



LAWYERS HUB SYSTEM

Streamline Your Practice, Amplify Your Impact



Welcome to Lawyers Hub System

Step into a world where legal practice meets cutting-edge technology.

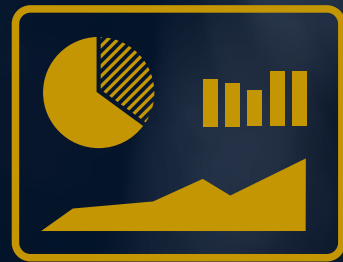
Lawyers Hub System is a comprehensive digital ecosystem designed to transform how legal professionals work.

- Imagine a platform where every detail, from client accounts to case files, appointments to billable hours, seamlessly integrates to create a unified, efficient, and intuitive experience.



Features

Designed to enhance productivity and optimize workflow for legal professionals.



DASHBOARDS



**ACCOUNTS
MANAGEMENT**



**MATTER
MANAGEMENT**



**CALENDAR & TIMESHEET
MANAGEMENT**



**EXPENSE
MANAGEMENT**



**CONTRACT
MANAGEMENT**



**INVOICE
MANAGEMENT**



**BUDGET
MANAGEMENT**



**DOCUMENT
MANAGEMENT**



**INTEGRATION
WITH O365 SUITE**

Benefits



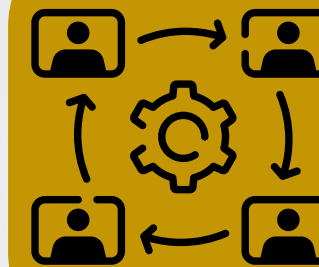
Increased Efficiency and Productivity
Reduce administrative time and improve workflow efficiency across your firm.



Better Resource Allocation and Financial Control
Manage resources effectively, stay within budget, and maintain financial predictability.



Accurate Billing and Revenue Optimization
Minimize revenue loss and improving cash flow.



Streamlined Task and Appointment Management
Stay organized, meet deadlines, and reduce scheduling conflicts.



Improved Compliance and Data Security
Maintain client confidentiality and secure sensitive information.



Scalable and Customizable
Meet the unique requirements of your team, ensuring long-term adaptability and growth

DASHBOARDS

Lawyers Hub dashboards provide an at-a-glance overview of key metrics, active matters, and upcoming tasks. This centralized view allows users to monitor firm activity and prioritize actions quickly, enhancing both productivity and oversight.

My Active Matters

- AV** Adani Vs KOT
CASE-2024-31-10-0010
Blue Yonder Airlines (sample)
- DT** Diamond Trust Bank Custom...
CASE-2024-10-09-0001
Diamond Trust Bank
- KV** KDC VS POP
CASE-2024-06-11-0014
Kenya Development Corporation
- RG** Riggy G vs WSR
CASE-2024-31-10-0012
Riggy G
- RV** Russia Vs Ukraine
CASE-2024-31-10-0013
Fabrikam, Inc.

My Legal Appointments View

- Ds** Discuss service warranty
2/6/2024 3:00 PM
- Ds** Discuss service warranty
2/11/2024 1:00 PM
- Rt** Review the final quotation
2/10/2024 10:00 AM
- Rt** Review the final quotation
2/5/2024 9:00 AM
- Rt** Review the final quotation
2/7/2024 3:00 PM
- Dp** Discuss proposal
2/17/2024 10:00 AM

My Open Expenses

- PD** Proposal Development
Building a case portfolio for th...
1.00
- RC** RC29203
Meals with client
5.00
- RC** RC2930303
Uber to clients premise
2.00
- RE** REC39301
Flight to the Clients premises
1.00
- UF** Uber Fees 12903
Uber to KDC & back
2.00

My Open Timesheets

- 7** 7438292
11/5/2024
- CO** Client Onboarding Task
11/6/2024
- Co** Consulting
9/1/2024
Client Consultation
- IM** Initial Meeting
9/3/2024
Contract/Document Review
- OT** Onboarding Task
11/8/2024
- T1** Task 1223
11/4/2024

My Active Matters

Matter Status Distribution

● Active ● New

Status	Count
Active	2
New	3

My Legal Appointments View

Appointments by Week Due

Week	Count
6 of 2024	15
7 of 2024	7
8 of 2024	6
9 of 2024	5
10 of 2024	2
15 of 2024	3

My Open Expenses

Breakdown of Expense by Categ...

