



Quadra

**Connect people with
Knowledge and Expert
with Viva Topics**

Building an intelligent enterprise

Quadra can help to rethink your business for the digital age, and help you build an Intelligent Enterprise.



www.quadrasystems.net

Microsoft Viva Topics

Knowledge and expertise

Turn content into usable knowledge

Use AI to reason over your organization's content and automatically identify, process, and organize it into easily accessible knowledge.

Organize knowledge into topic pages

Enable your organization's experts to share and refine knowledge through curated topic pages, automatically generated and updated by AI.

Make knowledge easy to discover and use

Deliver relevant topics cards in the apps people use everyday.

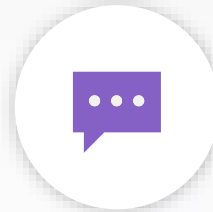
The screenshot displays the Microsoft Teams interface for a Viva Topics page. The top navigation bar includes 'Microsoft Teams', a search bar, and user profile information. The main content area is titled 'Topics' and shows a 'Page details' section with a 'Published 3/17/2022' date and an 'Edit' button. Below this, a message states: 'We list you on topics based on your contribution to related content. There aren't any topics where you're listed, yet. As soon as we find some we'll show them here.' The 'Confirmed connections' section indicates '8 of 11 connections' and provides a 'See all' link. A descriptive text explains that users or others confirmed they should be listed on these topics. The main content area features four topic cards: 'AWS', 'Adobe', 'Oracle', and 'windows 365 business'. Each card includes a 'View details' link, alternate names, and a 'Your connection' status.

Topic	Alternate names	Your connection
AWS	Alternate names: Amazon web...	Your connection
Adobe	Alternate names: ad, Adobe patinum...	Your connection
Oracle	Alternate names: ora, oracle gold...	Your connection
windows 365 business	Alternate names: W365 Business, w365	Your connection

Viva Topics: AI technology investments



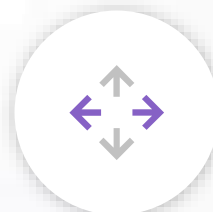
Statistical ML models using frequency and recency



Clustering of related topics; conflation of similar topics or classification algorithms; disambiguation of topics (**used for acronyms, alternate names, projects**)



Template-based discovery of patterns (**used for acronyms, alternate names, untyped topics**)



Cross-lingual language model pre-training + fine-tuning and universal model for language expansion (**used for acronyms, definitions**)

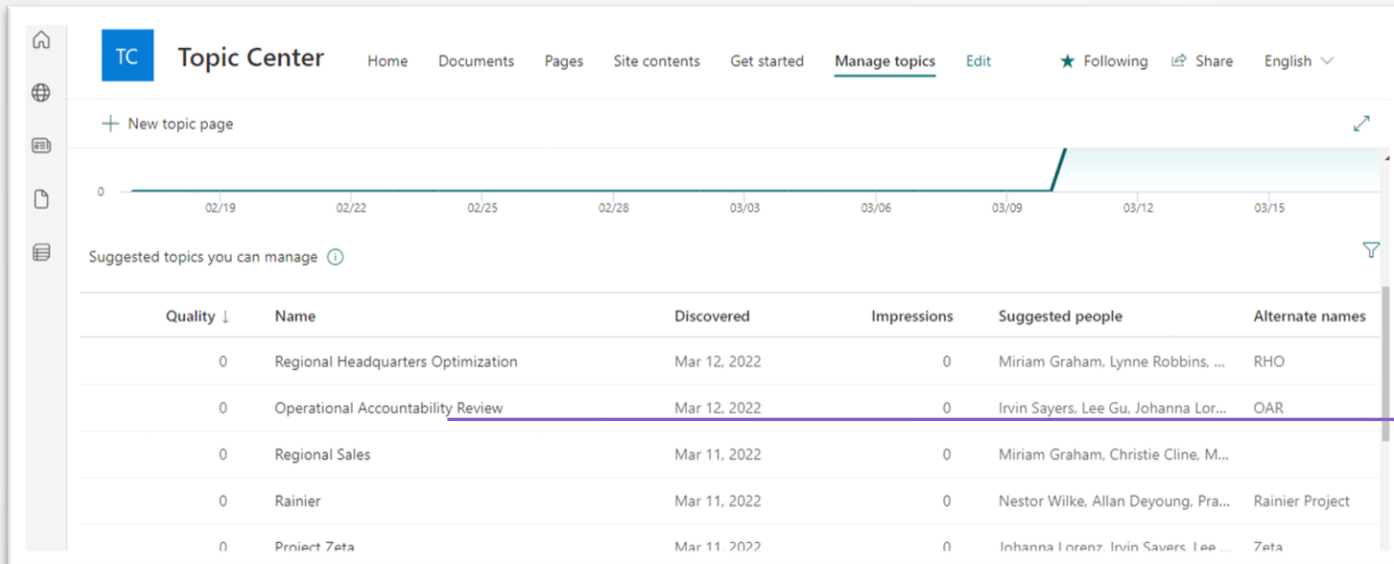


Representation learning to create **embeddings of heterogeneous entities** (**used to extract phrases and topics**)



Graph-based techniques to model relationships and importance (**used for connections between people and topics**)

AI Discovered Topics



AI Suggested Topics

- With AI your organization's data will be automatically identified, processed, and organized on content manner

The screenshot shows the 'Viva Topics' interface. At the top, there's a search bar and navigation tabs for 'Home', 'Documents', 'Pages', 'Site contents', 'Get started', 'Manage topics', and 'Edit'. Below this is a '+ New' button and various tool icons. The main content area is titled 'Site Pages' and contains a table with columns for Name, Modified By, Modified, and Created.

