



**Business Solutions
powered by Microsoft**

NOVEMBER 2022

Content



1

About Us

2

SharePoint Solution

3

Power Platform Solutions

4

Microsoft Teams Solutions

Customer References for Power Apps and Power Automate



**Civil Aviation Authority
of Botswana**



AirtelTigo, Ghana



**United Africa Company
of Nigeria**



OVH Energy



**Chemical and Allied
Products PLC**



**Office of the
Accountant General of
the Federation**



Grand Cereals Limited



Enterprise Group



AIICO Insurance



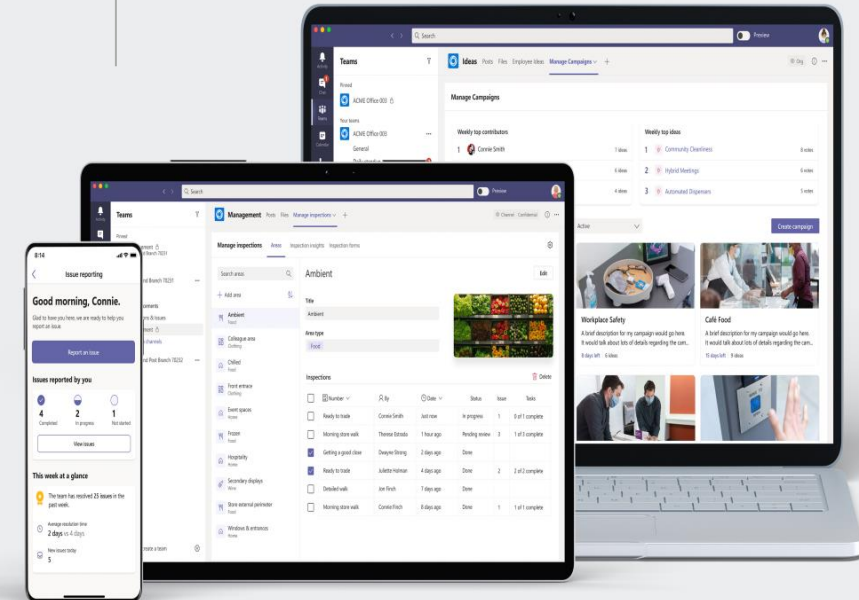
NOSAK Group



**UACN Property
Development Company**



UAC Foods Limited



SharePoint Solution

License Requirement

- Microsoft 365 Business

The Digital Workspace

Overview

Built on the foundation of Microsoft SharePoint Online, Digital Workspace is a modern productivity platform where all business tools are converged for centralized access and simplified experience. The Digital Workspace also provides for elaborate mechanism for envisioning, digitizing, automating, and onboarding new business processes at the speed on thought.

Benefits

Incorporates Business Intelligent capability for correlating information from various sources. Also centralize documents for teams collaboration and productivity

Amplifies digitization consciousness across the organization since every employee gets to become instinctive that Digital Workspace truly solves all workplace challenges.

Because it converges business tools on a single dashboard, employees' productivity is dramatically improved due to impulse access.

The most common business activities like signature approval with Adobe Sign, document review and approval, and issue tracking can all be initiated, monitored, and reported on right out of the box with the Digital Workspace.



Power Platform Solution

License Requirements

- Microsoft 365
- One (1) PowerApps per User License
- (n) no. of PowerApps Per App License



Power Platform Solutions



Human 360

A lightweight App that smartly self-serves employees with Human Resource needs.



WeBer

A simple tool for scheduling, joining and capturing movements of pool vehicles



Digital Receptionist

A revolutionary App that digitizes and automates visitors' bookings and their check-in/check-out activities



MediZee

A dynamic Clinical application where all medical activities are automated between the doctors, Therapists, Assistant and their Patients.



Sajenwa

A powerful application that allows Retail managers to maintain absolute control of all inventory and sales.



Assentory

An asset management App that manages useful lifecycle of equipment and devices across the organization.



Information Access Management

A complete solution that provides an organization with information to all organizational-given devices.



Help Desk

Tracks all employees' complaints across multiple channels in one place



Overview

Assentory helps you plan, document, report, and schedule maintenance activities on your assets to keep them in good operating conditions.

Benefits



Timely, routine repairs that circumvent fewer large-scale repairs



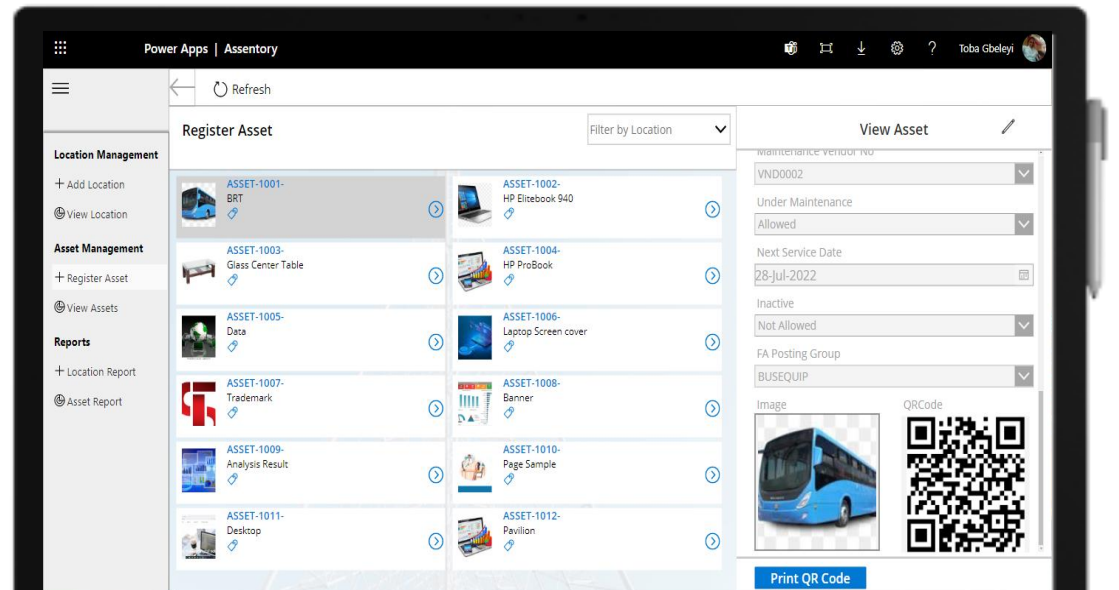
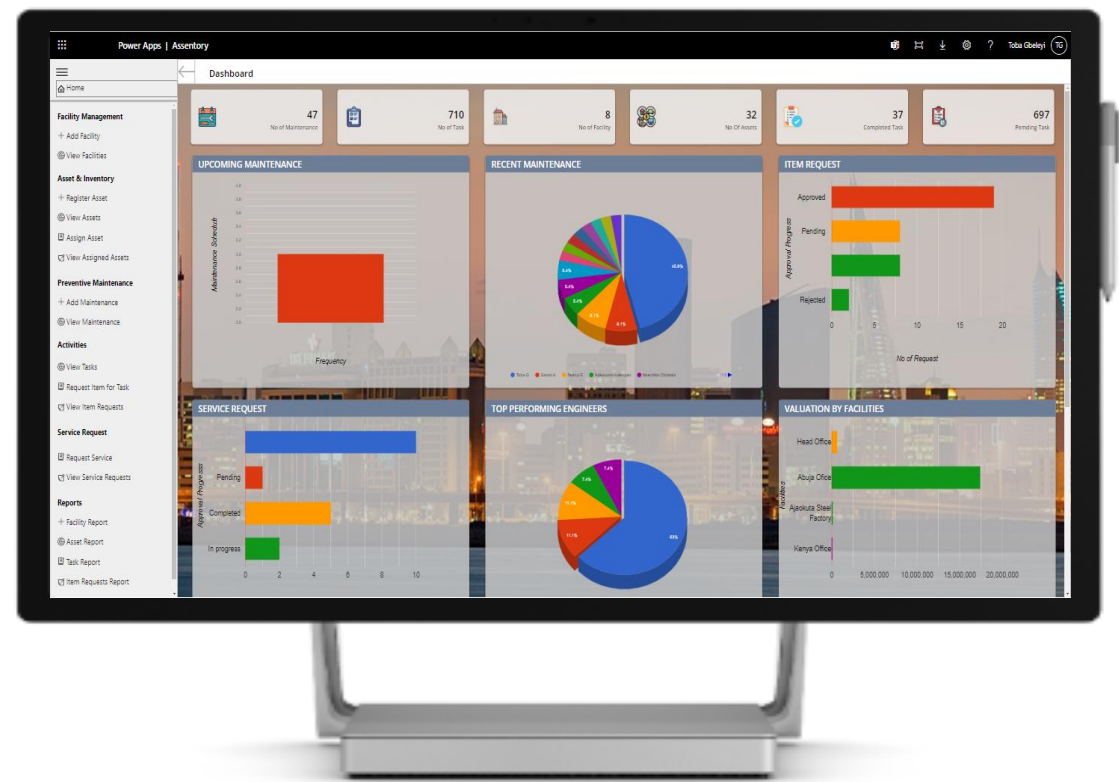
Improved efficiency (assets in good repair tend to operate better)



Increased workplace safety and improved compliance



Less equipment downtime, Fewer interruptions to critical operations and Longer asset life





Human 360

Overview

Suited for organizations that do not want to invest in heavy human resource solutions, Human360 is a lightweight App that smartly self-serves employees with Human Resource needs like Leave Request, Loan Request, Salary Advance. It also provides personalized and sensitive information like pay slip, query logs and appraisal details.

