



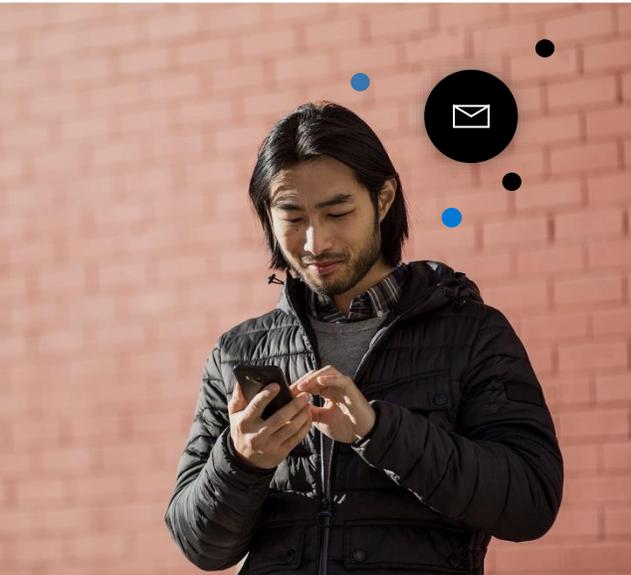
SharePoint Intelligent Intranet



RAZOR TECHNOLOGY

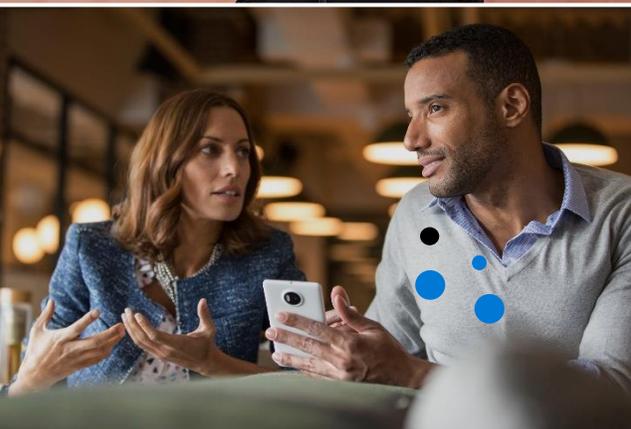
Trusted IT Solutions. Expert Integration. Relentless Innovation.

April 9, 2021



Content collaboration

**The foundation for
the modern workplace**



Share and work together on files throughout **Microsoft 365**

OneDrive

Work with all your files



Teams

Work with your team



SharePoint

Work across your organization



Intelligent file experiences

Intelligent content services

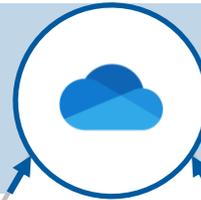
Share and work together on files throughout Microsoft 365

OneDrive

Work with all your files

Create, view & edit files on any device
Scan documents, receipts and whiteboards

Organize and share your files
Sync files to PC & Mac and work offline



Intelligent file experiences
Intelligent content services

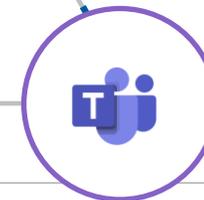
SharePoint

Work across your organization



Teams

Work with your team



Share and work together on files throughout Microsoft 365

Teams

Work with your team

Collaborate with integrated Office apps
Create, view and edit team files

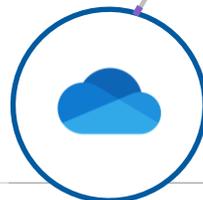
Chat, calls and meetings
Customizable hub for teamwork



Intelligent file experiences
Intelligent content services

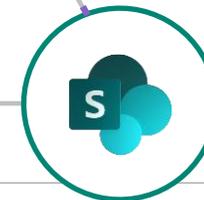
OneDrive

Work with all your files



SharePoint

Work across your organization



Share and work together on files throughout Microsoft 365

SharePoint

Work across your organization

Share files with a broad audience
Capture and distribute knowledge

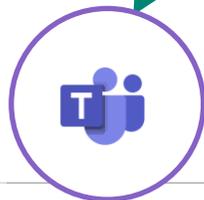
Intranet sites, news, lists and apps
Intelligent content management



Intelligent file experiences
Intelligent content services

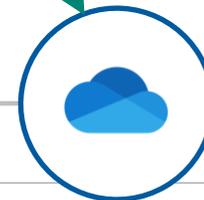
Teams

Work with your team



OneDrive

Work with all your files



Share and work together on files throughout Microsoft 365

OneDrive

Work with **all your files**



Intelligent file experiences

- View 320+ file types
- Share and collaborate in real-time
- Find files that matter to you
- Streamline processes

Intelligent content services

- AI-powered content processing
- Access controls and DLP
- Records and retention management
- MIP and intelligent encryption

SharePoint
Work across your organization



Teams
Work with your team



Share and work together on files throughout Microsoft 365

Intelligent file experiences

OneDrive

Work with all your files



Anywhere access to all your files

Find, view, share, edit and organize files
Scan documents, receipts and whiteboards
Sync files to PC & Mac and work offline

Teams

Work with your team



The hub for teamwork

Create, view, edit and discuss team files
Collaborate with integrated Office apps
Integrate calls, meetings, and applications

SharePoint

Work across your organization



The intelligent intranet

Publish to a broad audience
Capture and manage content and records
Create sites, news, lists and apps

Intelligent content services

Intelligent Intranet



Employee engagement and communications



Connect people, news, knowledge, and apps



Knowledge and content management



Shared content and solutions for any group



SharePoint

SharePoint

powering collaboration and the intelligent workplace



File sharing and
content collaboration



Shared data and
business process solutions



Communications and
employee experiences



Knowledge sharing and
discovery



Security and
governance

Customization
and extensibility





File sharing and content collaboration



Shared data and business process solutions



Communications and employee experiences



Knowledge sharing and discovery

SharePoint

sites, files, news, lists, pages, apps & spaces

Security

AI

Search

Automation

Extensibility



Intelligent intranet

The building blocks

Organizational news

transform internal communications to keep people informed and engaged

Communication sites

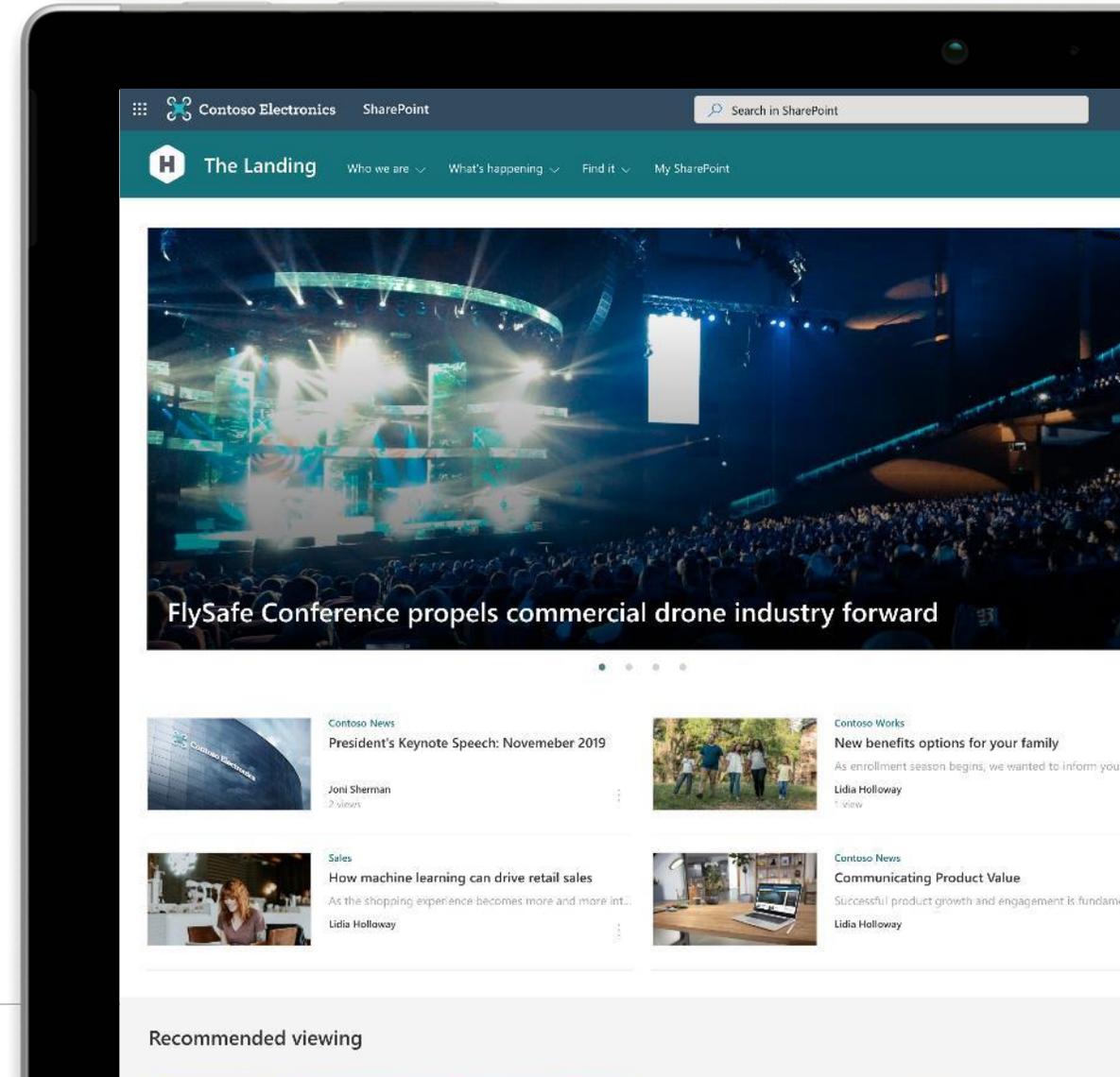
reach a broad audience across the organization with a dynamic intranet site

