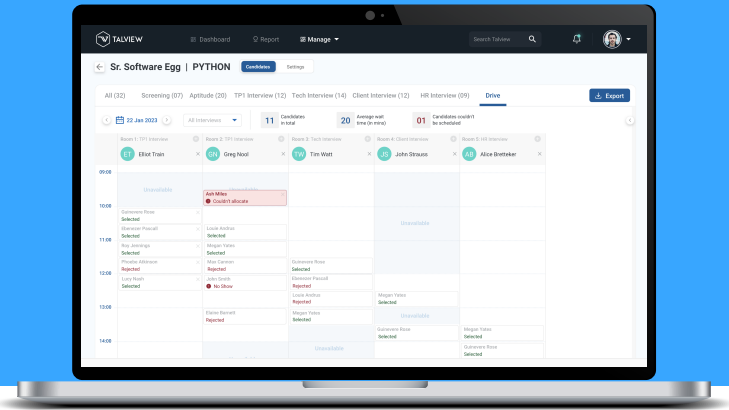# TALVIEW

Talview's Intelligent Scheduling Solution

Conflict-Free, Automated Interview Scheduling

Interview scheduling is a very time-consuming and tedious process. It requires a lot of co-ordination between the candidates and interviewers, sending out invitations, and rescheduling at times.

According to a recent study by HR Research Institute, the biggest challenges in interview scheduling are

56%	31%	49%
Interviewer availability	Back and forth emails	Rescheduling

Some of the major challenges for HR professionals include

78%	64%	50%
Scheduling later interviews with hiring managers or multiple interviewers	Scheduling screening interviews/first-round interviews	Making changes to interview schedules

Source: The State of Interview Scheduling in 2022 - HR Research Institute

Scheduling Interviews Seamlessly is the Biggest Struggle for Recruiters

- Difficulty in coordinating schedules between the candidate and the interviewer

- Participants request reschedule or do not show up or cancel last minute

- Poor candidate experience leading to drop offs from the process

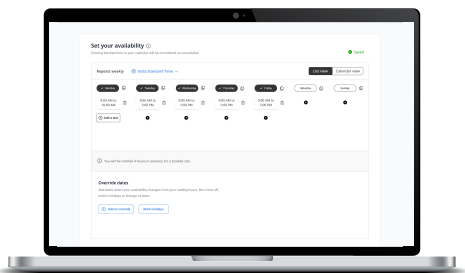- Inability to do bulk actions on tools used

- Lack of tools to manage event driven hiring

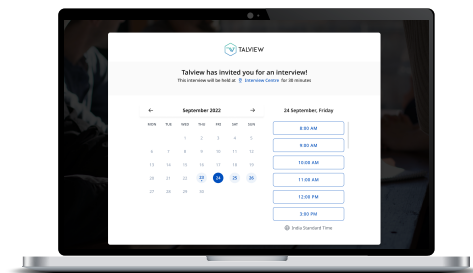# Talview Advanced Intelligent Interview Scheduling

Intelligent scheduling can help you save a lot of time. With the use of AI algorithms to automate the process of scheduling job interviews, it helps to optimize the scheduling process by considering factors such as the availability of candidates and interviewers, time zone differences, and scheduling preferences. The goal is to find the best possible time for both parties to have the interview, and to do so in an efficient and hassle-free manner.

Simplify and streamline your scheduling process
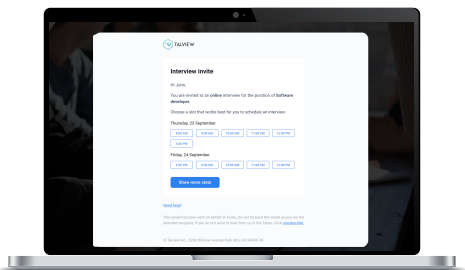

Interviewer Availability

- Simplify scheduling interactions
- Auto scheduling interviews
- Improved interview allocation
- Interviewers can share their availability
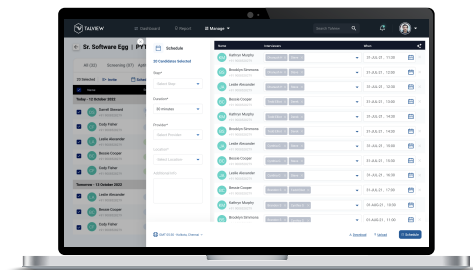- Specific date overrides and holidays

Availability Based Self-Scheduling

- Reduce interview cancellations
- Reduce time to schedule an interview
- Initiate RSVP negotiations
- Show interviewer availability to candidates
- Show multiple interviewer availability to candidates to choose best time

Candidate Slot Booking

- Reduce no shows
- Reduce scheduling interactions between the candidate and recruiter
- Candidates can self-book interviews by choosing slots shared by the interviewers
- Interview notifications for RSVP negotiations without exposing interviewer details

Scheduling in Bulk

- Flexible interview scheduling
- Process high volume candidates faster
- Recruiter can schedule multiple interviews from the platform
- Use excel templates for interview scheduling
- Schedule interviews without selecting time or selecting interviewers

Seamlessly Scale Your Hiring Volume & Optimize Costs With Talview's Intelligent Interview Scheduling Solutions

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TALVIEW