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VICTRIX

Une marque
Alan Allman Associates

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Workspace reservation solution

A connected solution to make on-site work easier

ISO 9001
ISO 27001

CHARTE NUMÉRIQUE RESPONSABLE

Happy AT WORK

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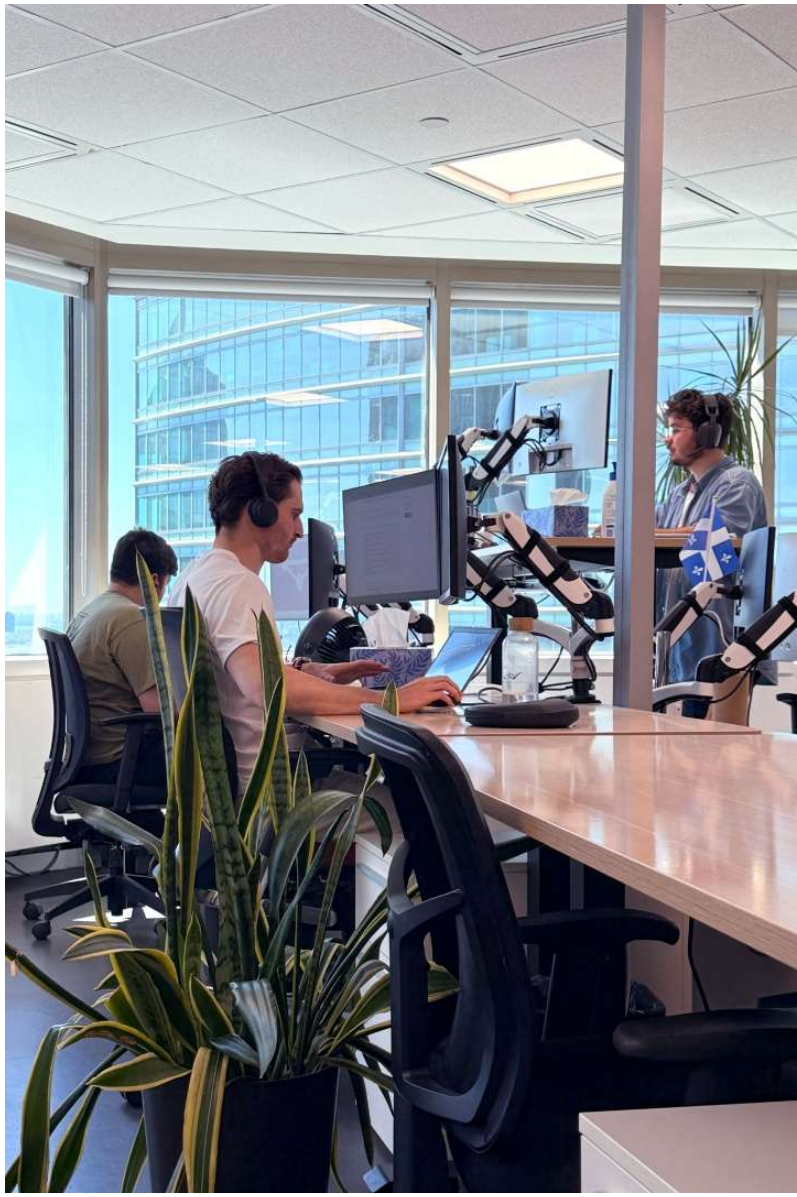

DIGITAL EVOLUTION CATALYST

INNOVATE, OPTIMIZE AND PROTECT TO GROW TOGETHER

Victrix securely supports organizations in their digital evolution, helping them achieve their objectives and fulfill their ambitions.

VICTRIX

Powered by
Alan Allman Associates

Ecosystem

Alan Allman Associates

Founded **in Montreal in 2003, Victrix** quickly established itself as a top-tier information technology company.

In 2019, Victrix joined the **Alan Allman Associates** ecosystem, which manages a portfolio of independent firms in Europe, North America and Asia, specializing notably in high technology, industrial transformation, business management and strategy, and digital marketing.

Within this community of experts, synergies among the various firms are promoted to better meet client expectations.