Home sites

create an engaging home for your organization, division, or function

Hub sites

organize related sites & teams to centralize news, search and content management



SharePoint news

Inform and engage your team and your organization

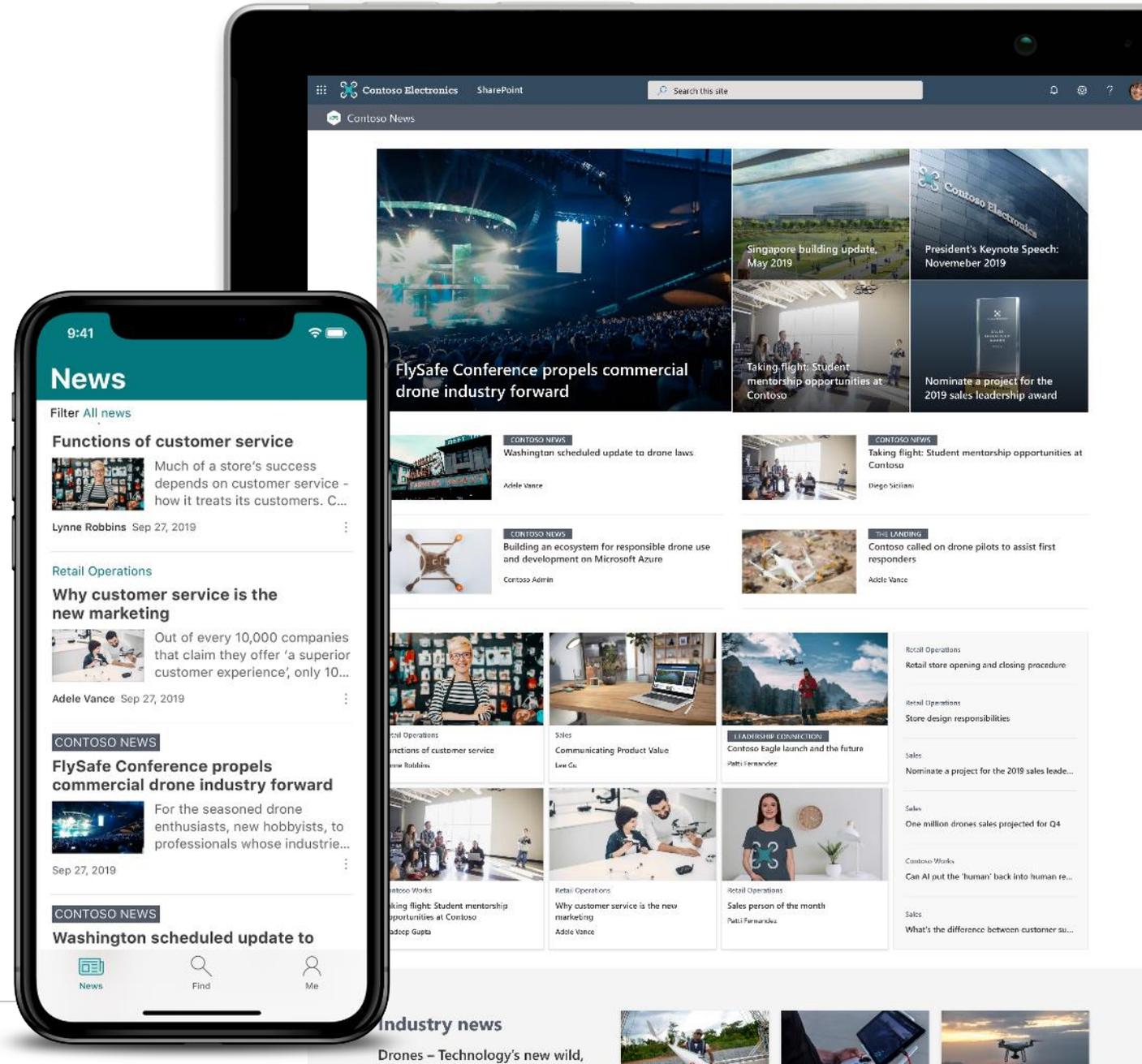
Stay in the know with **important and personalized relevant news across devices**

Create compelling communications with **multimedia and dynamic content** from Office 365 and beyond

Scale the reach of your story with **automatic news distribution** and promotion to your audience

Engage your audience with **likes, comments, and social re-sharing**

Schedule, target, publish, distribute and measure organizational news and communications



Industry news

Drones – Technology's new wild,



SharePoint sites

Share with your team & across the organization

Share vision

to guide and align your organization with [leadership engagement](#)

Share knowledge

in [community sites](#) that bring together content, conversation & people

Share resources and services

with [microsites](#)

Share news

updates and stories to inform your organization with [SharePoint news](#)



DRONE PRODUCT TRAINING

Get trained by the experts

Consumer Quadcopter training workshops are instructor-led classes that combine the best in quality, expertise, and convenience to increase your drone knowledge. Learn the latest features across our product line up or expand into new content areas like 3D modeling or how we utilize recycled materials in our drone components. Schedule a private training to get a new team up to speed or find a public class for yourself.



[RESERVE YOUR SEAT](#)

Speakers | Agenda | Workshops | Contact



LEARN

Accelerate your learning.

Each workshop features a hands-on project that teaches the latest capabilities skills as well as best practices for implementation.



GROW

Bring your ideas to life.

Take part in hands-on training sessions with certified instructors who provide invaluable 1:1 interaction with class members.

SharePoint home sites

Create a personalized landing experience for your organization

Connect the workplace with **intelligent search** and **rich navigation** to sites and applications

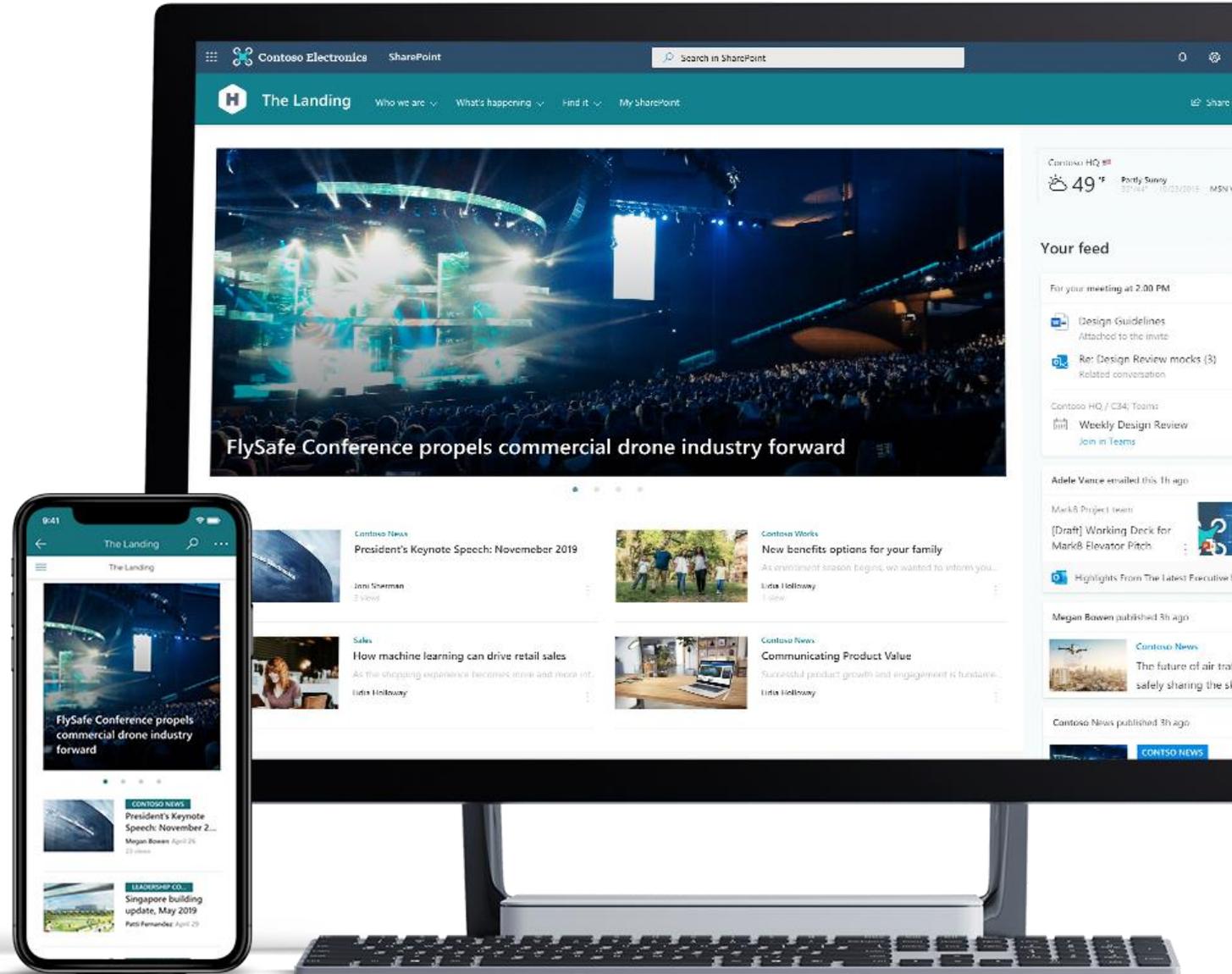
Showcase **news and information** to the right people with **audience targeting**

Discover **personalized, relevant** content from Office 365 and across your digital estate

Foster connections across the organization with **social conversations**

Share compelling communications with **intelligent video**

Create a **beautiful, dynamic employee experience** that is accessible and **available across devices**



