

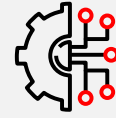
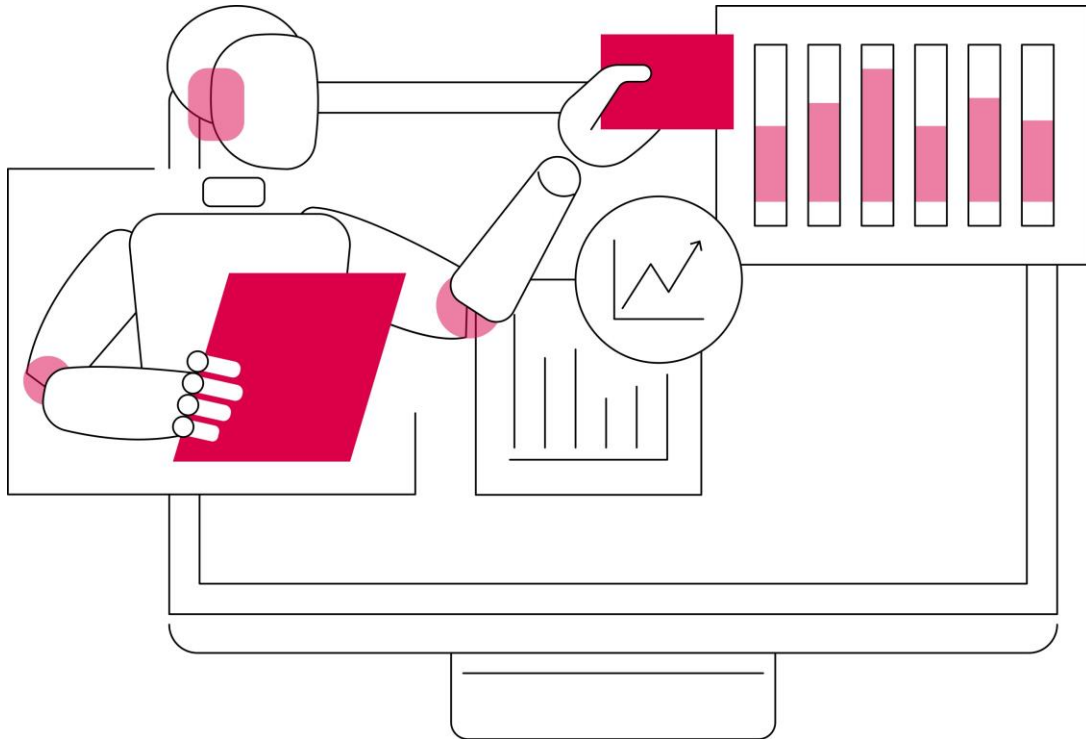


AI AND M365 COPILOT IN THE MODERN WORKPLACE

PRESENTER
WM REPLY

WHAT IS

AI IN THE MODERN WORKPLACE



HOW CAN ARTIFICIAL INTELLIGENCE HELP IN A WORKPLACE?

Artificial intelligence can increase productivity and reduce the amount of shallow work

It will help understand complex data and increase cost savings

AI-powered data analytics can provide valuable insights to support better decision-making



