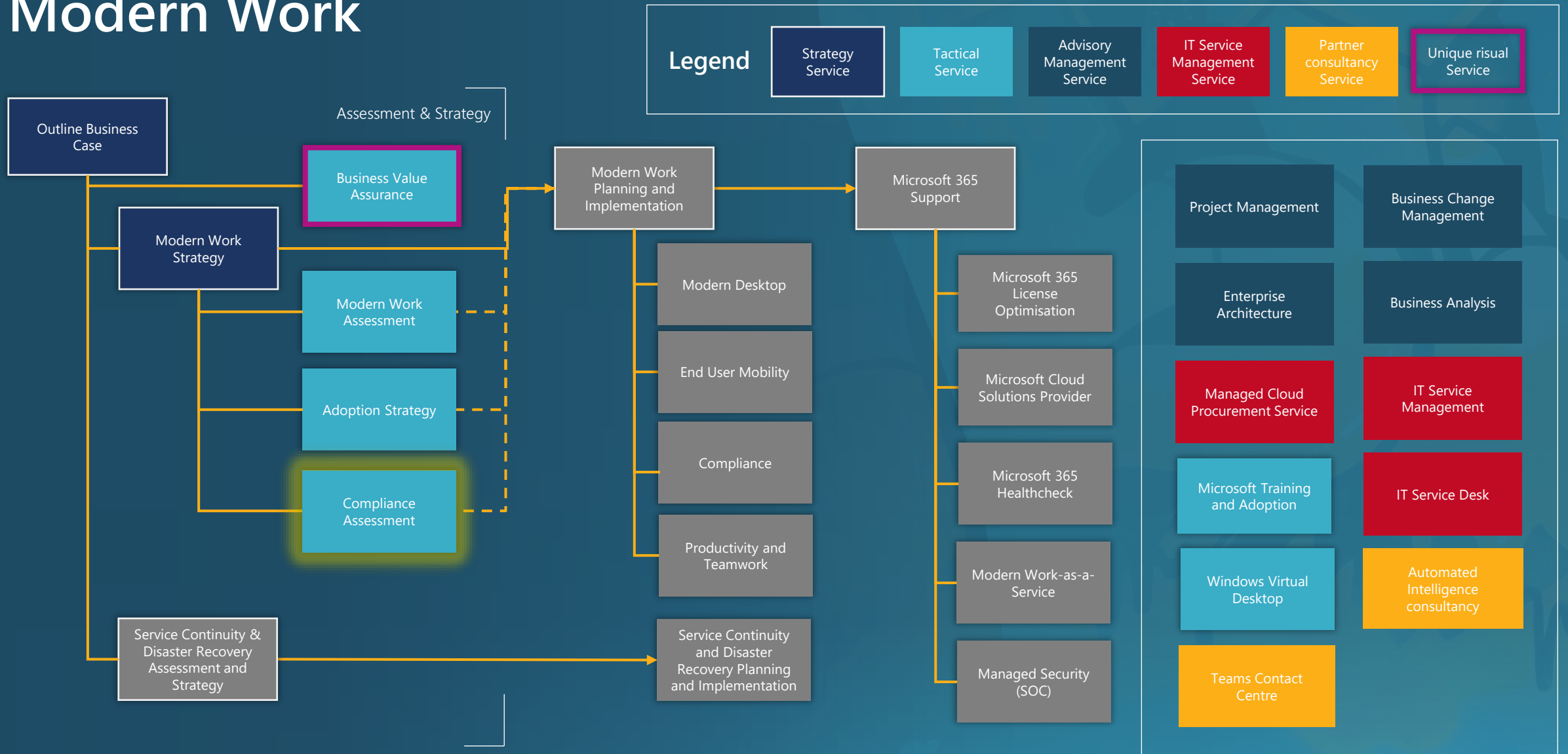# Modern Work Compliance Assessment

Service Definition Document

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Modern Work Compliance Assessment

Description

Our engagement helps organisations understand their current data structure, governance, protection and compliance posture across private and Microsoft public cloud services. It includes comprehensive assessments of existing data protection and compliance arrangements, providing clear recommendations to ensure information governance controls are in place and are reviewed on an ongoing basis.