ALAN ALLMAN ASSOCIATES

17
STRONG BRANDS

VICTRIX
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+3 800
TALENTS

+22 ans
EXPERTISE IN DIGITAL EVOLUTION

+225
VICTRIX EXPERTS

3
Geographic areas

555M$
REVENUE

THE GLOBAL COMPACT
INRC CHARTE NUMÉRIQUE RESPONSABLE
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ecovadis
BNQ Bureau de normalisation du Québec
SHAMKRIS
IAS INTERNATIONAL ACCREDITATION SERVICE MSCB-302
IAF

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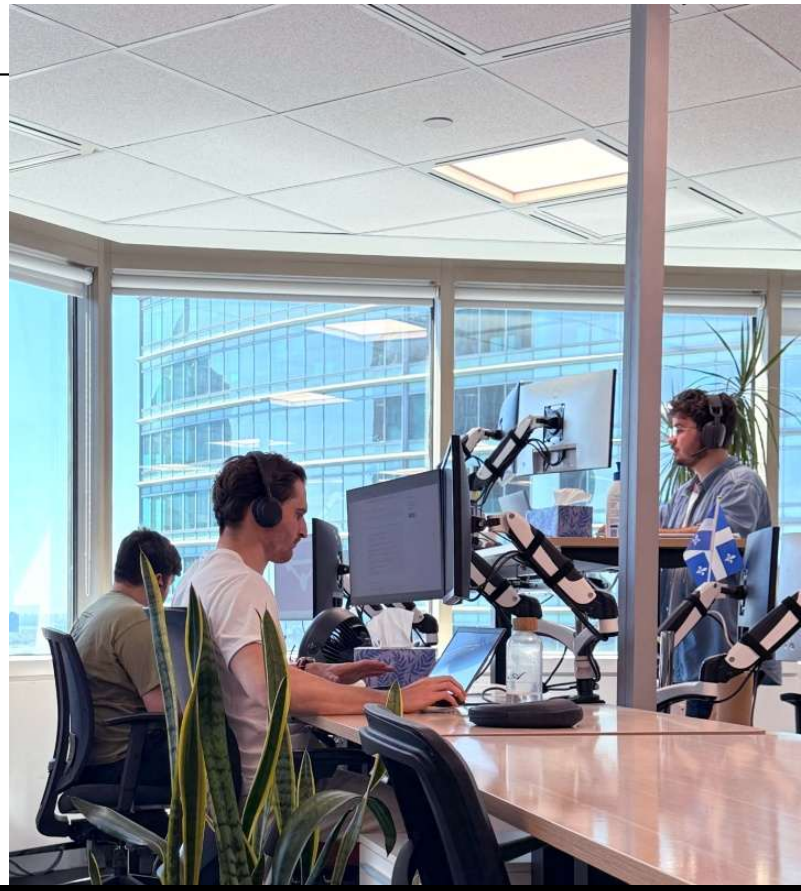
Context

Encourage in-office presence

In a context where collaboration and innovation rely on direct interactions, encouraging in-office **presence becomes a strategic lever to strengthen team cohesion.**

With limited workstations and workspaces, and considering that commuting time can be significant, the “first come, first served” option is not always ideal for encouraging in-office attendance.

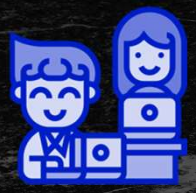


How can we make organizing in-office days easier in order to help increase attendance and engagement? simplify planning in-office days to help increase presence and engagement?

Objectives

Linked to your teams' in-office presence

Increase in-office presence to boost engagement and collaboration.



Make in-office presence easier in a welcoming and efficient environment.

