

MICROSOFT VIVA SUITE WORKSHOP

EMPOWERING EMPLOYEE EXPERIENCE

OVERVIEW

This interactive one-day workshop is designed to help organizations explore the potential of the Viva Suite fully integrated into Microsoft Teams and the broader Microsoft 365 ecosystem. Through examples, guided discussions and hands-on exercises, participants will gain a clear overview of:

- **Understand the Viva Suite:** Clear overview of Microsoft Viva and its role in enhancing the employee experience as an integral part of Microsoft 365
- **Explore each module in depth:** Focus on Connections, Engage, Insights, Glint & Learning, highlighting synergies with Teams, SharePoint, and other Microsoft tools
- **Identify business use cases:** Practical scenarios where Viva, integrated with Microsoft 365, solves real organizational challenges
- **Hands-on experience:** Guided navigation of Viva modules directly within Teams, leveraging integration with the Microsoft environment
- **Build an adoption roadmap:** Planning and prioritizing Viva implementation, in continuity with existing Microsoft 365 strategies
- **Measure success:** Understanding KPIs and metrics to monitor engagement, productivity, and well-being, with dashboards integrated into Microsoft 365

WORKSHOP GOALS

- Understand Viva as a strategic part of Microsoft 365
- Explore Viva modules and their integrations
- Apply Viva to real use cases and practice
- Plan adoption and measure outcomes
- Foster engagement and company culture

TAKEAWAYS

- Clear understanding of Viva's benefits as part of the Microsoft 365 ecosystem.
- Customizable adoption roadmap, integrated with existing Microsoft strategies.
- Access to post-workshop resources and materials for a smooth and integrated transition



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STRUCTURE & BENEFITS

WORKSHOP HIGHLIGHTS

- **Interactive 1-Day Format:** Real use cases, guided discussions, and hands-on demos
- **Modules Covered:** Viva Connections, Viva Engage, Viva Insights, Viva Glint, Viva Learning
- **Key Activities:**
 - Deep dive into each Viva module and its integration with Microsoft 365
 - Practical business use cases and best practices
 - Guided navigation and adoption roadmap planning
 - Measuring success with integrated KPIs and dashboards

BENEFITS

- Higher engagement and sense of belonging
- Reduced burnout via personalized insights
- Continuous learning in daily workflows
- Strategic alignment and centralized communication