Features

- Provides understanding of organisational metadata and taxonomy.
- Evaluates existing information management policies and governance
- Reviews existing document stores
- Evaluates existing approach to compliance management with Microsoft 365
- Reviews information governance, compliance controls and processes already implemented
- Helps to better understand Microsoft compliance features and capabilities
- Highlights licensing requirements and service levels
- Discusses successful adoption scenarios
- Highlights options for ongoing compliance monitoring

Benefits

- Identifies gaps in compliance/information protection with applicable policies
- Manages risk through use of Microsoft compliance features and capabilities
- Defines the path to meet business and regulatory record-keeping obligations
- Defines Microsoft compliance roles and responsibilities
- Plans how to increase adoption of compliance related technologies
- Aligns requirements to features and capabilities
- Develops awareness as to how information should be organised effectively
- Summarises organisational data protection and compliance stature producing improvement recommendations
- Defines next steps based on organisational needs and objectives
- Identifies areas for improvements
- Available via multiple procurement frameworks, G-cloud, DOS v5, Bloom, North of England CPC, NHS SBS and Cyber Security Services 3

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Delivering the Assessment

Delivered over two days, risual's Modern Work Compliance Assessment provides attendees with an overview of the compliance risks with the data contained in their modern work environments, and a comprehensive look at the principles and tools available within Microsoft 365 to address them.

INTRODUCTION TO COMPLIANCE FUNDAMENTALS

Engagement overview and Intros.

Discuss current strategy, legal requirements, business requirements, and current implementation.

Look at a comprehensive approach.

Discuss compliance principles and walk through the products and services.

Set out scope and assumptions.

Plan delivery (if delivery is required).

INFORMATION PROTECTION

Understand unstructured data better, protect and govern data throughout its lifecycle in heterogenous environment.

Knowing what sensitive data, you have, putting flexible, end-user friendly policies for both security and compliance outcomes, using more automation and intelligence.

Review available tools and services.

INSIDER RISK MANAGEMENT

Discuss the types of risks modern work faces.

Understand how to identify and detect risks.

Define how to take appropriate actions to ensure compliance.

DISCOVER AND RESPOND

Understand efficient responses to legal, regulatory, and internal obligations.

Discover data effectively, filter and export data to support compliance investigations.

Module 1 (2hr)   **Module 2** (4hr)   **Module 3** (2hr)   **Module 4** (4hr)

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Modern Work Compliance Assessment - Output

Following the time working with your organisation to assess your current compliancy position and discover future requirements, risual will document our recommendations to achieve your compliancy goals.

Our assessment report will include the following topics: -

Topics Included

- Point-in-time understanding of organisational metadata and taxonomy.
- Highlights licensing requirements and service levels
- Recommendation on successful adoption scenarios
- Creates a strategy for your organisations compliancy

- Creates prioritised recommendations for implementing end-to-end organisational compliance posture

If this assessment is part of a the wider "Modern Work Strategy" engagement with you the recommendation will be included in the documentation to help envisage the overall future of Modern Work.

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About risual

UK-based business & technology services organisation, offering consultancy, managed services, training, education and apprenticeships for cloud technologies.

We deliver in partnership with our clients, through the principles of co-working, co-design and co-delivery.

Microsoft Gold Partner across 15 categories and an Azure Expert MSP, placing us in the top 0.05% of MS partners globally.

15+ years transforming the workforce through the introduction, adoption and strategic management of Microsoft cloud technologies.

We have Microsoft advanced specialisations in Change and Adoption and Calling for Microsoft Teams validating our extensive capabilities in these solution areas.

We're driven by a real purpose to introduce sustainable change and drive positive social impact, by increasing the opportunities available to young and disadvantaged people.

INVESTORS IN PEOPLE | Microsoft CERTIFIED | DBS (formerly CRB) CHECKED Disclosure and Barring Service | IIBA International Institute of Business Analysis | TOGAF™ | MSP® | PRINCE2® PRACTITIONER | APMG International™ AgilePM | CYBER ESSENTIALS PLUS | ITIL® | bsi. ISO/IEC 20000-1 Information Technology Service Management | bsi. ISO 9001 Quality Management | bsi. ISO/IEC 27001 Information Security Management