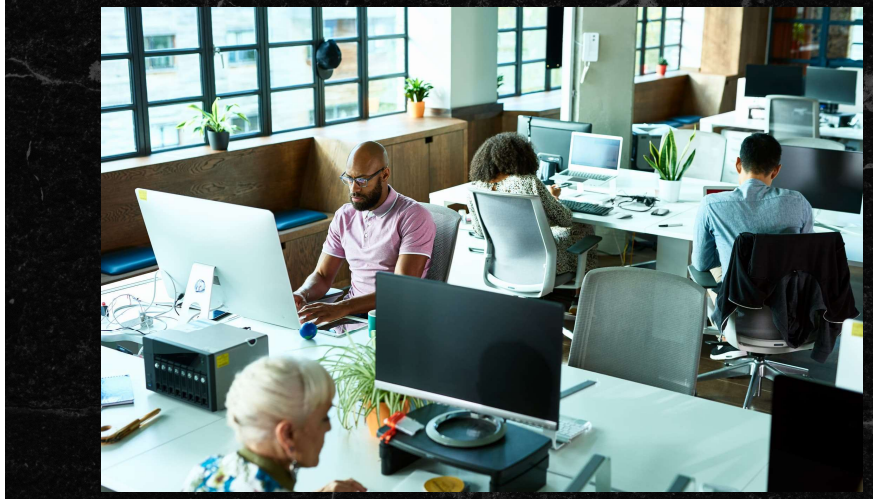
Simplify workspace booking and provide team members with a convenient, fast reservation solution.
Offer the flexibility to choose one's preferred workstation, ideally near their team or their 'favorite' colleague

Simplified In-Office Presence

Make presence easier

Allow everyone to book their preferred desk, ideally near colleagues or their team, using a workspace reservation solution that delivers a simple, intuitive experience.

This flexibility not only improves comfort and productivity but also fosters an environment conducive to spontaneous interactions and team dynamics.



Make in-office presence easier by offering a smooth and pleasant experience aligned with your on-site work policies

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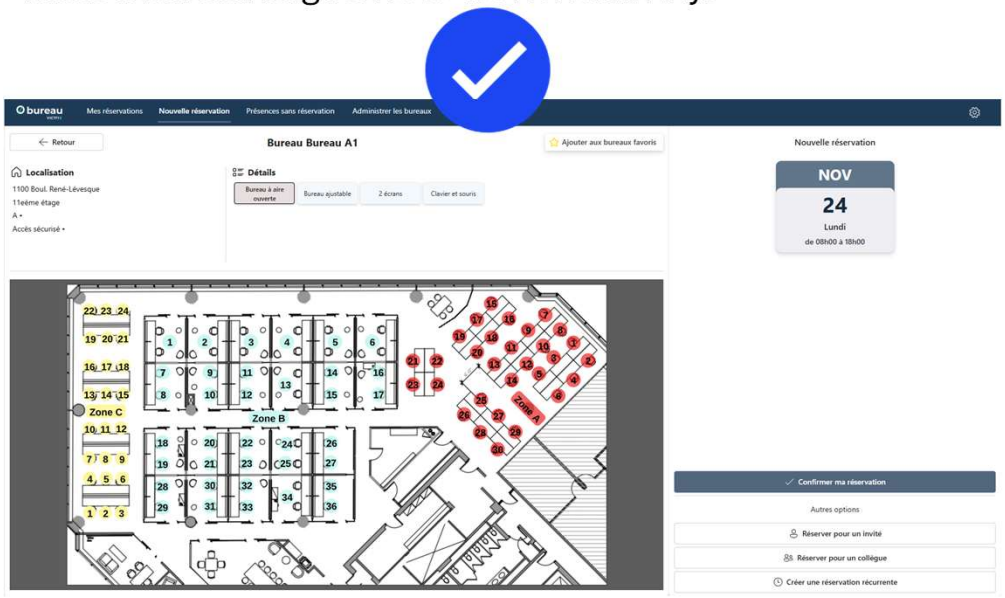
Simplified In-Office Presence

The Solution

Our desk reservation app, integrated with your Microsoft 365 environment, streamlines planning for in-office days while maintaining remote-work flexibility.



- **Book your preferred space in advance** : encourage proximity with your team to strengthen collaboration.
- **Guarantee desk availability** with the required features (screen, ergonomics, location).
- **Optimize your spaces** : managers have reliable data to adjust real estate and reduce costs associated with unused desks.
- **Track usage in real time** through detailed reports for informed strategic decisions.

