Automation Discovery Workshops

WORKSHOP

Framework and app how to identify, prioritize and implement low-code use cases using innovative Microsoft Power Platform technologies

Strategic consulting, enablement & development with 💟 made in Germany within the 🏃 Reply Group.

Power Platform Envisioning

at your place ✕ **in a Reply office** ✕ **online**

regular duration 1 day

effort 3 days

audience from Central IT, first Key Users

Unleash Digital Innovation with Power Platform & AI

Transform business processes with Power Platform through hands-on implementation. **Scale** from low-code to pro-code with Azure, embrace **fusion development**, and ensure proper **security and governance**. Includes practical training in **Power Apps**, workflows, and **Teams** integration.

Outcome

Clear automation strategy and priority use cases

Defined scaling path from low-code to pro-code

Established fusion development framework

Security and compliance roadmap

Practical hands-on experience with core tools

Optimized licensing and cost model

Governance structure for sustainable growth

Action plan for immediate implementation

Power Apps

- **Creation of apps** integrated with Microsoft Teams
- **Designing** interactive forms and screens
- Use **connectors** and **embed Canvas App** in other applications
- Set up **design repositories** and outline licensing

Governance

- Learn platform **governance** features
- Craft unique **adoption plans**
- Identify **secure** management actions
- Establish a **low-code** Center of Excellence

Copilot Studio

- Build your **first AI chatbot**
- Model and **connect systems** for data retrieval
- **Embed chatbots** in websites and Teams
- Discuss **licensing** for chatbots.

OpenAI / ChatGPT

- Automate intelligently with **OpenAI** and **ChatGPT**
- Develop on Microsoft Power Platform using **AI Builder**
- Unlock **new use cases** with AI

Our References

Power Automate

- **Develop workflows** using cloud and RPA
- Build **custom connectors** from **900+** options
- Integrate **workflows** with Microsoft Teams
- Explain **licensing specifics**

Automation Discovery Workshop

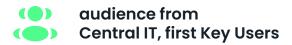**at your place** ✕ **in a Reply office** ✕ **online**

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👥 **audience from Central IT, first Key Users**

Accelerate Your Business with AI-Powered Process Innovation

Transform your business processes with Microsoft Power Platform's latest AI capabilities. Learn to identify high-value automation opportunities, create powerful apps and flows, and integrate with third-party systems. Includes comprehensive training materials to share success across your organization.

Outcome

🎯 **AI-powered automation strategy**

💼 **Prioritized use case portfolio**

⚙️ **Hands-on app development skills**
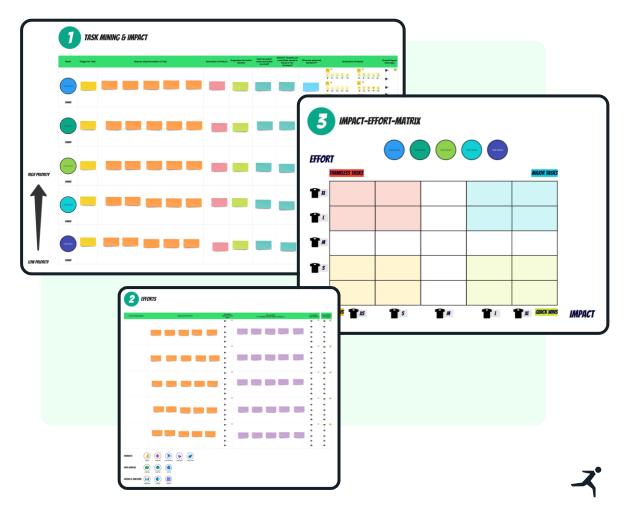
🔀 **Custom workflow automation flows**

🧩 **Third-party integration blueprint**

🗺️ **Action priority roadmap**

📄 **Complete training documentation**

✳️ **Success sharing framework**

1 TASK MINING & IMPACT

2 EFFORTS

3 IMPACT-EFFORT-MATRIX

Enable I.D.E.A Catalyst Framework

Inspire

2 Workshops
(total 4h)

Inspire for **future state solutions** of business tasks by technology envisioning

Discover

2 Workshops
(total 3,5h)

Discover what's possible by aligning **technology investments** to business goals

Empower

2 Workshops
(total 8h)

Empower business users to use Power Platform no-code/low-code technology to build own solutions and communicate achievements across organization to leverage the value

Achieve

Final Review

Achieve business outcomes and improved user experiences by developing a customized Framework

Suggested to conduct **first three phases** within a short time period of time such as Hackathon for two weeks

Inspire for Innovative Future Solutions of Business Tasks

Inspire   Discover   Empower   Achieve

1 Demonstrating capabilities of PP

2 Deriving longlist of business tasks

3 Prequalifying & quick mapping solution

Workshop participants are introduced into capabilities of Microsoft's Power Platform with a general introduction and demo cases for typical business tasks.