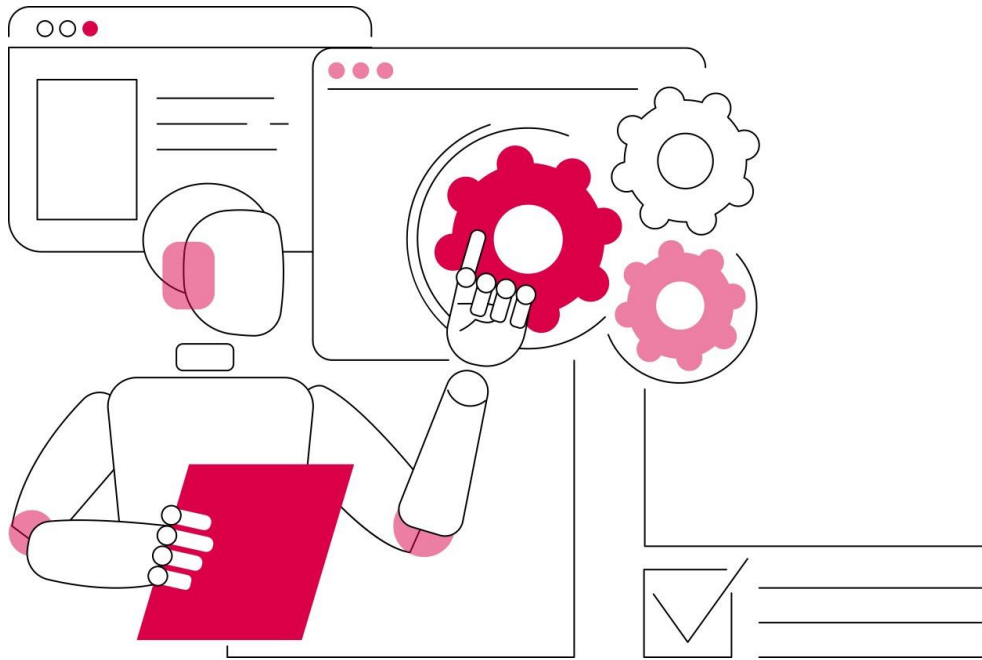
HOW DOES ARTIFICIAL INTELLIGENCE AFFECT EMPLOYMENT?

AI will not remove us from the workplace, but it will automate manual and repetitive tasks and free us up to do more complex operations.

AI will enhance the effectiveness of employees in the workplace.

It will help enrich existing jobs with new skills and create new jobs related to AI management and operation

EXAMPLES OF AI IN THE WORKPLACE



TEAMS AND OUTLOOK

- Suggested Replies
- Meeting notes
- Translations
- Viva Suggestions – Tasks, replies due



SMART ASSISTANTS – SIRI, ALEXA, ETC

- Make calls
- Viva Insights – Schedules assistant
- Search functions
- Viva Sales – connect to records in CRM from a conversation



MARKETING – COMMS, PROSPECTS

- Microsoft Editor – writing assistance, spelling and style
- Producing typed communication (e.g. – job offers)
- Collecting emails/Sending emails to relevant prospect clients



