

Microsoft Syntex

Classez et protégez vos documents automatiquement
grâce à l'IA et Microsoft Syntex



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Une importante base documentaire ?

📁 avec des natures diverses et des documents **pas forcément structurés** ?

🔍 un besoin d'**extraction automatisée** de méta données et d'une meilleure taxonomie au sein de ces documents à des fins de classification ou de routage dans vos processus d'entreprise ?

💡 **Dopez votre GED SharePoint à l'intelligence artificielle avec Syntex et ses modèles entraînables.**

Notre offre

Notre engagement

- vous mettre à disposition l'ensemble des **expertises fonctionnelles et techniques** pour assurer la réussite de votre pilote
- vous accompagner sur les **meilleures pratiques** et partager nos **retours d'expérience** sur les nouveautés mises à disposition sur Microsoft 365

Notre savoir-faire

Avec une expertise historique dans la gestion de la donnée et du cycle de vie documentaire, nos consultants sont avant tout des spécialistes de la gestion de l'information et savent comprendre votre existant et vos enjeux.



Modern Work



Appréhender votre **contexte** documentaire et ses enjeux



Découvrir **Syntex** et ses capacités au service de votre base documentaire



Concevoir et créer la solution avec votre équipe : définir des modèles, les tester et les enrichir

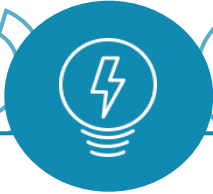


Faire le **bilan** et établir des perspectives d'évolution



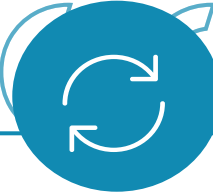
Accompagner à l'adoption à l'échelle de votre organisation

Les étapes de la mission



Cadrage et analyse

- Ateliers :
 - contexte & enjeux
 - historique & volume de documents
 - analyse du cycle de vie des documents
- Introduction aux types de documents en lien avec les modèles Syntex



Méthodologie

- Identification des modèles adaptés aux typologies de documents
- Extraction des données issues de ces modèles : initialisation et entraînement des modèles en reposant sur des jeux de test de documents
- Organisation du nettoyage, restructuration et harmonisation des documents



Paramétrage

- Création des éléments structurels dans SharePoint
- Paramétrage du Syntex Hub
- Consolidation et enrichissement des modèles
- Traitement avancé des processus documentaires : stratégie de rétention, flux d'interconnexion via Power Automate, rapports d'analyse
- Formation des référents

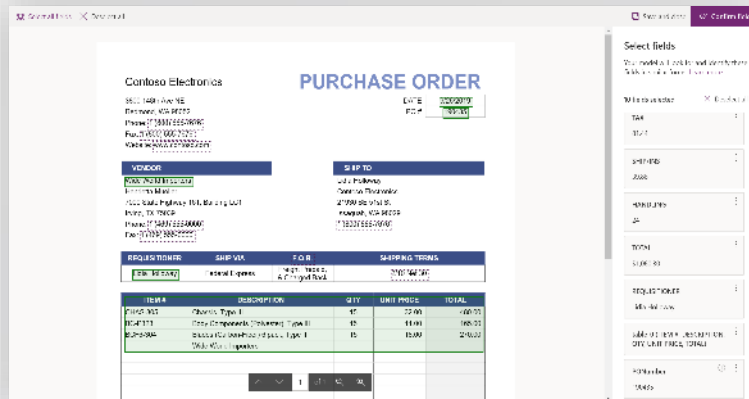
10 jours d'accompagnement pour établir un socle et prouver la valeur de Syntex