Connect and engage with open conversations

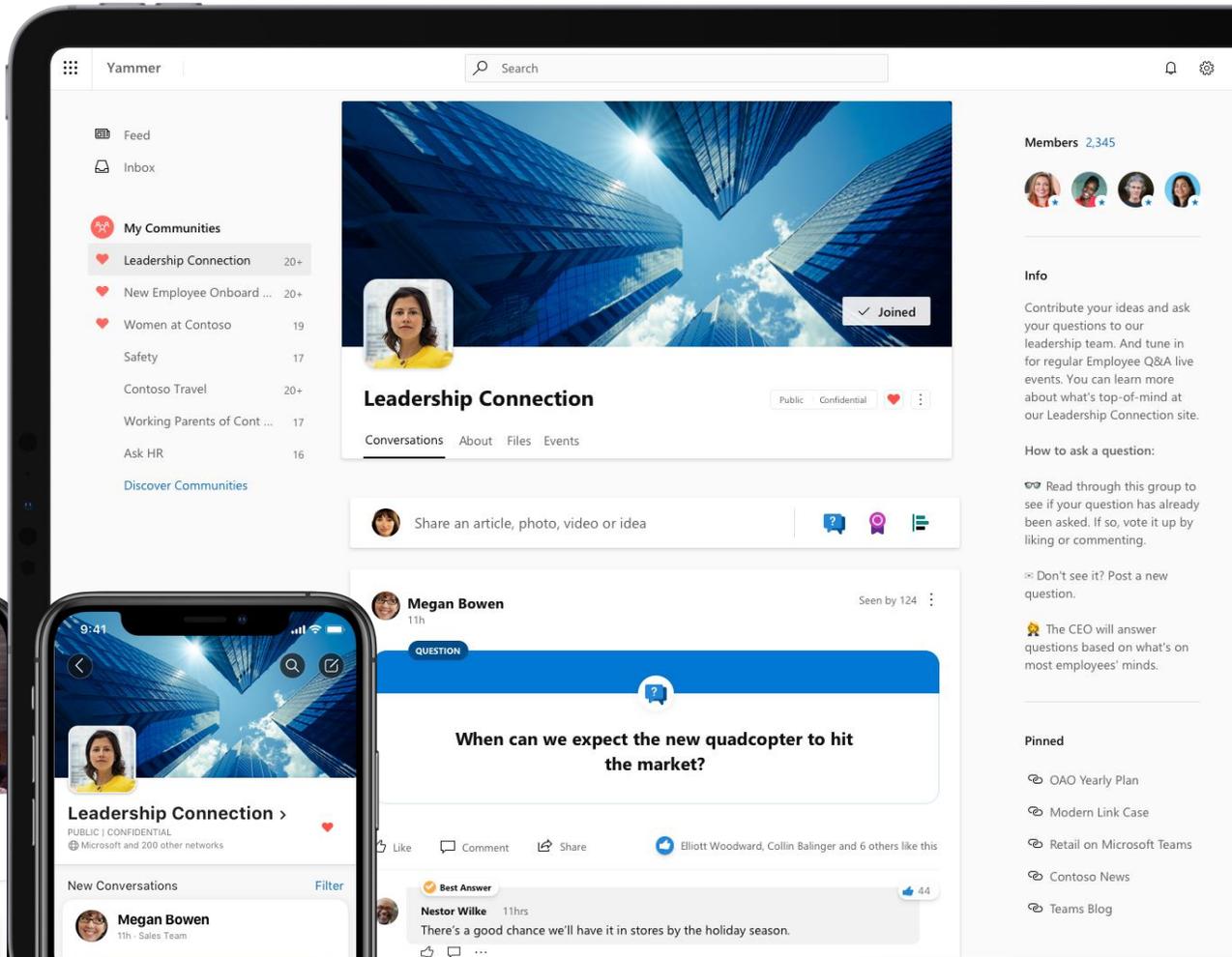
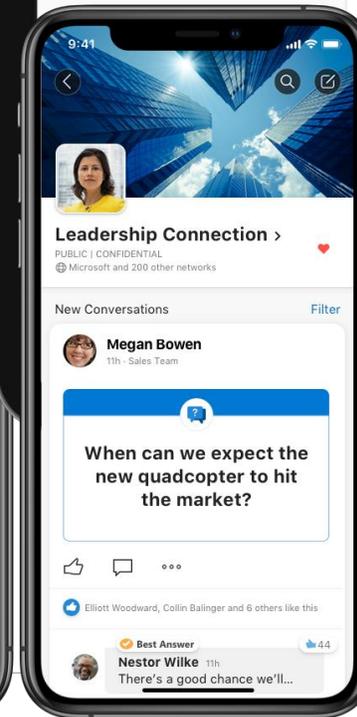
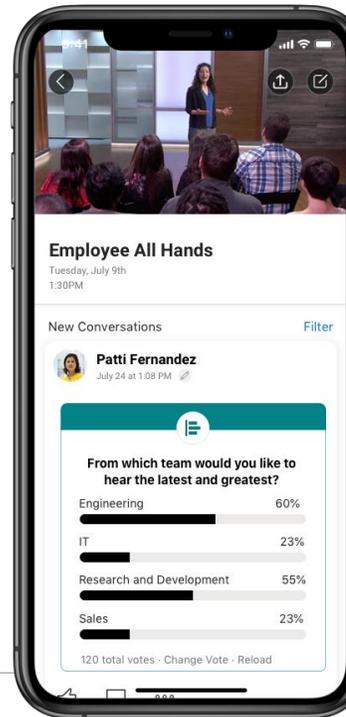
Share knowledge, interests, and ideas across the organization with **rich social features** from **any device**

Modernize employee communications to reach and engage your audience with **live events** and a **social intranet**

Build **communities** and measure engagement with **group insights**

Connect with expertise, best practices, and resources **powered by Microsoft 365**

Centrally manage enterprise-grade **security and compliance**



SharePoint hub sites

Organize your intranet

Associate related sites

Create a hub with any site

Associate any site to a hub

Change associations at any time

Provide a hub for users

Hub navigation is shared to associated sites

Hub rolls up news, activities and events

Search from hub across all associated sites

Create consistency across sites

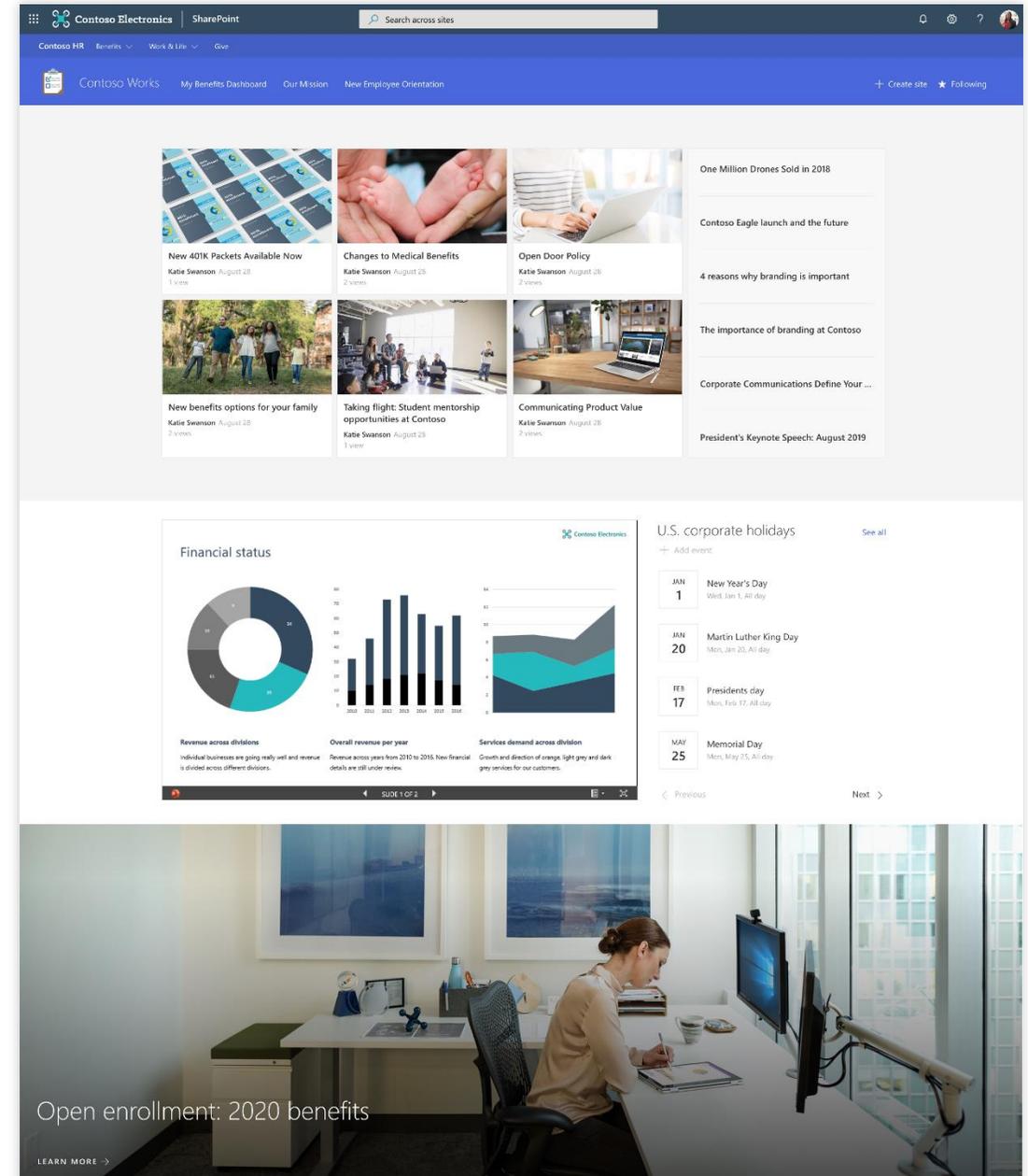
Associated sites inherit the theme of the hub

Hub drives consistency across associated sites with site designs

Govern site creation

Attach a workflow to site join

Create a site from hub



Connect the workplace

SharePoint intranet



across your sites...