Benefits

Streamlining of Processes and Workflows



With the Human 360, organizations have defined a hierarchy, User roles and permissions are clearly defined so that every user is aware of their role. This helps in streamlining of internal processes.



Payroll System

The Human 360 offers a more secure way to process the salary by securing this kind of data with password authorization and storing information. From on-boarding to Full and final process, a complete payroll and expense management system for HR.



Employee Efficiency

Define KPI and measure how effectively resources are performing and are achieving their business objectives. With the help of Human 360, companies can get 360-degree feedback in real time.

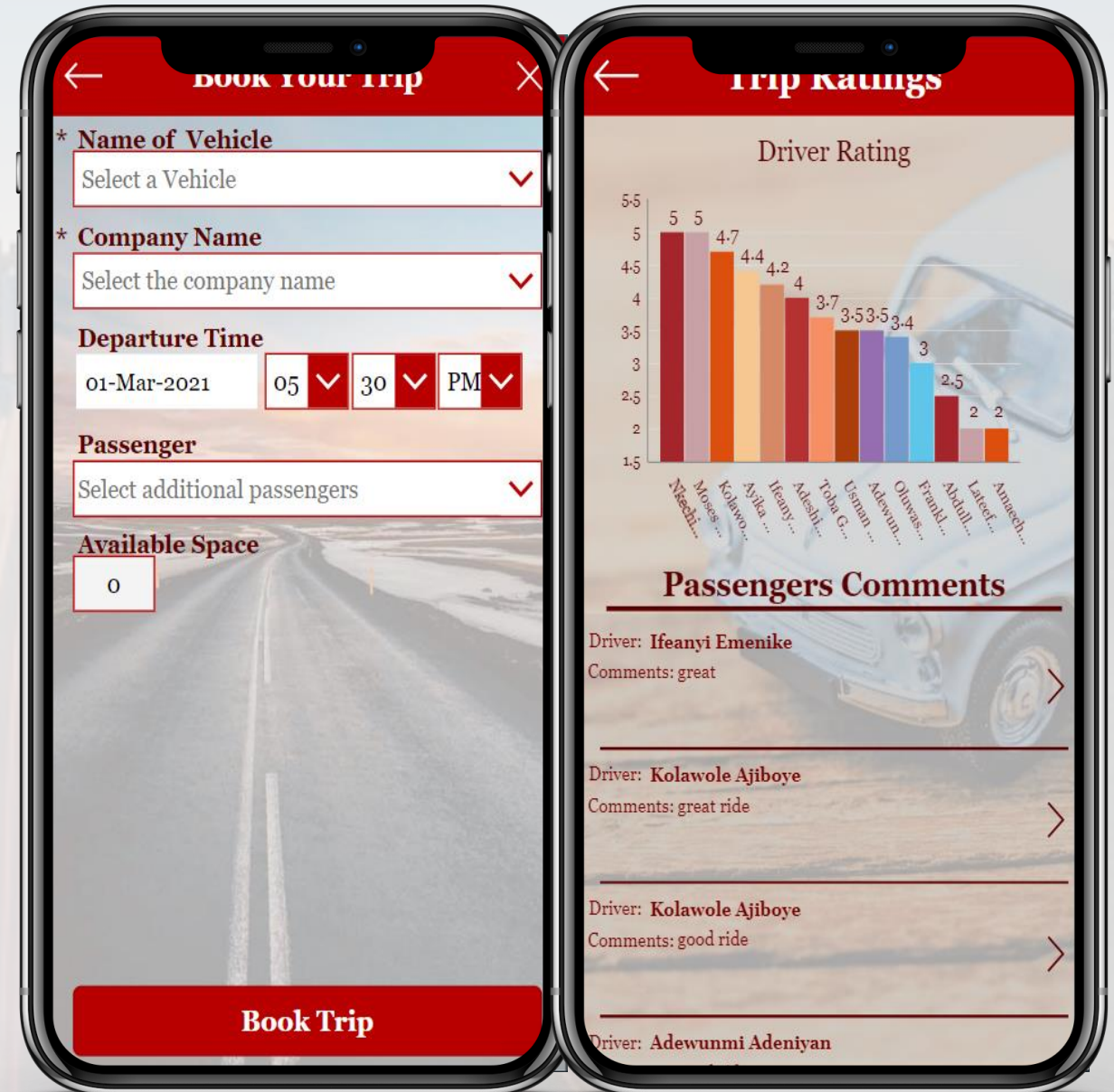


Overview

WeBer aims to bring drivers within an organization into the digital inclusion net by allowing them capture, start and end trips. By digitally involving the Drivers, the App accounts for utilization of the Vehicles/Drivers over a period.

WeBer comes with several amazing features which include:

- Vehicle mileage which is imputed before and after a trip to determine the distance travelled and fuel consumed on the trip
- Fuel tracking and consumption allows for organization to track fuel consumed on a monthly basis. Real time update and notification giving the driver an awareness of who, where and time of journey for proper planning and execution



Benefits of WeBer

Allows organization fully to utilize the features on Microsoft 365

Improves utilization of organizations' fleet of cars

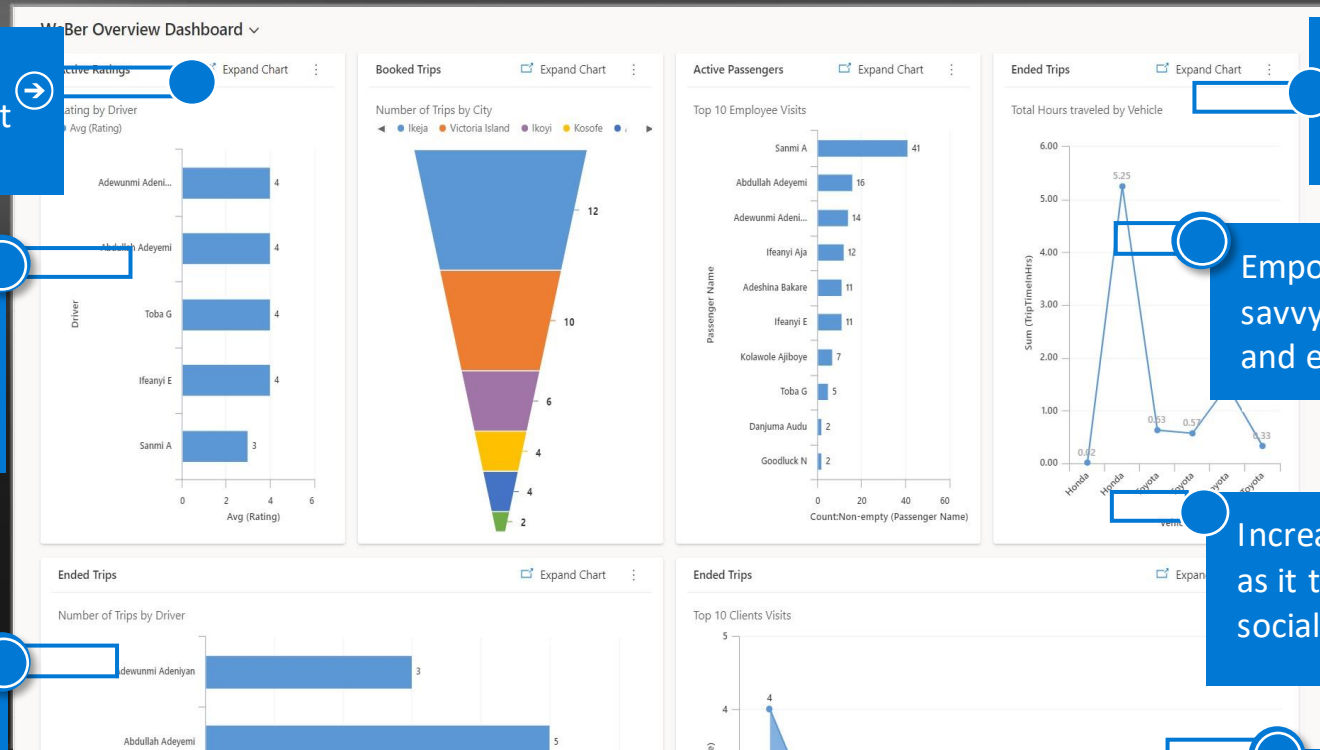
Gives employees real-time updates on where their colleagues are

Analytics that show all ratings that have been given to drivers

Empowers drivers to be digitally savvy by allowing them to start and end trips

Increases employee engagement as it transforms commuting to social experiences

Organizations utilize the drivers adequately



Digital Receptionist



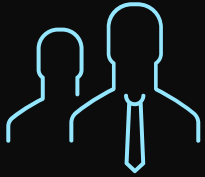
Digital Receptionist helps organization managed their visitors and monitor every visit activity that has taken place on-premises. It can extend to data gathering, in this scenarios details such as visitors' email can be use as contact point by the organization in sending notification of services to them.

