

SysTools PST Merge Software

PST File Merge Software Will Help You to Merge Multiple PST Files into One

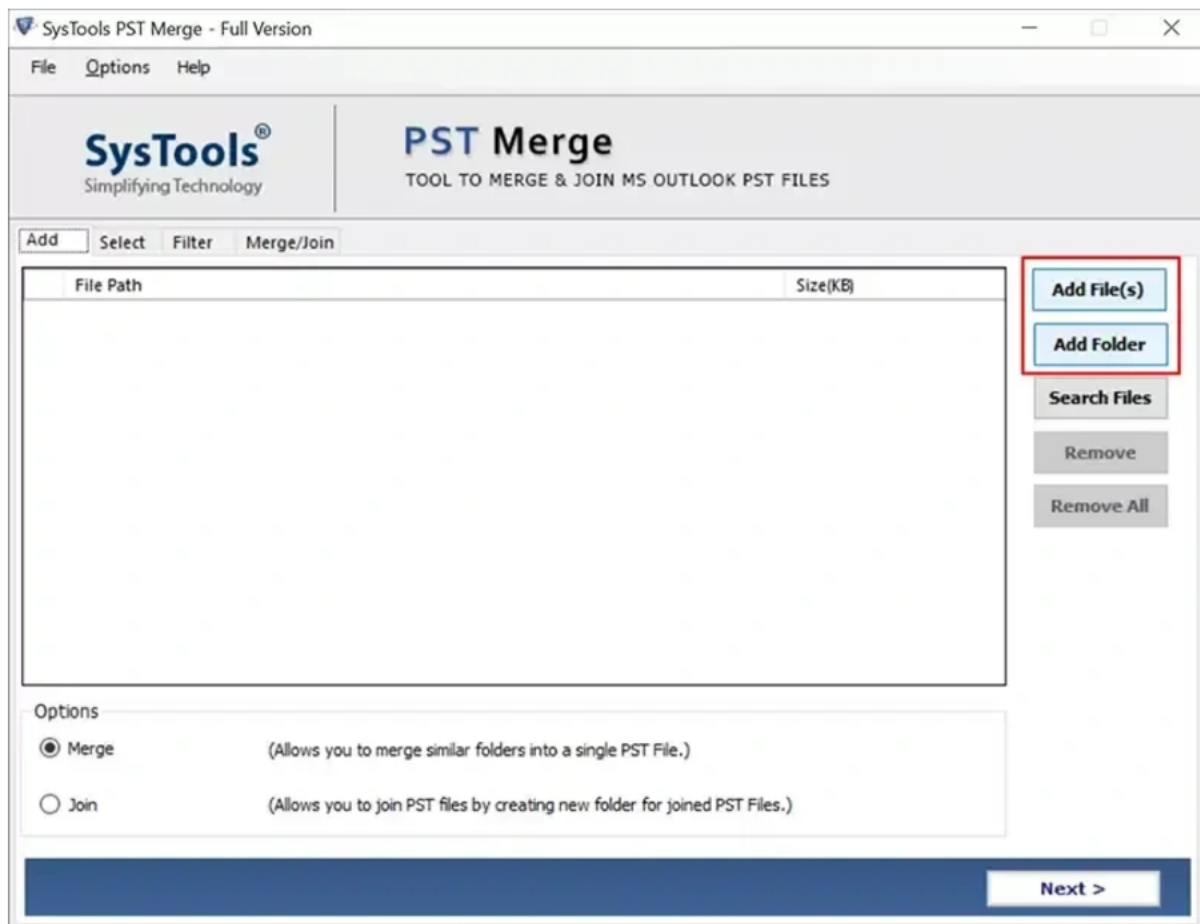
SysTools PST Merge Tool is a powerful software designed to combine multiple Outlook PST files into a single, consolidated file without data loss. It supports merging emails, contacts, calendars, tasks, notes, and journals while preserving the folder hierarchy and metadata. This tool is ideal for Outlook users who need to manage multiple PST files efficiently by merging them into a unified format.

