ti&m places

Take your places: Ready, set, go! Working with ti&m places.

The workspace booking app for Microsoft Teams

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Agenda

Story
Use cases
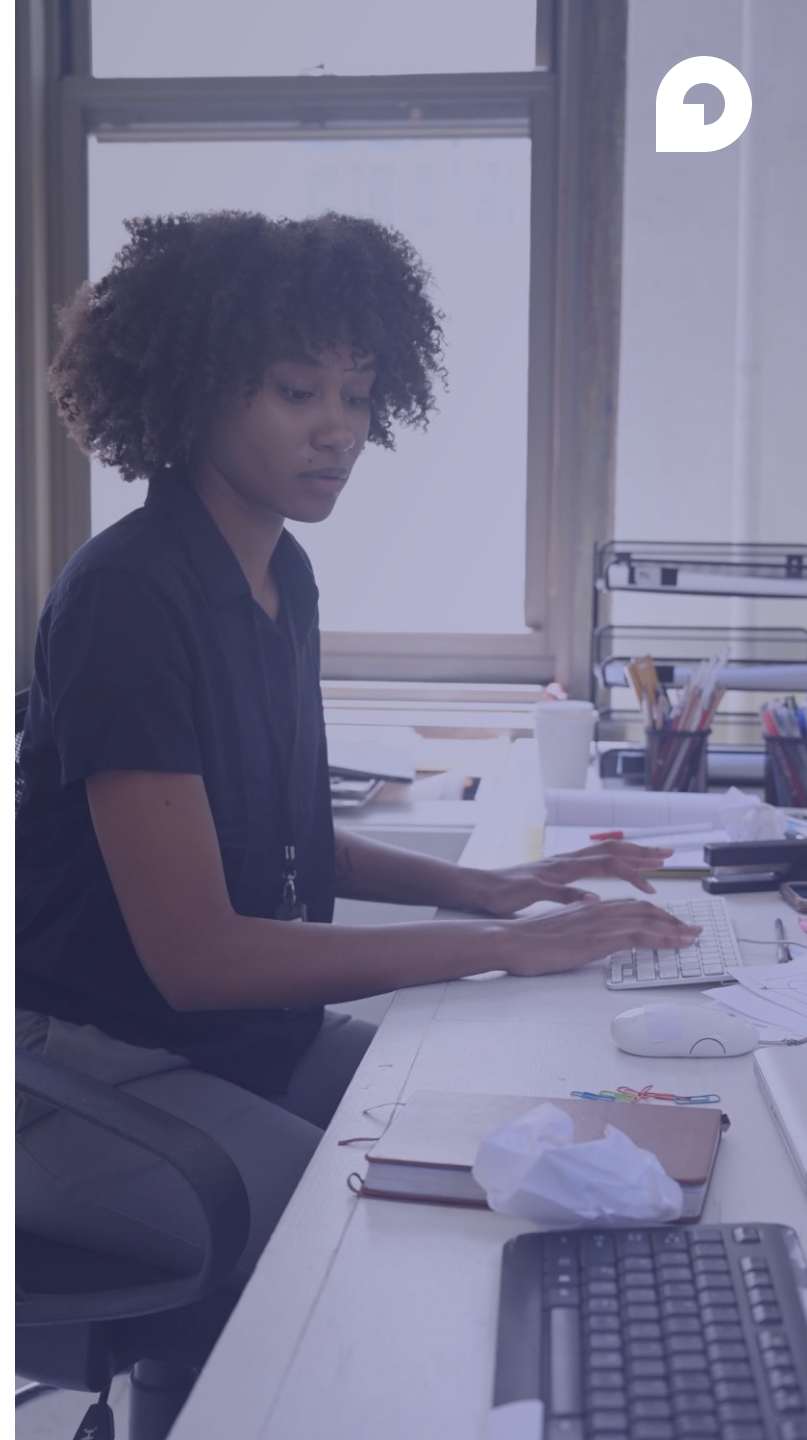Administration
Outlook

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Story

Why you need
ti&m places

Once upon a time there was...

