

# DocQmentor™

Focused around the needs of Finance, Inventory, HR and Admin departments, DocQmentor is a low code & fully automated digital document management solution that utilises the latest advancements in Artificial Intelligence and Machine Learning, enabling workflow automation for companies that need to scan, sort, extract data, run analysis, and store documents consistently. DocQmentor is built to maximise the enterprises investments in Microsoft platforms like O365, Power Apps with integrations to Dynamics CRM and Business Central.



## Basic Documents

**DQ** is configured in Client's Tenant using Client's O365 subscription

**DQ** uses a **SAAS** solution – **DQ AI** - for processing documents and extracting the meta-data info from the documents. **DQ AI** is built using Azure API for form recognition. This SAAS solution is hosted in TechStar Tenant and consumed by multi tenants.

The following are the steps of installing the **DQ** and accessing the **DQ AI**.

**DQ AI** is not a standalone application. This needs to be consumed by Power Automate functions from the clients Tenant.

## Installation and Configuration

1. **SharePoint** environment to incorporate with DocQmentor
2. **Metadata Properties** as per the requirement configure the document libraries to create metadata properties
3. **Training Model Requirement** Configure your Azure subscription to use DocQmentor API and Microsoft AI.
4. **Document and retrieve metadata** provide the API key to process the document and retrieve metadata.
5. **Workflow Automation** configure the workflow to automate the process and other required automation.

### Request for more support

please contact DocQmentor Experts at [jstaley@techstargroup.com](mailto:jstaley@techstargroup.com)