Hub sites



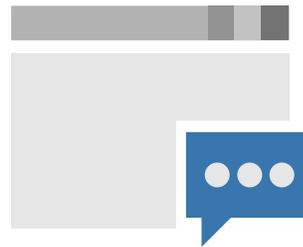
Themes



Site designs



Team sites



Communication sites



Custom publishing sites



Biz Apps



Intelligent rollups



Social highlights

... within your sites





Teams



better together

SharePoint

Content collaboration for the modern workplace

Content services

shared files, pages, data, and apps across Office 365

Anywhere access to files

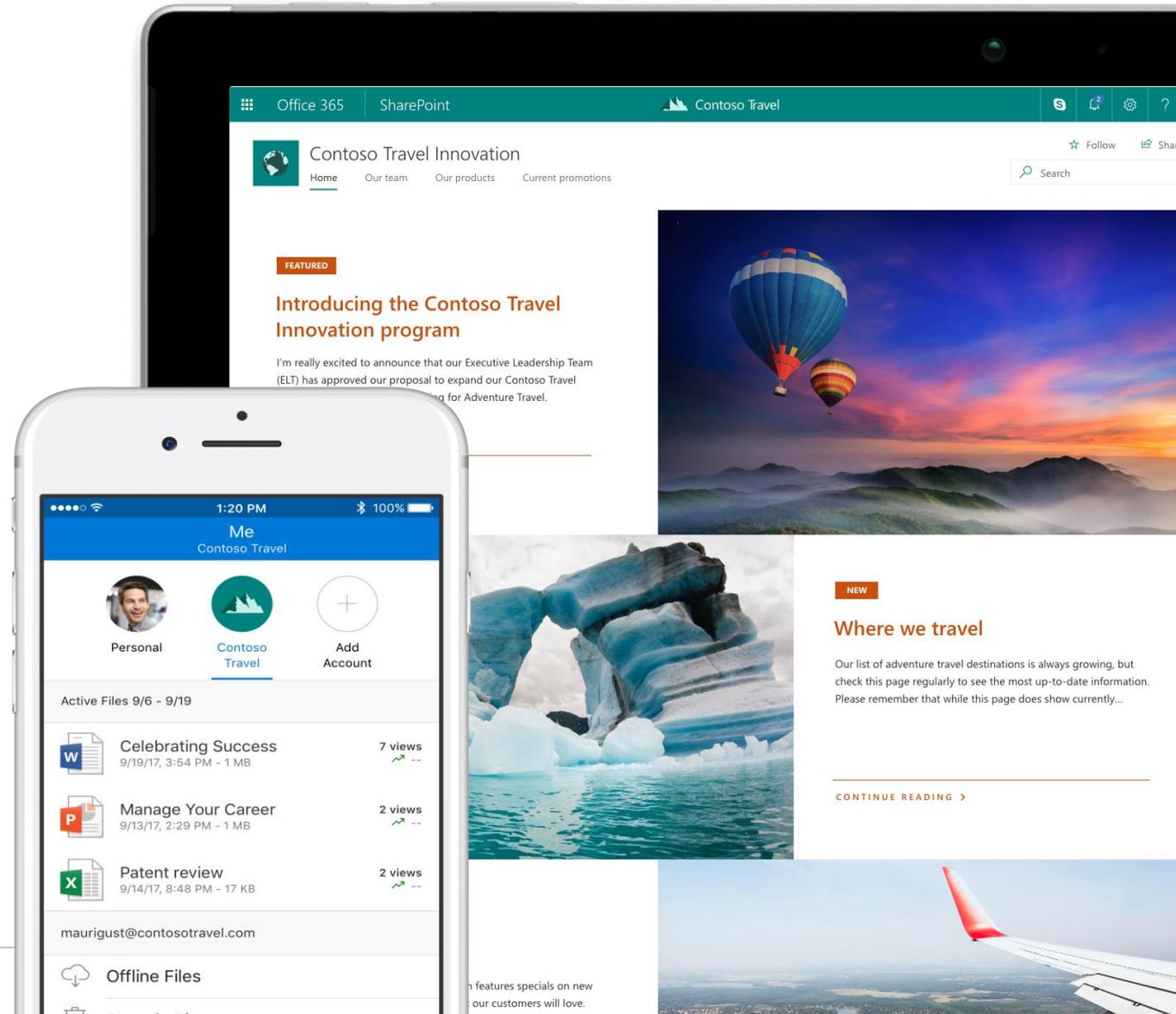
simple and secure sharing with OneDrive

Intelligent intranet & search

connect people, news, knowledge, and apps

Modern solutions framework

no-code apps, workflow, and custom development



Microsoft Teams

The hub for teamwork in Office 365



Communicate

through chat, meetings & calls



Collaborate

with deeply integrated Office 365 apps



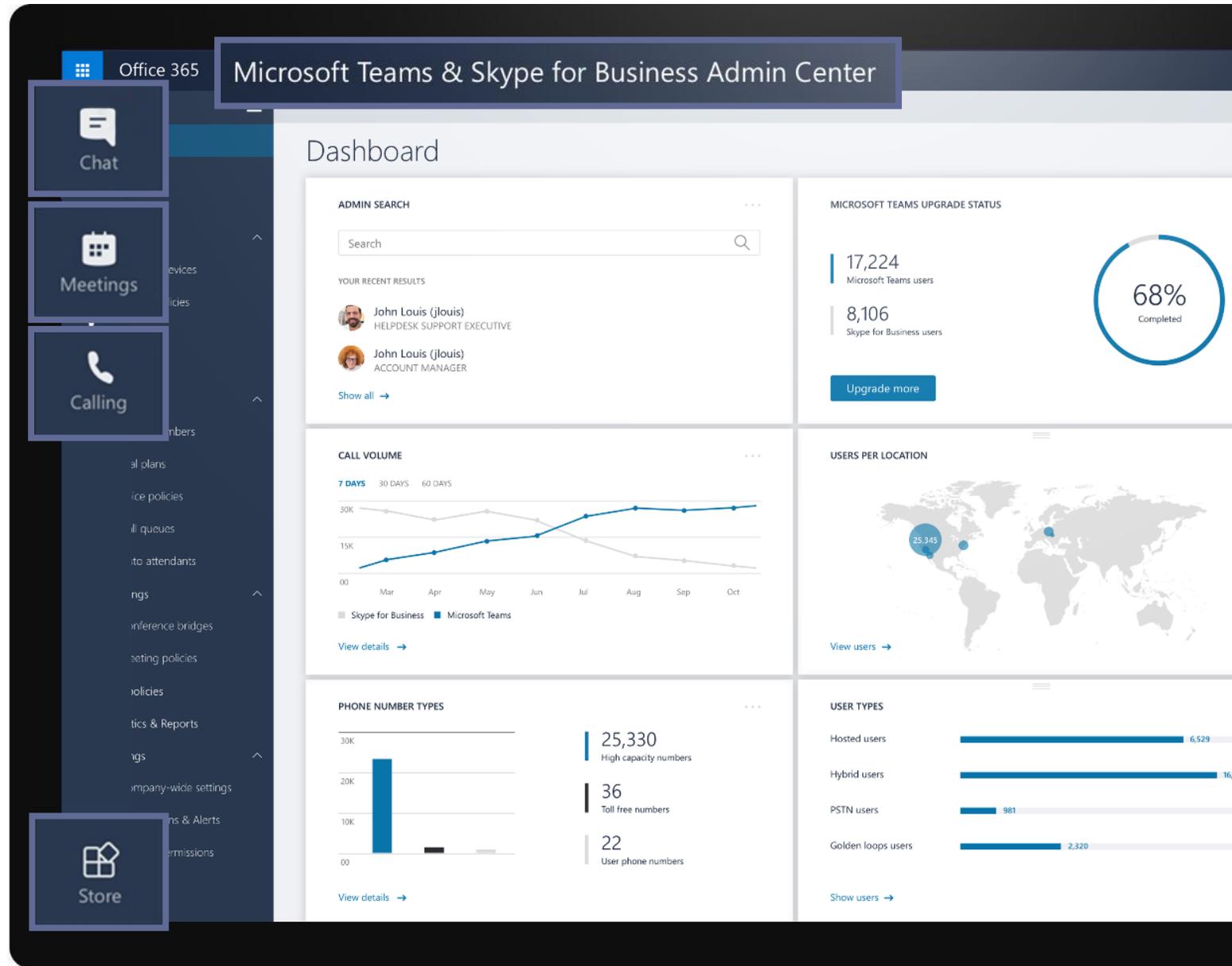
Customize & extend

with third-party apps, processes, and devices



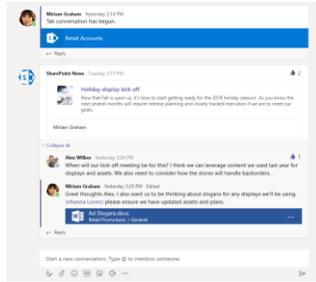
Work with confidence

enterprise level security, compliance, and manageability

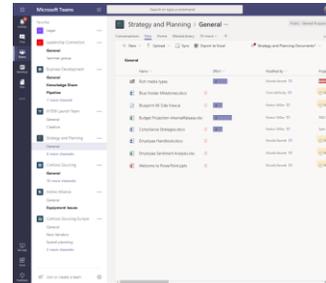


Integrated experiences

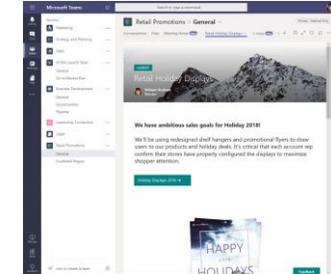
Experience SharePoint in Microsoft Teams



News

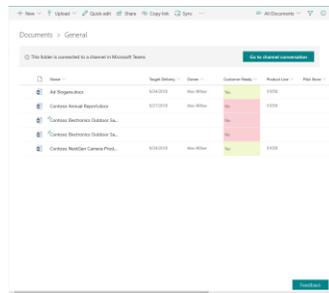


Files



Lists, pages, and apps

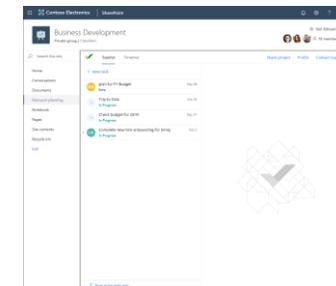
Experience Microsoft Teams in SharePoint



Channel folders



Add a team



Tabs as pages



Content collaboration in the Microsoft Cloud



Document collaboration with Office apps



Shared content in Teams and Outlook



Anywhere access to files with OneDrive



Employee engagement with Yammer & Stream



Digital experiences with SharePoint portals & spaces

SharePoint



Security



AI



Extensibility

Working as a team



Shared from
the start



New members get
full context



Policy
and lifecycle



Office 365 Group
collaboration tools



Search

Microsoft Search

in Bing

in Office.com

in SharePoint

in Edge

in Windows

in PowerPoint

in Outlook

in Excel

in Yammer

in Word

in Sway

in Teams

in OneNote

One capability.

Every search experience.

Microsoft Graph + Bing technology



Intelligent search across Microsoft 365

Your results, everywhere

Insightful

Harvest knowledge
& take action faster



Personalized to
your work network

Boundaryless

Across devices, data stores,
experiences & services

Contextualized to you &
where you are working



Trustworthy

Control your data as an
employee & for your
organization as an admin

Privacy & compliance



Next gen search relevancy

Personalization: Understand what matters to you
Using signals from across Microsoft 365



Me

Is the content related to projects me or my collaborators are involved in?



My role

Is content created for people similar to me, based on role/location/org?



My org

Is the content authoritative/official? Does it represent the knowledge of organization?

Intent: Understand what you want to do right now
Using tech transfer from internet consumer search



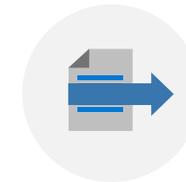
Guidance

Get suggestions as you type to help you express your intent, and minimize your effort



Semantic matching

Get the correct result without having to remember or guess the 'correct' query term



Beyond a list of results

Get the meaning of an acronym, instead of links to where it's used



PowerPlatform

Microsoft Power Platform

The low-code platform that spans Office 365, Azure, Dynamics 365, and standalone applications

Innovation anywhere, Unlocks value everywhere.



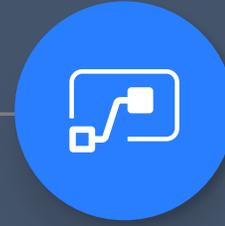
Power BI

Business analytics



Power Apps

Application development



Power Automate

Process automation



Power Virtual Agents

Intelligent virtual agents



**Data
connectors**



AI Builder



**Common
Data Service**

Teams is a platform for your apps and workflows



Microsoft Teams

Productivity apps



Low-code dev and automation



Processes and custom apps



Departmental tools



Employee resources



Processes and workflow



Support and info

▶ Integrated apps, processes automation, and business intelligence ◀



Low-code dev & automation: Teams + Power Platform



Power BI

Seamlessly connect and transform data into accessible visualizations, to make decisions quickly and confidently



