Microsoft 365 Readiness Assessment

Gain the confidence to migrate to the cloud with Microsoft 365

PHOENIX   Microsoft 365

Empower your employees and organisation with Microsoft 365

Our industry-leading Microsoft 365 Readiness Assessment has been designed to get your organisation ready for a migration to Microsoft 365 (M365) by improving your understanding of the available technology, how it can meet your long-term technology objectives and help plan for the next steps.

It consists of the following modules which can be selected as a group or individually:

| Exchange Online Workshop | M365 Security Workshop | M365 Information Protection Workshop | Teams Workshop | SharePoint Online Workshop |

The M365 Readiness Assessment will ensure that your deployment is as efficient and effective as possible by ensuring that your environment and requirements are properly understood to allow our highly skilled and experienced Technical Consultancy Team to design a solution that truly meets your long-term business objectives.

Each module is delivered using a three-stage approach as follows:

- Phase One: Pre-Engagement Scoping Call
- Phase Two: Workshop
- Phase Three: Presentation of Review and Recommendations Report

Exchange Online Workshop

Microsoft Exchange Online is a hosted messaging solution that delivers Microsoft Exchange Server's capabilities as an evergreen cloud-based service. It gives users access to email, calendar, contacts, and tasks from desktop clients, the web and mobile devices. It can integrate with Windows Server Active Directory and Exchange Server on-premise, allowing administrators to use familiar administration tools and policies to manage Exchange Online features across their environment.

Organisations that adopt Exchange Online retain control over the messaging services they offer to users, whilst also significantly reducing their on-premise server infrastructure's operational burden.

During the Exchange Online Workshop, Phoenix will require access to your infrastructure to perform a series of scoping and discovery exercises such as an Infrastructure Assessment and Active Directory Health Checks. This will help to ascertain readiness for Exchange Online adoption and migration. This process will be completely unobtrusive, and no changes will be implemented during the session. The data-gathering exercise will allow us to obtain and discuss the information needed to formulate an adoption plan, aligning to the latest published guidance and best practice recommendations where appropriate.

The Exchange Online Workshop is delivered using the following stages:

Discuss	Discover	Design
• Project Drivers • Business Requirements • Existing Infrastructure • Service Overview • Migration Methodology • Identity & Access Management	• Windows Active Directory Infrastructure • Existing Messaging Infrastructure • Network Infrastructure • Server Infrastructure • Cloud Infrastructure • Connectivity	• Current State Architecture • Interim State Architecture • Future State Architecture • Infrastructure Changes • Tenancy Configuration

Following the workshop, a readiness report will be provided to you. The report will detail tailored recommendations and next steps.

Microsoft 365 Security Workshop

Microsoft provides a holistic approach to security, helping your organisation to protect identities, data, applications and devices across on-premise, cloud and mobile. Foundational to the security of every computer system are the following:

- Identity and Access Management
- Threat Protection
- Security Management

The Microsoft 365 Security Workshop is designed to help organisations configure M365 to help them meet their obligations and leverages the features and capabilities present within the service. It draws on broad experience and already existing 'best practice' and considers the Cabinet Office 14 Cloud Security Principals and NCSC Office 365 Secure Configuration Alignment guidelines.

The Microsoft 365 Security Workshop is delivered using the following stages:

Discuss	Discover	Design
• Project Drivers • Identity & Access Management • Threat Protection • Secure Management	• Existing Office 365 Tenancies • MSOL Licensing • Existing security posture	• Identity & Access Management • Threat Protection • Secure Management

Following the workshop, a readiness report will be provided to you. The report will detail tailored recommendations and next steps.

Microsoft 365 Information Protection Workshop

Using capabilities built into Microsoft 365 you can manage and secure your organisation's digital information in the cloud. In addition to managing and securing other critical entities, implementing Microsoft Information Protection will help you discover, classify and protect sensitive information wherever it is stored.

The Microsoft 365 Information Protection Workshop will help your organisation ensure that you protect your critical information assets while minimising risks. We will discuss regulations, frameworks and requirements to help build out your information governance policies and begin to form a roadmap.

Information governance includes several key areas, each of which needs to be planned, coordinated and adapted to align with changing organisational needs and technology evolution. The key areas of focus within this workshop are:

- Classification
- Data Loss Prevention (DLP)
- Data Retention

The Microsoft 365 Information Protection Workshop is delivered using the following stages:

Discuss	Discover	Design

• Project Drivers
• Information Protection (AIP)
• Data Loss Prevention (DLP)
• Information Governance
	• Existing Office 365 Tenancies
	• MSOL Licensing
	• Existing Security Posture
		• Build a roadmap for configuring, testing, piloting and organisation wide roll-out of the following controls:
		  • Classification
		  • Data Loss Prevention (DLP)
		  • Data Retention

Following the workshop, a readiness report will be provided to you. The report will detail tailored recommendations and next steps.

