



In-Office Planner Power Apps Development

1-Day Implementation
Starting at \$1,800 CAD



OVERVIEW

Easy desk booking for a modern and flexible workplace

The In-Office Planner app is designed to help modern offices manage the transition to hybrid work. The app provides a way for your staff to indicate when they intend to be at the office on a particular day so that their colleagues can plan to go in to see and work with them in person.

HOW IT WORKS

The app conveniently enables employees to book an available shared/hot desk space.

The app can be embedded into Microsoft Teams and/or your Intranet site to make access very easy.

> BOOK A DESK/HOT DESK

The app enables employees to indicate they are working at the office and optionally book a hot desk or a space for the full day or half a day based on availability.

> OUTLOOK CALENDAR CONFIRMATION

An entry is automatically added to the user's Outlook calendar indicating which hot desk they have booked.

> EASY CANCELLATION

Users can cancel their plan to be in the office and/or the hot desk they have booked if they don't need it anymore.

About Softlanding

Founded in 2000, Softlanding is a leading provider of cloud, professional and managed IT services. We are a multi-award-winning Microsoft Solutions Partner with 5 Microsoft Solutions Designations and 9 Microsoft Specializations and we use our experience and expertise to solve our client's business challenges while creating a solid foundation for growth strategies, flexibility and scalability.

CUSTOM ADD-ONS

The following features can be created and added to the app to meet your unique requirements at an additional cost. We can also build additional custom features based on your needs. Contact us for a quote.



MULTIPLE LOCATIONS

Multiple location scenarios can be supported.



CAPACITY LIMIT

You can limit the maximum capacity of the office or floor. Once the capacity is reached, people won't be able to book a desk.



SEAT ASSIGNMENT & CUSTOM PERMISSIONS

You can assign seats to employees who need a permanent desk and control who has access to what desks in the office. You have the possibility to only show the desks that are available.



FLOOR PLAN MANAGEMENT

You can manage the desk and view the data using a map view of the office.



SCREENING QUESTIONNAIRE

To simplify the health and safety screening, a custom questionnaire can be automatically sent before the reservation date.



VISITOR MANAGEMENT

We can build custom features to streamline your visitor management experience. Features can include guest pre-registration, digital check-in process, automated host notification, etc.



DESK ANALYTICS

Keep track of how many people are in the office and get insight into space use to optimize your layout and real estate costs.



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