Compliance Briefing – *Why?*

Understand and assess the hidden compliance risks related to organization's 'dark data'

Receive an analysis and report on findings and compliance risks

Learn about Microsoft Compliance functionalities and services

Receive a plan and next steps on how to improve compliance posture

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Compliance Briefing – *What*

☑ **THE PROJECT INCLUDES:**

- Document your compliance objectives

- Assess your compliance posture

- Get hands-on experience of what integrated compliance looks like, including the latest Microsoft Compliance methods and tools

- Get a basic technical configuration of data risk check tools

- Understand your compliance risks related to 'dark data'

- Provide a list of recommendations and actionable next steps based on your priorities

Microsoft 365 E5 Compliance tools

Intelligent compliance and risk management solutions from Microsoft 365 help your organization assess compliance risks, govern and protect sensitive data, and respond to regulatory requirements.

- Protect and govern data wherever it lives.

- Identify and take action on critical insider risks.

- Quickly investigate and respond with relevant data.

- Simplify compliance and reduce risk.

The Microsoft 365 E5 Compliance suite is available only to customers currently licensed for Microsoft 365 E3 or for both Office 365 E3 and Enterprise Mobility + Security E3.
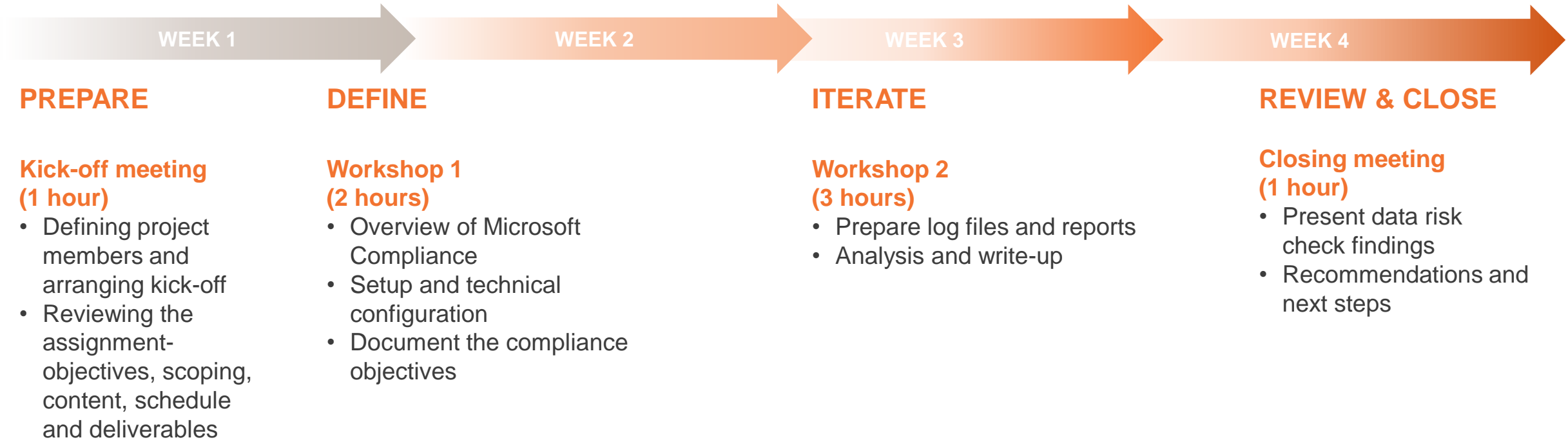
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Compliance Briefing – *Scope*

☑ **THE PROJECT COVERS:**

- Kick-off meeting, two workshops, and workshop results meeting

- Technical configurations

- Data risk check

- Recommendations and next steps

Compliance Briefing Schedule

WEEK 1 → **WEEK 2** → **WEEK 3** → **WEEK 4**

PREPARE

Kick-off meeting (1 hour)
- Defining project members and arranging kick-off
- Reviewing the assignment-objectives, scoping, content, schedule and deliverables

DEFINE

Workshop 1 (2 hours)
- Overview of Microsoft Compliance
- Setup and technical configuration
- Document the compliance objectives

ITERATE

Workshop 2 (3 hours)
- Prepare log files and reports
- Analysis and write-up

REVIEW & CLOSE

Closing meeting (1 hour)
- Present data risk check findings
- Recommendations and next steps

Compliance Briefing – *Deliverables & Pricing*

- Increased understanding of the compliance risks related to data

- Hands-on experience of Microsoft Compliance tools

- Workshop materials, configurations, recommendations

- Increased understanding of the organization's compliance posture and how to mitigate risks

PRICING:

Fixed price (7 500 €)

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What is required from the customer

- Define the project members

- Provide access to key resources: subject matter experts to implement, configure and enable required cloud discovery services

- Provide executive sponsor: a single executive sponsor is required to oversee and support the engagement

- Participate in workshops

- Review the results and recommendations

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