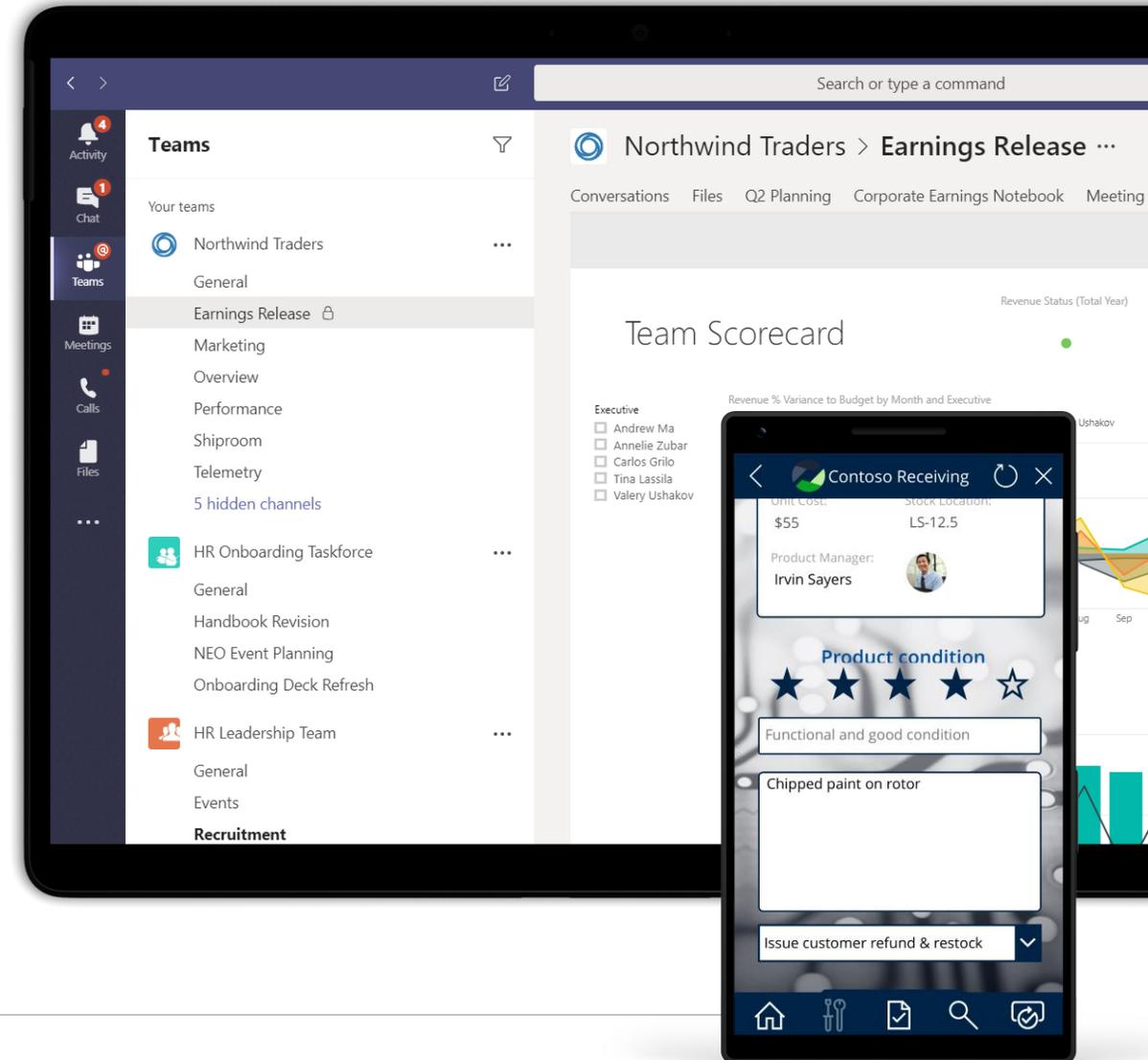
Power Apps

Easily create custom apps to modernize processes to meet your needs with your data, enhancing efficiency and collaboration



Power Automate

Quickly automate intelligent, data-powered workflows, from simple tasks to radical transformations, improving agility and productivity