With Digital Reception organizations can achieve the following:

- Record Visitors time spent on each visit
- Generate report to display visit log analytics for various visits within a timespan.
- Have all their visit record digitalize and sync with other data sources.
- Track current visitors' location on-premises
- Request, Cancel and Pend a visit
- Sign in and Sign out a visitor.



Benefits of the Digital Receptionist



Modernize your reception

With a self-service desk, visitors can schedule a request and attend to their already raised visit request this reduces the rate at which a receptionist will have to create a paper log to capture visitors' entries.



Notify your staff

The Workflow capacitated by Power Automate can be used to notify staff quickly and easily – either via email or SMS. We've built out some other very handy features here too such as approval via email also.



Security

To ensure your sensitive visitor information is kept private, you can remove the viewability of your visitor's names by storing your information digitally in a management system. Only your elected company admins will then have access to this data meaning your visitor information is kept private and stored safely.



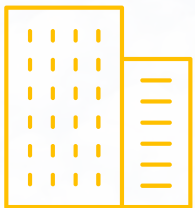
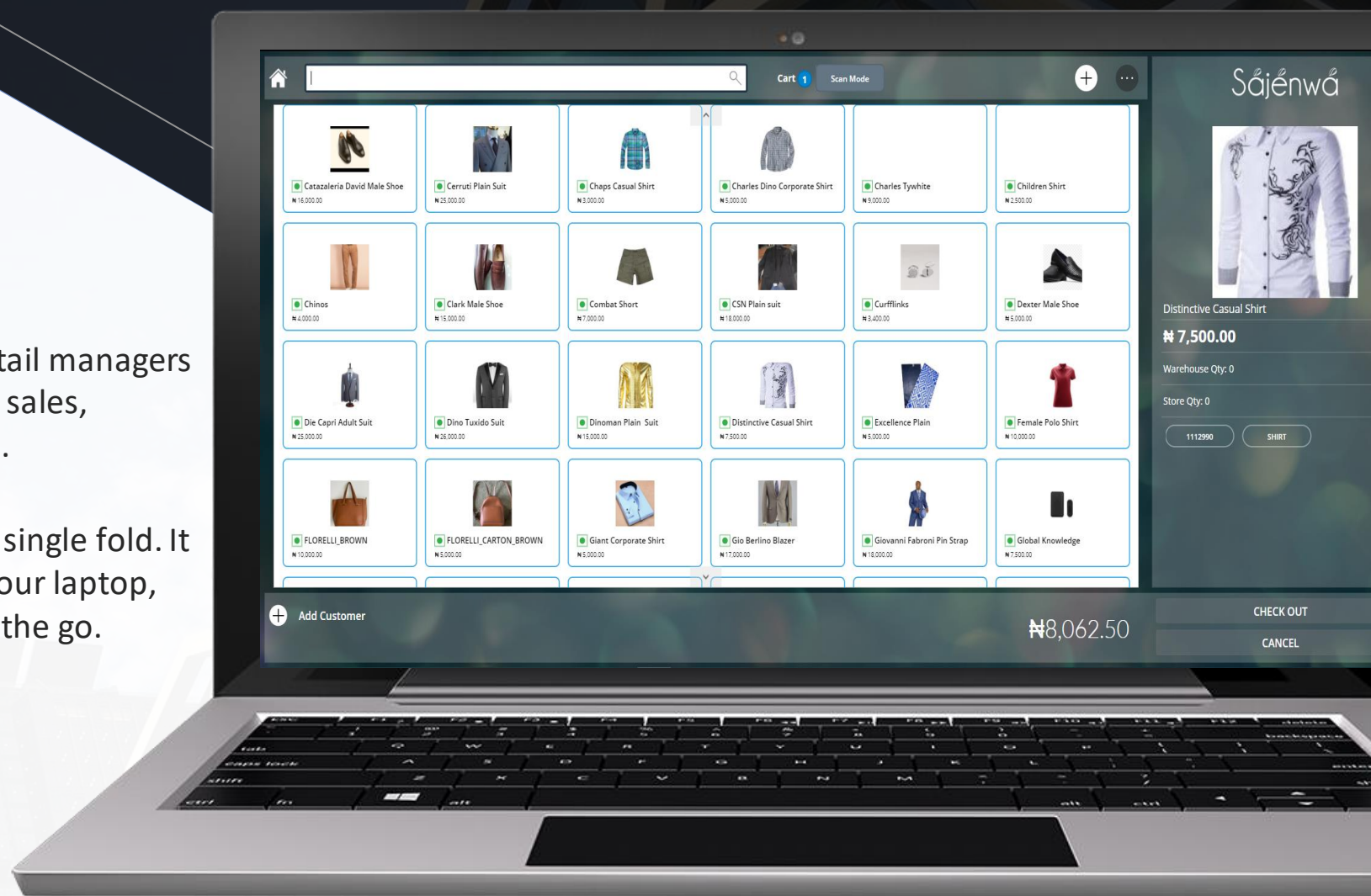
Analysis

With the Digital Receptionist, you are capable of analysing visitors' data being generated to identify opportunities to create optimization.

Overview

Sajenwa is a powerful application that allows Retail managers to maintain absolute control of all inventory and sales, maximize security and minimize employee fraud.

Sajenwa unifies in-store sales and inventory in a single fold. It helps you easily manage sales transactions, on your laptop, even with your mobile devices when you are on the go.

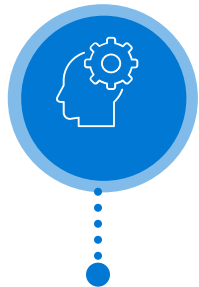
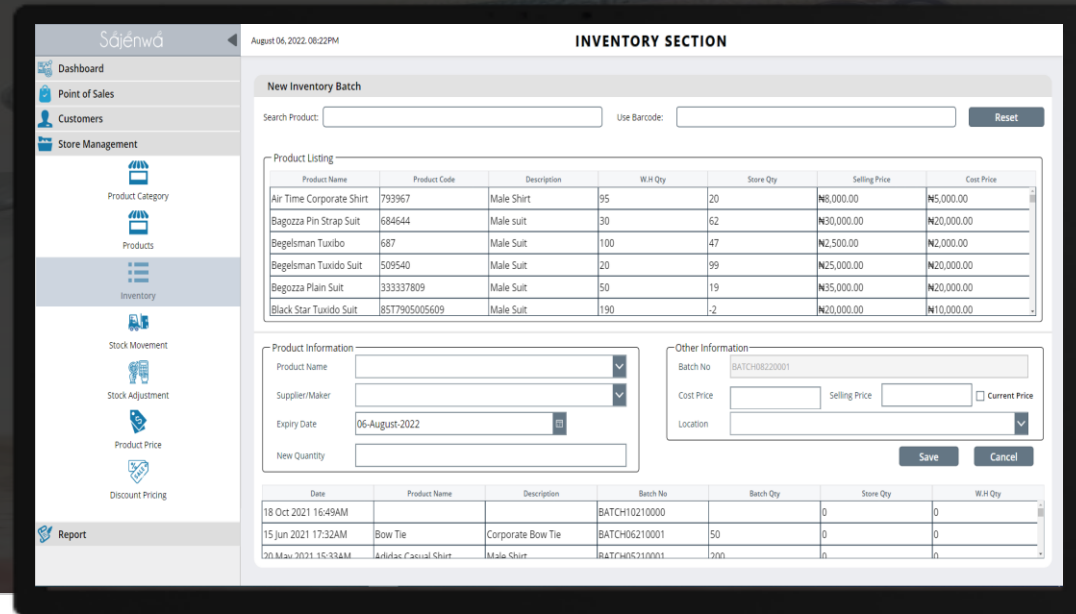


Sajenwa helps organizations manage the sales and percentage of stocked goods, get reorder alerts to always keep your inventory in shape, print invoices and receipts on the go and safely backup your data to the cloud without worrying about the safety of your data.



