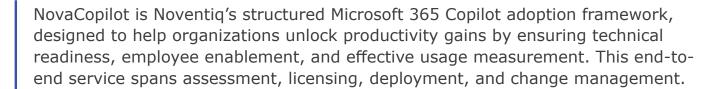


Accelerate AI
Transformation
with Structured
Copilot Rollout

# **Microsoft 365 Copilot Adoption Services**

# NovaCopilot - Powered by Noventiq



## What We Offer:

- Assess AI readiness (personas, licensing, data, security);
- Deploy Copilot with right governance;
- Train users and establish a Copilot COE;
- Track business value with analytics.

## **Key Benefits:**

- Maximize ROI from Microsoft 365 Copilot;
- Improve user productivity & prompt adoption;
- Secure and compliant rollout;
- Continuous optimization with insights.

#### **Phases:**

- 1. Pre-Sales: Advisory, Readiness Mapping
- 2. Deployment: Setup, Licenses, Permissions
- 3. Post-Sales: Training, COE, Dashboards



# **3-Phase Rollout Framework**

## **Phase 1: Pre-Sales - Readiness & Planning**

### **Advisory & Envisioning**

- Identify high-impact personas and business processes;
- Recommend Copilot use cases across Microsoft 365 apps;
- Explore non-cloud migration needs;
- Deliver Copilot capability overview and AI benefits.

#### **Customer Readiness Assessment**

- Evaluate AI readiness: licensing, security, device, OS, management;
- Leadership and employee enablement planning;
- Address Microsoft 365 tenant gaps;
- Plan transition to AI-ready licenses.

## **Phase 2: Deployment - Technical Enablement**

### **Deployment & Configuration**

- Prepare users for Copilot technical requirements;
- Assign Copilot licenses to users;
- Review and validate SharePoint Online/OneDrive access controls;
- Configure Microsoft 365 tenant policies and security compliance.

## **Phase 3: Post-Sales – Adoption & Optimization**

#### **Adoption & Change Enablement**

- Train users on effective prompt writing;
- Launch Copilot Center of Excellence (COE);
- Guide responsible AI use in business scenarios;
- Execute change management programs.

#### **Analytics & Measurement**

- Monitor usage & user feedback to measure ROI;
- Set up Power BI or Viva Insights dashboards (optional);
- Continuous optimization based on usage metrics.





# Professional Services Deployment Scope

Phase	Services Delivered	Deliverables
1. Readiness & Planning	Persona mapping, license validation, device/security checks	Assessment report, AI- readiness checklist
2. Deployment	License assignment, SharePoint/ OneDrive setup, policy configuration	Deployment script, technical validation logs
3. Enablement & COE	Prompt training, responsible AI guidelines, COE setup	Training materials, COE framework, use case library
4. Analytics (Optional)	Usage tracking, dashboard integration with Power BI/Viva Insights	Executive dashboard, impact analysis

## **Estimated Delivery Timelines**

5-7 workdays	7-10 workdays	5-7 workdays	5 workdays
Discovery & Readiness	Deployment & Enablement	Training & COE Setup	Analytics Dashboard (Optional)

Total Timeline: 3-4 weeks

## **Estimated Cost (INR)**

Package	Description	Approx. Cost (INR)
Core Deployment Package	End-to-end Copilot setup and enablement (phases 1-3)	₹6,00,000 - ₹8,00,000
Add-on: Analytics Dashboard	Power BI / Viva Insights integration and usage tracking	₹1,50,000 - ₹2,00,000
Custom Use Case Design	Persona-specific Copilot prompts & workflows	₹50,000 per use case pack

NOTE: Final pricing may vary based on tenant complexity, number of users, and depth of analytics required.

Ready to Unlock Productivity with Copilot?

Request Demo: india@noventiq.com