Microsoft Syntex

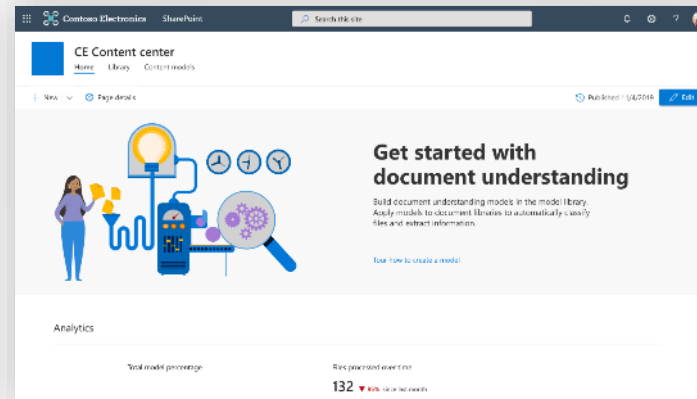
Présentation

Microsoft Syntex



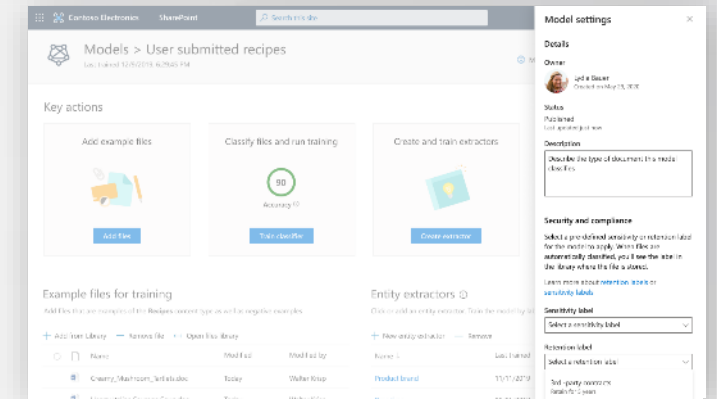
Compréhension du contenu

Créez des modèles d'IA en low code pour extraire l'information en métadonnées à des fins de découverte et réutilisation



Traitement du contenu

Automatisez la capture, l'ingestion et la catégorisation et actionner des processus métier centrés contenu via Power Automate



Conformité du contenu

Assurez un cycle de vie et une protection des documents avec une intégration à Microsoft Information Protection & Governance et des labels de rétention et de protection