With Sajenwa, your organizations can: categorize products in stocks, measure products stock level, get Inventory/Products history, accurately get Cycle counting by location, access Inventory reports for various locations.

Benefits of Sajenwa



Inventory Management

The data syncs with all other modules in the inventory system and point of sales helps to operate the inventory accurately enhance productivity.



Increased Information Transparency

Know when items are received, picked, packed, shipped, kitted, manufactured, etc. Also, know when you need to order more, when you are overstocked, or understocked.



Avoidance of stock-outs and excess stock

When it comes to managing your inventory, trying to maintain the right balance is a challenging task. But with Sajenwa you can track low stock levels and avoid the occurrence of stock-outs.



Greater Insights

With Sajenwa, you can also easily spot sales trends or track recalled products or expiry dates instantaneously.

Overview

It is a complete software that handles all interactions between patients and clinics, from appointment reservations, to doctors' diagnosis and treatments.

The system is characterized by its unique interface and high performance and includes a Patient web portal, Doctor mobile app and a web application accessible anywhere at any time.



Benefits



Efficient, flawless, and accurate system to produce a professional and focused medical team



Automating routine process to reduce administrative cost and increasing profit margins.



Digital storage capability and quick access to information and security.



Eased overburdened staff while improving productivity and efficiency of the process

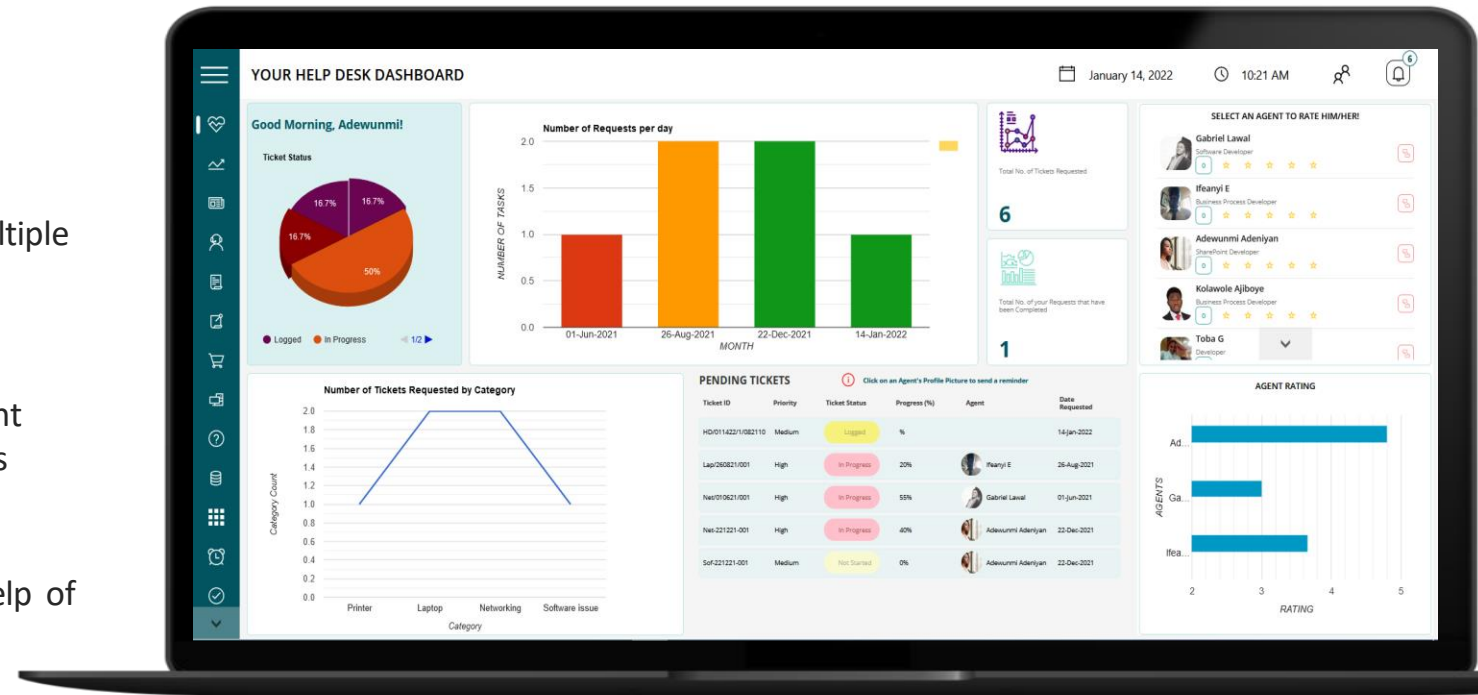
Help Desk App

Overview

The Help desk keeps track of all employees' complaints across multiple channels in one place, so that the help desk team can support employees better and faster.

The cloud-based help desk software also helps get real-time insight into the complaints received from employees and how the team is performing.

The feature-rich Help Desk speeds up ticket resolution with the help of proactive automations and highly customizable workflows.



Benefits



Optimize asset utilization to ensure maximum ROI

Centrally manage all your IT and non-IT assets right from the help desk.



Boost your help desk team's productivity

Relieve your help desk team of repetitive processes by automating them.



Monitor the health of your help desk

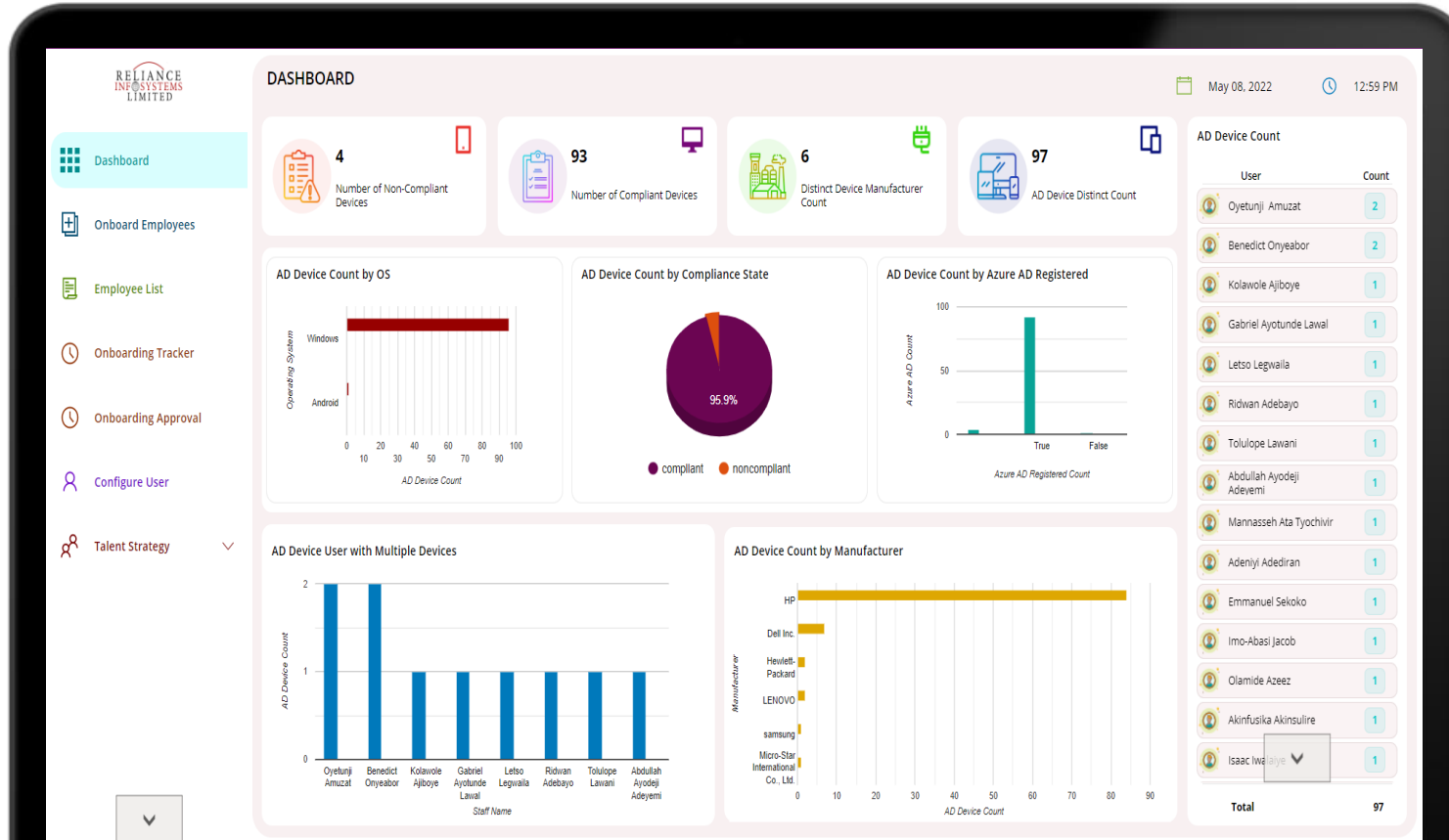
Gain quick insights on your help desk processes with the built-in reporting module.