Note: Visit Official Webpage of [SysTools PST Merge Software](#)

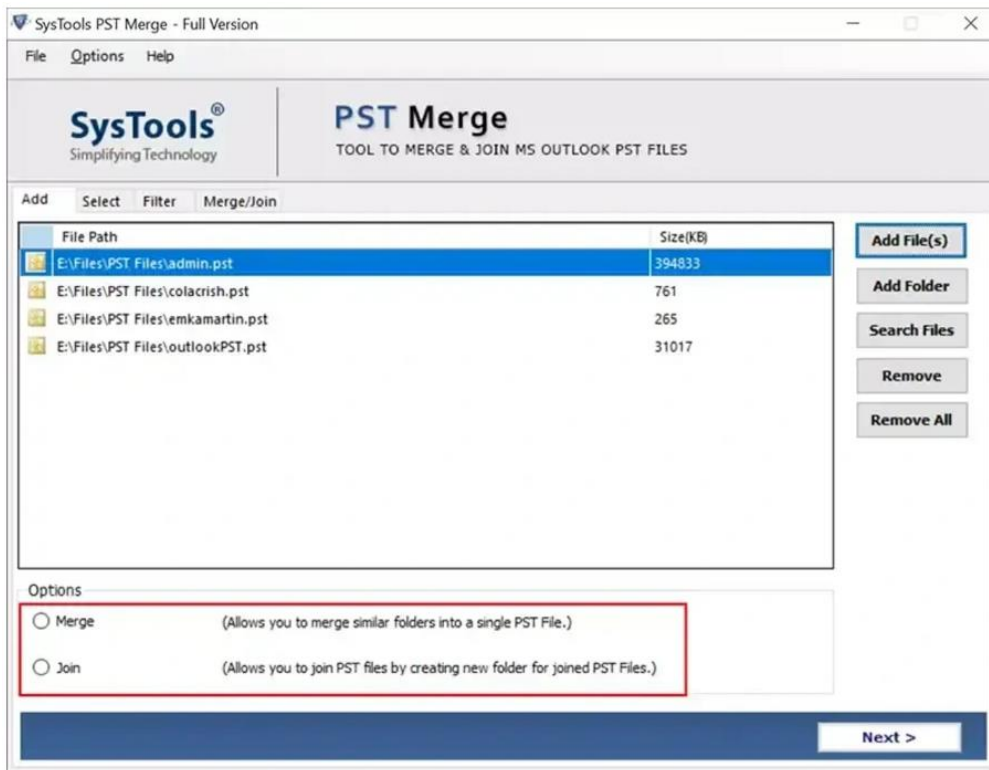
Steps to Merge Multiple PST File at Once Using SysTools Software

All the instructions are listed below, simply follow, and merge PST files into one. Visit official webpage and download the utility and then install.

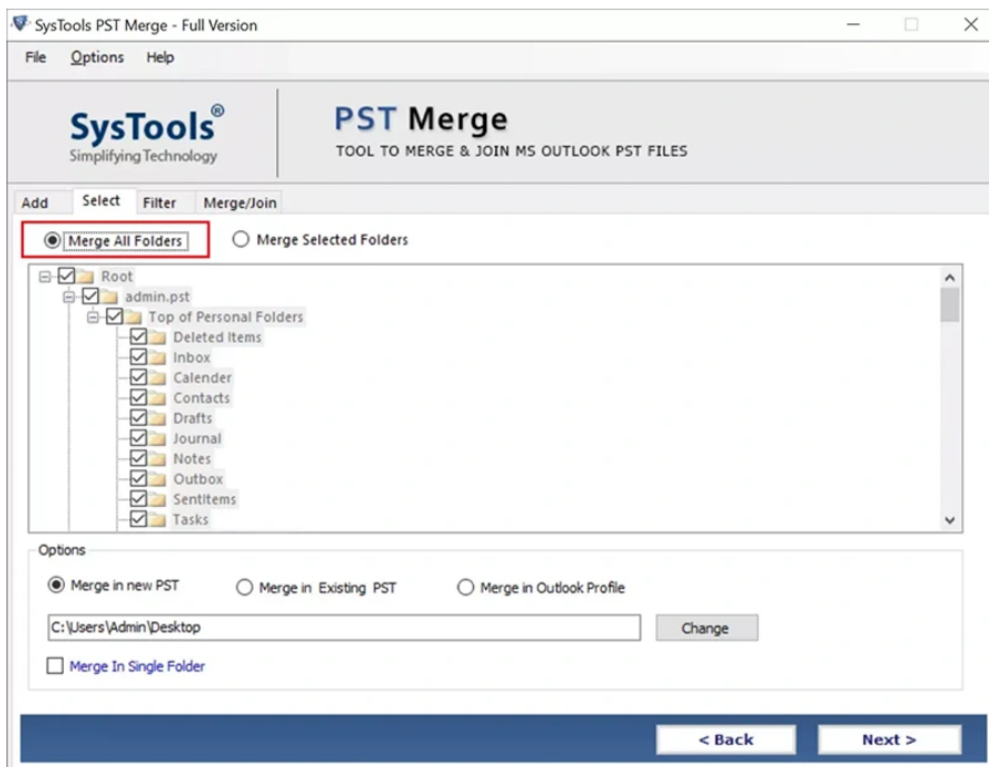
Step-1: Start Menu » All Programs » SysTools PST Merge to begin the Outlook PST merge procedure. Click "**Add Files**" to manually add PST files one by one or "**Add Folder**" to add the complete folder containing the files to be merged. The software scans and display them in the adjacent pane with **File Names** and their source path.