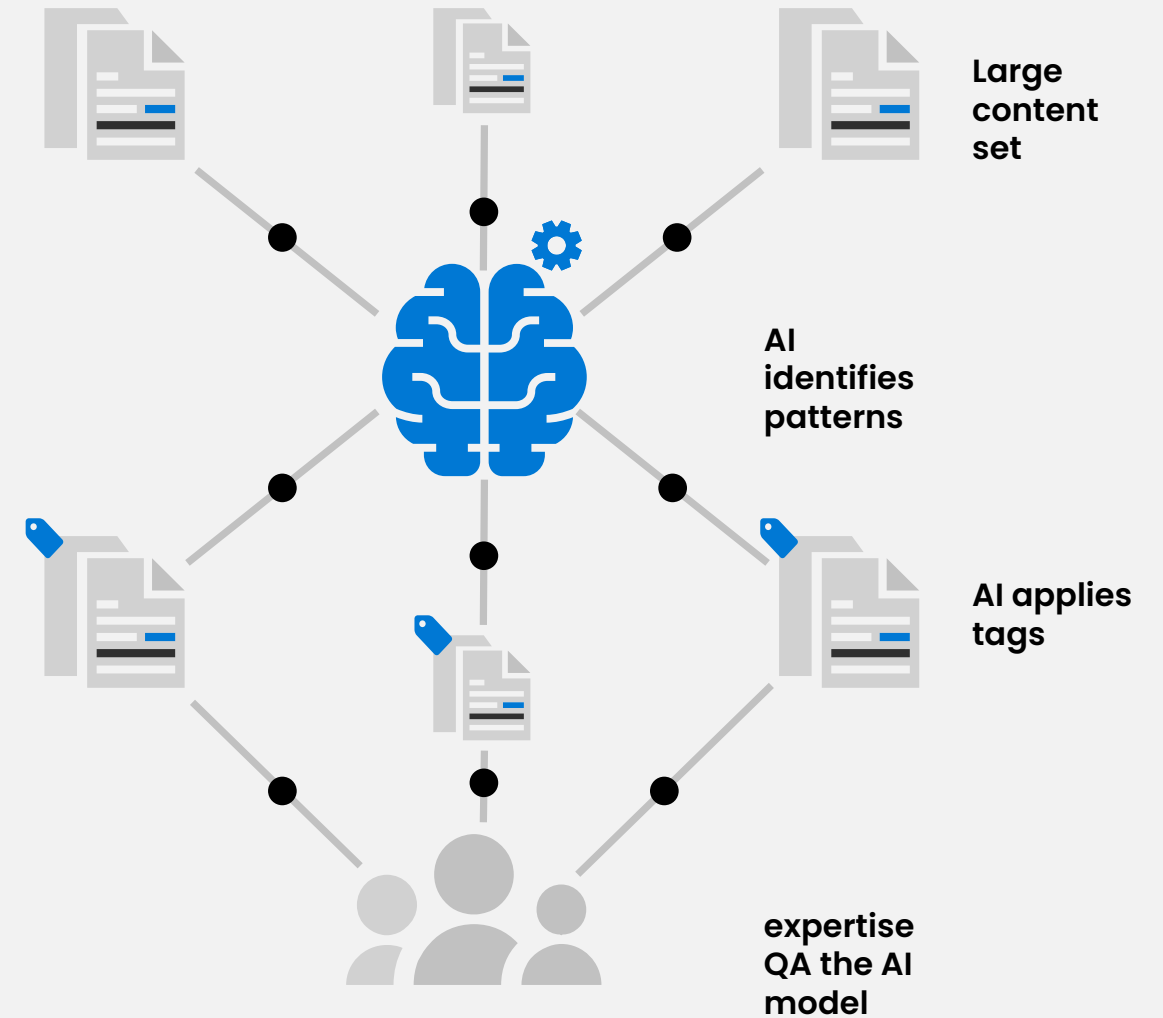
Evolution of content AI

Conventional ML

“Black box” AI

Large training sets

Human expertise reviews results later



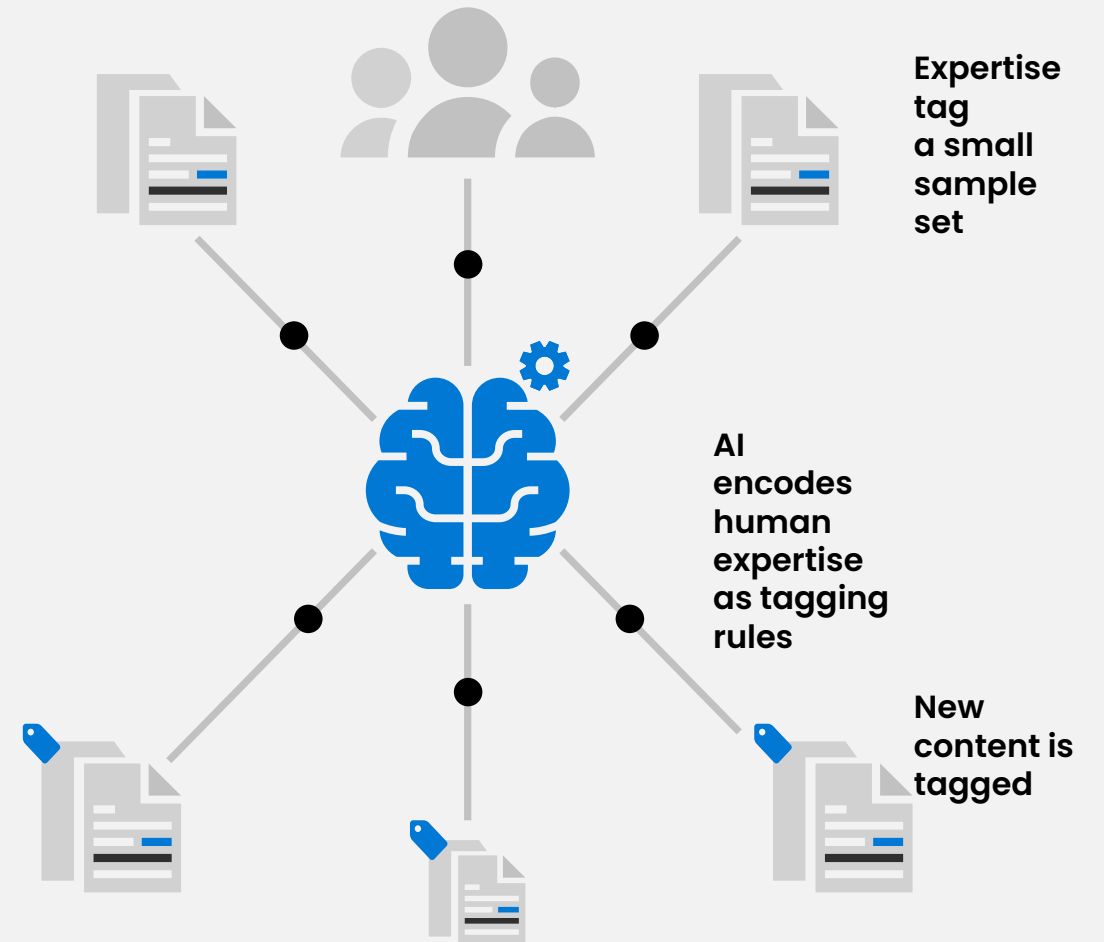
Evolution of content AI

Machine teaching

Human-centric AI

Small sample sizes

Expertise review results early



Syntex Content intelligence

A typical company can see savings of \$1.2-3.3 million by improving content classification⁺

Content understanding

Create no-code AI models that capture expertise to classify and extract information to automatically apply metadata for knowledge discovery and reuse.