The fixed workspace

😄 **Employees could organize their own workspace**

😄 **Social contact and collaboration**

☹ **High costs for companies**

☹ **Little flexibility**

Then came the pandemic

Working from home
became the new normal

😄 **Flexibility and "anywhere working"**

😄 **Reduced costs for companies**

☹️ **No social contact**

☹️ **Monotonous routines**

The partial return to the office

Both models have their advantages and disadvantages

Employees want the best of both worlds

Companies want motivated employees and low costs

Flexible working models are needed
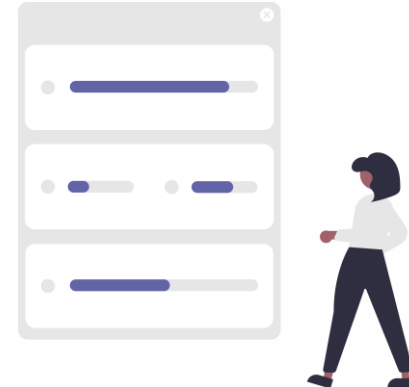
And now what?

This is where ti&m places comes in

Efficient

**Book with just
a few clicks**

Responsive

**Available on
all devices**

Needs-based

**Find the right
workspace**

Intuitive

**Extremely easy
to use**

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Use cases

How employees can book their workspaces

Sam – the spontaneous one

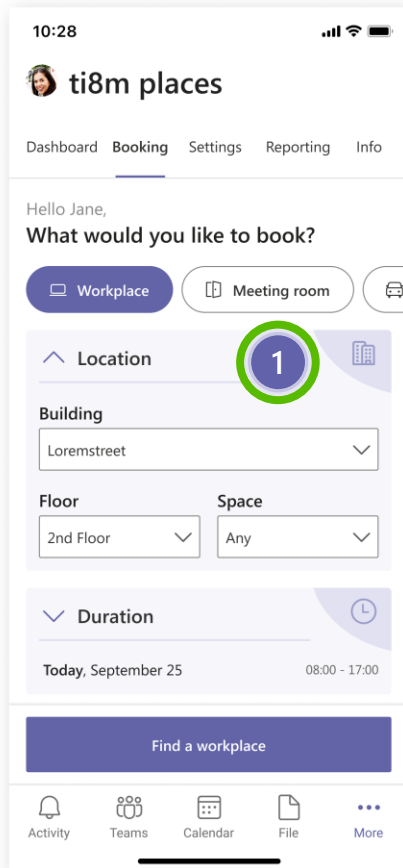"I want to be able to book spontaneously on the way to work"

"I don't care where I sit"

"I want to find a space quickly"