Information Access Management

Overview

The Information Access Management is a smart system that provides an organization with information to all organizational-given devices, all their assets as well as retrieving information on its usage and management by individual employee. The use of Reliance Information Access Management for Asset Tracking further offers one-third of the capabilities of Microsoft Office 365 and Microsoft Dataverse.



Benefits



The IAM ensures that all devices issued out to employees are adequately accounted for, monitored, and rightly utilized. It also informs on the usage of the devices at all by the last logged in time retrieval.



Tracking of the device locations as well helps to contain that the devices are within the approved geographic locations of employees.



With the Solution, New employees can be onboarded and configured instantly into the organizational Office 365 tenant. It also gives room for disengaging office 365 accounts of former employees.



The Information and Access Management solution allows the Organizational stakeholders accurate insight to real statistics of employee's productivity and engagements within the work hours and off duty hours in cases of overtime business engagements.

Solution Developed with Microsoft Teams

License Requirements

- Microsoft 365 E3 & E5

Solutions Developed with Microsoft Teams



Cash Advance

The Cash Advance App is responsible for ensuring that all expenditures from a cash advance are documented appropriately.



Company Communicator

Company Communicator provides an easy interface for designated users to create, preview, collaborate and send messages.



Incentive App

Designed to incentivize and track participation in training and other adoption and change management initiatives.



Inspection App

The Inspection app enables front line workers to inspect anything from locations to assets and equipment.



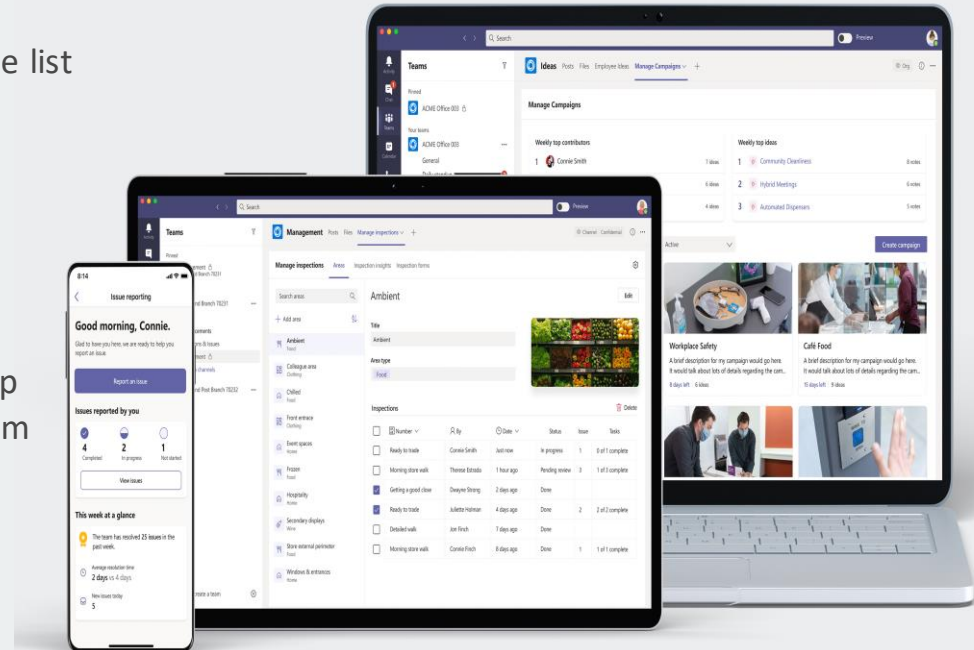
Employee Idea Solution

Reviews employees' idea campaigns and manage the list of campaigns and ideas



Workplace Awards

The Workplace Awards app enables managers and team leads to rewards.



Cash Advance App

Overview

The Cash Advance App is responsible for ensuring that all expenditures from a cash advance are documented appropriately.

Receipts/supporting documentation is required for all expenditures, regardless of the amount of the transaction.

The cash advance app caters for the request of employees' cash advance requests as well as the retirement of these request. The Cash Advance app also provides administrators with a comprehensive report of all the cash advance that has been requested by all employees and the amount of money going in and out of the organization.

SN	Voucher No.	Category	Description	Unit Price	Quantity	Amount	Action
1	Nil	Stationary	Stationary	N7,000.00	7	N49,000.00	✓ Edit 🗑️ Delete
2	Nil	Stationary	Paper	N2,500.00	5	N12,500.00	✓ Edit 🗑️ Delete
3	Nil	Transportation	Bus Fare	N1,350.00	2	N3,100.00	✓ Edit 🗑️ Delete
4	Nil	Data	Data	N1,400.00	7	N9,800.00	✓ Edit 🗑️ Delete
5	Nil	Outstation Allowance	Allowance	N9,000.00	4	N36,000.00	✓ Edit 🗑️ Delete

Benefits



Efficiency in the process of Cash Advance disbursement.



Proper document of all Cash Advance requests



Tasks can be completed on transit



Provide valuable insights which can also be used in budget analysis

Employee Ideas

Overview

The Employee Ideas solution is a solution used by the Microsoft Teams users to perform the following activities:

- Set up and configure an idea campaign (a category for grouping ideas around common themes).
- Configure a standard submission form that employees need to submit for each idea.
- Review idea campaigns and manage the list of campaigns and ideas.
- Review leader boards of ideas.
- Vote for and share prioritized ideas.

Benefits



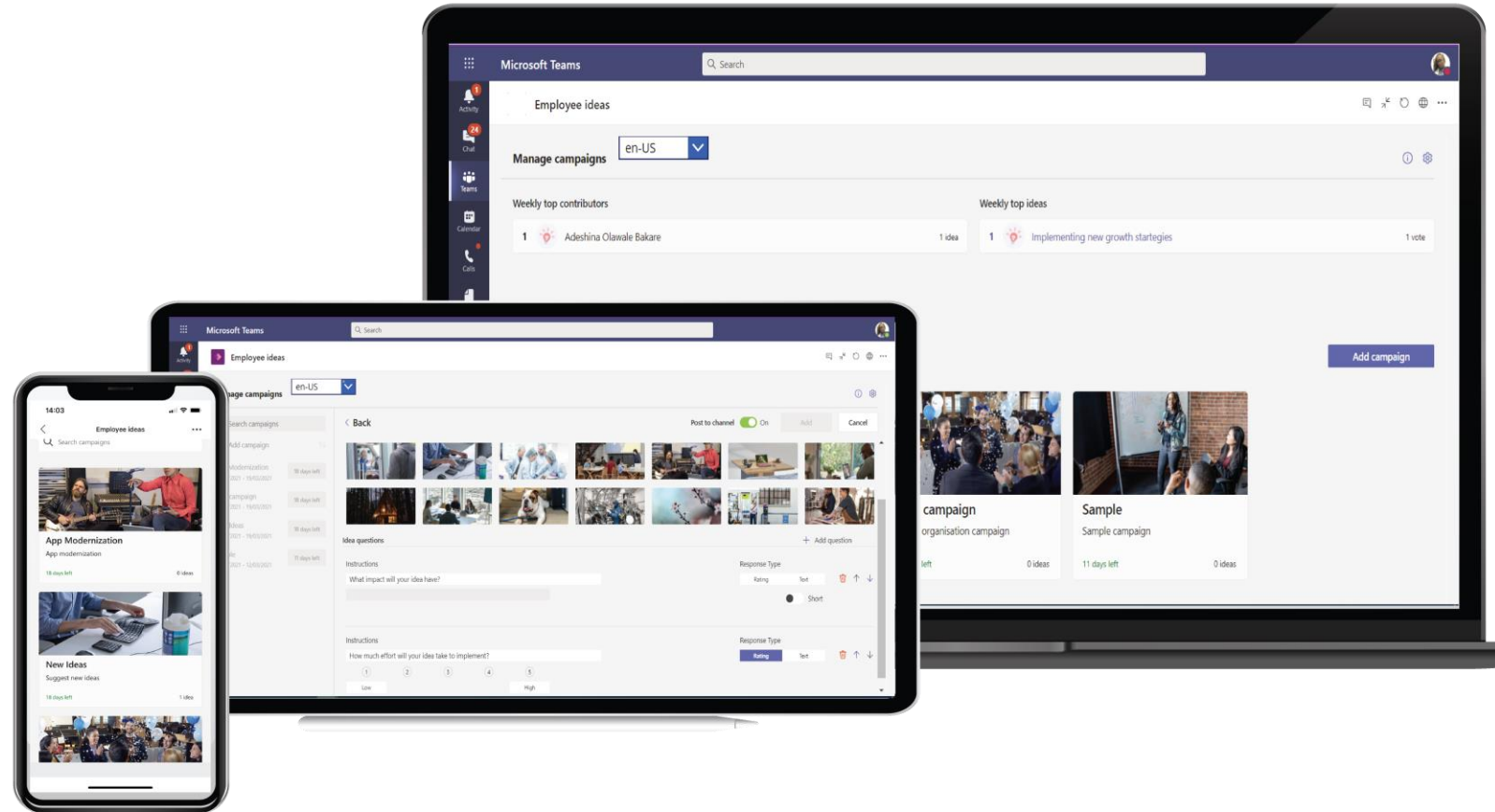
Enables team members to quickly generate and organize ideas by campaigns