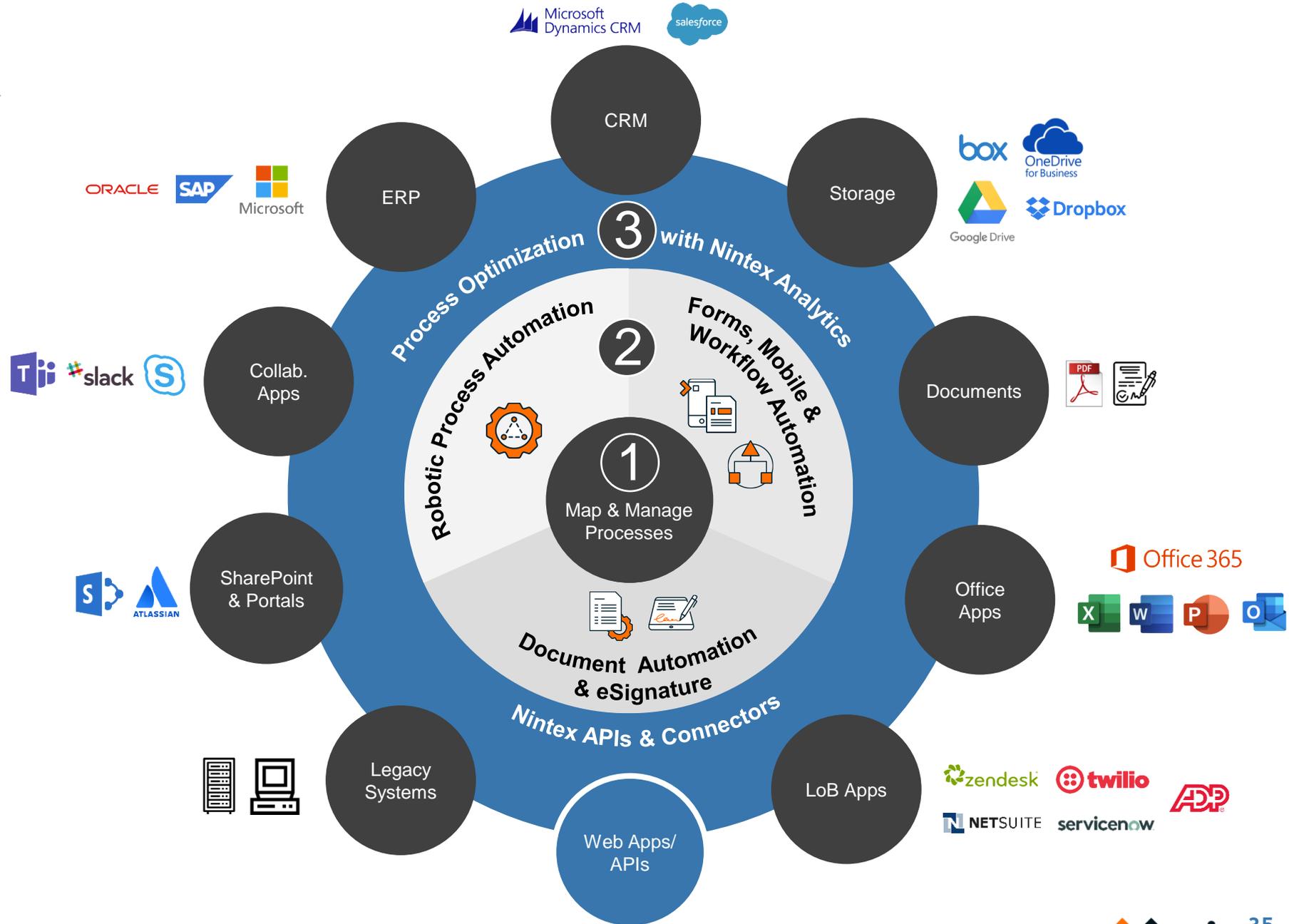


Nintex

Manage

Automate

Optimize



nintex Platform

Automate, orchestrate, optimize with the no-code nintex Platform



Process Mapping



Advanced Workflow



Robotic Process Automation



Process Intelligence



Mobile Apps



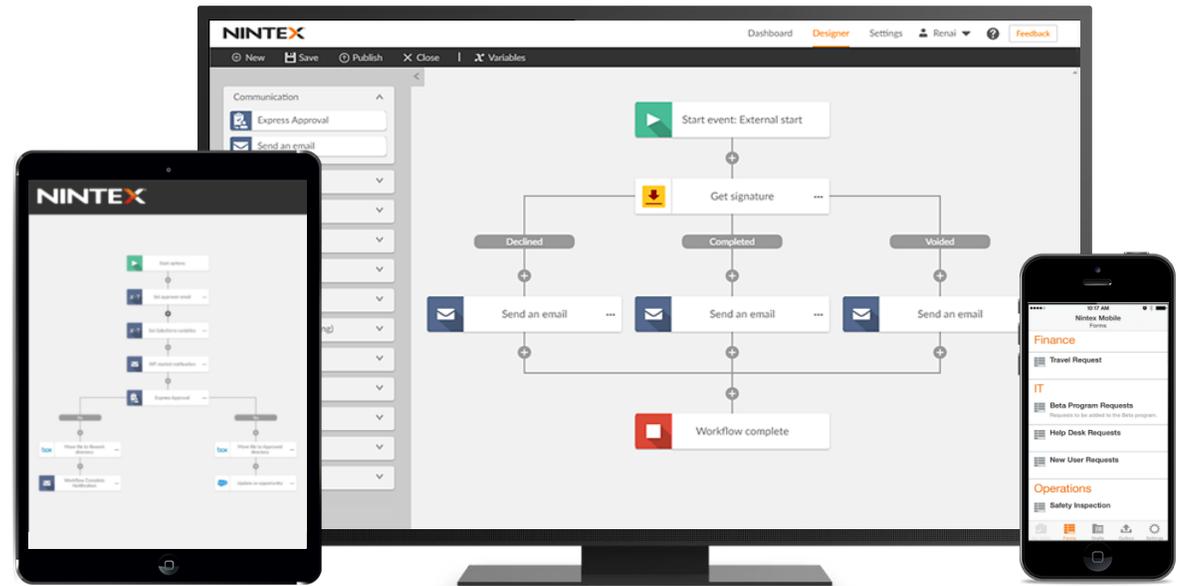
Modern Forms



Document Generation



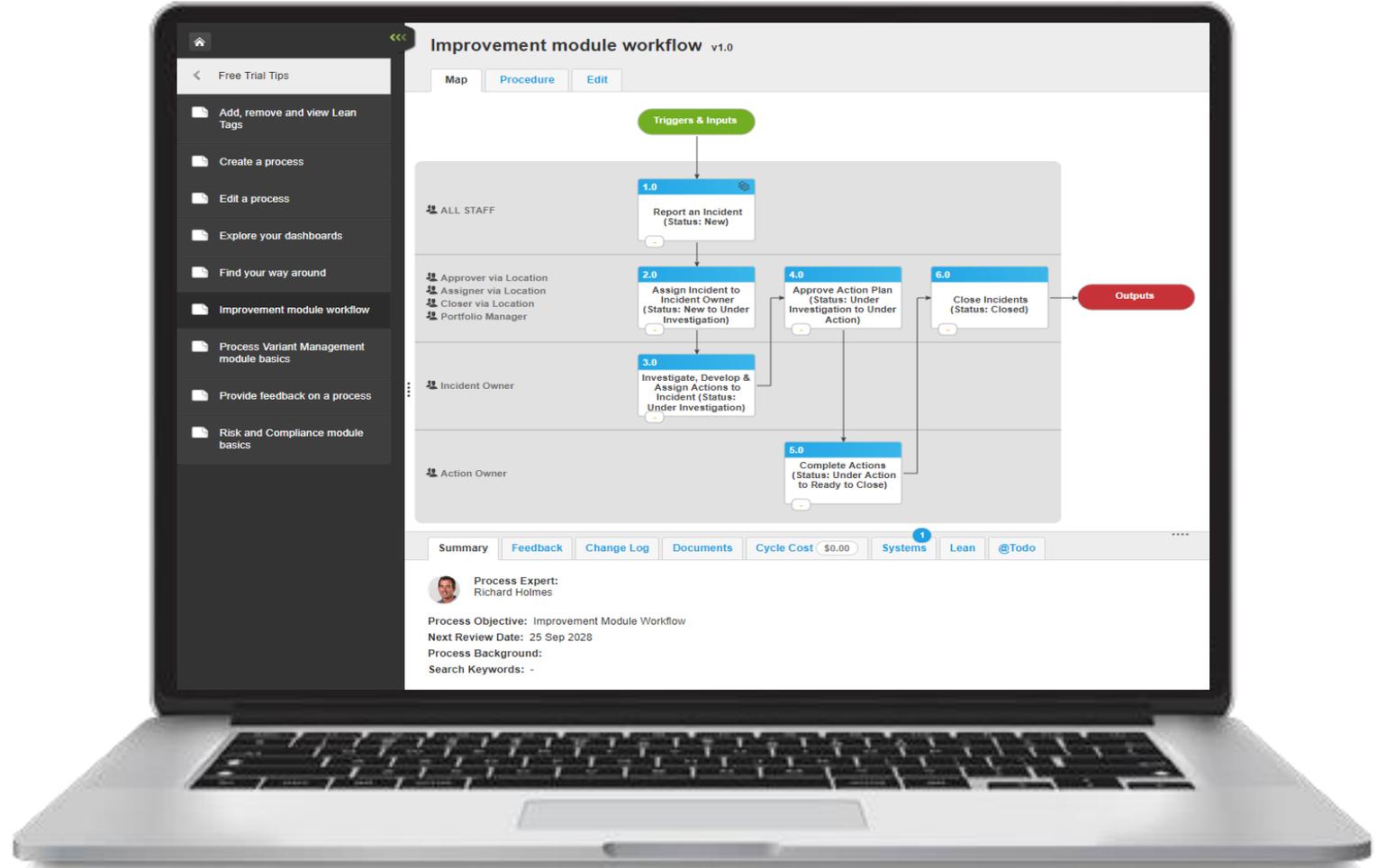
Electronic Signature



The Bottom Line

Transform time-consuming processes into intuitive, integrated, and intelligent workflows that contribute to success.

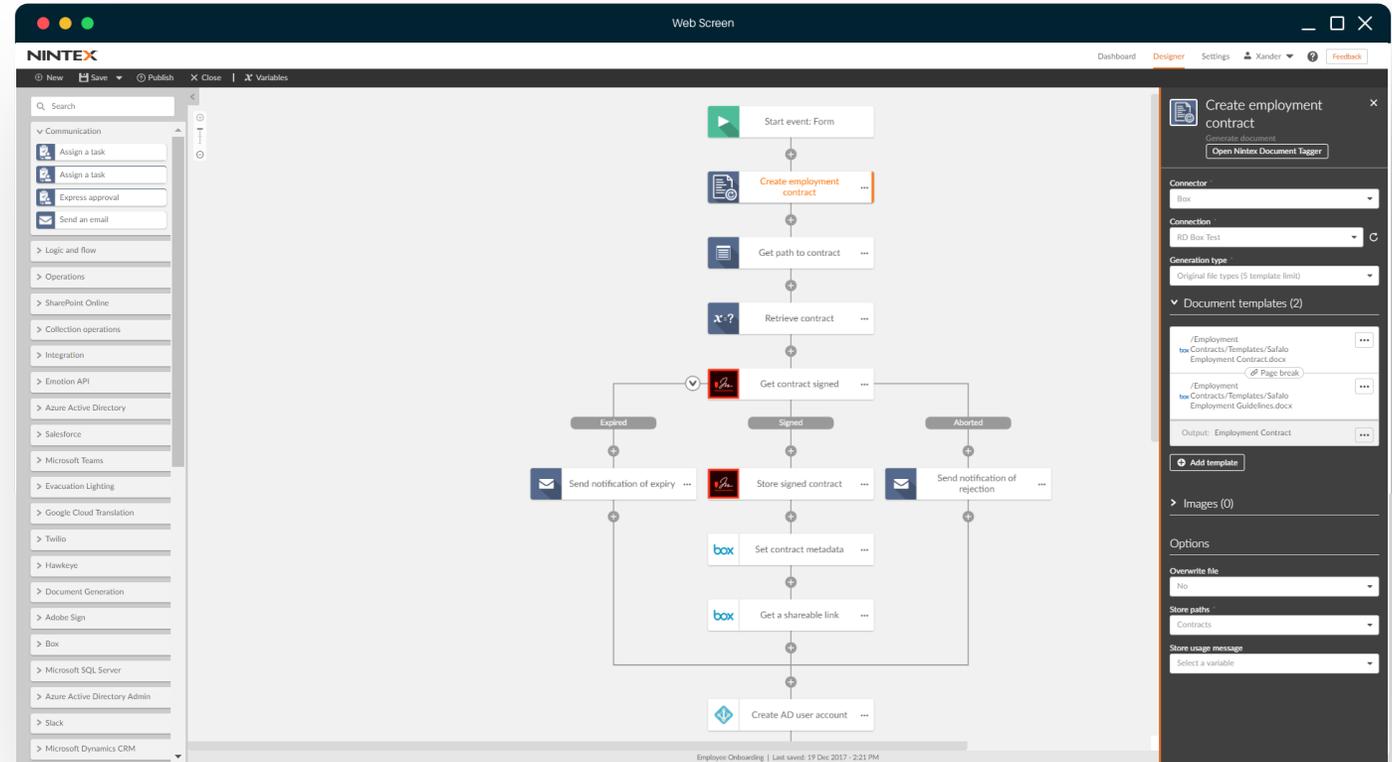
Process Mapping



- Turn complex process maps, Visio charts, and procedure documents into clean, simple, and accessible process maps
- Drive company-wide collaboration, accountability, and process improvement
- Simplified process capture and mapping
- Powerful team engagement
- Centralized process management

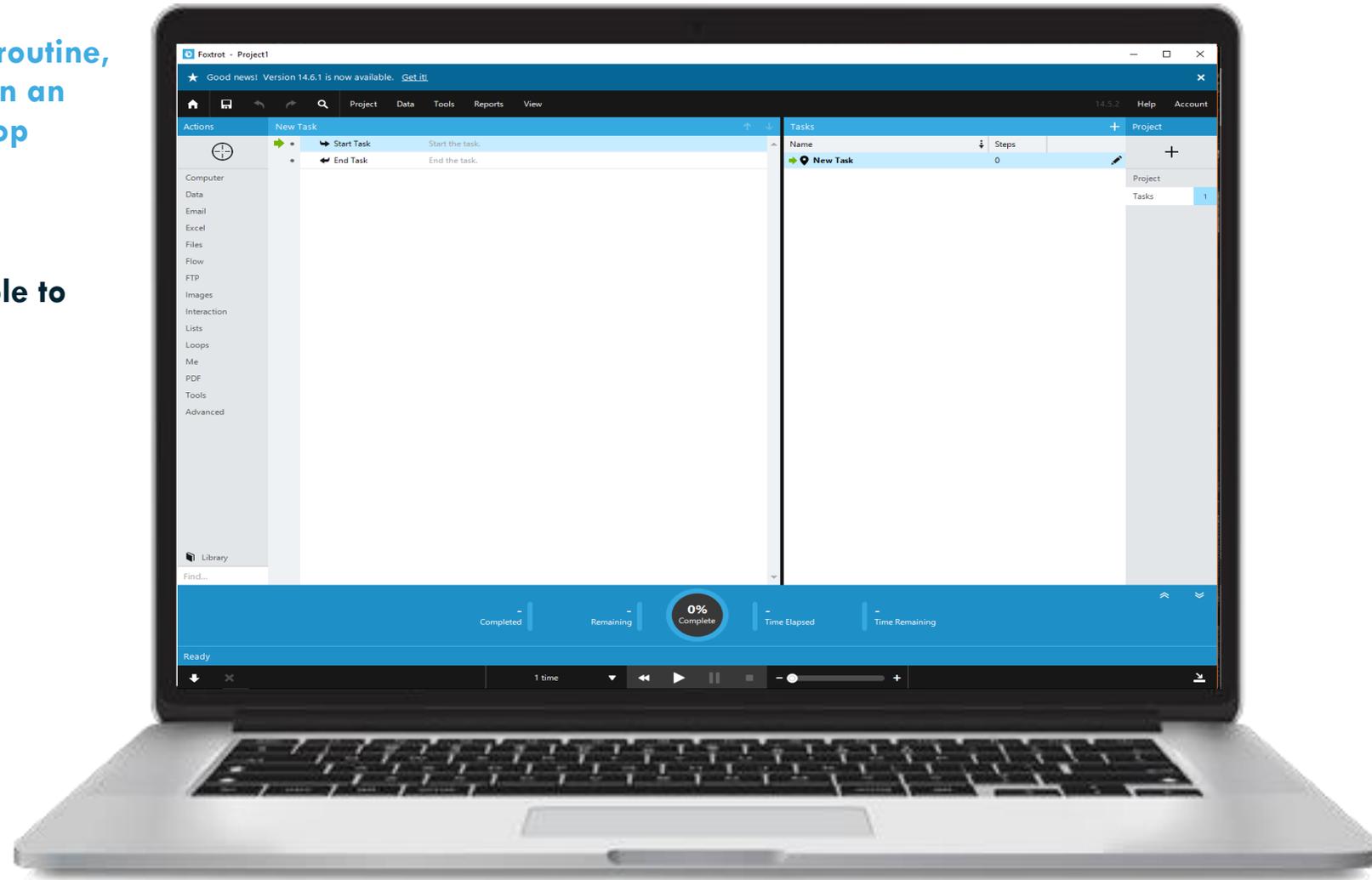
Advanced Workflow

- Streamline labor intensive business processes that require data, documents, collaboration, approvals and signature
- Intuitive, drag-and-drop visual design canvas with no coding required
- Deploy workflows across systems of record, content repositories, and communication channels
- Trigger alerts, auto-assign tasks and reviews



Robotic Process Automation

- **Quickly and cost-effectively automate routine, manual tasks without the use of code in an easy-to-use, yet powerful drag-and-drop interface.**
- **Easy-to-use, yet powerful and accessible to even non-technical users**
- **Get tasks automated in hours & days**
- **System to system automation**