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Technology

Microsoft solutions used

Secure, connected, and scalable technology

Security

All M365 tenant security policies are enforced within the app

Accessibility

Web and mobile application (PC + tablet + mobile)

Languages

The Solution is available in French and English

The Solution

Employee experience

Desk / Workspace Reservation

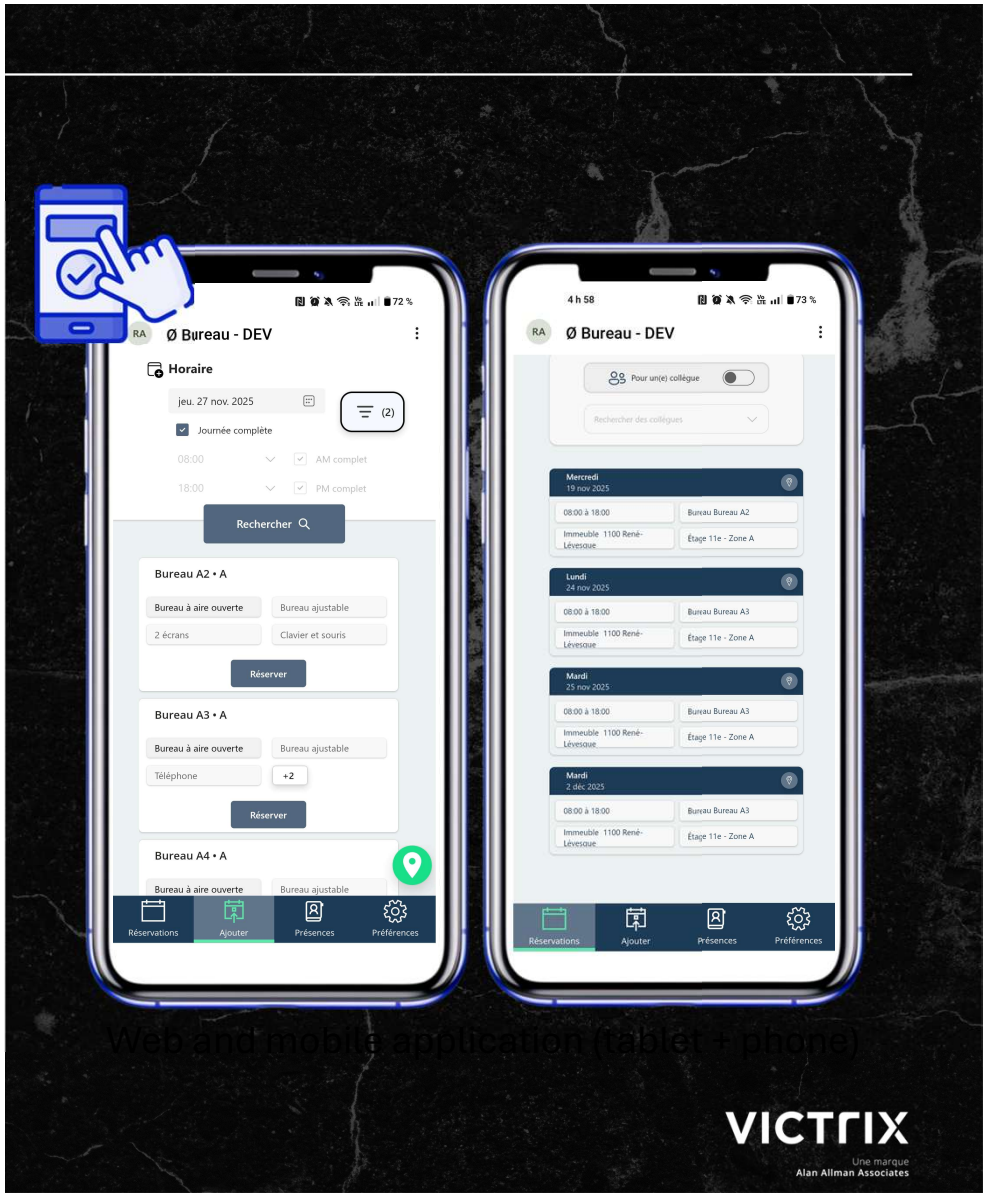
- According to the desired specifications.
- Mark a desk as your favorite.
- Modify or cancel a reservation.
- View your colleagues' reservations and choose a nearby desk

Reservation Management

- Add the reservation slot to the Outlook calendar.
- Receive a presence confirmation with the desk's unique code.
- Receive a reminder notification before the reserved period.
- Create a recurring reservation.
- Extend the recurrence once it ends.
- Release a desk before the end of the reservation.
- Record a presence for a past period.

Delegated Reservation Management

- Designate a colleague as a delegate.
- Make or cancel reservations on behalf of a colleague who has set you as delegate.