Teams Workshop

Microsoft Teams is the collaboration tool that enables teamwork at all levels of your organisation. With Microsoft Teams you'll unleash the power of teamwork, helping you build a culture of collaboration that empowers your employees while adhering to growing security and compliance requirements.

Microsoft Teams provides a hub for teamwork where people can call, meet, chat and collaborate all in one place with enterprise grade security and compliance. All in one place, wherever you and your team are.

Teams helps organisations improve access to information and free up workers to focus on higher-value activities, thus reducing operating costs, accelerating time-to-market, and fostering greater innovation.

- Save time by reducing number of meetings
- Handle all communication with one tool
- Empower workers and improve satisfaction

With our Teams Workshop, we will provide guidance and insights that you can use to help your employees drive adoption and make the best use of Microsoft Teams and associated applications within your organisation.

The Microsoft Teams Workshop is delivered using the following stages:

Discuss	Discover	Design
• Project Drivers • Identity & Access Management • Security Considerations • Network Requirements • Office 365 Tenancy Setup • Teams Configuration	• Existing Office 365 Tenancies • MSOL Licensing • Technical Readiness • Network Readiness • Existing Teams configuration	• Microsoft 365 Group Governance • Security • Teams Configuration • Monitoring usage and feedback

Following the workshop, a readiness report will be provided to you. The report will detail tailored recommendations and next steps.

SharePoint Online Workshop

SharePoint Online is a cloud-based service that helps organisations share and collaborate with colleagues, partners and customers. With SharePoint, you can access internal sites, documents, and other information from anywhere - at the office, at home or from a mobile device

The SharePoint Online Workshop is based on a set of technical hands-on deliverables that provide maximum practical benefit within short timescales, allowing your organisation to accelerate their requirements for file data migration. We will deliver a series of planning and design workshops that enable technical and business stakeholders to understand the capabilities of Microsoft 365 for document storage, collaboration and sharing.

We will also implement a Technical Proof of Concept (POC) to demonstrate solution features and benefits, including a pilot deployment to showcase the capabilities of Microsoft Teams, OneDrive for Business and SharePoint Online via a working demonstration site.

The SharePoint Online Workshop is delivered using the following stages:

Discuss	Discover	Design
• User Experience • Overview of Microsoft 365 products for collaboration and group working • Solution Architecture • Overview of SharePoint Online storage architecture and concepts	• File Analysis • Overview of pre-requisites for file migration	• A Technical POC will be based on a sample business area and users

Go Deeper	
	• Security and Governance • Considerations for essential security and governance management

Following the workshop, a readiness report will be provided to you. The report will detail tailored recommendations and next steps.

Get Microsoft 365 ready

With the Phoenix M365 Readiness Assessment, you have access to our repeatable and trusted engagement model based on Microsoft best practice. Our experts will enable your organisation to fully understand what it wants from M365, uncover any potential blockers to deployment and clearly define a comprehensive migration and adoption strategy moving forward.

To learn more about our Microsoft 365 Readiness Assessment, or any of the modules that it contains, contact your Phoenix Account Manager and enable your organisation to become M365 ready.

01904 562200 | **hello@phoenixs.co.uk** | **www.phoenixs.co.uk**

Our Microsoft Accreditations

Microsoft Gold Partner

- Gold Application Development
- Gold Application Integration
- Gold Cloud Platform
- Gold Cloud Productivity
- Gold Collaboration and Content
- Gold Datacenter
- Gold Enterprise Mobility Management
- Gold Enterprise Resource Planning
- Gold Messaging Competency
- Gold Project and Portfolio Management
- Gold Security Competency
- Gold Small and Midmarket Cloud Solutions
- Gold Windows and Devices
- Silver Data Analytics
- Silver Communications

Microsoft Azure Expert Managed Service Provider (MSP)

Microsoft Windows Virtual Desktop Advanced Specialization

Microsoft Windows Server and SQL Server Migration to Microsoft Azure Advanced Specialization

Microsoft Adoption and Change Management Advanced Specialization

Microsoft Surface PC Authorized Reseller

Let's drive your digital transformation - today.

We're ready to take your call to help you plan, build, deploy, protect, optimise and innovate to achieve your business outcomes.

01904 562200

hello@phoenixs.co.uk

www.phoenixs.co.uk