Content processing

Automate capture, ingestion, and categorization of content and streamline content-centric processes using Power Automate, enrich content with connectors for Microsoft Search.

Content compliance

Connect and manage content to improve security and governance with integration to Microsoft Information Protection & Governance.

General Info

✕ New email

✕ Cancel

✔ Confirm

Contoso Electronics

5500 14th Ave NE
Belmont, WA 98005
Phone: (714) 555-0000
Fax: (714) 555-0000
E-Mail: contoso@contoso.com
Web: www.contoso.com

VENDOR

5500 14th Ave NE
Belmont, WA 98005
5500 14th Ave NE, Building 101
Belmont, TX 75005
Phone: (714) 555-0000
Fax: (714) 555-0000

SHIP TO

John H. Johnson
Contoso Electronics
24750 36th St SE
Nashville, WA 98005
(714) 555-0000

DATE: 10/02/2019

PO #: 1000000000

REQUESTOR

SHIP VIA

FOR

SHIPPING TERMS

John H. Johnson

Federal Express

Next Business Day
Air Freight Next

1000000000

ITEM#	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1000000000	Contoso Type I	10	10.00	100.00
1000000000	Contoso Components (Electronic) Type II	10	10.00	100.00
1000000000	Contoso Components (Electronic) Type III	10	10.00	100.00

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✕

✔

Select fields

Your selection will be included in the document.
Click on a field to select it.

✕ Back

✕ Forward

TAX

10.00

SHIP TO

24750 36th St SE
Nashville, WA 98005

SHIP VIA

1000000000

TOTAL

1000.00

REQUESTOR

John H. Johnson

SHIP TO

24750 36th St SE
Nashville, WA 98005

Context: What's shipped



Admin configuration

Default content center + site provisioning support for additional centers

Configure site-level availability of form processing model creation



Content center

Document understanding model, train, deploy, and manage

Sample model creation

Document understanding model, import support

Syntex model deployment/usage analytics



Document understanding models

Train, deploy, and manage from content center

Custom explanation reuse

Microsoft information protection label support (retention)

MMS extractor support



Form processing models

Admin-level scoping

Single library integration



Primed library

Visual awareness and notifications

Model details

On-demand document understanding model processing

Classification date for custom Power Automate trigger



Taxonomy service additions

Term store analytics

SKOS support

Enterprise content type push to hub sites for new lists/libraries

Model training flow and type based on file format and use case

Document understanding

Created in content center

Model created in native interface

Used for unstructured file formats

Trainable classifier w/ optional extractors

Can be applied to multiple libraries

**Train on 5-10 PDF,
Office, mail files,
including negative
examples**

SERVICES AGREEMENT

THIS SERVICES AGREEMENT [the "Agreement"] dated March 1, 2020

BETWEEN:

Fabrilmek Industries of 4220 Industrial Parkway, W6, 98021
[the "Client"]

- AND -

Aide'e Vance of 601 Union St, Seattle WA 98001
[the "Contractor"].

BACKGROUND:

A. The Client is of the opinion that the Contractor has the necessary qualifications, experience and ability to provide services to the Client.