Category	Sum (Total) (Ksh)
(blank)	Ksh10,000.00
Administrative Expenses	Ksh50,000.00
Marketing and Business Development	Ksh5,000.00
Travel and Client Meetings	

My Open Timesheets

Top time-consuming Matters

Matter	Sum (Hours)
(blank)	27.00
2024-06-11-0014	2.00
2024-10-09-0001	5.00
2024-11-09-0002	3.00

ACCOUNTS MANAGEMENT

Comprehensive account management helps track client details, account statuses, and payment histories. This feature enables firms to maintain accurate records, improve client relationships, and reduce administrative errors.

The screenshot shows the 'Kenya Development Corporation' profile page. At the top, there is a navigation bar with options like 'Save', 'New', 'Open org chart', 'Deactivate', 'Connect', 'Add to Marketing List', 'Assign', 'Delete', 'Refresh', and 'Share'. Below this, the client's name 'Kenya Development Corporation' is displayed with a 'Saved' status and a 'KDC101' Client ID. The main content area is divided into four sections:

- ORGANISATION INFORMATION (A):** Contains fields for Client Name (Kenya Development Corporation), Email (info@kdc.go.za), Phone (0203748373474), and Tax Reference Number (---).
- Address Information (B):** Contains fields for Physical Address (17th Floor, Uchumi House, Aga Khan...), Mailing Address (-), City (Nairobi), State/Country (Kenya), and Postal Code (00100).
- SOCIAL PANE (C):** Features a 'Timeline' section with a search bar and a list of recent events. The first event is an 'Appointment from: Edwin Oloo' (Closed) on 11/8/2024 at 12:42 PM, titled 'Introductory Meeting 2'. The second event is a 'Timesheet from: Edwin Oloo' (Active) on 11/7/2024 at 8:31 PM, titled 'Client Onboarding Task Meeting with KDC'. The third event is another 'Appointment from: Edwin Oloo' (Closed) on 11/6/2024 at 7:57 AM, titled 'Initial Meeting - Debrief'.
- Active Matters (D):** Lists active cases, including 'KDC VS POP' (CASE-2024-06-11-0014) under the Kenya Development Corporation.



MATTER MANAGEMENT

Matter management organizes all case information, timelines, and relevant details in one place, giving teams easy access to case specifics. By centralizing matter data, firms can improve collaboration and case tracking, ensuring cases progress smoothly.

Matter No	Matter Title	Account	Matter Category	Stage	Open Date	Status Reason
CASE-2024-31-10-0010	Adani Vs KOT			Intake		Active
CASE-2024-10-09-0001	Diamond Trust Bank Customer Bankruptcy	Diamond Trust Bank	Bankruptcy	Intake	9/1/2024	New
CASE-2024-06-11-0014	KDC VS POP	Kenya Development Corpo...		Intake	11/6/2024	Active
CASE-2024-31-10-0012	Riggy G vs WSR	Riggy G		Intake	10/31/2024	New
CASE-2024-31-10-0013	Russia Vs Ukraine	Fabrikam, Inc.		Intake	11/1/2024	New

KDC VS POP - Saved Matter

Matter No: CASE-2024-06-11-0014

Matter Title: KDC VS POP

Parent Matter: ---

Practice Area: Estate and Trusts

Stage: Intake

Open Date: 11/6/2024

Description: Initial case on ownership of POP

Account: Kenya Development Cor...

Statute of Limitations Date: ---

Closed Date: ---

Status Reason: Active

Owner: Edwin Oloo

Timeline

- Modified on: 11/8/2024 12:57 PM
 - Timesheet from: Edwin Oloo (Active)
 - Onboarding Task
- Modified on: 11/8/2024 12:56 PM
 - Timesheet from: Edwin Oloo (Active)
 - Uber
- Modified on: 11/8/2024 12:47 PM
 - Legal Expense from: Edwin Oloo



TASK MANAGEMENT

With task management, users can assign, track, and manage tasks for each matter, promoting accountability and keeping teams aligned.

Additionally, completed tasks can automatically populate timesheets, simplifying the tracking of billable hours and enhancing time management.

This feature helps lawyers stay on top of case deadlines efficiently and ensures accurate billing for time spent on each task.