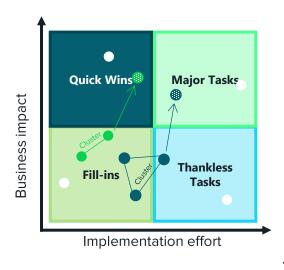Business users mining their business tasks using an established framework provided by Reply.

Longlist is reviewed, potential pain clusters are built, first indication of business impact is derived; implementation effort is estimated by quick mapping potential solution.

analytics

data transfer

approval workflows

processing received Emails

and more features...

Task	Trigger	Workflow	System	...

Suggestion:
Consider tasks of 3-6 business users from same department to derive Action Priority Matrix

Business impact

Quick Wins

Major Tasks

Cluster

Cluster

Fill-ins

Thankless Tasks

Implementation effort

Evaluate technology investments and business goals

Inspire **D**iscover Empower Achieve
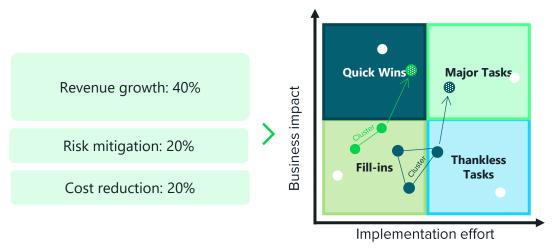
4 Evaluating business value

5 Refining solution mapping

Business impact for Action-Priority-Matrix is evaluated
- Aligning on KPIs to quantify business impact such as manual Processing time, risk mitigation, revenue growth...
- Definition of weighting of KPIs:
  E.g. Revenue growth 40%,...
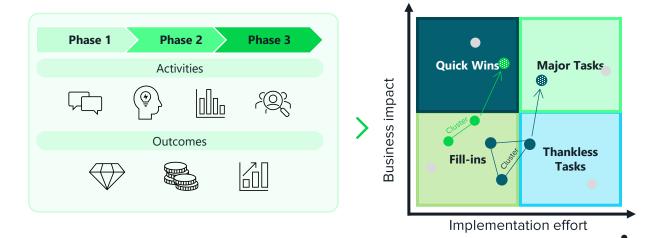
Implementation effort for Action-Priority-Matrix is evaluated
- Open issues between business, IT and Reply PP expert are clarified
- Implementation plan to be ready for prototyping is derived

Revenue growth: 40%

Risk mitigation: 20%

Cost reduction: 20%

Empower business users to implement own solutions

Inspire   Discover   **E**mpower   Achieve

6 Prototyping most suitable use cases

Business users have built solutions with PP for their **own task**

7 Sharing knowledge from prototyping

With **interested parties** experience about learnings of colleagues worked on **POC solutions**

Customer Feedback

Knowledge sharing

Case Discussion

Solution Presentation

Govern and Scale Achievements

Inspire   Discover   Empower   **Achieve**

8 Methodology Training and Business Enablement

9 Aligning with Digitalization Roadmap

YOU'RE IN GOOD HANDS – MICROSOFT GLOBAL PARTNER

Project Practice & Methodology

UI/UX and Prototyping

IDEA Framework

Envisioning Workshop
Understanding the capabilities of the Power Platform and creating a vision for a new, modern low-code world

Business Value Assessment
Analyze and prioritize use cases in an ideation workshop and start with a design thinking workshop

Solution Assessment
Create a roadmap for next digital transformation goals and technology mapping

Hackathon
Elaboration of a functional prototype with minimal functional scope and enhance the BVA

Implementation
Elaboration of requirements (workshops) with subsequent agile implementation as well as test procedures, acceptance tests, continuous integration (deployment pipelines), and more

Governance & Center of Excellence
Prepare your organization from a technical perspective to roll out Microsoft Power Platform broadly. Configure governance based on IT and environment strategies. Anchor vision and create a managed, secure environment.

Adoption, Community & Rollout
Scale with the Microsoft Power Platform. Leverage potential across the enterprise. We guide you in building a low-code community including blueprints, professional training with best practices, hackathons, webinars and more. Anchor the low-code philosophy in the DNA of your company.

Microsoft Catalyst Methodology

DevOps & Operations

As a global Microsoft partner and due to the integral cooperation, Reply can offer you special conditions, e.g. fundings by Microsoft.