B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION of the matters described above and of the mutual benefits and obligations set to this Agreement, the receipt and sufficiency of which considerations hereby acknowledge, the Client and the Contractor (individually the "Party" and collectively the "Parties") agree as follows:

Services Provided

1. The Client hereby agrees to engage the Contractor to provide the Client with services [the "Services"] consisting of:

**Train on PDF, JPG, PNG
format, totaling
50MB/500pp**

Form processing

Created from document library

Model created in AI Builder

Used for semi-structured file formats

Settable classifier

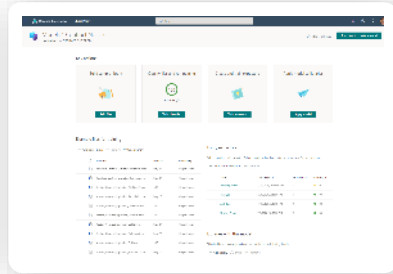
Restricted to a single library

Contoso Electronics				PURCHASE ORDER	
3600 148th Ave NE Redmond, WA 98052 Phone : 1 (800) 555-7876 Fax: 1 (800) 555-7876 www.contoso.com				DATE: 8/26/2012 PO#: 10000424	
VENDOR			SUP TO		
K&S World Imports Inverness Market 7000 State Highway "B", Building C11 Irving, TX 75039 Phone : 1 (817) 955-0033 Fax: 1 (817) 955-0020			Axel Vance Contoso Electronic 2700 SE 5th St Issaquah, WA 98029 Phone: 1 (800) 787-7876		
REGISTRATION	SHIP VIA	F.O.B.	SHIPPING TERMS		
ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL	
CAL5-DT	Crank, Type V	25	\$2.90	9,256.00	
BG-TM60	Body Components (P/Motor), Type V	25	47.00	1,175.00	
BC75-BD	Gasket (Clutch-Fit) S pack, Type V K&S World Imports	38	33.89	1,188.00	
Comments or Special Instructions:				SUB TOTAL 11,519.00	
Thank you for your business.				TAX 406.81	
				SHAPES 109.18	
				HANDLING 14	
				TOTAL \$12,048.99	

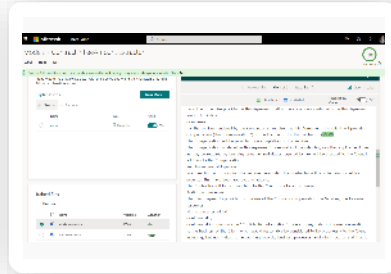
If you have any questions about the purchase order, please contact:
Axel Vance, 1 (800) 787-7876, AVance@contoso.com

Model creation flow

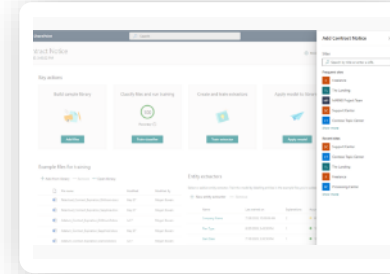
Document understanding



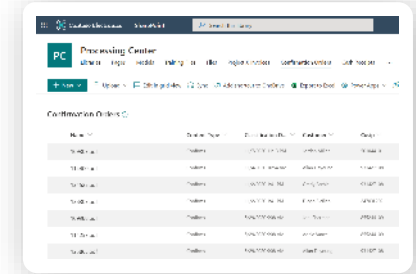
Create model from content center



Train to classify files and extract entity metadata

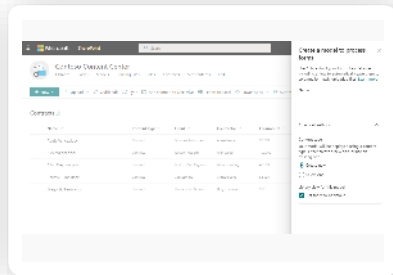


Publish to one or more libraries

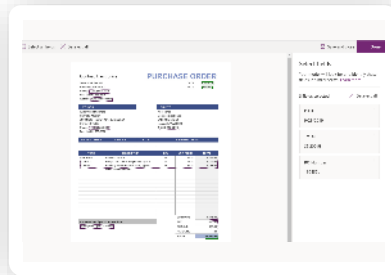


Return to library; processing triggered on file upload

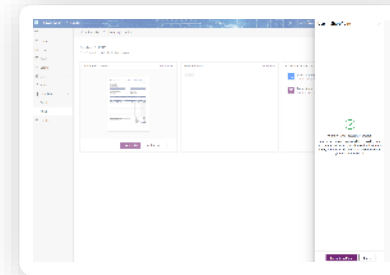
Form processing



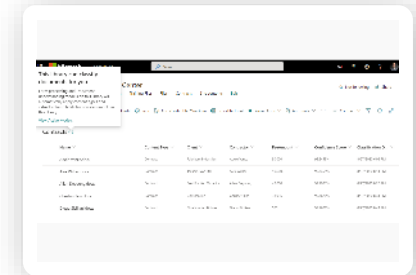
Create model from library where it's to be used