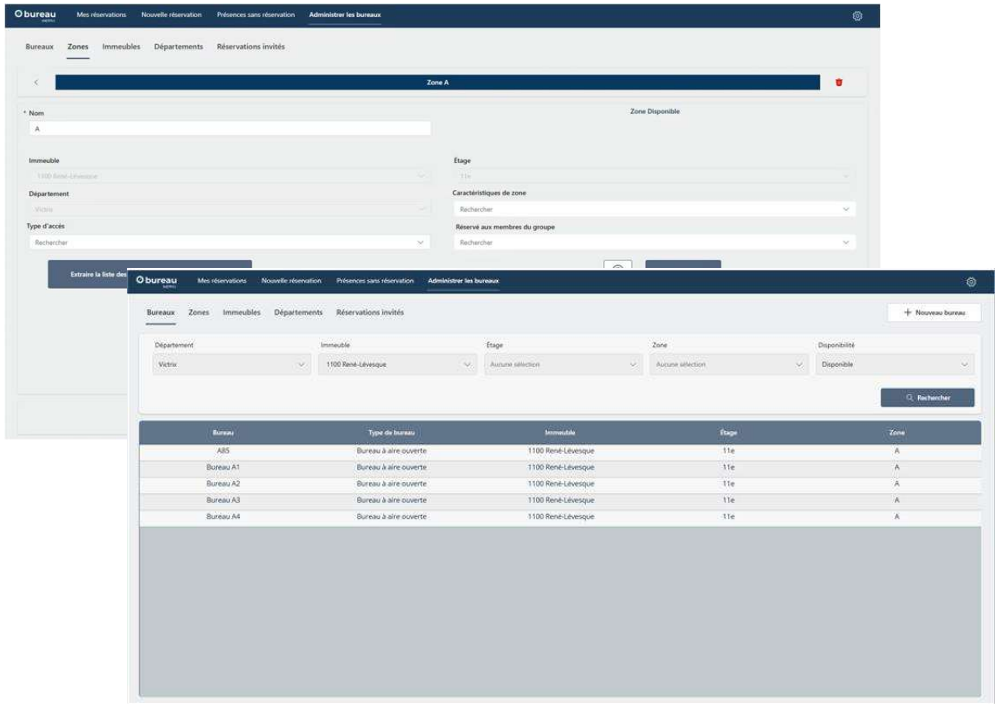


Web and mobile application (tablet + phone)

*__The Service Tablet feature__ is available upon request; please contact our team for an estimate.

The Solution

Manager experience



Customize your desk reservation management

- **Create and manage desks, zones, floors, floor plans, and buildings**.
- **Limit access** to a desk or zone for a specific group.
- Manage availability of desks and zones and add specific downtime periods.
- Set **how many days in advance** a reservation is allowed.
- Manage desk **attributes and available equipment**.
- **Book for a guest** or external employee without access to the app.
- Make workspaces or desks unavailable.
- Export a zone's presence list for the last 28 days.
- **Bulk import desks using Excel**.
- View reports on desk usage.