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What we do

We are recognised by Microsoft as one of the only partners who deliver a range of services across all three Microsoft clouds; Azure, Dynamics 365, and Microsoft 365. Whilst we have hybrid cloud capabilities and skills with AWS and Oracle, our deep relationship with Microsoft has had a strategic influence on our organisation and the services we deliver since the day we were founded. We are experts in transformation and see transformation in three ways; Cloud, Business and Digital.
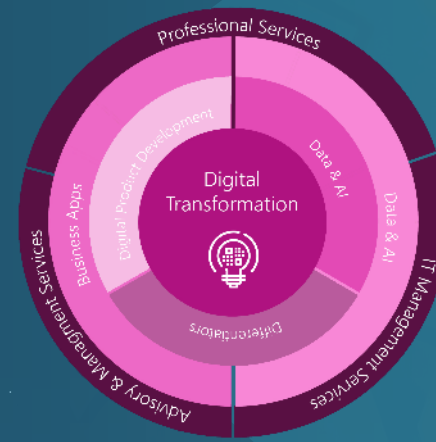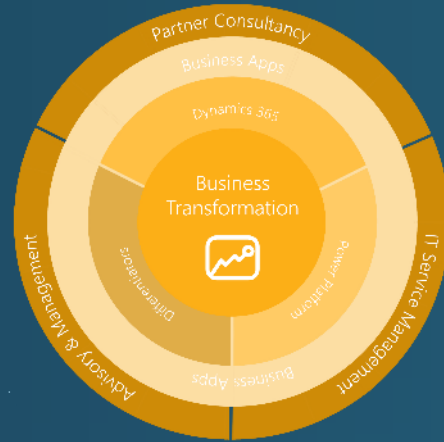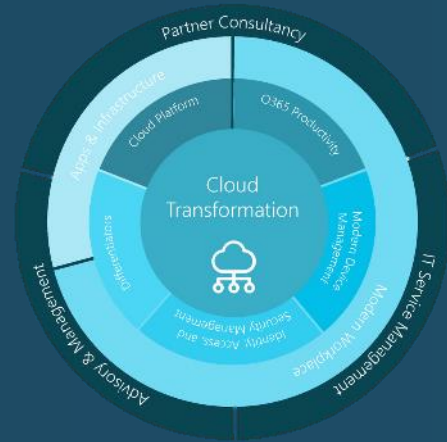
Cloud Transformation is about tools and technology, often IT-led it focuses on the platform with Azure, and Modern Work through Microsoft 365 services. Cloud Transformation is an enabler and in order to deliver real value, business transformation is required.

Business Transformation is about re-engineering internal services to better serve the business, focusing on business applications, processes and productivity, through Dynamics 365 and the Power Platform.

Digital Transformation relates to external interfaces with clients/citizens/students and enters the domain of disruptive innovation focusing on replacing or complimenting existing services through digital product development.

All three service portfolios span: business and technical consulting, managed services, training & adoption, apprenticeships, and data & AI.

We live by our values of **honesty, openness and trust,** and we embed these values into everything we do, from delivering new and exciting business and technology services/solutions, through to the charity work we regularly undertake within our communities.

advisory
assessment | strategy

consulting
plan | implement

services
optimise | support

skills
develop | adopt

solutions
sector | software

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Cloud Transformation Services