Train to extract key value-pair data to library columns



Publish and use to create flow and apply to library



Return to library; processing triggered on file upload

Syntex – Compliance integration

Leverage MIP label policies for sensitivity and retention



Retention label defines record policy based on document **age** or external **event**



Sensitivity label sets DLP, encryption, sharing, conditional access policies



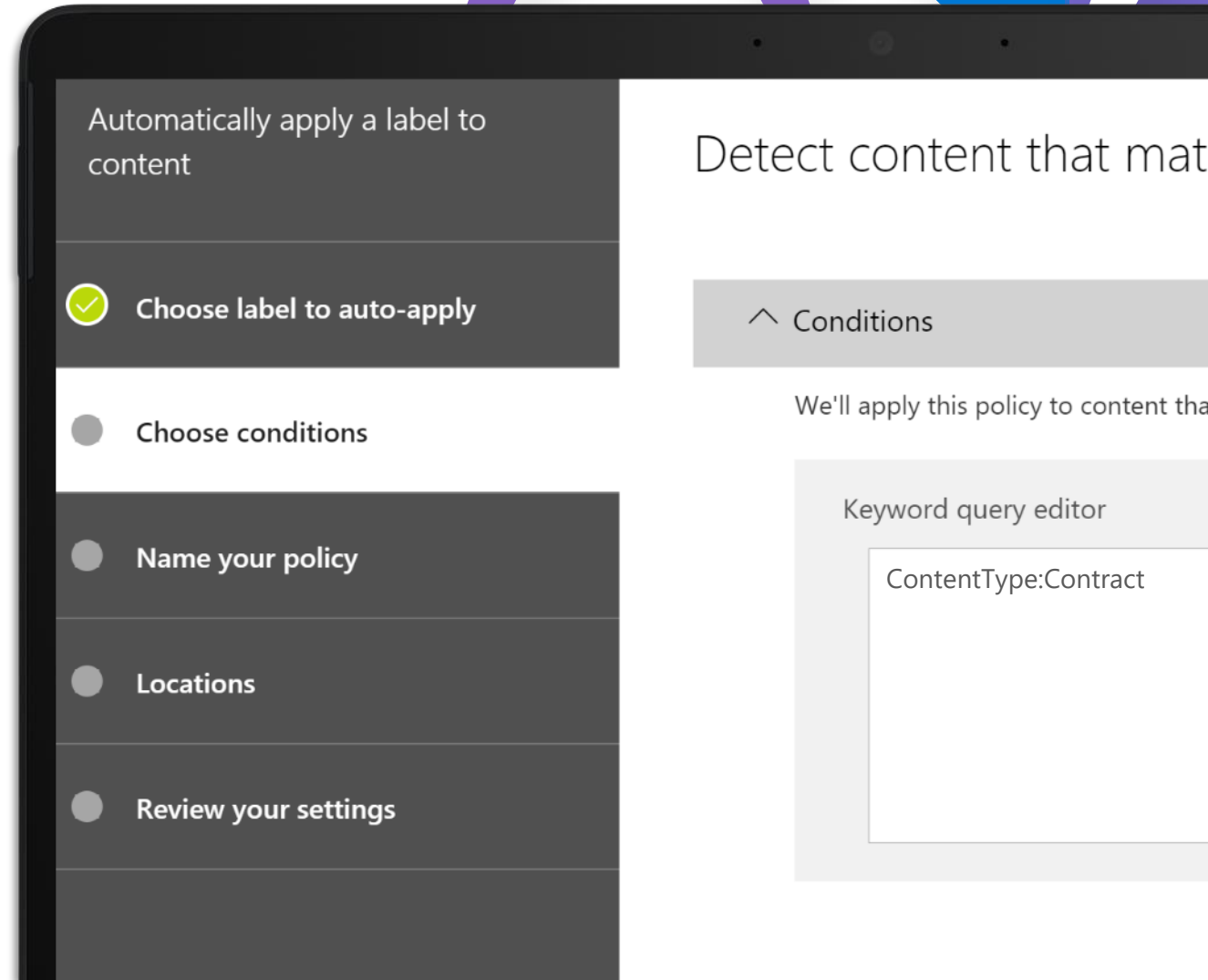
Labels can be applied **interactively** by users



Labels can be applied **automatically** by Syntex AI models



Analytics and **file plans** provide scaled management of label usage and policies



Contacts

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