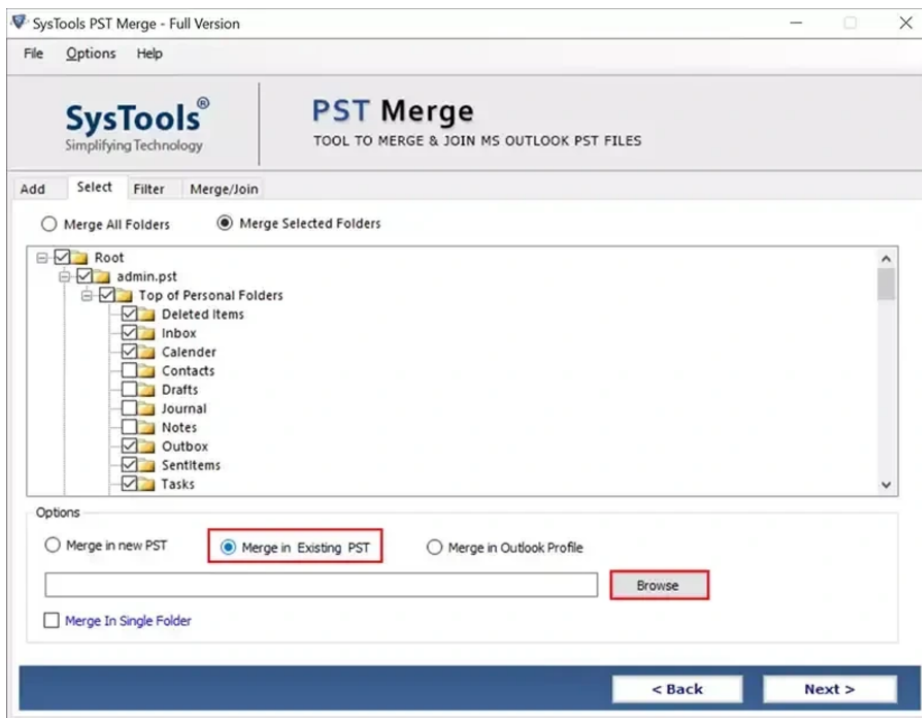
Step-2: The software provides two options for merging Outlook .pst files into single one such as **Merge / Join**. Choose the option as per your convenience.



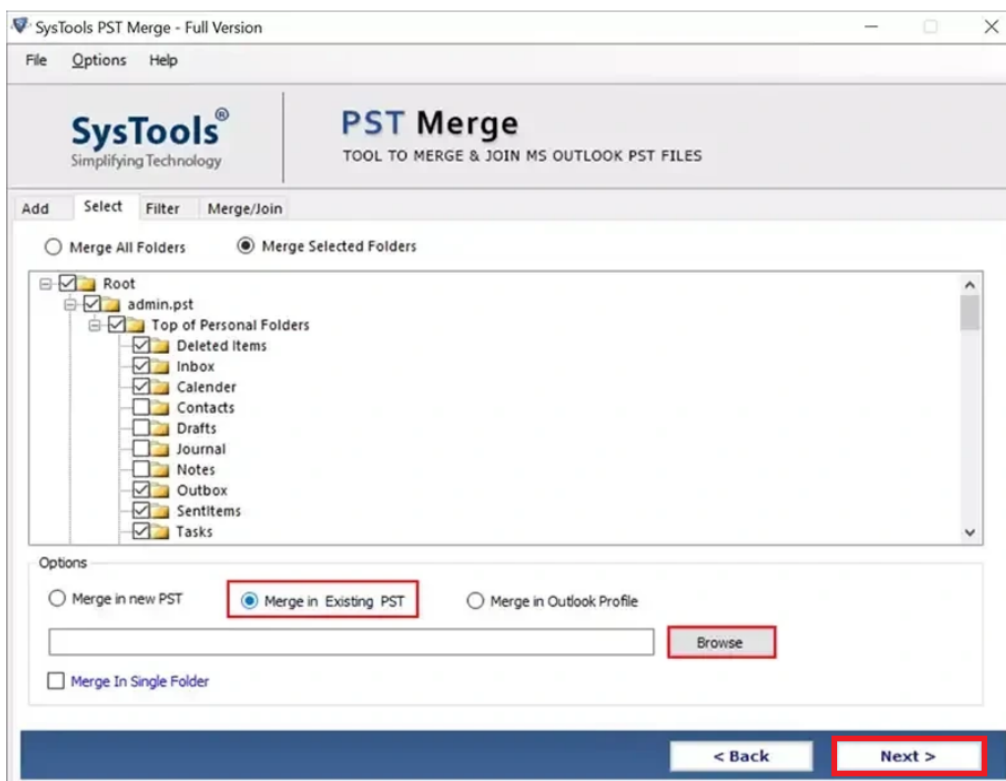
Step-3: Select the radio button corresponding to the "Merge" text. Now click on the "Merge All Folders". Or you can click on "Merge Selected Folders" to merge only selected folders.



