

FAST Intranet by Sulava



FAST Intranet – WHY?

Is your current intranet out dated, complex and difficult to use?



MODERN

Easy to use, accessible, fast, beautiful and responsive OOTB

You do not have time and resources for a heavy intranet project



EASY TO IMPLEMENT

Simple and efficient project model

Your current intranet is difficult to maintain and update



BUILD TO STAY FRESH

Updates by Microsoft + knowledge from your personnel

FEATURES OF FAST INTRANET

- FAST intranet leverages all modern SharePoint features
- Intranet is the place for internal guidance, templates, news and events
- Flat and flexible structure keeps your intranet up-to-date and content easily findable
- FAST is natively responsive, beautiful and works on your mobile with free SharePoint mobile app
- Supports Web Content Accessibility Guidelines (WCAG) 2.1






FAST Intranet – *WHAT?*

FAST intranet is an intranet-in-a-box project which is easy to buy and run

THE PROJECT INCLUDES: 

- Planning and implementation based on your needs and wishes
- Project model with fixed budget and schedule – no surprises
- Skills how to use and develop the new intranet for the customer
- Option: content migration and modernization
- Ready to use modern,  beautiful and efficient intranet

FAST Intranet – SCOPE

 The project covers:

- Planning the new intranet together
- Implementing structure, templates and features
- Training for content editors and intranet admins
- Support for content creation OR content migration and modernization (option)

 Not included by default,
but can be implemented time-based

- Implementing or migrating custom features
- Planning and implementing specific features e.g. for different units or functions
- Moving team site contents or document repositories with version history and/or fine-grained permissions

FAST Intranet – How



KICK-OFF AND SPECIFICATION

Planning the project and new intranet together

- Structure; hubs and sites, permissions, navigation
- Information architecture
- Features: page templates, landing pages, web parts, forms and workflows
- Visual interface

WAYS OF WORKING

- Remote kick-off meeting with core project group
- 2 * 3 hour planning workshop with content responsables
- Option: extra 1 * 3 hour workshop for planning content migration and modernization

IMPLEMENTATION

Creating modern sites and features

- Creating hub(s) and new sites, configuring site settings and permissions, implementing navigation
- Creating page templates, landing pages and intranet frontpage
- Implementing metadata, features, web parts and other functionality based on planning workshop
- Creating modern theme and implementing visual interface

WAYS OF WORKING

- Sulava implements new intranet directly in customer's environment
- Weekly status meetings during the implementation phase
- Active feedback from the customer
- Option: document library content migration and page transformation

TRAININGS AND SUPPORT

Internal capabilities to maintain ja develop the new intranet

- Trainings for content editors (basic content creation use cases) and intranet admins (how to maintain and develop intranet structures, features and permissions)
- Support meetings for content editors during the content creation phase

WAYS OF WORKING

- 1,5 hour remote meeting for content editor training
- 1,5 hour remote meeting for admin training
- 2 * 1 hour remote meetings for content creation support

FAST Intranet – Deliverables

- New fast, visual, and easy-to-use intranet platform
- Training and support to create intranet contents
 - Option: Existing content moved to new intranet and modernized
- Internal capabilities to maintain and develop the new intranet

What is required from the customer?

- Participation in kick-off & planning workshop
- Checking and commenting implementation
- Participation in content editor and admin trainings and support meetings
- Creating or moving the content OR checking and finalizing content pages after transformation

Thank you