STRATEGIC IMPLEMENTATION AND ROLLOUT SUCCESS STORY

Low-Code Adoption Journey

Users Consuming apps and automations

Citizen Developers Employee productivity, simple use cases

Champions Key users and multipliers

Pro Developers Professional developers for code, scaling, interfaces

IT Professionals Power Platform owners and operators
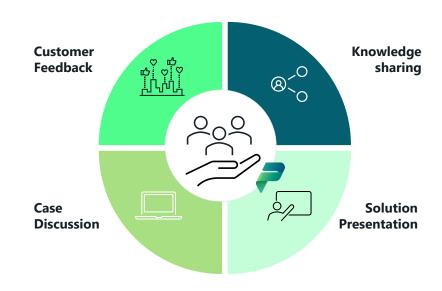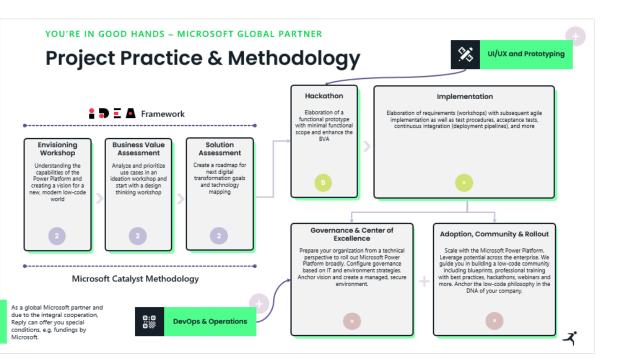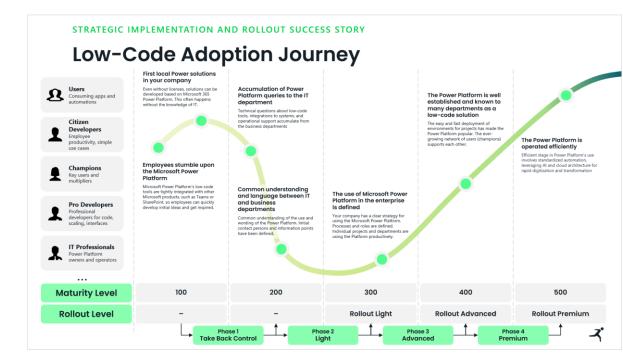
First local Power solutions in your company
Even without licenses, solutions can be developed based on Microsoft 365 Power Platform. This often happens without the knowledge of IT.

Employees stumble upon the Microsoft Power Platform
Microsoft Power Platform's low-code tools are tightly integrated with other Microsoft products, such as Teams or SharePoint, so employees can quickly develop initial ideas and get inspired.

Accumulation of Power Platform queries to the IT department
Technical questions about low-code tools, integrations to systems, and operational support accumulate from the business departments

Common understanding and language between IT and business departments
Common understanding of the use and wording of the Power Platform. Initial contact persons and information points have been defined.

The use of Microsoft Power Platform in the enterprise is defined
Your company has a clear strategy for using the Microsoft Power Platform. Processes and roles are defined. Individual projects and departments are using the Platform productively.

The Power Platform is well established and known to many departments as a low-code solution
The easy and fast deployment of environments for projects has made the Power Platform popular. The ever-growing network of users (champions) supports each other.

The Power Platform is operated efficiently
Efficient stage in Power Platform's use involves standardized automation, leveraging AI and cloud architecture for rapid digitization and transformation

Maturity Level	100	200	300	400	500
Rollout Level	–	–	Rollout Light	Rollout Advanced	Rollout Premium

Phase 1 Take Back Control

Phase 2 Light

Phase 3 Advanced

Phase 4 Premium

Guidance for the Impact Effort Matrix

Free app to download as methodical support and documentation of the workshop.

Gather the whole team

Ensure that all relevant parties are present at the start of the meeting. Not only for credibility, but also for qualitative results, it is crucial to bring in first-hand knowledge from the stakeholders!

Identify KPIs to measure impact and effort

Typical KPIs for impact are cost savings, execution frequency, revenue growth. Effort is often described by technical implementation work and organizational tasks.
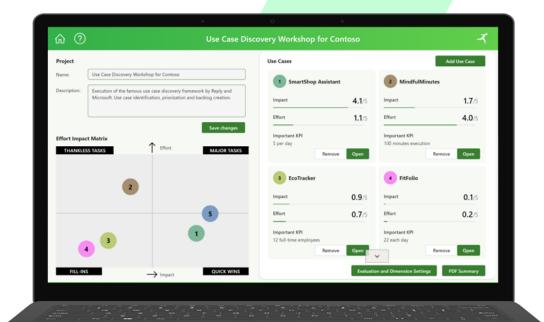
Add Use Cases

Add different use cases to the project in the Effort Impact Matrix app, which you evaluate with the metrics entered. The weighting of the metrics can be adjusted.

Analyze results in Effort Impact Matrix

The Effort Impact Matrix is created, congratulations! Now it's time to derive individual measures. It is recommended to implement Quick Wins, but Major Tasks are also highly relevant for business development.

Contact us

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