Microsoft 365 Copilot with

Velosio®

Our Approach

01 Assess your current Microsoft 365 Environment as well as organization's skill levels.

Pre-Flight Assessment

Launch Plan

02 Analyze assessments to build your organizations Copilot strategy.

Microsoft 365 Copilot

Lift Off

Prepare For Launch

04 Organization wide adoption of Microsoft 365 Copilot.

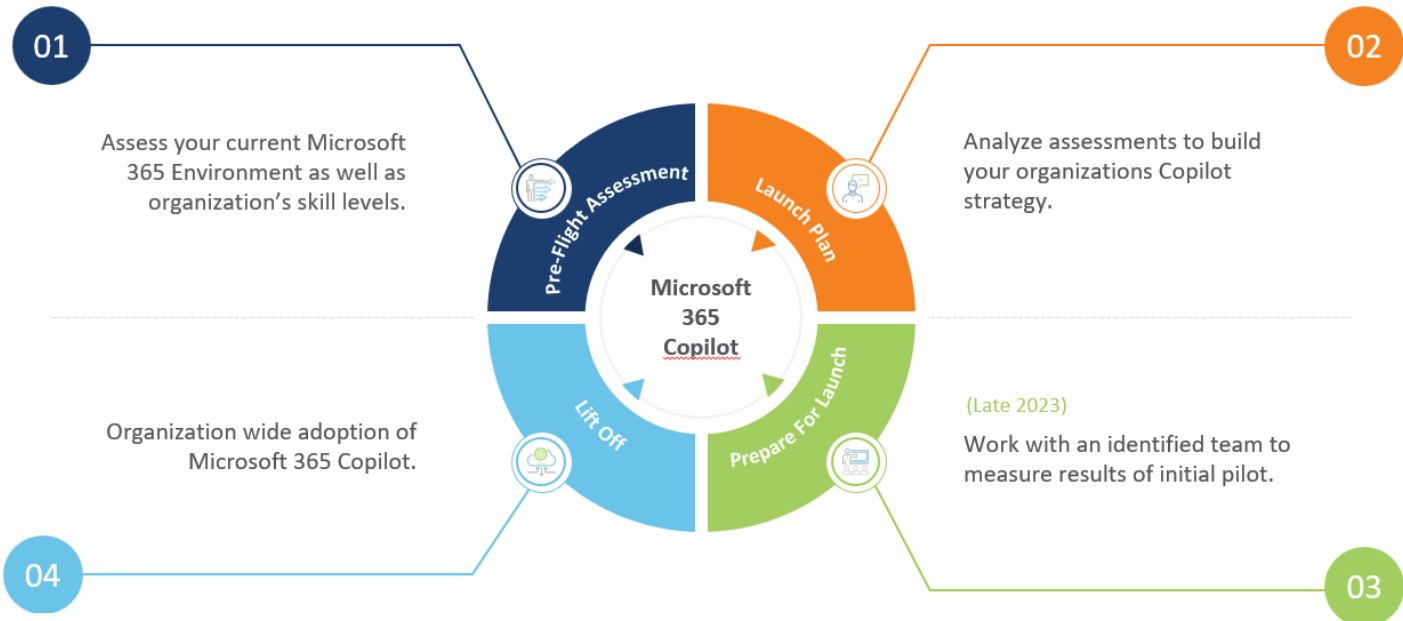**(Late 2023)** Work with an identified team to measure results of initial pilot.

03

What To Expect

01: Pre-Flight Assessment

- (2) One-hour workshops to educate key stake holders
- Thorough review of current Microsoft 365 environment
- Assessment of current business needs & skill levels

02: Launch Plan

- Establishment of goals and success criteria
- Review of current setup & skills analysis
- Identification of possible data access issues
  * Microsoft 365 Copilot will access all the data that each user has access to when formulating answers. This can include access to information that users shouldn't have access to. Velosio will evaluate the organizations current security settings for gaps and provide recommendations on remediation.
- Formation of desired timeline based on business needs & availability

03: Prepare to Launch

- "Prompt Engineering" Training
- Microsoft 365 Training plans for employees
- Measured results against targeted pilot
- Updates to organizational roll-out plan

04: Lift Off

- Your organization wide roll-out of Microsoft 365 Copilot.
- Build on what was learned in the previous stages to achieve successful adoption of Microsoft 365 Copilot across your organization.
- Technical handoff to your support team