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Measure occupancy rate

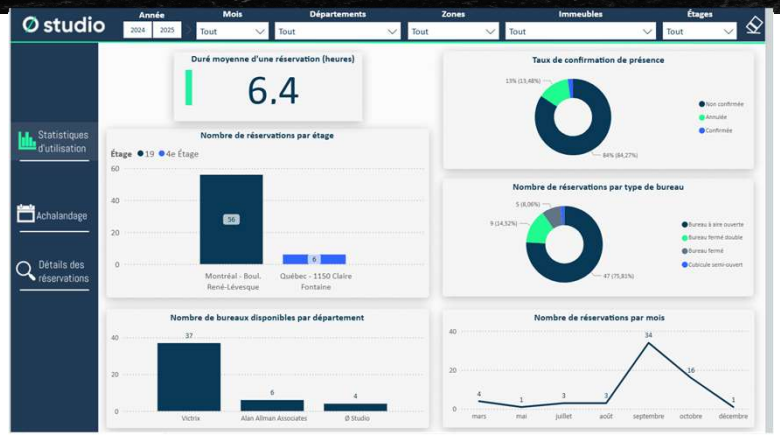
Dashboard

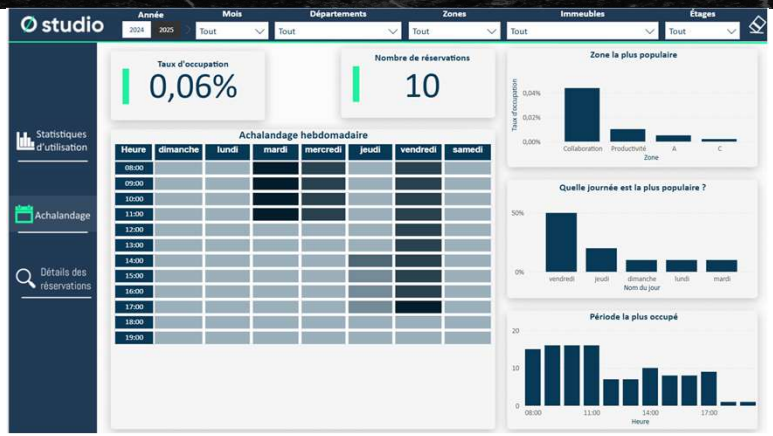
Occupancy indicators

- By floor
- By building
- By zone
- By department

Visibility

- .Unconfirmed reservation rate (no-show).
- Presence rate according to your requirements.
- Busiest periods.
- Most frequently used desk types or zones.
- Detailed view of all reservations made.





Measure the impact of your in-office initiatives and plan your activities based on traffic levels to improve participation rates.

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Benefits

A connected solution to simplify in-office work

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Operational

- Fast deployment.
- One-time setup fee.
- Gain strategic insights on space occupancy to make informed real-estate decisions.
- Flexible data model.

A secure, intuitive, and connected solution that simplifies in-office presence management by offering a smooth and pleasant experience aligned with your on-site work policies.

Security

- Native integration with Teams; no additional authentication required.

Organizational

- Solution customizable to your needs and business rules: the app built on Power Apps for Teams can be tailored to your specific requirements.
- Excellent entry point to start a Power Platform practice.
- Autonomy and ease of governance and solution evolution.

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Workspace reservation solution

A connected solution to simplify in-office work.

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The solution allows everyone to easily book their preferred workstation—ideally near their colleagues—thanks to a simple and intuitive interface. This flexibility enhances comfort, productivity, and encourages spontaneous interactions.

*4 weeks

STARTING AT

***15 000 $**

Our solution

- Book your preferred space in advance : encourage proximity with your team to strengthen collaboration.
- Guarantee desk availability with the required features (screen, ergonomics, location).
- Optimize your spaces : managers have reliable data to adjust real estate and reduce costs associated with unused desks.
- Track usage in real time through detailed reports for informed strategic decisions.

Context

In a context where collaboration and innovation rely on direct interactions, **encouraging in-office presence becomes a strategic lever to strengthen team cohesion**.

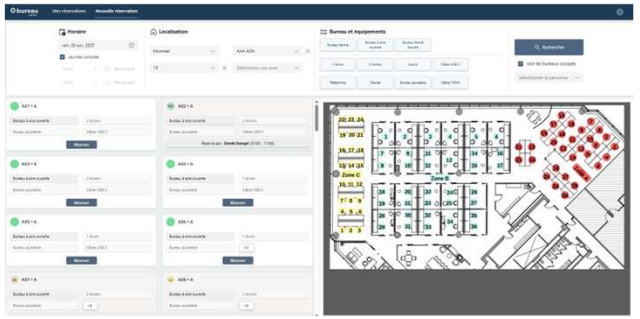
With limited workstations and workspaces, and considering that commuting time can be significant, the ‘first come, first served’ option is not always ideal for encouraging in-office presence

Advantages

- Customizable solution tailored to your needs and business rules: the application built on Power Apps for Teams can be adapted to your specific requirements.
- An excellent entry point for beginning a Power Platform practice.
- Autonomy and ease in managing and evolving the solution.
- Natively integrated with Teams, with no additional authentication required.

MICROSOFT TECHNOLOGIES USED

Power Apps for Teams · Power Automate · Power BI · Dataverse for Teams · SharePoint



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*Price to be confirmed based on organization size and after a needs assessment.

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Workspace reservation solution

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