WHAT IS

CHALLENGES OF AI IN THE WORKPLACE



Confidential company data



Everchanging AI landscape



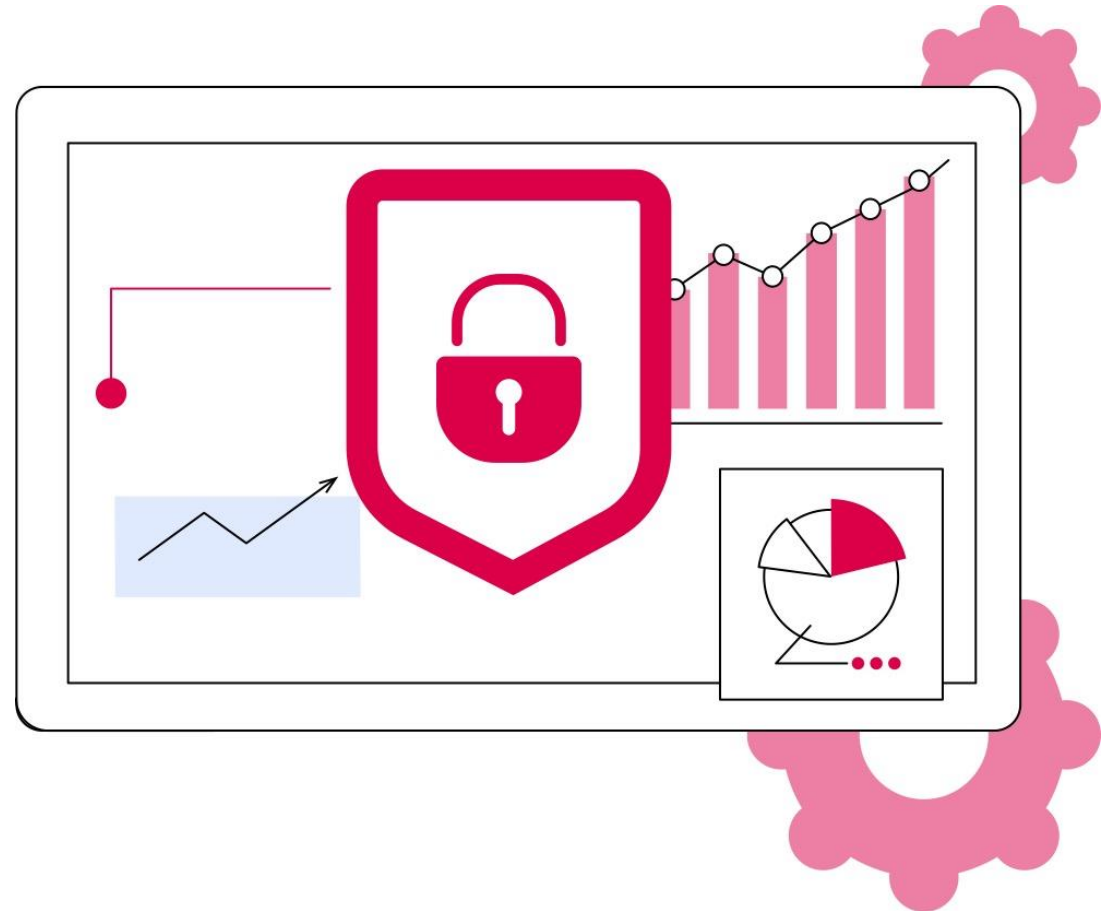
Job loss anxiety



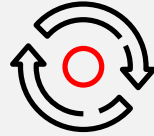
Oversharing of documents



Opportunity to secure



...AND HOW TO OVERCOME THEM



CONFIDENTIAL COMPANY DATA

- Warn workers about the potential danger of chatbots.
- Show workers previous examples of bugs and data leaks caused by usage of ChatGPT.

EVERCHANGING AI LANDSCAPE

- The landscape is changing nearly weekly and our offerings will not be static, but proactive, answering the latest challenges around the tool.
- Establish AI Centre of Excellence to align organisation roadmap with the ongoing changes in AI

OVERSHARING OF DOCUMENTS

- Analysis of current sharing permissions
- Establishing proper permissions policies on a tenant
- Inform employees about the dangers of improper document sharing, as Copilot and ChatGPT MS Graph plugin can access exposed documents

OPPORTUNITY TO SECURE

- Prerequisites to introducing M365 Copilot should act as a reason to begin re-analysing data environments and tenants to mitigate all risks.

JOB LOSS ANXIETY

- Explain how technology will help productivity in the workplace and does not serve as a replacement



WHAT IS

M365 COPILOT

“

Copilot combines the power of large language models (LLMs) with your data in the Microsoft graph—your calendar, emails, chats, documents, meetings, and more—and the Microsoft 365 apps **to turn your words into the most powerful productivity tool on the planet.**

”

- Microsoft on Copilot launch

“Your copilot for work”



@Copilot Draft an product announcement based on @WMReply



WMReply23



WMReply Abil...



Generating document...



@Copilot Which workstreams were most profitable this month?



Analyzing and Generating report...



@Copilot create a 10-slide presentation from @ReplyAll



ReplyAll



Generating presentation...