KD

Kenya Development Corporation - Saved

Organisation

KDC101
Client ID

Active
Status ▼

Summary
Matters
Tasks
Appointments
Expenses
Timesheets
Invoices
Related ▼

+ New Task
 Add Existing Task
 Refresh

<input type="checkbox"/> Subject ↑ ▼	Regarding ▼	Owner ▼	Priority ▼	Due Date ▼	Status Reason ▼
<input type="checkbox"/> Lawyers Hub Introductory Briefing	Kenya Development...	Edwin Oloo (Do Not Disturb)	Normal	11/6/2024 9:00 AM	Completed

Lawyers Hub Introductory Briefing - Saved

Task

Normal
Priority

Completed
Activity Status

Edwin Oloo
Owner ▼

TASK
Related ▼

Title *

Task Category *

Due *

Priority

Description

A detailed run-down of how lawyers Hub works and how it can help KDC

Related To

07 | Lawyers Hub System
siba.si/lawyershub

EXPENSE MANAGEMENT

Lawyers Hub allows users to monitor and categorize expenses by matter or client, improving cost transparency and control.

Expenses can be directly associated with invoice lines, enabling streamlined and accurate billing.

This feature supports precise budgeting, ensures all incurred costs are accounted for, and simplifies the invoicing process for improved financial tracking.

Kenya Development Corporation - Saved KDC101 Client ID | Active Status

Summary Matters Tasks Appointments **Expenses** Timesheets Invoices Related

+ New Legal Expense Refresh Flow

Subject	Description	Date	Cost	Quantity	Total
Uber Fees 12903	Uber to KDC & back	11/6/2024	Ksh1,000.00	2.00	Ksh2,000.00

Uber Fees 12903 - Saved Normal Priority | Draft Status Reason | Edwin Oloo Owner

Legal Expense · Information

Expense Approval Completed in less than one mi... Create Expense Approve Expense

General Related

Budget Subcategory: **Travel Costs**

Reference: **Uber Fees 12903**

Date: **11/6/2024**

Description: **Uber to KDC & back**

Quantity: **2.00**

Cost: **Ksh1,000.00**

Total: **Ksh2,000.00**

Owner: **Edwin Oloo (Do not disturb)**

Related to: **Kenya Development Cor...**

Created Date: **11/5/2024 8:48 PM**

Approver: **Amos Wachanga (Do not disturb)**

Timeline

Search timeline

Enter a note...

Get started

Capture and manage all records in your timeline.

TIMESHEET MANAGEMENT

Lawyers Hub's timesheet management tracks billable hours by matter, client, or activity, automating entries from tasks and appointments.

This reduces errors, streamlines billing, and maximizes revenue, while offering insights to optimize time and resource allocation.

KD Kenya Development Corporation - Saved KDC101 Client ID | Active Status

Summary Matters Tasks Appointments Expenses **Timesheets** Invoices Related

New Section

New SG control 1725976521456 + New Timesheet | Add Existing Timesheet

Date	Entry Ty...	Subject	H...	Rate	Description	Total	Owner	Matter No (Regard...	Matter Title (Regarding)
11/6/2024		Client Onb...	4.00	Ksh8,000...	Meeting with KDC	Ksh32,00...	Edwin Ol...		

Home Recent Pinned Dashboard & Reports Dashboards Customers Accounts Activities Calendar **Timesheets** Legal Matters Contracts Finance Expenses Invoices Matter Budgets

← Refresh Check Access Add to Queue Queue Item Details Flow Word Templates Run Report Share

Intitial Debrief Appointment - Saved Normal Priority | Approved Status Reason | Edwin Oloo Owner

Timesheet

General Related

Budget Sub-Category	Client Onboarding	Currency	Kenyan Shilling	Related to	KDC VS POP
Date	11/6/2024	Hours	1.00	Owner	Edwin Oloo (Offline)
Reference	* Intitial Debrief Appointment	Rate	Ksh8,000.00	Approver	Amos Wachanga (Available)
Description	Intial onboarding conversation	Total	Ksh8,000.00	Comment	This is approved.
Billable	Yes	Billable Hours	Ksh8,000.00		
Associated to	Appointment				
Related Appointment	* Initial Meeting - Debrief				

Timeline

Search timeline

Enter a note...

Get started



INVOICE MANAGEMENT

Lawyers Hub provides tools for generating, tracking, and managing invoices. Firms benefit from faster billing cycles and reduced delays in payments, improving cash flow and financial stability.

KDC VS POP - Saved CASE-2024-06-11-0014 Matter No Active Matter Status Edwin Oloo Owner

Matter

General Related Matters Tasks Appointments Matter Budget Expenses Timesheets **Invoices** Related

+ New Legal Invoice Add Existing Legal Inv...

