

quatto

CONECTANDO TECNOLOGIA E PESSOAS

# Build your AI Journey

- **Initiation & Preparation:**
  - Assess your environment's readiness
  - Set clear measures of success
  - Determine pilot participants and outline a plan for user adoption
- **Copilot Enablement:**
  - Obtain required licenses and bring the pilot group on board
  - Set up your M365 tenant to support Copilot functionality
  - Establish appropriate user permissions and access levels
- **Pilot Implementation:**
  - Choose a group that represents your user base
  - Select a key use case that supports your business objectives
  - Train the pilot users on essential Copilot capabilities
  - Track progress and collect feedback throughout the pilot
- **Assess & Advise:**
  - Review pilot outcomes against success criteria
  - Collect input from users and stakeholders
  - Use the built-in reporting features to analyze summaries of productivity, engagement, work patterns and the Microsoft 365 adoption.
- **Growth & Continued Assistance:**
  - Plan future actions based on what was learned from the pilot
  - Consider expanding Copilot usage throughout your organization
  - Rollout Microsoft 365 to all available seats



# Microsoft 365 Copilot Jump Start

Quatto's Microsoft 365 Copilot Jumpstart is an initiative built to support organizations in enabling, exploring and activating Microsoft Copilot within a safe environment.

**Through this guided framework, the program seeks to:**

- **Improve your teams:** Provide teams with an AI coworker to streamline daily tasks and enhance overall performance.
- **Increase the Innovation, teamwork and collaboration:** Open new avenues for creative problem solving, cross department collaboration and boost the productivity inside your teams.

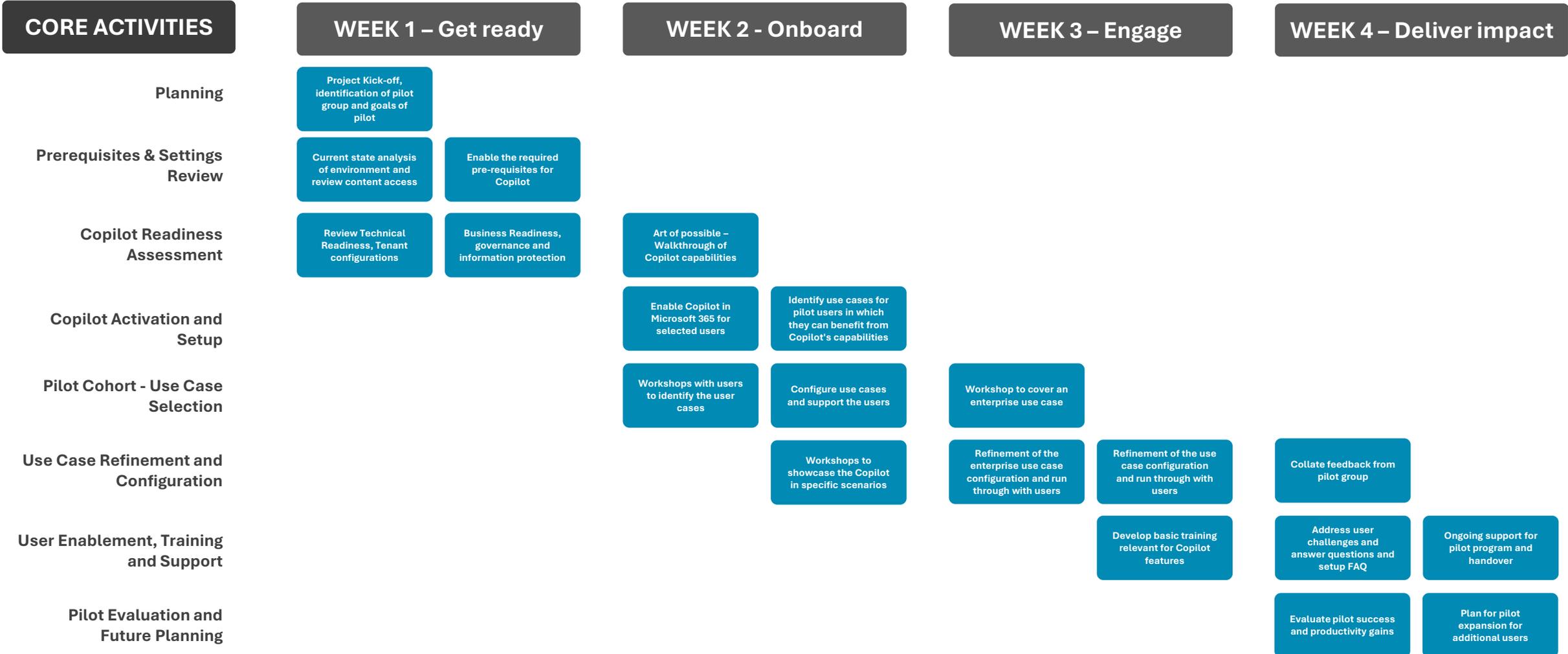
**Core Program Outcomes:**

- **Copilot Assessment:** Validate that your licenses, security controls, and governance structures are aligned to introduce Copilot without disruption.
- **Role Based User Selection:** Identify which job functions will gain the most value so Copilot's capabilities are aligned to real business needs.
- **Planned Rollout & Growth:** Introduce Copilot in a controlled, strategic manner and define a roadmap for scaling usage across the organization.
- **Custom Agents:** Learn how Copilot can extend and connect to your corporate data, and how Copilot Studio can be used as an extensibility tool to build custom experiences and integrations tailored to your organization.





# Proposed Timeline For Engagement





# Microsoft 365 Copilot Jumpstart Offer



## Accelerate Everyday Work

Copilot drafts emails, documents, and presentations, summarizes long threads, and surfaces key points so you can get more done in less time.



## Make Smarter Decisions with Your Data

Copilot analyzes information from tools like Excel, Teams, and Outlook, turning complex data into clear insights, trends, and recommendations.



## Improve Collaboration and Consistency

Copilot helps teams stay aligned by standardizing content, generating meeting summaries, and ensuring everyone has the same context and up-to-date information.