Roadmap

The roadmap lays out an iterative approach to your Microsoft Teams roll-out including your company's team prioritization, governance considerations, and additional activities.

## Why Perficient

As a Gold-Certified, award-winning Microsoft partner and one of just a handful of National Solution Providers, we are a recognized cloud expert that has taken more than 4 million users to Microsoft Cloud.

## Add-On Services

Take your Microsoft Teams implementation to the next level with our optional add-on services:

### Teamwork Assessment & Strategy

Create a collaboration strategy and roadmap through education workshops, proof of concepts, key findings, recommendations, and governance strategies. You'll learn what to use when and how to get the most out of Microsoft 365 collaboration workloads such as Teams, SharePoint OneDrive, Yammer, and others.

### Technology Enablement

Recognize the true return on Office 365 investment (ROI) by creating employee experiences. Enable your organization to do more with Microsoft Teams through an enablement methodology for building solutions for your business stakeholders with Teams, Power BI, PowerApps and Flow, Microsoft Forms, Streams, Yammer, and other workloads.

### Azure Bots for Microsoft Teams

Engage more users in Microsoft Teams by providing seamless integrations with existing knowledge bases and back-end platforms to empower users and promote employee self-service.

### Teams Migration

Develop the right strategy for mapping and migrating content from your content repositories into Microsoft Teams, including moving content from source systems such as file shares, SharePoint, or from one tenant to another.

### Change Management Strategy

Create enterprise stakeholder management, communication and training plans for the wider roll-out of Microsoft Teams.

### Skype to Teams Migration

Plan and execute your transition from Skype for Business Online to Microsoft Teams and begin using the power of the cloud for telephony and conferencing.

### Direct Routing Pilot

Complete the analysis and execute a Microsoft Teams Direct Routing phone system pilot according to best practices to achieve the optimal user experience.

### PBX Assessment

The PBX Assessment evaluates the configuration of third-party phone systems such as Cisco, Avaya, Mitel and Siemens, and generates an executive summary and detailed feature parity analysis with Microsoft Teams.

### Intelligent Workplace Quick Start

Learn the fundamentals of a Teams-first experience that binds your favorite tools and services into a true hub for productivity, collaboration and communication to keep employees engaged, efficient, and connected.

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