

# STEEPMEADOW

MICROSOFT 365 COPILOT

## Prepare your Sites & Teams for Copilot



STEEPMEADOW

Solutions for Modern Work

The content and structure of your SharePoint sites and Teams can significantly influence the outcomes

Steepmeadow provides you a strategy to prepare your content, structure, and permissions to get ready for Microsoft 365 Copilot.

- Copilot can access and utilize the content stored in your SharePoint sites and Teams channels to generate responses, this means that well-organized and relevant content will lead to more accurate and helpful outputs.
- The way your SharePoint sites and Teams are structured can impact how easily Copilot can find and use the information. Clear, logical organization with well-defined folders, libraries, and channels will enhance Copilot's ability to retrieve and synthesize information.
- Copilot respects the permissions and security settings of your SharePoint and Teams environments. Ensure that the necessary permissions are set up so that Copilot can access the required content without compromising security.

Our experienced staff will use create an **action plan** to prepare your organization for Microsoft 365 Copilot.

Steepmeadow Solutions can also deliver training and help your organization adopt Copilot. Contact us to learn more and get started!