For the past 15 years we've worked with clients to transform the workplace/workforce with the introduction, adoption and strategic management of Microsoft cloud technologies. Working across all industry sectors, we aim to transform the ways in which people work and organisations deliver services, through the re-imagination of technology and support services, and through the provision of enhanced digital skills training and apprenticeships.
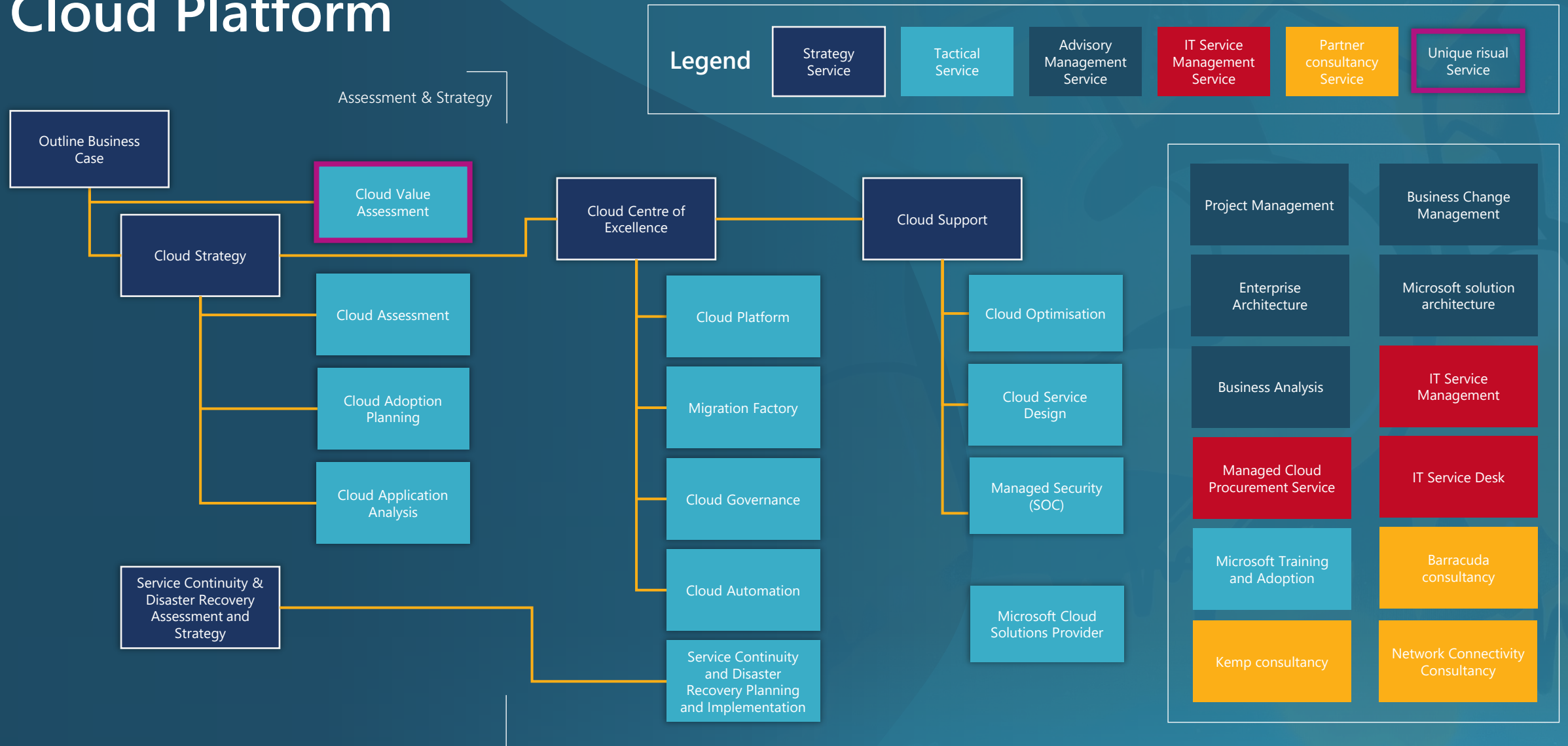
Cloud Platform

We are experts in the configuration and migration of services & applications to the Cloud. We share our skills and experience as an Azure Expert MSP, leveraging our deep Microsoft relationship to deliver innovative solutions that solve real business problems through a range of services covering the entire Azure ecosystem.
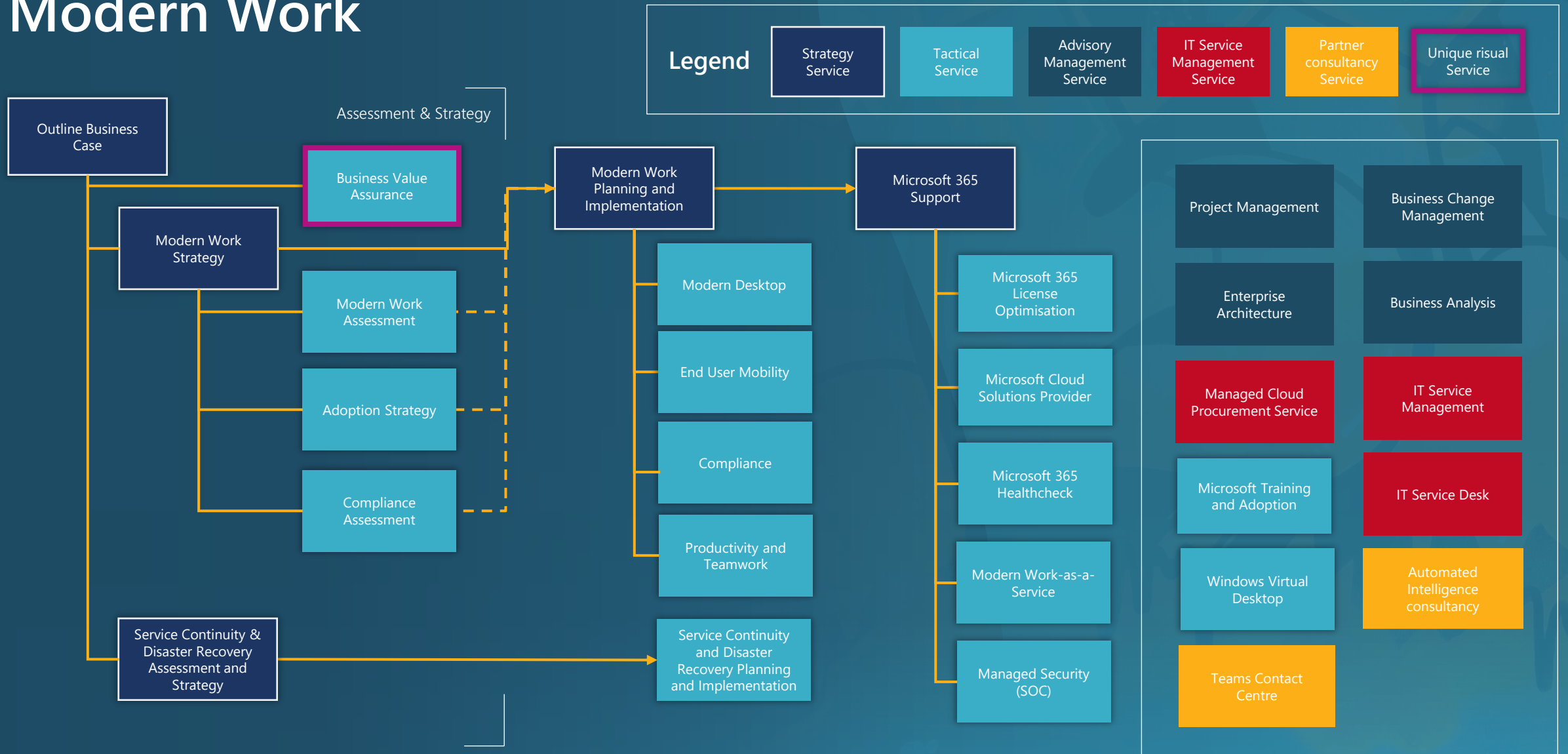
Modern Work

