

Dashboard in a Day Power BI

By Swisscom





Prerequisites and setup steps

- At minimum, a computer with 2-cores and 4GB RAM running Windows 8 / Windows Server 2008 R2, or later
- **Display:** At least 1440x900 or 1600x900 (16:9) recommended.
- **Internet connectivity:** You must have the ability to connect to the Internet outside your organization
- **Microsoft Power BI Desktop installed:** you should have downloaded and installed Power BI Desktop from the Microsoft Store <https://go.microsoft.com/fwlink/?linkid=2135345> or from the download center <https://go.microsoft.com/fwlink/?linkid=2135519>
- Microsoft Power BI Desktop requires Internet Explorer 10 or later.
- **Signup for Power BI:** Go to <http://aka.ms/pbidiadtraining> and sign up for Power BI with a business email address. If you cannot sign up for Power BI, let the instructor know.
- If you have an existing account, please go to <http://aka.ms/pbidiadtraining> and **Sign in** using your **Power BI account**
- **Attending Online session** – you must get the meeting invite and synchronize with the presenter prior to the event start for online attendance computability



Proposed Agenda (can vary)

Morning

09:00 AM – 10:00 AM	Introduction to Power BI and Power BI Demo
10:00 AM – 10:30 AM	Lab 1 Accessing & Preparing the data
10:30 AM – 10:45 AM	Break
10:45 AM – 11:15 AM	Lab 1 Solution + Questions
11:15 AM – 11:45 AM	Lab 2 Data Modeling and Exploration
11:45 AM – 12:15 PM	Lab 2 Solution + Questions
12:15 PM – 01:00 PM	Break for lunch

Afternoon

01:00 PM – 01:30 PM	Lab 3 Visualizations
01:30 PM – 02:00 PM	Lab 3 Solution + Questions
02:00 PM – 02:30 PM	Lab 4 Publishing and accessing Reports (optional Power BI Service demo)
02:30 PM – 02:45 PM	Break
02:45 PM – 03:15 PM	Lab 4 Solution + Questions
03:15 PM – 03:45 PM	Lab 5 Building a Dashboard and Sharing
03:45 PM – 04:15 PM	Lab 5 Solution + Questions
04:15 PM – 05:00 PM	Q&A



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