Easily review, manage, and act upon team's ideas to increase team engagement and morale



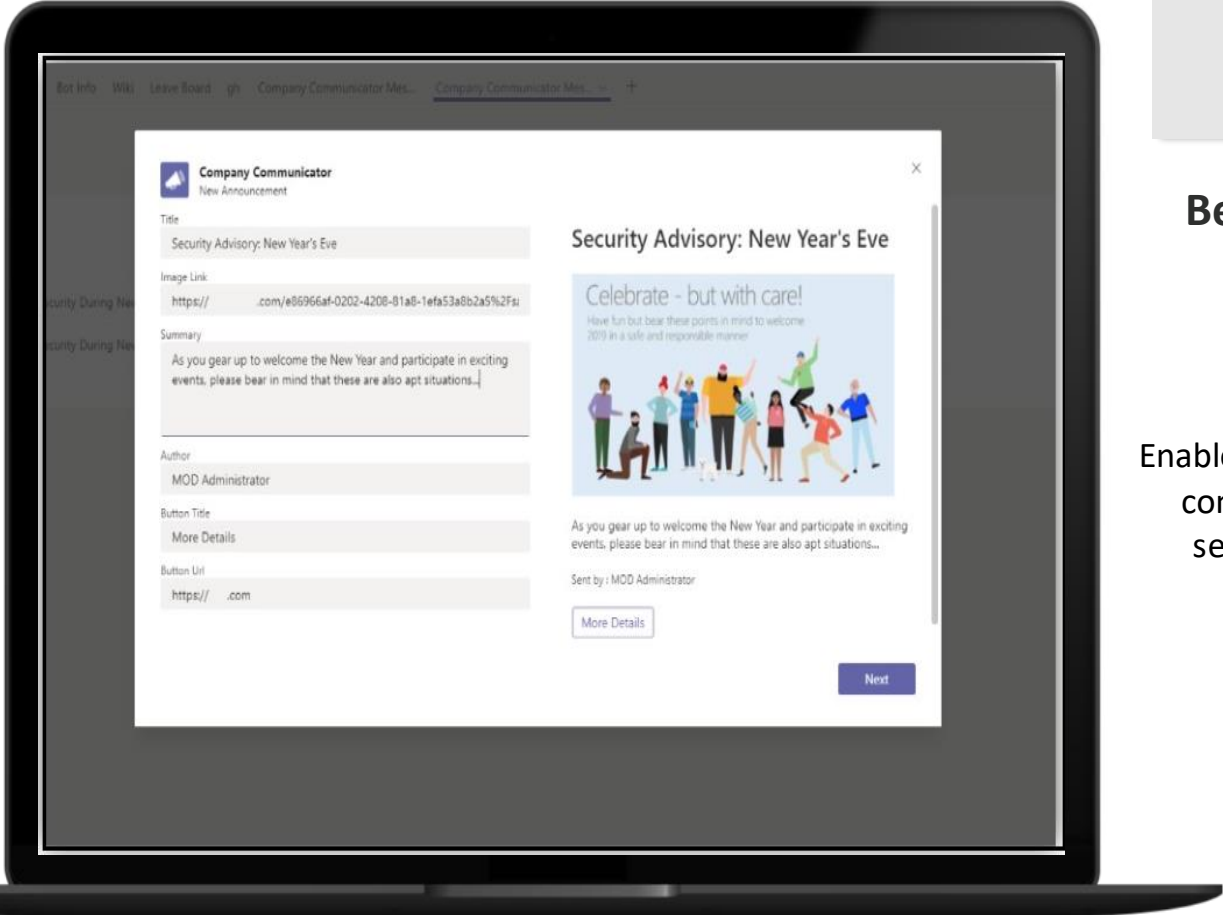
Helps team managers to improve workplace with employee ideas



Company Communicator

Overview

The Company Communicator app enables corporate teams to create and send messages intended for multiple teams or large number of employees over chat allowing organization to reach employees right where they collaborate.



Benefits



Enables organizations to quickly report common issues, news and events seamlessly across all employees



Boosts morale among employees & Encourages the exchange of new ideas



Being directly involved in the success of a company gives incentive to the employee to care more about its well-being and future trajectory.

Inspection Solution

Overview

The Inspection solution for Microsoft Teams is a general inspection app that can be used to inspect anything from a location—such as a retail store or manufacturing plant—to assets and equipment, such as vehicles and machines.

Benefits



Enables front line workers to inspect an asset or area to manage quality of products and services or maintain safety at workplace



Facilitates communication between team members to address issues found during inspection



Provides simple reports for managers to expedite issue resolution and highlight trends

	Number	By	Date	Status	Issue	Tasks
<input type="checkbox"/>	Ready to trade	Connie Smith	Just now	In progress	1	0 of 1 complete
<input type="checkbox"/>	Morning store walk	Therese Estrada	1 hour ago	Pending review	3	1 of 3 complete
<input checked="" type="checkbox"/>	Getting a good cl...	Dwayne Strong	2 days ago	Done		
<input checked="" type="checkbox"/>	Ready to trade	Juliettr Holman	4 days ago	Done	2	2 of 2 complete
<input type="checkbox"/>	Detailed walk	Jon Finch	7 days ago	Done		
<input type="checkbox"/>	Morning store walk	Connie Finch	8 days ago	Done	1	1 of 1 complete

7:45

Inspection

Good morning, Katie.

Glad to have you here, we are ready for you to inspect an area.

Inspect an area

Inspection tasks

2 High priority

4 Your tasks

16 Active tasks

Open Tasks

This week at a glance

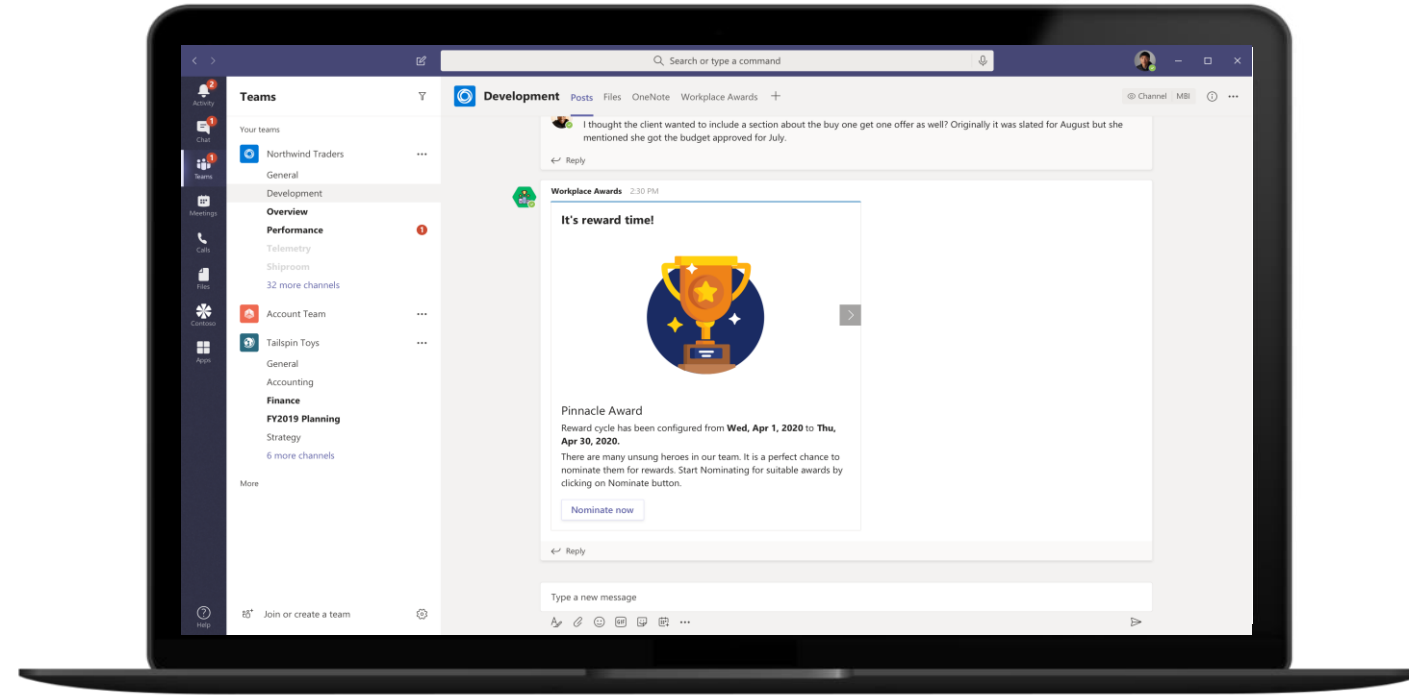
- The team has completed 140 inspections in the past week.
- Tasks completed by due date 35 of 36 tasks
- Total issues resolved 36 of 42 issues resolved

Workplace Awards

Overview

Workplace Awards App provides a simple and intuitive way for any organization to set up and manage an employee Rewards & Recognition (R&R) program right within the Teams.

