

A person is working at a desk. They are using a laptop and a tablet. They are also writing on a notepad with a pen. The background is a blurred office setting.

ContractAssist Powered by M365 Copilot

Key Challenges in Contract Management

Tracking Multiple Documents and Email Threads

- Tracking multiple documents and email threads associated with contract approvals can be quite challenging.
- This can lead to inefficiencies and delays in the approval process.
- Without a centralized system, it is difficult to ensure that all stakeholders are working with the most up-to-date version of the contract, which can result in miscommunication and inconsistencies.

Lack of Seamless Collaboration

- There is a significant manual effort required to thoroughly review contract documents to ensure compliance with guidelines.
- The lack of seamless collaboration between different stakeholders working on contracts can result in miscommunication and errors.

Inefficient Search

- Searching for contract documents across a bulk repository is inefficient, as it often involves sifting through numerous files and email threads to locate the necessary information.
- This process can be time-consuming and prone to errors, leading to delays in contract approvals
- The lack of a single auditable window with document history makes it challenging to track changes and maintain transparency.

Standardization Issues

- Without a uniform approach, different stakeholders might interpret contract clauses differently, resulting in varied expectations and potential conflicts.
- This can cause delays in project timelines as parties may need to renegotiate terms or seek clarifications
- Inconsistent contract management practices can increase the risk of non-compliance with legal and regulatory requirements.

Solution Approach



What is ContractAssist?



Why ContractAssist ?

Contract Management



1

Seamless Collaboration on MS-Team



2

Approval Workflow Flow

3

Realtime information for Contract Document Stage



4

Ease of Reporting

Today's Process

ContractAssist



Multiple Documents & Email Threads



Single Auditable Window with document history

Key Offerings: ContractAssist



Collaboration

- ContractAssist enables seamless collaboration on contract documents among different stakeholders.
- It provides real-time information on the contract document stage, ensuring all collaborators are up-to-date.
- The solution offers a single auditable window with document history, making it easy to track changes and maintain transparency.



Integrated to Platforms

- ContractAssist leverages Azure OpenAI and Azure Function Apps for its AI capabilities.
- The integration with these platforms enables seamless collaboration, real-time information sharing, and efficient contract management.
- It is integrated with Microsoft Teams, Power Automate, and Microsoft Copilot Studio hence it is easy to use app.



Contract Review & Approval

- It provides seamless tracking and managing approval of contract documents.
- ContractAssist helps in reducing manual errors during contract preparation, significantly boosting operational efficiency.
- Streamlines the review process by automating repetitive tasks, allowing legal experts to focus on more complex aspects of contract management.



AI Capabilities

- An AI-powered chatbot that answers natural language questions about contracts, drafts emails, and suggests contract improvements.
- It leverages Copilot-led intelligence to accelerate contract review by legal experts and ensure compliance with global/regional legal guidelines.
- Advanced AI capability helps in identifying potential risks and discrepancies in contracts.

ContractAssist– Persistent Copilot Powered Contract Intelligence Solution

Pivotal Features



Ability to view and manage comprehensive contract details from a single window	Seamless tracking and managing approval of contract documents	Ease in search of contract documents across a bulk repository	Seamless Collaboration on contract documents among different stakeholders
Realtime information on Contract Document Stage	Single auditable window with document history	Copilot led intelligence to accelerate contract review by legal experts	Copilot driven compliance with global/ regional legal guidelines

Unique Value Proposition



GenAI Led Contract Intelligence to boost legal team productivity

Seamless & significantly automated collaboration on contracts to eliminate manual errors in contract preparation

Tech Stack



Microsoft Teams | Power Automate | Microsoft Copilot Studio

Azure OpenAI | Azure Function Apps

Resolving Business Challenges

Multiple documents and email threads associated with contract approval difficult to track manually

Inefficient search of contract documents across a bulk repository

Significant manual effort to review contract documents thoroughly to comply with guidelines

Lack of seamless collaboration between different stakeholders working on contracts

Proof Points

Persistent Internal

- Multiple members of legal and delivery experts are leveraging solution
- Significant reduction in manual errors during contract preparation
- **20-30% Operational efficiency achieved**



Persistent

See
Beyond.
Rise
Above.