



FOUR51° ORDERCLOUD™ HEADSTART



GETTING STARTED GUIDE

Built as a cloud-based, API-first, headless eCommerce platform, Four51 OrderCloud™ offers nearly limitless customizations and endless freedom for growth.

With OrderCloud, you have two options for development and implementation of your commerce solution.

WITH ORDERCLOUD, YOU HAVE TWO OPTIONS FOR DEVELOPMENT AND IMPLEMENTATION OF YOUR COMMERCE SOLUTION:

Get ahead with OrderCloud's HeadStart toolset, a selection of pre-configured components for your commerce management and your buyer and supplier experiences; pre-built integrations; middleware; and development tools that enable the creation of your solution on the OrderCloud platform.

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+Headless (Custom, from scratch solutions)

Start from scratch with our true, headless platform, developing your solution to spec, and utilizing our developer tools and resources.

GETTING STARTED WITH HEADSTART

This Guide will take you step-by-step through the process of getting started with HeadStart.

By following these steps, you will:

- Create a Supplier and Supplier User
- Create a Buyer and a Buyer User
- Create a Product and define product visibility to the User

Login to the Buyer App and view the product and add to your cart!

NOTE: You will have 3 logins by the end of this process - make sure to keep track of them:

- Admin Seller User Login
- Admin Supplier User Login
- Buyer User Login

BEFORE YOU BEGIN

Prerequisites:

Before you get started, you should have the following created:

- Headstart app deployed
- Admin App
- Buyer App
- Admin User created (credentials noted)

If you haven't already done so, visit the [OrderCloud Github Repo](#) and follow the instructions to get started.



STEP ONE: CREATE SUPPLIER(S)

On the OrderCloud platform, Suppliers are an organization type used in indirect supply chain scenarios.

In the HeadStart application, Suppliers are responsible for creating products so we will first need to create suppliers.

1. Open your admin application and sign in with your admin seller user credentials
2. Navigate to the "Suppliers" tab
3. Click "Create New Supplier"
4. Fill in the required details and create a new Supplier
5. Within that supplier click "Supplier Addresses"
6. Click "Create New Supplier Address"
 - a. Fill in the details, and create a new address. ***Use an actual address or it will fail address validation***

7. Go back to the Supplier detail page by using the breadcrumbs

8. Click "Users"

- a. ****Note that there is already a user here with an ID that starts with `dev_` this user exists so that the middleware can act on behalf of it if needed to act as that supplier. Do not delete this user.**

9. Click "Create New User"

- a. Fill out the details
- b. Make sure to set "Active" true
- c. Assign all permissions to the user
- d. If you have emails set up you can use the "forgot password" feature to set a password for the supplier user otherwise set the password for that user in the portal



STEP TWO: CREATE CATALOG(S)

10. Click on "Buyers"
11. Click "Default HeadStart Buyer"
12. Click "Catalogs"
13. Click "Create New Catalog"
 - a. *This will be the container that holds our products
14. Go back to the buyer detail page by using the breadcrumbs
15. Click "Buyer Groups"
16. Click "Create New Buyer Group"
 - a. Fill in the details and use a real address so it passes validation
 - b. At the bottom assign our previously created Catalog to that buyer group
17. Go back to the buyer detail page by using the breadcrumbs
18. Click "Users"
19. Click "Create a New User"
 - a. Make sure Active is set to true
 - b. Populate the Location with the location created in the previous step
 - c. If you have emails set up you can use the "forgot password" feature to set a password for the buyer user on your buyer application otherwise set the password for that user in the portal
20. At this point we've done all we can as a seller user. We now need to log in to the admin application as a supplier user to create our product
21. Log out of the seller application
22. Log in as your previously created admin supplier user



STEP THREE: CREATE PRODUCT(S)

23. Click on "Products"
24. Click "Create New Product" - select "
Standard Product"
 - a. Enter required fields - Required fields are marked with a red asterisk
 - b. Make sure you set your product to Active
 - c. Click Create to save the product
25. Now that the product is created our seller needs to define the visibility
26. Log out of seller application
27. Log in as your initial admin seller user
28. Click on "Products"
29. Click on the previously created product
30. Click the "Buyer Visibility" tab
31. Click "Edit" on "Default Headstart Buyer"
32. Click the toggle to make the product visible to our previously created catalog
33. Click "Save"



STEP FOUR: REVIEW YOUR BUYER APP EXPERIENCE

34. Go to your buyer application
35. Sign in as your buyer user
36. Click on "Products" or shop and navigate through the category hierarchy
37. You should see your product in the list!
38. You can then add this product to your cart in 2 ways:
 - a. Click into the product and add to cart from the product detail page by hitting "Add to cart"
 - b. Click the add to cart button on the product grid page for any product you want added to your cart
39. Navigate to you Cart and you should see the product display, VOILA!