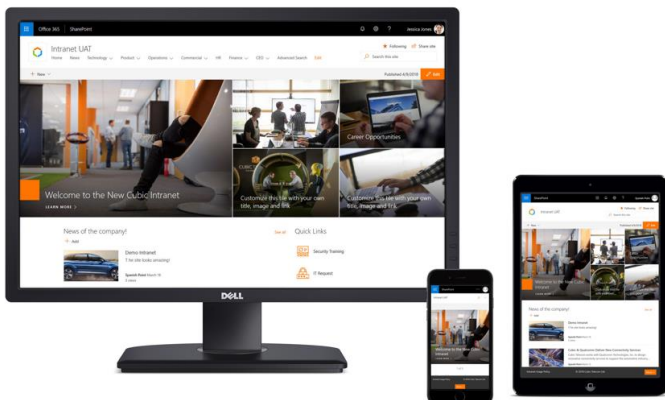


SMART Workplace

Designed for today's hybrid workplace, enabling groups of people to securely work together whilst communicating and collaborating through a common workspace. Based on the Microsoft 365 and Microsoft Viva, including Teams and SharePoint, it is the digital hub for employee collaboration that integrates the people, content, and tools your teams need to be more engaged and effective.

Spanish Point combines Microsoft best practice, global research and our own experience with customers across a wide range of commercial and public sector organisations to provide customers with a proven methodology to design and implement solutions for modern work.



SMART Workplace

Spanish Point design and build modern work solutions that enable organisations to create a sustainable workforce with high levels of talent retention and productivity, by empowering their employees. Based on Microsoft Viva and Microsoft 365 applications such as Teams and SharePoint, Spanish Point has extended the out of the box capabilities to provide a hybrid modern workplace solution.

Microsoft Viva is an employee experience platform that brings together communications, knowledge, learning, resources, and insights. **Microsoft's Teams** is the hub for teamwork in Microsoft 365, enabling groups of people to securely work together and collaborate through a common workspace. **SharePoint** is a web-based collaborative platform that can be used for storing and sharing content securely, as well as to create secure modern intranets.

Spanish Point has extended Microsoft capabilities to combine common capabilities for hybrid workplace solutions within our **SMART Workplace** template, providing customers an engaging, mobile solution for modern work, that improves communication and collaboration, at a fraction of the cost of a traditional built-from-scratch solution.

SMART Workplace enhances the use of Microsoft capabilities as follows:

Workplace Solution Design

SMART Workplace is a design methodology for your organisations Information Architecture. The methodology leverages Microsoft best practice, global research and our own experience with a wide range of customers.

SMART Workplace provides sample end user look and feel design templates e.g. a modern Intranet template.

SMART Workplace is also a governance template from Spanish Point for your organisation Microsoft Teams and SharePoint sites, providing:

- ✓ controls on how sites are created, named and classified, whether guests can be added as members
- ✓ policies for expiration, retention, and archiving
- ✓ control of what features and functionality your users will have access to
- ✓ security and compliance capabilities of Microsoft 365, supporting auditing and reporting, compliance content search, e-discovery, legal hold, and retention policies.

Spanish Point Provisioning Engine

SMART Workplace is also a library of previously developed software components from Spanish Point for common business scenarios that add value and functionality that is not natively available in Microsoft Teams and SharePoint.

Included is the **Spanish Point Provisioning Engine** that creates site instances based on the agreed design, with an approval workflow option and lifecycle management for assets including sites, libraries, folders, lists, Teams channels etc.

Individual sites can be provisioned according to your organisation template using our engine. This makes sure that your collaboration workspaces are all created in a consistent manner with shared look-and-feel, specific permissions, metadata and common site features. This allows:

- ✓ Self-service boilerplate for site creation
- ✓ A request and approval process to control the creation of sites
- ✓ A way to surface aggregate content for your sites
- ✓ A way to control sites using your own business practices. For example, a site can be made read-only to archive it.

The Spanish Point Provisioning Engine is licensed via an annual subscription of €2,750 (excluding VAT).

Ready to be SMART?

SMART Workplace assessments for your organisation can be arranged by calling on 01 652 2000, or send an email to sales@spanishpoint.ie