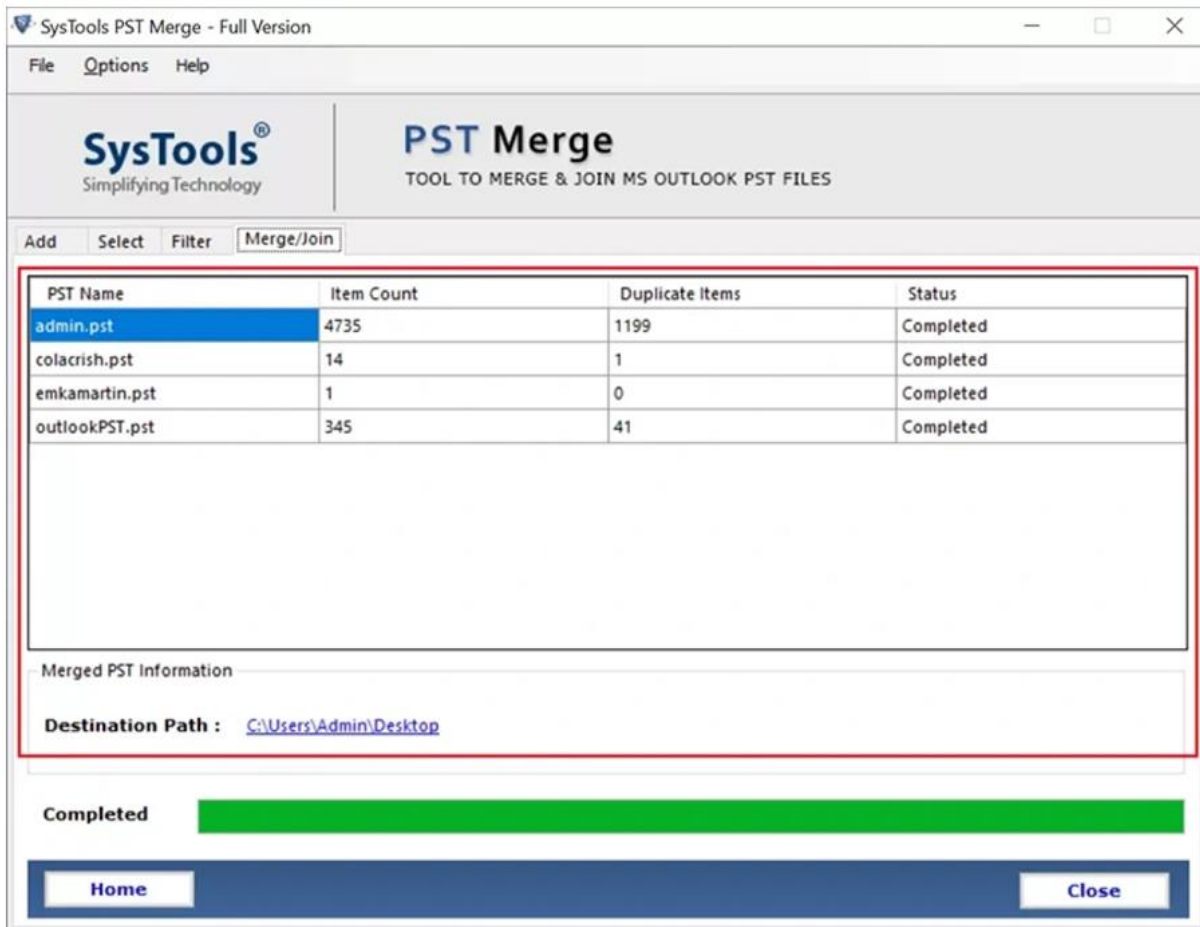
Step-4: Under **Options**, select **Merge in New PST**, **Merge in Existing PST**, **Merge in Outlook Profile**. Click on "**Change**" button and browse for folder to save the merged PST file.