<input type="checkbox"/>	Invoice Number ↑	Account	Invoice Sub Total	Invoice Date	Related Matter	Status Reason	Invoice Due Date
<input type="checkbox"/>	INVD-2024-07-11-0007	Kenya Development Corporation	Ksh34,000.00	10/8/2024	KDC VS POP	Invoiced	11/7/2024
<input type="checkbox"/>	INVD-2024-08-11-0008	Kenya Development Corporation	Ksh19,000.00	11/8/2024	KDC VS POP	Active	12/8/2024

INVD-2024-07-11-0007 - Saved INVD-2024-07-11-0007 Invoice Number Edwin Oloo Owner Invoiced Status Reason Ksh33,800.00 Invoice Sub Total

Legal Invoice

General Invoice Lines Related

Invoice Details

Invoice Number	INVD-2024-07-11-0007	Invoice Date	10/8/2024	Currency	Kenyan Shilling
Invoice Title	OnBoarding Services Invoice	Due in Days	30	Invoice Sub Total	Ksh33,800.00
Account	Kenya Development Corporation	Invoice Due Date	11/7/2024	VAT Amount	Ksh5,408.00
Related Matter	KDC VS POP			Total (Incl. of Vat)	Ksh39,208.00

Invoice Lines

Refresh Flow Run Report

<input type="checkbox"/>	Date	Budget Category	Name	Line Total	Discount Amount	Estimated Line Total
<input type="checkbox"/>	11/6/2024	Client Onboarding	Client Onboarding Task	Ksh32,000.00		Ksh32,000.00
<input type="checkbox"/>	11/6/2024	Travel Costs	RCuber	Ksh2,000.00	Ksh200.00	Ksh1,800.00



DOCUMENT MANAGEMENT

Document management in Lawyers Hub securely stores, organizes, and retrieves all case-related files in a central repository. Integrated with Office 365, this feature ensures seamless access to documents, streamlining collaboration while enhancing compliance with data protection standards.

KDC VS POP - Saved CASE-2024-06-11-0014 Matter No Active Matter Status Edwin Oloo Owner

General Related Matters Tasks Appointments Matter Budget Expenses Timesheets Invoices **Documents** Related

Show Chart + New Upload Document Location Open Location Add Location Edit Location Refresh Flow Export Documents

Document Associated Grid

Estate and Trusts

Name	Modified	Modified by	Location	Path	Source
Case Files	11/6/2024 7:53 PM	Edwin Oloo	Estate and Trusts	CASE-2024-06-11-0014 - KDC VS PO...	SharePoint
Expenses	11/11/2024 5:56 PM	Edwin Oloo	Estate and Trusts	CASE-2024-06-11-0014 - KDC VS PO...	SharePoint
Invoices	11/11/2024 5:56 PM	Edwin Oloo	Estate and Trusts	CASE-2024-06-11-0014 - KDC VS PO...	SharePoint

+ New Upload Edit in grid view Share Copy link Sync Add shortcut to OneDrive

EstateandTrusts > **CASE-2024-06-11-0014 - KDC VS POP**

Name	Modified	Modified By	+ Add column
Case Files	5 days ago	Edwin Oloo	
Expenses	About a minute ago	Edwin Oloo	
Invoices	About a minute ago	Edwin Oloo	



MATTER BUDGETING

Matter budgeting helps plan and allocate resources for each case, ensuring financial efficiency. Firms can track expenses against budgets in real-time, keeping projects within scope and improving financial predictability.

← Focused view Show Chart + New Delete Refresh Visualize this view Email a Link Flow Run Report Share

Active Matter Budgets* Edit columns Edit filters Filter by keyword

<input type="checkbox"/>	Budget Number ↑	Account	Matter ID	Total Budget Acc...	Total Actual Amo...	Consumption Status	% Budget Used
<input type="checkbox"/>	BNo:2410-0001	Diamond Trust Bank	Diamond Trust Bank Customer Bankruptcy	Ksh800,000.00	Ksh72,400.00	●	9
<input type="checkbox"/>	BNo:2411-0002	Kenya Development Corpo...	KDC VS POP	Ksh210,000.00	Ksh17,400.00	●	8

KDC VS POP - Saved Matter CASE-2024-06-11-0014 Active Matter Status Edwin Oloo Owner

General Related Matters Tasks Appointments Matter Budget Expenses Timesheets Invoices Documents Related

Budget

Matter Budget BNo:2411-0002

Matter Budget

Budget Lines

Consumption Status

Budgeted Amount Ksh210,000.00

Last updated: Not Available

Actual Amount Ksh17,400.00

Last updated: Not Available

+ New Matter Budget Li... Add Existing Matter B...

