

## Microsoft Copilot Readiness Assessment

Are you prepared for your new AI-powered assistant?

The future of computing is in AI technology, but how do you pave the way for this transformative journey?

Through Planet IT's Copilot Readiness Assessment, we eliminate uncertainty from the process of embracing these cutting-edge technologies.

Our team of experts will analyse your current setup, providing insights into your data and requirements necessary for seamlessly integrating Copilot into your business.

### Review Data Permissions & Access



#### PERMISSIONS

Copilot natively uses the users' current permissions to access its data pool.

If a user doesn't have access to a SharePoint site, then their version of Copilot will also not have access to it.

This also applies to Microsoft Teams and OneDrive.



#### ACCESS

We highly recommend that a review of your SharePoint sites and Microsoft Teams is conducted to ensure that no users have access to data they shouldn't do.

This is a common occurrence as most users won't know they have access to certain data unless they browse to the SharePoint team URL or follow a link.

### Review and Set Access for Copilot



#### SECURITY

Copilot allows users to complete jobs more efficiently and effectively.

This applies to bad actors on compromised accounts.

It is important that the accounts Copilot has been assigned to have MFA assigned and enforced on all Cloud App logins.

### Reduce Risk



#### SECURITY AWARENESS TRAINING

Copilot introduces new challenges to your data governance.

An important part is ensuring users provide Copilot with the correct information and don't feed it incorrect data that could be learnt from and passed onto other users.

### License Allocation



#### EFFICIENT USE OF COPILOT LICENSES

Users should be selected carefully to ensure that their job role will benefit from Copilot.

Busy users who utilise the Microsoft 365 platform heavily will be perfect for Copilot to make their job role more efficient.



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