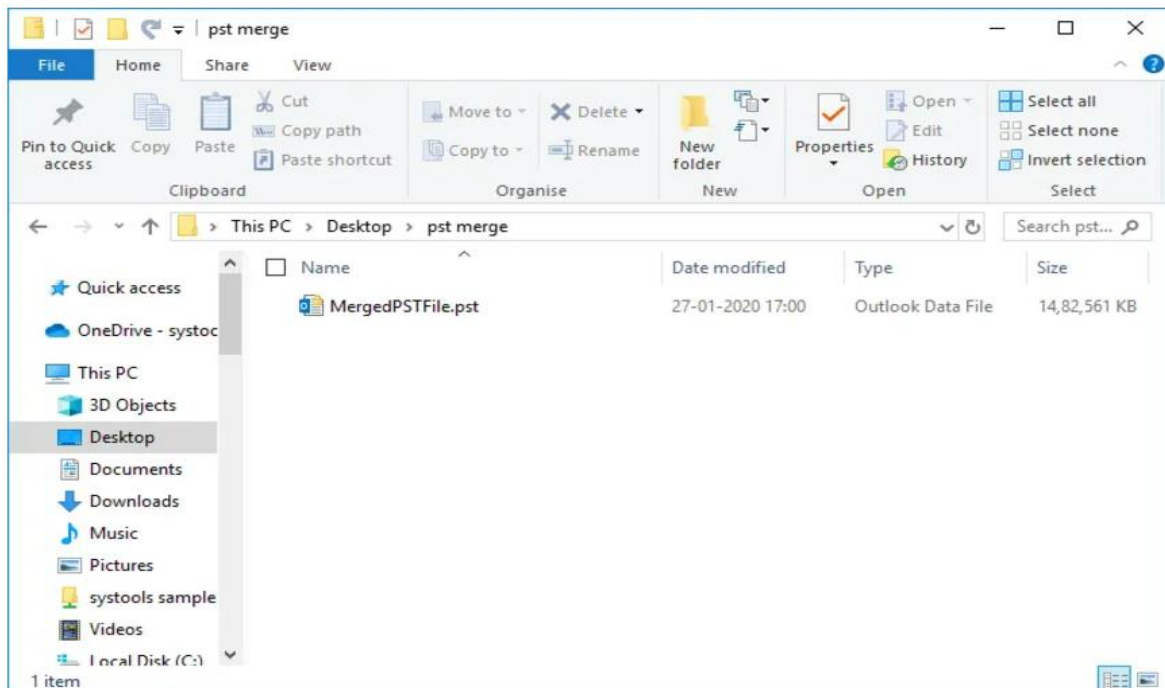
Step-5: In the **Filter** section, Select Items Types: **Mail**, **Calendar**, **Tasks**, **Contacts**, **Journal**, **Notes** that you want to merge. Now, you can "**Specify Date Range**" according to the needs. Click on Add button and select the Date. In the Advance Option Section, you can check the "**Split PST File Size**" option to split large sized PST files in MB or GB according to your requirements. In the end, click on the **Next** button to start the merging Outlook .pst files into single one process.



Step-6: As soon as the process begins, the detailed progress of the process is visible in the Merge Pane with details such as PST File *Name*, *Duplicate Items*, *Item Count*, *current Status*, and *destination path*.



Step-7: You can view the output from the selected destination as shown below.



Final Points

- **Merge Options:** Combine PST files by joining or merging folders.
- **Supports All PST Types:** Works with ANSI, Unicode, archived, and password-protected PST files.
- **Data Integrity:** Maintains email formatting, folder structure, and metadata properties.
- **Duplicate Removal:** Eliminate duplicate items during merging.
- **Selective Merging:** Use filters for merging specific items based on date range.
- **Split Large PSTs:** Automatically divide the output PST into smaller sizes.
- **Wide Compatibility:** Supports all major Outlook versions and works on Windows systems.
- **User-Friendly Interface:** Simple and intuitive interface for quick merging.

SysTools PST Merge Tool simplifies the management of multiple PST files by providing a seamless and efficient merging process. It ensures data consistency, optimizes storage, and makes Outlook data more accessible and manageable.