@Copilot I joined the meeting late, could you generate a summary please

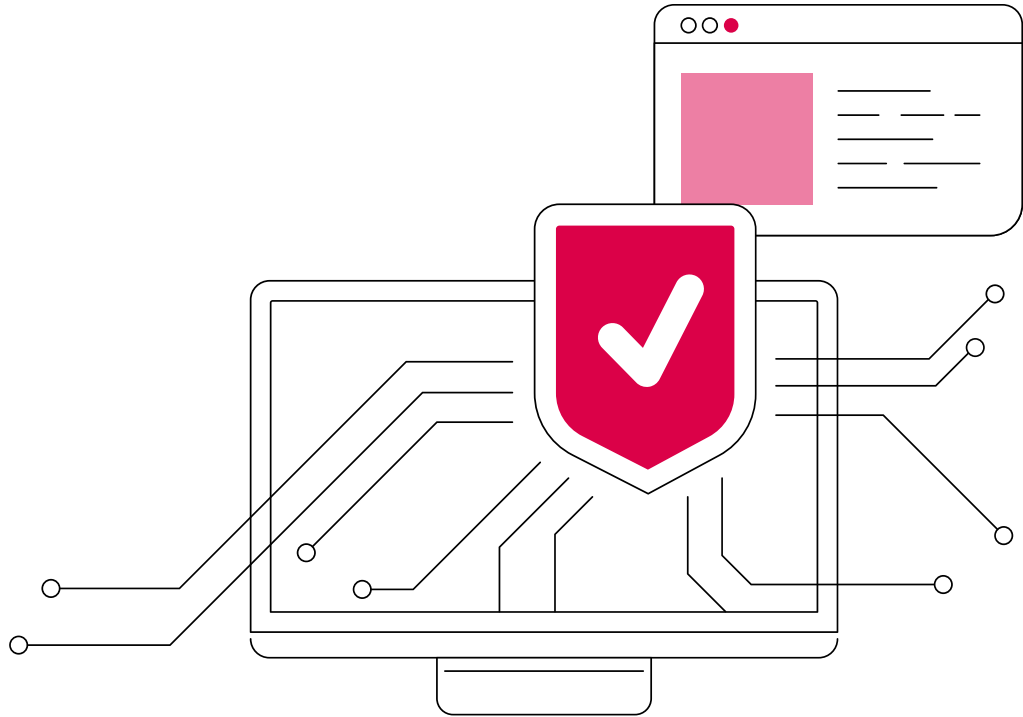


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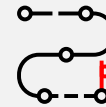


PREPARING

ENVIRONMENT & SECURITY – COPILOT READY



ASSESSMENT OF ENVIRONMENT



ROADMAP & RECOMMENDATIONS



CITIZEN DEVELOPER TRAINING



AI CENTER OF EXCELLENCE

BEING COPILOT READY**DAYS****COST****TASK- all items timeboxed****Discovery**

- Using proprietary permissions tool, single scan, report and recommendations.
- Review of statistics on Public Teams and SharePoint sites, shared with Everyone except External users.

10

£12,000

Tool Deployment

- Permissions Analysis tool deployment and configuration in client's environments
- Obtaining necessary service accounts with elevated permissions for analysis execution

5

£6,000

Running and Report

- Running Analysis tool for SharePoint Online and OneDrive
- Producing report of current permissions across environment and an estimate of severity of data leaks.

15

£18,000

Strategy Development & Playback

- Workshops to develop recommendations and strategy on how to mitigate against data leakage and ensure content is protected
- Evaluation of information protection controls and monitoring tools

20

£24,000

Change Discovery and approach

- Workshops and interviews
- Synthesis and planning
- Change strategy including stakeholder alignment, training plan, comms themes and plan
- Effort timeboxed to 20 days

20

£24,000

Scanning Tool and Report license

- Using proprietary permissions analytics tool, single scan, report and recommendations.

N/A

£10,000



WHAT WE CAN OFFER



DISCOVERY SESSIONS



STAKEHOLDER ENGAGEMENT



CHAMPION ENGAGEMENT



END USER TRAINING



COMMUNITY MANAGEMENT



CAMPAIGNS





DAYS



COST



TASK- all items timeboxed

Discovery (including findings & recommendations)

- Workshop 1: Current ways of working & how AI fits into existing tool landscape and Digital Workplace
- Workshop 2: Corporate and individual perspectives on AI in the workplace, developing core persona groups

10

£12,000

Campaign design and asset creation

- A set of deliverables and assets based upon creative workshop and discovery output. Including, banners, t-minus comms, awareness videos

15

£18,000

Stakeholder engagement

- Coaching with identified set of key stakeholders

10

£12,000

Champion engagement (including one of each training session)

- Upskilling existing champion network

10

£12,000

End User training sessions

1. How does it work - high level overview explaining what's going on in the background
2. It's all in the Prompt - how to ensure you get what you need, and refine what you get
3. Responsible - what's the governance? Plus, ethics and sustainability best practice

12

£14,400

Training assets

- Assets to support growing knowledge base. Including top tips cards, user guides, FAQs and cheat sheets.

8

£9,600

Viva Engage community management

- Promoting the sharing of success stories, tips and tricks

5

£6,000



THANK YOU

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