It provides the owner of the R&R process (aka R&R Captain) the ability to view submitted nominations and grant awards. In this way, the app provides a structure to the award nomination and approval process that is integral to any R&R program.



Benefits



Improved Productivity

If you start handing out praise for things that go right, then you'll show that working hard will pay off. It will also reinforce positive behaviors from those who get the recognition because they will want more positive feedback.

This is a win-win for the company and the employee. The employee feels valued for increasing his or her output, and the company stands to make more money from being able to deliver more to clients faster.



Building Teamwork

Company awards can help build interpersonal relationships among employees. One way of achieving this is by letting employees nominate others in the office for a particular award. This helps build camaraderie and gives them a way to thank each other for their support in the workplace.



Enhanced Company Culture

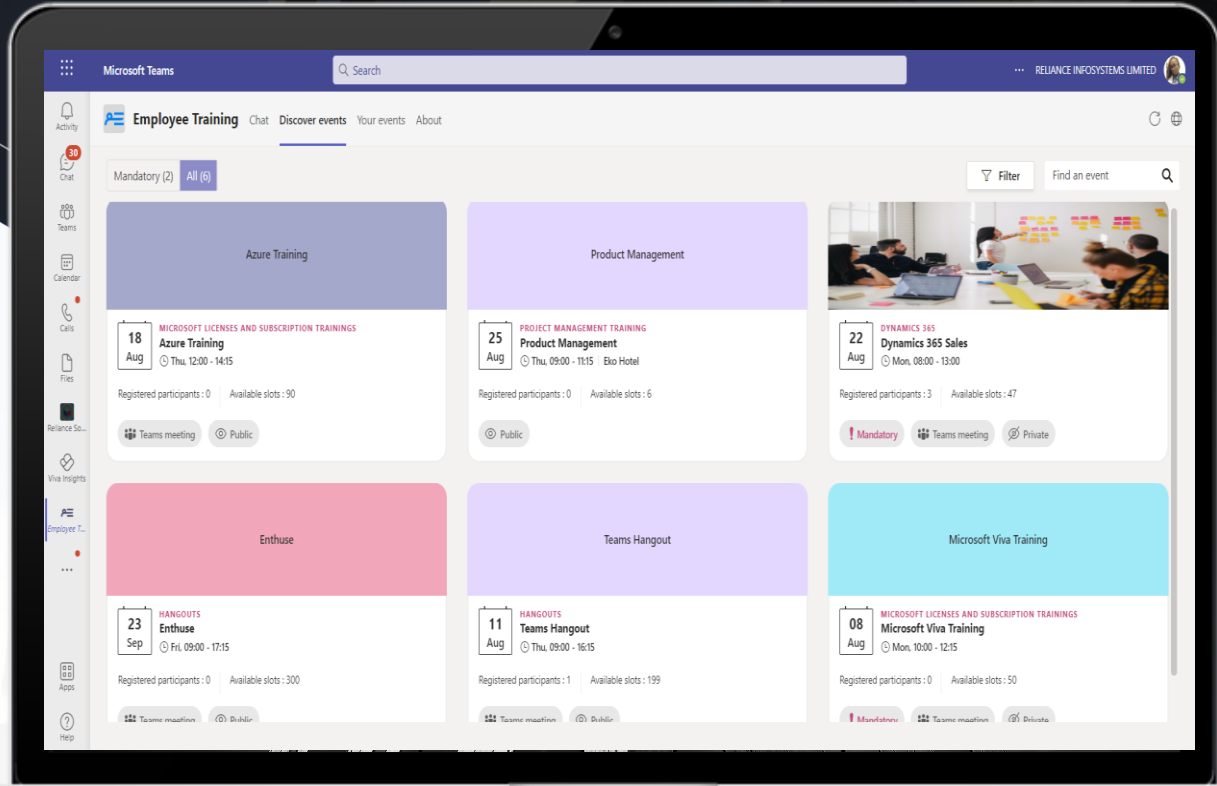
Acknowledging an employee's efforts positively affects the company culture by flourishing the essence of respect for everyone working in the organization.

Also, having a great company culture helps employers attract the best talents for work, further increasing the organizations' output by many folds in the long run.

Employee Training

Overview

Using the Employee Training app in Microsoft Teams, enables organizers to easily publish and distribute new events to targeted groups, keep track of interests for capacity planning, and send updates or reminders. With reminders, attendees stay updated about registered events, indicate interest, and user can share event details with other co-workers.



Benefits



The app encourages peers and colleagues to participate in various learning events, get new content, and build a healthy competitive environment to learn new topics from peers in the team



Create teams for organizers and let them manage curriculums, courses and training events, assign them to learners and track their completion.



Allows them create course pages for classroom and self-paced training, promote courses, send out notifications, keep track of attendees and achievements in one place.

Incentives App

Overview

Incentives is an app designed to incentivize and track participation in training and other adoption and change management initiatives. The app is based on a system of rewarding success and effort in the workplace by allowing employees to earn prizes or recognition once they complete nominated activities.

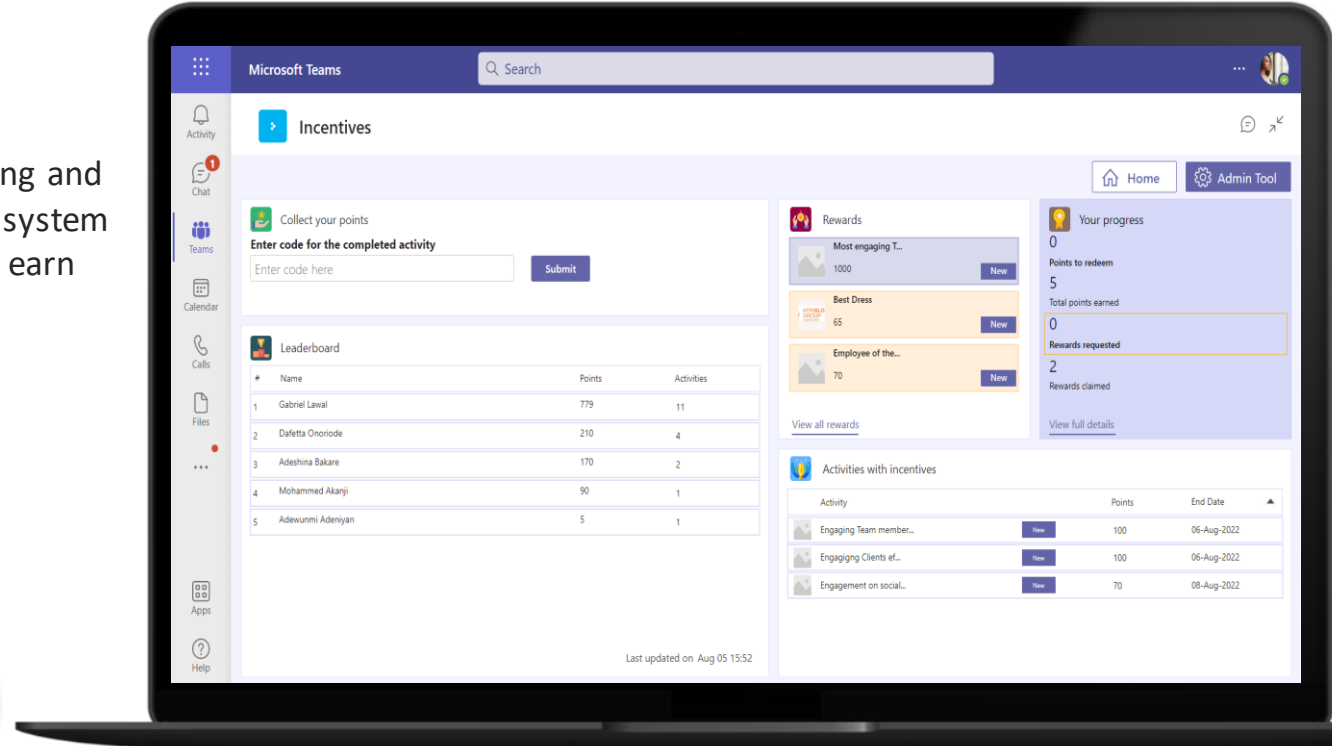
Benefits



With the Incentive App, it is possible to build engagement in the workplace. The management can find out the reasons an employee feels distant from their work and introduce certain incentives to encourage engagement.



