Microsoft 365 Collaboration QuickStart

Why M365 Collaboration QuickStart

Microsoft 365 offers multiple ways to collaborate and promote new ways to work together. To enhance your adoption journey, our **Microsoft 365 Modern Collaboration QuickStart** assists in the deployment of up to 5 departments or groups inside the organization to showcase and choose the options that best fit their collaboration needs.

Designed for organizations venturing into the cloud, this unique program approaches the collaboration options available, ensuring seamless integration and optimal productivity. Once the best top container option, (e.g., SharePoint Site Collection, Microsoft Teams, document library) is chosen for your department or group, we take charge of the deployment process and provide comprehensive training to empower group owners.

This ensures a smooth continuation of Microsoft 365 collaboration adoption throughout your organization.

Features and benefits

Functionality planning
Plan the functionality, features, and capabilities of your Microsoft 365 environment, ensuring meaningful use.

Operational effectiveness
Boost workers' productivity with corporate capabilities like knowledge management, document sharing, and secure file storage.

User-centric approach
Through knowledge transfer sessions, we empower owners and managers to educate their peers and drive Microsoft 365 adoption within the organization.

Deliverables

1 Discovery Activities
Conducted for up to five teams/departments, identifying specific requirements and mapping accordingly.

2 Container Provisioning
5 top containers configured, including SharePoint site collections, Microsoft Teams teams, private channels, folders, lists, or document libraries.

3 Container Design
Help define the structure, design, and setup with out-of-the-box features in Microsoft 365.

4 Revisions
Up to three rounds to ensure objectives are met.

5 Training Site Creation
Company SharePoint Online training site with user training materials and videos.

6 Knowledge Transfer
Knowledge transfer to each of the owners and managers of each container.

Take your organization to its next level through secure, cloud-first, remote-first Microsoft solutions with Team Venti