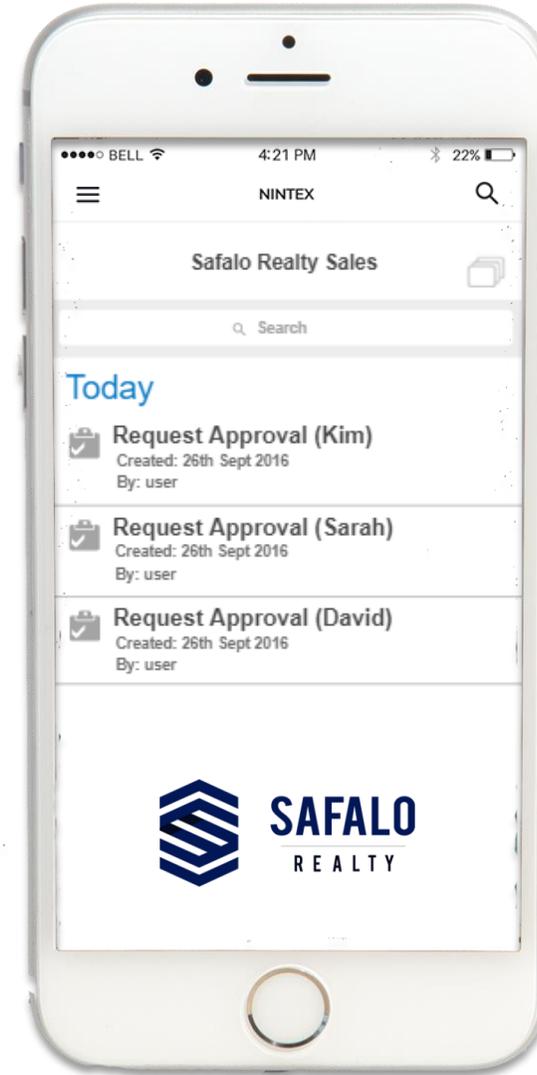
Process Intelligence

- Understand how your processes perform and measure their efficiency
- Discover data and optimize your processes
- Identify bottlenecks within your processes
- Calculate return of your automation investment



Mobile Apps

- Leverage all of your data to effortlessly create documents that drive business results
- Trigger data-driven documents on demand or via a schedule
- Activate data captured via form or from CRM other systems of record without cutting and pasting
- Improve compliance with approved templates
- Deliver Word, PowerPoint, Excel, and PDF docs via efficient channels



Modern Forms

The screenshot shows a web browser window titled "Web Screen" displaying a "New Employee Onboarding" form for Safalo Realty. The form is clean and modern, with a blue and white color scheme. It includes a header with the Safalo Realty logo and a decorative blue geometric graphic. The main heading is "New Employee Onboarding", followed by a sub-heading "Employee Details". The form contains several input fields: "First name" (e.g. Jane), "Last name" (e.g. Doe), "Email address" (e.g. jane.doe@safalo.com), "Mobile number" (e.g. +1 877 (729) 4269), "Street" (e.g. 900 Jefferson Ave), "City" (e.g. Redwood City), "State" (a dropdown menu with "Please select"), and "Zip code" (e.g. 94063). All fields are marked with an asterisk to indicate they are required.

- Create dynamic online forms to capture and submit accurate and current data from wherever you are, on any device
- Quickly and easily build and customize your form with no coding required
- Submit a form where you are, on any device, so data is always collected
- Enable authentication option to improve governance and usage of your form

Document Generation

- Leverage all of your data to effortlessly create documents that drive business results
- Trigger data-driven documents on demand or via a schedule
- Activate data captured via form or from CRM other systems of record without cutting and pasting
- Improve compliance with approved templates
- Deliver Word, PowerPoint, Excel, and PDF docs via efficient channels

The screenshot shows a Nintex workflow interface for generating a 'CONTRACT OF EMPLOYMENT' document for Safalo Realty. The main document content includes:

- Entered into between:** Safalo Realty (herein after referred to as "the employer")
- Address of employer:** 10800 NE 8th Street, Bellevue, WA 98004
- and**
- Employee details:** <<StartEvent_first_name_S1eJn4MIMf>> <<StartEvent_last_name_SJG13Vfiff>> (herein after referred to as "the employee")
- 1. Commencement:** This contract will begin on <<Context_today>> and continue until terminated as set out in clause 4.
- 2. Place of work:** 10800 NE 8th Street, Bellevue, WA 98004
- 3. Job description:** Job Title: <<StartEvent_job_title_S1Fk3EzUMG>> (e.g. Domestic worker, child minder, gardener, etc)

The Nintex interface on the right shows the 'New Employee Onboarding' workflow with the following sections:

- Show Tags for:** Word/PowerPoint, Excel
- Employee Onboarding**
- Employee Details:** Fields for First name, Last name, Email address, Mobile number, Street, City, State, and Zip code.
- Position Details:** Fields for Manager email and Department.
- View Link:** <<Variable_view_link>>
- Start Event Variables (11)**

Electronic Signature

nintexsign™ powered by AdobeSign

- Streamline reviews and approvals to get deals done faster with improved compliance and eSignatures
- Assign different roles such as signer, approver, delegator, plus more
- Enable recipient authentication before signing; password-protect signed documents after signing
- Send multiple documents for signature at once
- Trigger alerts, auto-assign tasks and reviews

The screenshot displays the nintexsign web interface. At the top left is the nintexsign logo with the text 'POWERED BY Adobe Sign' to its right. A navigation bar contains links for Home, Send, Manage, and Reports. Below the navigation is a greeting: 'Hello, Mike What would you like to do?'. The main content area is divided into several panels:

- Get a Signature:** Contains a link 'Get a Document Signed' with the subtext 'Get a signature in seconds'. Below this is a 'Send from Library' section with a dropdown menu labeled 'Select a document' and a 'Start' button.
- Additional Functions:** Lists several actions: 'Add Template to Library' (Store frequently-used templates), 'Create Web Form' (Embed a signable document), 'Fill & Sign' (Sign anything you've been sent), 'Archive a Document' (Upload into your account), and 'Mega Sign' (Send to many people at once).
- Your Activity for This Month:** Shows 'You have no documents.' with a 'View Reports...' link.
- Recent Alerts:** Shows 'You have no alerts'.



A blue-tinted photograph of a person writing in a notebook at a desk. The person is wearing a dark shirt and is holding a pen over an open spiral notebook. To the left, a laptop keyboard is visible. To the right, there are several stacks of papers. The overall scene suggests a professional or academic setting.