Name	Modified By	Modified	Created
Sensitive-info-types.aspx	MOD Administrator	February 14	February 14
Trainable-classifiers.aspx	MOD Administrator	February 14	February 14
Exact-data-match.aspx	MOD Administrator	February 14	February 14
MIP.aspx	MOD Administrator	February 14	February 14
Data-Lo.aspx	MOD Administrator	February 14	February 14
Home(2).aspx	MOD Administrator	February 17	February 17
Home(3).aspx	MOD Administrator	February 17	February 17
Home(4).aspx	MOD Administrator	February 18	February 18

Manual created Topics are in Topics Page

- Manually made edits to content from contributors, manually added topics, confirmation from users for AI discovered properties

Microsoft Viva Topics AI elements

Content-sensitive topic and detection

Topic identification and conflation

Acronym + alternate name extraction

Definition extraction

Related people

Related documents

Topic relatedness

SKU/subscriptions licensing

Before you get started with Endpoint DLP, you should confirm your Microsoft 365 subscription and any add-ons. To access and use Endpoint DLP functionality, you must have one of these subscriptions or add-ons. Check on the [Microsoft](#) page

- Microsoft 365 E5
- Microsoft 365 A5 (EDU)
- Microsoft 365 E5 compliance
- Microsoft 365 A5 compliance
- Microsoft 365 E5 information protection and governance
- Microsoft 365 A5 information protection and governance

for full licensing details, see [Microsoft 365 licensing.g](#)


Microsoft


[View details](#)

Alternate names: MS. Golden competency ...

As one of Microsoft's leading partners globally—the most awarded partner with 40+ Global Partner of the Year recognitions across 16 consecutive years, we have a... [More](#)

People (2) >

 MOD Administrator
sales manager

 nilofer ameed
inside sales representative

Resources (4) >

 Microsoft's
MOD Administrator modified on Janu...

Related topics (7)

[Microsoft 365](#) [Endpoint DLP](#) [Endpoint Protection](#)

Microsoft Viva Topics Admin Center

The screenshot displays the Microsoft 365 Admin Center interface. The top navigation bar includes the 'Microsoft 365 admin center' logo, a search bar, and utility icons for help, settings, and user profile. The left-hand navigation pane lists various administrative areas, with 'Partner relationships' highlighted by a mouse cursor. The main content area is divided into three tabs: 'Services', 'Security & privacy', and 'Organization profile'. The 'Services' tab is active, showing a list of services including Sway, Topic Experiences (which is selected), User consent to apps, User owned apps and services, Viva Learning, What's new in Office, and Whiteboard. On the right, a 'Topic Experiences' configuration panel is open, featuring sub-tabs for 'Topic discovery', 'Topic visibility', 'Topic permissions', and 'Topic center'. The 'Topic discovery' sub-tab is selected, displaying instructions on sourcing topics and options to 'Select SharePoint topic sources' (set to 'Only selected sites') and 'Exclude topics' (set to 'Don't exclude any topics').

Employee Experience use cases



Use Of Data

Content scope to explore

- Allow sites
- Block sites

Block specific topics

Search settings observed:

- NoIndex
- NoCrawl



Data Handling By Customer

Target audience for topics

- Licensed users

Topics in all stages of the topic lifecycle are visible

- Suggested topics are labeled



Product Control

View topics

Create and edit topics

Manage topics

- Suggested, confirmed, published, removed

Things to remember



Topic identification improves when more content is available.



The security, privacy, and location of your data is preserved.



Users need a license to view topic experiences.



There is one topic center per tenant.



AI works in English language content only today. We're working on additional languages.



Topic Highlights appear on Modern SharePoint sites today. It will be in more places in the future.



Suggested and confirmed topics are rendered when accessed; published topics have static URL in the Pages library.

Get started today with Microsoft Viva Topics

- Discover Knowledge from data available(Documents, Sites and lists) in SharePoint Online by activating Viva Topics Trial
- Create Business Relevant Topics with Viva Topics AI capabilities
- Make Knowledge Easily Available using Topics Cards which will help your employees to access relevant information in Microsoft 365 environment

How Quadra can help you in your journey

Assessment

- Gather information on key business scenarios
- Identify key business decision maker stakeholders.
- Gather information about customer environment.
- Research customer challenges and opportunities.

Enablement knowledge governance

- Viva Topics Trial activation
- Identifying the POC users
- Topics set up and administration
- Discovering Topics with Microsoft AI and Manual Topics recommendation
- Managing the Topics Permissions

Adoption

- Discovering Topics using Microsoft AI
- Find people and content connected to Topics
- Surface Knowledge to people



Thank you