<input type="checkbox"/>	Budget Category	Budget Subcategory	Description	Estimated Amount	Actual Amount	Variance	% Consumed	Consumption Status
<input type="checkbox"/>	Client-Related Travel...	Travel Costs	Traveling Costs	Ksh100,000.00	Ksh3,000.00	Ksh97,000.00	3	●
<input type="checkbox"/>	Client-Related Travel...	Meals and Incidentals	Meals	Ksh50,000.00				●
<input type="checkbox"/>	Marketing and Client...	Client Onboarding	Costs Associated...	Ksh60,000.00	Ksh14,400.00	Ksh45,600.00	24	●



CONTRACT MANAGEMENT

Lawyers Hub's Contract Management feature streamlines the entire contract lifecycle, from drafting and negotiation to approval and renewal. With real-time tracking, customizable status updates, and integrated reminders, it ensures every contract stays on schedule and compliant, enhancing visibility and control over legal agreements.

Active Legal Contracts ▼ Edit columns Edit filters Filter by keyword

<input type="checkbox"/>	Contract No ▼	Name ↑ ▼	Counterparty Name ▼	Contract Start Date ▼	Contract End Date ▼	Internal Contact ▼	Owner ▼	Status Reason ▼
<input type="checkbox"/>	CON-2024-1...	Lease Agreement for Logivate	Logivate	1/1/2024	12/31/2024	Amos Wachanga...	Amos Wac...	Active
<input type="checkbox"/>	CON-2024-2...	Logitest Copilot contract	LogiTest	9/25/2024		Demo User (Offli...	Demo User...	Draft

Lease Agreement for Logivate - Unsaved CON-2024-11-09-0001 1/1/2024 12/31/2024 Ac

Legal Contract Contract No Contract Start Date Contract End Date Cont

General Related ▼

Contract Details

Contract No 🔒

Contract Name *

Contract Description

Practice Area

Owner *

Contact Details

Counterparty Name

Counterparty Contact Person

Internal Contact

Contract Dates

Contract Start Date

Contract End Date

Status Reason

Contract Countdown 🔔 **46d 14h 0m 54s**





LAWYERS HUB SYSTEM

Powered By

Lawyers Hub is built on the Microsoft Power Platform, enabling it to leverage AI-powered Copilot capabilities for enhanced efficiency and insight. With Copilot, Lawyers Hub assists users by automating routine tasks, generating data-driven insights, and providing predictive analytics to support better decision-making.



Copilot

Chat

does logivate have any contracts

Logivate has 1 contract. The details of the contract are not provided in the data, but it indicates that there is at least one legal agreement associated with Logivate.

AI-generated content may be incorrect

who is the counterparty contact for the logivate contract

The counterparty contact for the Logivate contract is Alex Baker.

[Lease Agreement for Logivate](#)

AI-generated content may be incorrect

Sorry, I don't know that one yet, but I'm always learning.

AI-generated content may be incorrect

[View Prompts](#)

Ask a question about the data in the app. Use / to reference data

0/500

Make sure AI-generated content is accurate and appropriate before using. [See terms](#)



Security

Lawyers Hub leverages the secure and compliant infrastructure of Microsoft Dataverse to protect sensitive legal data throughout its platform. By storing data within Dataverse, Lawyers Hub benefits from Microsoft's advanced security protocols, including multi-layered encryption, role-based access control, and real-time threat detection.

This ensures that all client information, contracts, billing records, and case files are handled in line with strict regulatory standards such as GDPR, HIPAA, and SOC 1 & 2. With Microsoft's trusted compliance and security framework, Lawyers Hub offers law firms peace of mind, knowing their data is safe, compliant, and protected at every level.





 **LAWYER**

**Ready to Streamline your
Practice &
Amplify your Impact?**

Next Page 

Plans & Pricing

Subscription

Ideal for small to medium-sized law firms or solo practitioners looking for an affordable, flexible solution with low upfront costs

\$14.99/ User/Month

- Per User Pricing
- Setup Fee - \$ 1,000
- 1 Month Handholding
- Automatic feature updates and security patches

One-off Deployment

Ideal for law firms that want a straightforward, one-time purchase without recurring subscription fees

\$10,000

- One-off Pricing
- Setup Fee included
- 1 Month Handholding
- New features available through paid upgrades.

Custom Deployment

Ideal for larger law firms or specialized practices that require a tailored solution to meet unique operational needs

Contact Us

- One off Pricing
- Set-Up fee Included
- Annual Technical Support Required
- Ongoing access to developers for updates, integrations, and adjustments based on evolving needs



Get in
Touch



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