We help our clients get the most from their investments in Microsoft 365 through correct licensing, configuration, training and adoption. We take a user-centric approach, shifting attention to connecting people and giving them the tools and knowledge needed to become a truly Modern Workforce.

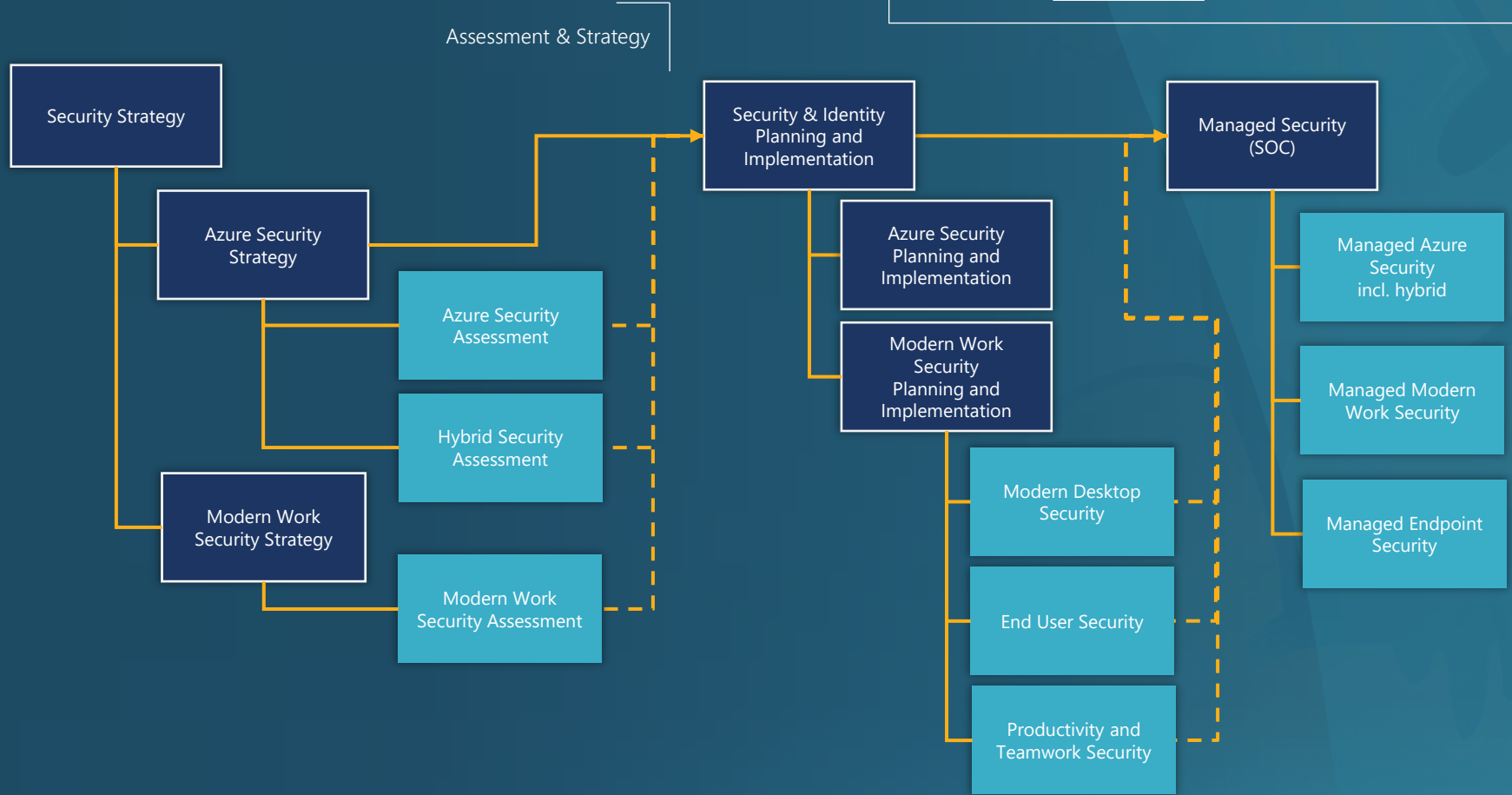**Contact Us:** 📞 0300 303 2044   ✉ enquiries@risual.com   🌐 www.risual.com

