

Slalom is a purpose-led, global business and technology consulting company.

Slalom's comprehensive approach to guiding our clients through all phases of their Microsoft 365 Copilot Journey!

CHECK-IN	PRE-FLIGHT INSPECTION	PREPARING FOR TAKEOFF	TAKEOFF!
Two-Hour Workshop	1-Day Workshop	8+ Week Pilot	12+ Week Project
 Introduce & Overview to Gen Al & Microsoft 365 Copilot Demonstration of content creation & content summarization capabilities Ideation on potential tasks that could benefit from Copilot Alassistance 	 High-level current state Gen AI maturity assessment to support pilot cohort Review of current data security & content governance practices Identification of recommended pilot group & success measures Align on benefits and develop high-level business case 	 Project & change management delivery of defined pilot Deliver prompt engineering training for how to engage with Al Measure success of pilot and build business case for larger organizational rollout Talent assessment to help inform skill gap and drive future growth 	 Leveraging lessons learned from the pilot to help inform an organizational roll-out Execution of transformation plan to detail: Change Management Communication Plan Center of Excellence Business Measures
PREPARE FOR ARRIVAL		WHEELS DOWN	
6-8 Waak Assassmant*		8+ Week Conilot CoE Enablement	

- Al Workforce planning assessment to help identify gaps in people, processes, and overall technology
- Persona-based licensing and build vs buy recommendations (Copilot(s), Azure OpenAI, Syntex, etc.)
- Strategic operations repositioning

- Establishing initial Copilot Governance & Operating Model
- Development of initial Copilot plug-ins to help prove out extensibility
- Creation of intake process & engagement model to help support aligning business needs to AI capabilities
- Enabling of Copilot Champions network to help scale adoption & use cases across the organization

Microsoft 365 Copilot "Wheels Down" Center of Excellence Enablement

6-8 Weeks | In-Person or Virtual | \$Investment to be determined by project scope

Our Wheels Down engagement is focused on helping you build your GenAl & Microsoft 365 Copilot knowledge to help support establishing a Microsoft 365 Copilot Center of Excellence. The CoE will be focused on preparing you to sustain Microsoft 365 Copilot within your organization including championing sharing best practices across the business and providing a blueprint for how to extend Copilot with Plugins to access LOB applications and data sources outside of Microsoft 365.

Build Expertise

- Define the roles and responsibilities as it relates to maintaining sustainable Governance and the Operating Models.
- Identify the pain points, challenges, and objectives that the CoPilot Center of Excellence aims to address.
- Assemble and upskill the team with a comprehensive training program.

Governance

- Establish and document robust policies and processes that align with your regulatory standards.
- Establish Steering committee meeting cadence and responsibilities.
- Document escalation processes and decisions trees to streamline user interactions
- Build community involvement with knowledge sharing and office hours activities

Operating Model

- · Review monitoring and optimization processes
- Develop standards to track performance and identify areas for improvements.
- Implement an evaluation process to ensure strategy alignment with the organizations evolving needs and the technology advancements.

Change & Tech

- Development of learning cadence plans
- Build self-service knowledge sharing community to broaden user support
- Build communication plans and messaging to foster the learning mindset

PROJECT OUTCOMES

- 1. Microsoft 365 Center of Excellence
- 2. Copilot Governance & Operating Model
- 3. Change Champion Community