Looking forward in 2020/21

Site experiences

Create employee experiences that connect digital worlds

Home site for web and mobile

Modern site at the root

Audience targeting for news, pages, and navigation

Additional branding abilities

New hub capabilities



New hub capabilities

The building blocks

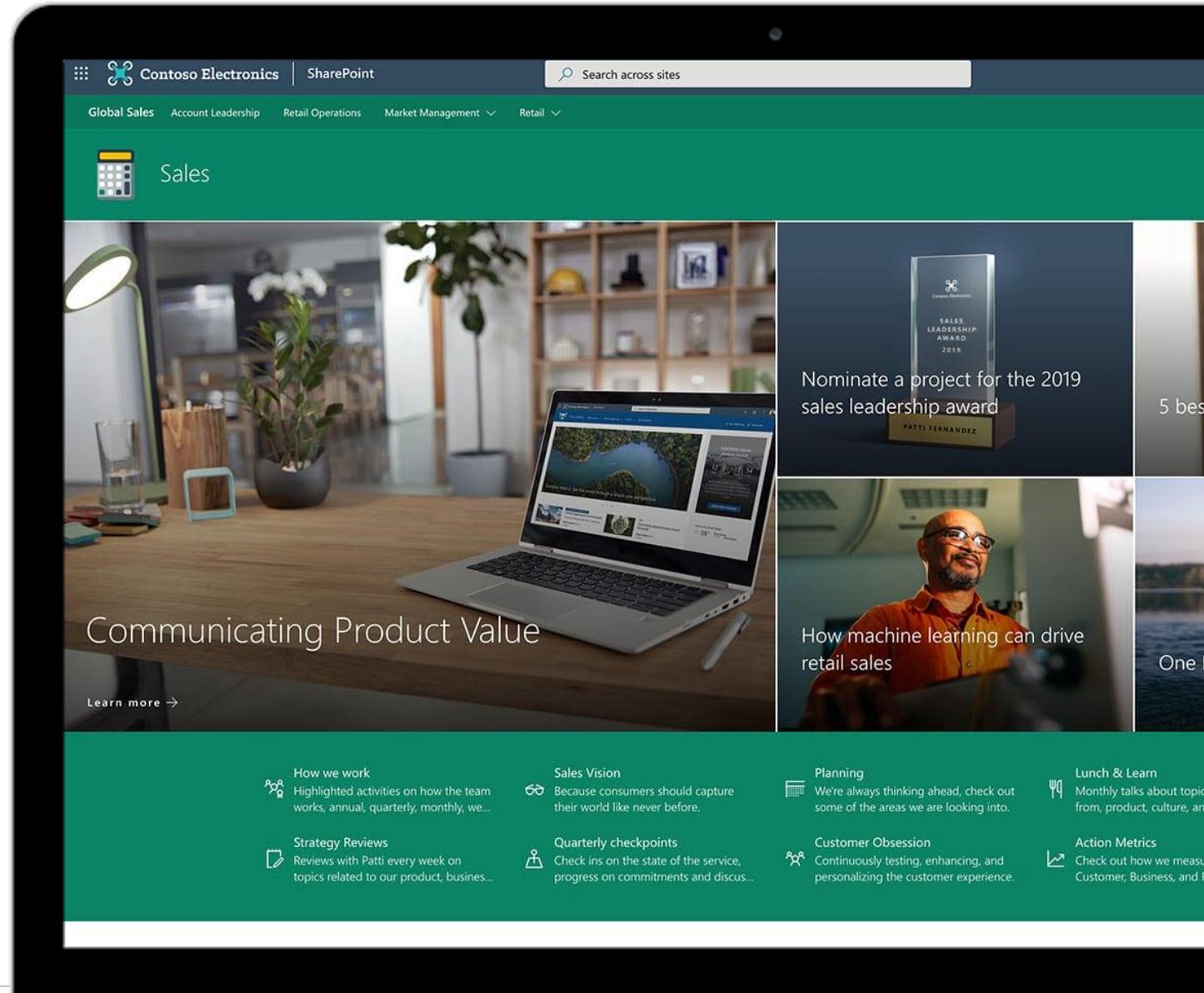
Hub join approval

Bulk hub association in admin center

Associated hubs

Hub permissions

Hub analytics



Page authoring & publishing

Easily create content and tell stories across your organization

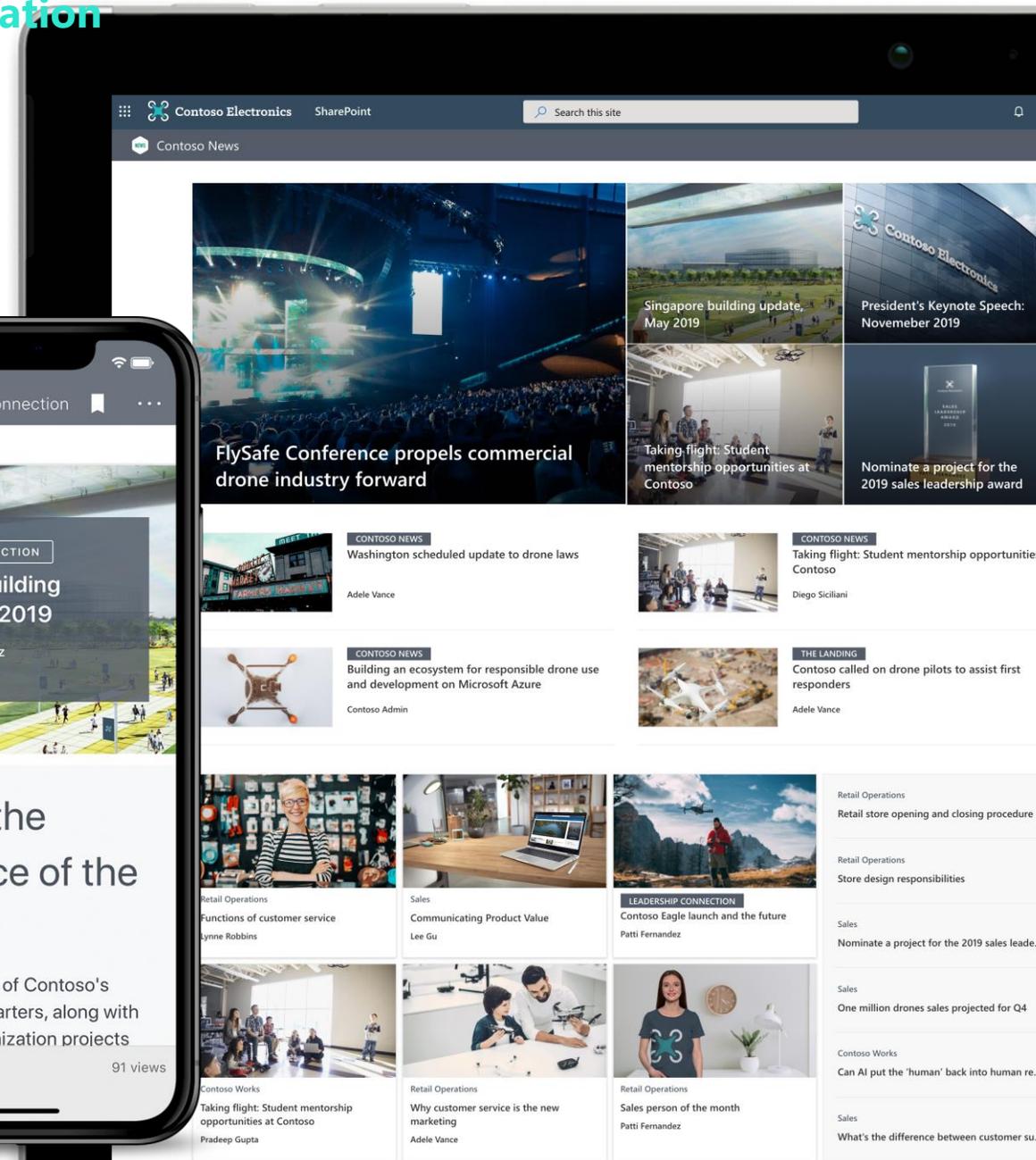
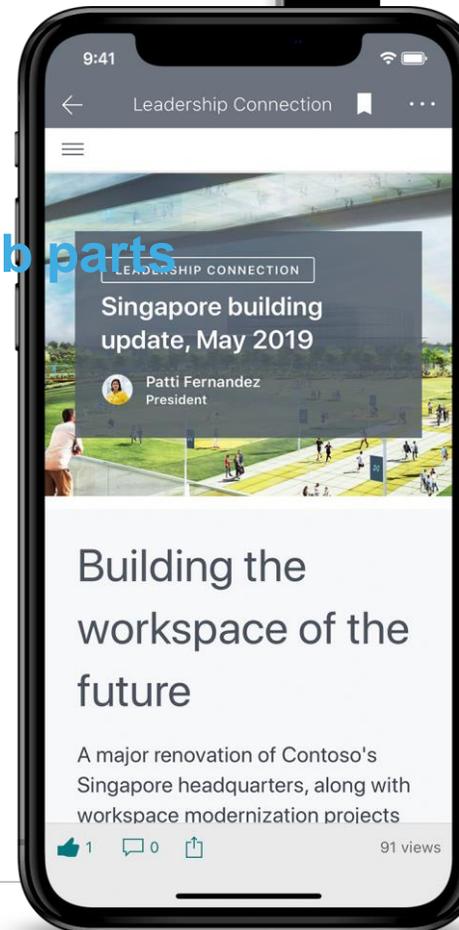
News and Page scheduling

Many new page authoring capabilities

Adding thousands of stock images

New web parts and updates to current web parts

Multilingual sites



Multilingual publishing

Consume content in your language

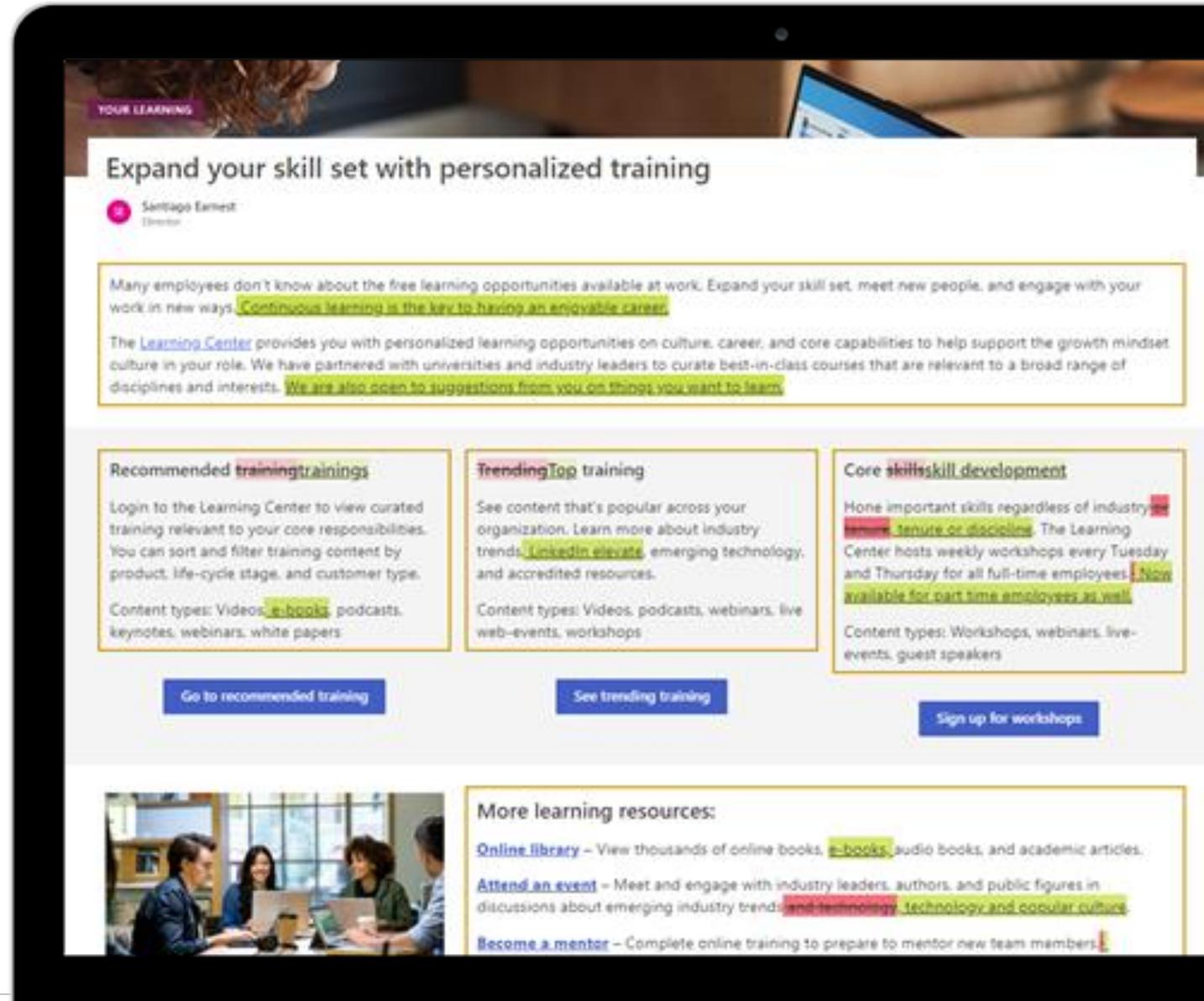
Allows content creators to **publish** pages/news in multiple languages

Enables end users to **consume** content in their preferred language

Receive automatic **notifications** for translation

Enter **translations** into the target language page directly

Know and target only the **changes**



YOUR LEARNING

Expand your skill set with personalized training

Santiago Ernest
Director

Many employees don't know about the free learning opportunities available at work. Expand your skill set, meet new people, and engage with your work in new ways. **Continuous learning is the key to having an enjoyable career.**

The **Learning Center** provides you with personalized learning opportunities on culture, career, and core capabilities to help support the growth mindset culture in your role. We have partnered with universities and industry leaders to curate best-in-class courses that are relevant to a broad range of disciplines and interests. **We are also open to suggestions from you on things you want to learn.**

Recommended **training** trainings

Login to the Learning Center to view curated training relevant to your core responsibilities. You can sort and filter training content by product, life-cycle stage, and customer type.

Content types: Videos, **e-books**, podcasts, keynotes, webinars, white papers

[Go to recommended training](#)

Trending Top training

See content that's popular across your organization. Learn more about industry trends. **LinkedIn elevate**, emerging technology, and accredited resources.

Content types: Videos, podcasts, webinars, live web-events, workshops

[See trending training](#)

Core **skills** skill development

More important skills regardless of industry **tenure or discipline**. The Learning Center hosts weekly workshops every Tuesday and Thursday for all full-time employees. **Now available for part time employees as well.**

Content types: Workshops, webinars, live-events, guest speakers

[Sign up for workshops](#)

More learning resources:

Online library – View thousands of online books, **e-books**, audio books, and academic articles.

Attend an event – Meet and engage with industry leaders, authors, and public figures in discussions about emerging industry trends: **and technology, technology and co-ocular culture.**

Become a mentor – Complete online training to prepare to mentor new team members.



Roadmap: Intelligent intranet

Available soon

Home sites for web and mobile

Hubs

- Hub join approval
- Bulk hub association in admin center (available now)

Make a classic team site a comm site

Site scripts & site designs

- Extract a site to a site script, including multiple lists, branding and navigation (using PowerShell)

Audience targeting for news and pages

Modern page authoring

- Wiki Linking
- Undo/Redo
- Content handler (Available now)

Branding

- Shy header
- Extended footer
- SharePoint mobile app branding

- Page Diagnostics V2 for Modern (Released) [57075](#)

Early next year

Page scheduling

Audience targeting for navigation

Multilingual publishing

Hubs

- Associated hubs
- Hub permissions
- Hub analytics

Site scripts & site designs

- Support for folder and file content
- Teams template integration
- Additional script actions

Pages, news and web parts

- Image resizing
- Visual page diffing and version history
- News filtering across sites with managed metadata
- Yammer conversations web part (v2)
- My Feed web part

Branding

- Microsoft Fluent Design Language

File uploads in SP mobile app
Portal owner page

SharePoint spaces public preview

Top of mind

Custom fonts

Global tenant navigation

Further integrations into Microsoft Teams

Calendar experiences in SharePoint

Hot New Topics

- **Records Management**
- **Automatic Classification/ Sensitivity Labels**
- **Project Cortex**
- **Viva**



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