

Tech One Global Philippines' **Microsoft 365 Copilot Readiness Assessment**



Copilot Readiness Assessment

Empowering AI Adoption with Microsoft's Copilot Technology

- ✓ An assessment designed to help you adopt and leverage AI with Microsoft's Copilot technology
- ✓ Copilot is a collaborative AI tool that helps you bring your ideas to life
- ✓ Powered by Microsoft 365 and Azure OpenAI

Why Opt for Copilot?

- ✓ **Task Automation** - leveraging AI to automate routine tasks and offer tailored insights based on user patterns and behavior.
- ✓ **Content Creation and Collaboration** - enhancing creativity and productivity by integrating AI assistance in content generation and collaborative processes.
- ✓ **Data Analysis and Reporting** – utilizing AI-driven analytics to extract actionable insights and generate comprehensive reports for strategic decision-making.

Key Considerations for Robust AI Integration

- ✓ **Data Sharing Mitigation** - strategies to minimize the risks of data oversharing.
- ✓ **Precise Permissions** - configuring accurate permissions for organizational sites.
- ✓ **Efficient Compliance Maintenance** - protocols for labeling and ensuring ongoing compliance adherence.
- ✓ **Data Loss Prevention Assurance** - guarding sensitive data with robust strategies.
- ✓ **Governance & Orphaned Sites** - identifying and managing orphaned SharePoint sites and establishing controlled creation protocols.
- ✓ **Licensing & Office App Access** - clarifying specific Copilot licensing requirements and ensuring access to the latest Office app versions.

AI Consultation Framework

- ✓ **Understanding AI Advantages** - explore LLM, text-to-image, and Copilot capabilities.
- ✓ **Addressing Apprehensions** - remove barriers and dispel misunderstandings about AI.
- ✓ **Exploring AI Usage** - discover diverse possibilities for AI application.
- ✓ **Extensibility Plugins** - utilize Graph Connectors to expand functionality.
- ✓ **Effective Implementation** - optimize data resources for maximum AI potential.

Objectives and Execution

1. Innovation & Cost Optimization Readiness

- ✓ Evaluate the governance structure of the organization within the M365 environment, identifying gaps and areas for improvement.
- ✓ Specify the necessary technical requisites such as licensing, governance protocols, compliance adherence, Office channel specifications, and archival solutions required for efficient operations.

2. Aggregate Permissions and Security Data

- ✓ Compile comprehensive data on permissions, security measures, user activity, and sensitive information types within M365.
- ✓ Assign specific control scopes to designated accounts for efficient management.
- ✓ Obtain detailed insights into document statistics, risk elements, permission specifics, and user activities for informed decision-making.
- ✓ Generate comprehensive reports on permission-related information across the entire M365 tenant.

Objectives and Execution

3. Enhance and Transform M365

- ✓ Perform individual or bulk actions to streamline processes and management within M365.
- ✓ Implement automated or approval-driven classifications to manage permissions effectively, including expiration, removal, or editing permissions.
- ✓ Monitor and respond to high-risk activities highlighted within the Microsoft environment.
- ✓ Define risk criteria and prioritize critical issues accordingly.

4. Aggregate Permissions & Security Data

- ✓ Maintain constant vigilance over critical access controls and sensitive data within the M365 environment.
- ✓ Document the reduction in M365 data exposure over time, reflecting enhanced security measures.
- ✓ Showcase the business impact of administrative actions taken to mitigate risks within M365.
- ✓ Continuously monitor the risk score to display the evolving governance posture of M365.
- ✓ Monitor engagement metrics, team interactions, and adoption patterns for effective decision-making.

Timeline

Learn & Explore (2-hour session)

- Introduces clients to Gen AI, highlighting tailored use cases and key questions for their organization's exploration of possibilities.

Art of the Possible (2 days)

- Utilizes design thinking to help clients align their workplace environments with Gen AI goals, leading to crucial actions for a Copilot-ready workplace foundation.

Deep Dive Assessment (4 weeks)

- Evaluates client readiness in strategy & business, technology, and governance, creating Microsoft 365 Copilot strategy for seamless integration aligned with organizational objectives

Experience Studio (Succeeding Days and Weeks)

- Delivers Innovation as a service by our expert team, including a tailored business case, development guidance, solution introduction, continuous support, and insights on value realized.

ARE YOU READY TO LEAD THE WAY IN THE AI ERA?

CONTACT US TODAY AND LET'S
CHART YOUR ORGANIZATION'S AI
JOURNEY **#TOGETHER!**

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