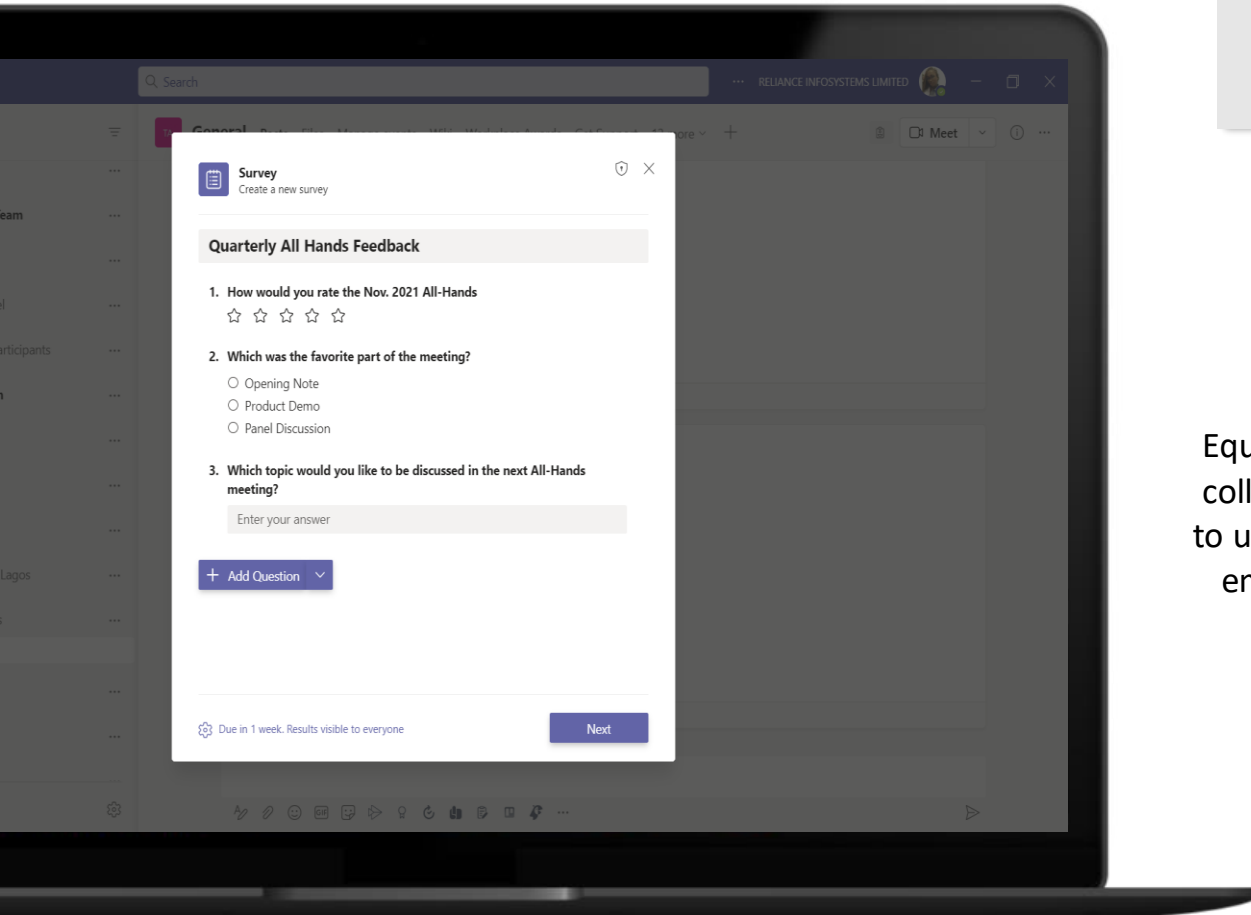
When employees are satisfied with their workplace, they will give their best effort to produce better results. With the Incentives App, employees will feel more encouraged in their work. This will have a positive impact on their morale and motivation.



Survey App

Overview

The Survey App enables users to create a survey in a chat or a channel to ask a series of questions and get actionable insights. Use Survey for – Registrations, Enrollments, Feedback, Testimonials, Lead Capture, Reporting, Complaints and Evaluations.



Benefits



Equipped with the Survey app, you can collect the timely intelligence you need to understand productivity drivers, build employee engagement, and create a winning company culture.

By collecting continuous feedback via the Survey app, you can track employee engagement and find the causes of staff unhappiness – before they affect your company's bottom line.



The Survey app lets you capture the mood of your workplace on a daily basis. Collect feedback on the go via a tablet, or position a dedicated survey terminal somewhere everyone gathers.

Issue Reporting Solution

Overview

The Issue reporting app is used by employees to: Log issues with the information required to resolve the issue. Modify existing issues and assist with resolution Get a high-level view of the issues and team issues.

Benefits



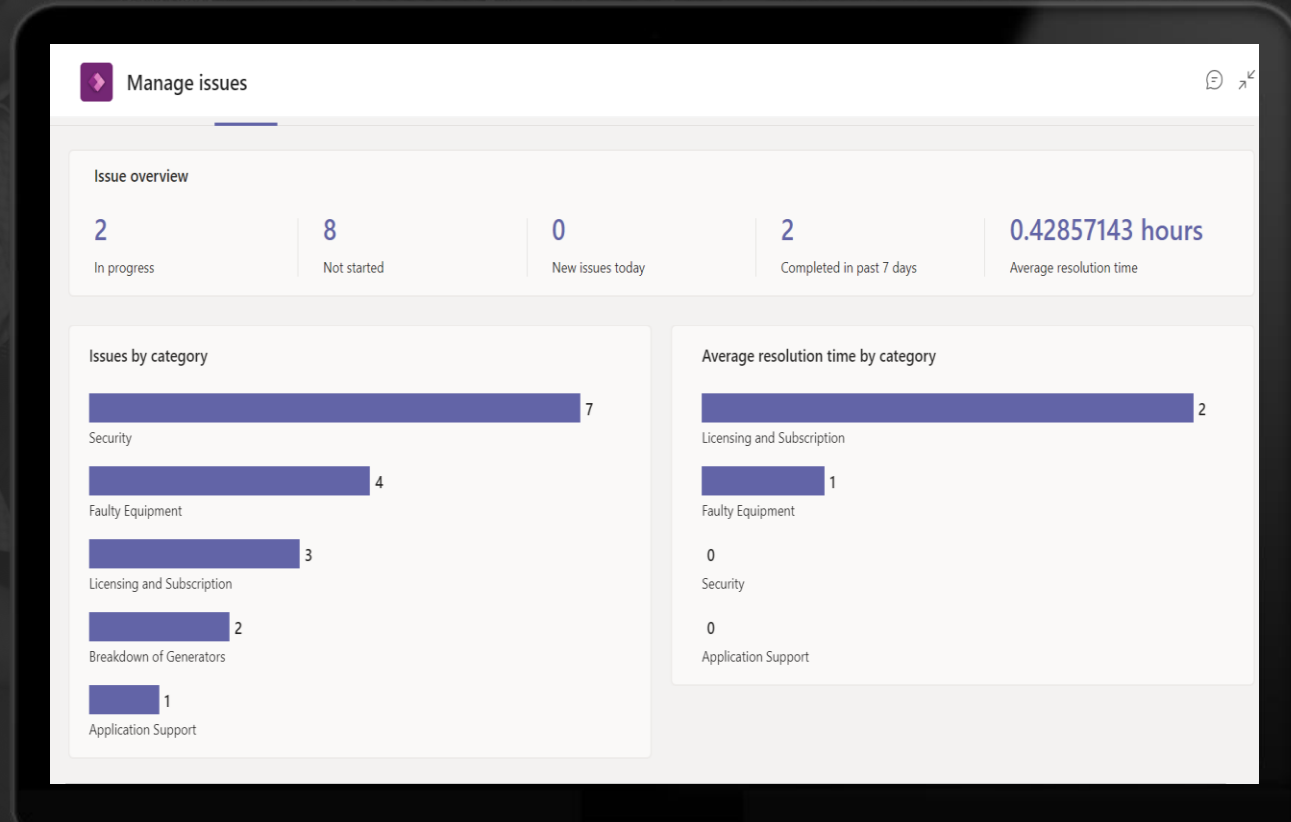
Provides simple reports for managers to expedite issue resolution and highlight trends



Facilitates communication between team members to address issues



Allows employees to submit issues and managers to assign and manage issues



Thank You