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Who we work with

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Swindon Borough Council (SBC) is the unitary authority responsible for supplying services to the citizens of Swindon. risual have been working with Swindon for many years transforming the way they deliver services to their staff and citizens. In order to increase value for money from the council's investment in Microsoft Office 365 and provide staff with modern collaboration and content publishing tools, risual were engaged to work with SBC to scope, design then deliver a framework for collaboration and content publishing based on Microsoft Teams (MS Teams) and SharePoint Online.

Information Architecture and Compliance was fundamental to this Modern Work engagement, which was a key element of the Business Transformation strategy risual co-created with SBC. The risual Business Transformation strategy offered a foundation for this engagement enabling the council to transform and modernise how it collaborated, shared data & gained insights that increased productivity.

Microsoft Teams was used as the front-end interface for day to day file collaboration and team communication and Microsoft Teams with heavily configured SharePoint Online was used as the platform to host content migrated from SBC's network file shares and existing SharePoint 2016 platform.

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Partnering with risual

Partnering in Success

Microsoft Partnership

Insights and Ideas

- Fully understand how your service operates, so that we augment and compliment your existing capabilities.

- We will match and mirror your culture to deliver exceptional customer satisfaction.

- Identify and build agility into your systems and processes to help improve efficiencies.

- Drive optimisation and enhance decision making through automation and use of data.

- Provide advice and guidance on the latest trends for people, processes and technology.

- We lead with insight, not solutions, helping you to achieve more value.

- We continually invest in new technologies to optimise costs and help meet increasing customer expectations.

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Partnering with risual

Partnering in Success

Microsoft Partnership

Insights and Ideas

- Eligible funding only available to risual as an Azure Expert MSP, in addition to regular funding from Microsoft.

- Microsoft Fast Track Ready Partner. Can help you get more from cloud productivity services (Office 365).

- Jointly hosted events and seminars with Microsoft thought-leaders and solution architects.

- Microsoft learning and education for staff and technical teams.

- Incentive schemes for both our clients and risual to help drive productivity for your people.

- Microsoft managed partner for Azure, Dynamics 365 and Microsoft 365.

- Engaged in multiple preview programmes across the Microsoft technology spectrum.

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Partnering with risual

Partnering in Success

Microsoft Partnership

Insights and Ideas

- Regular webcasts on current and emerging technology.

- Workshop and immersion days to explore use cases for new technology.

- Hackathons – rapid, three-day development cycles to deliver proofs of stake in emerging technology.

- Events with guest speakers from across our client base and technology leaders such as Microsoft.

- Partnership with Gartner for their global industry insight events.

- Active social media campaigns, with blogs, news, insights and client case studies.

- Adoption clinics to help your staff get the most from Microsoft productivity tools.

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