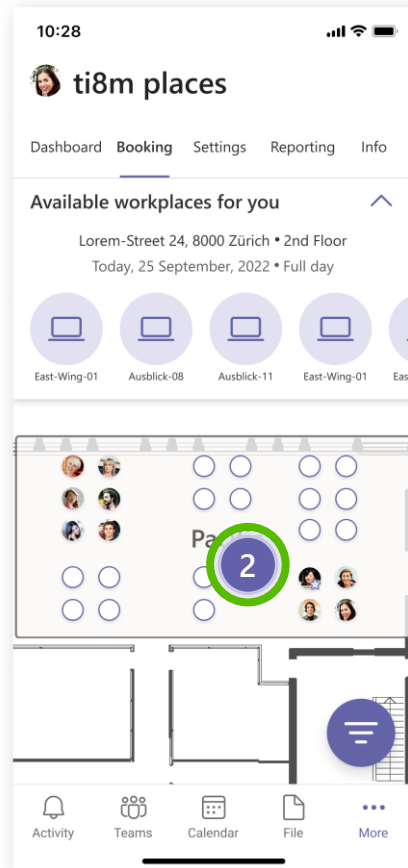# Sam – the spontaneous one

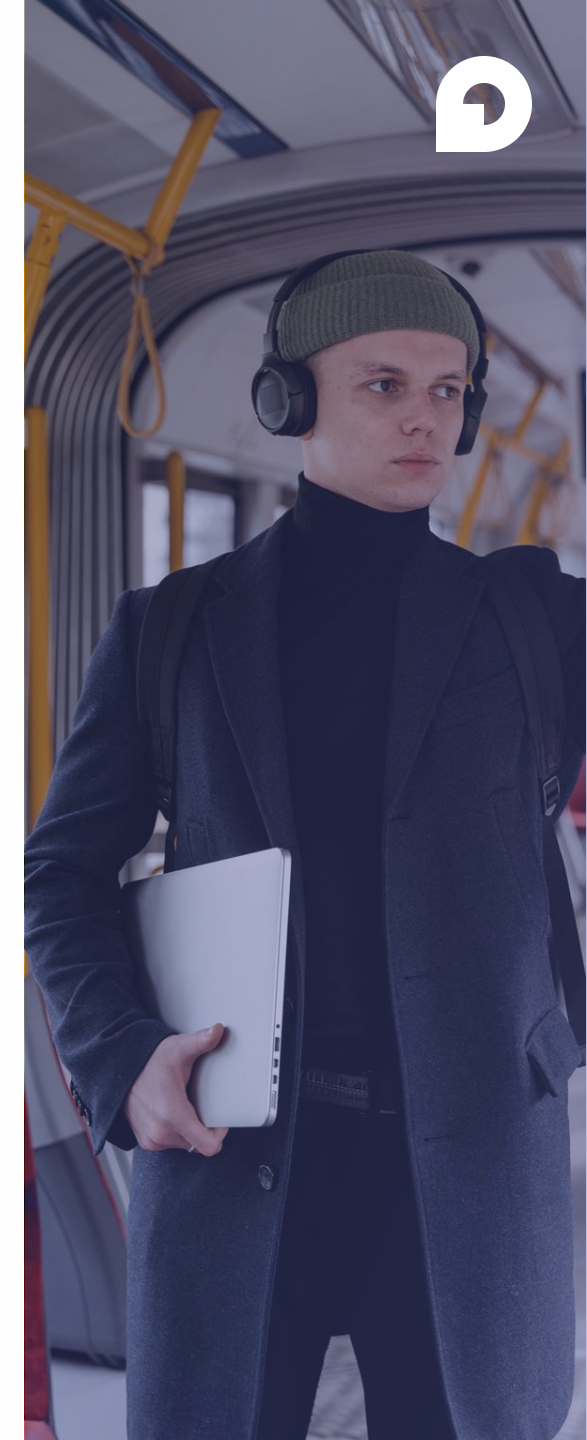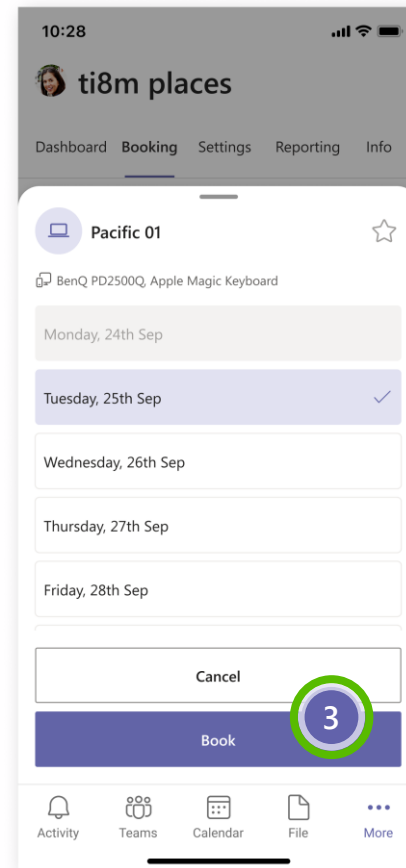**1** Set preferences

2 Select an available workspace

3 Book

Amy – the organized one

💬 "I have a busy schedule"

💬 "Planning is important to me"

💬 "I need an overview of my future bookings"

Amy – the organized one

✓ **Bookings at a glance** ✓ **Changes can be made quickly**

Good morning Amy

This is what your day looks like today

Pacific-01	Parking-03	Gondel
Today, Full day	**Today, Full day**	**Today, 10:00 - 12:00**
Pacific on 2nd Floor	Parking North on Ground Floor	on 2nd Floor
Lorem-Street 24 in Zurich	Lorem-Street 24 in Zurich	Lorem-Street 24 in Zurich
Check in ...	...	...

Favorites and suggestions

Pacific-01 ☆	**Parking-01** ★	**Gondel** ☆
Pacific on 2nd Floor	Parking north on Ground floor	on 2nd Floor
Lorem-Street 24 in Zurich	Lorem-Street 24 in Zurich	Lorem-Street 24 in Zurich
BenQ PD2500Q, Apple Magic Keyboard	Small car	Whiteboard, Big Screen, Conference Speaker
Book ...	Book ...	Book ...

Your upcoming bookings

Name	Date	Time	Equipment		
Pacific-01 Lorem-Street 24, 8000 Zurich	Tomorrow	all day	BenQ PD2500Q, Apple Magic	★	⋮
Parking-03 Lorem-Street 24, 8000 Zurich	Tomorrow	all day	EV-Plug		⋮

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Mike – the communicative one

"Who I sit next to is important to me"

"Collaborating in person is more effective"
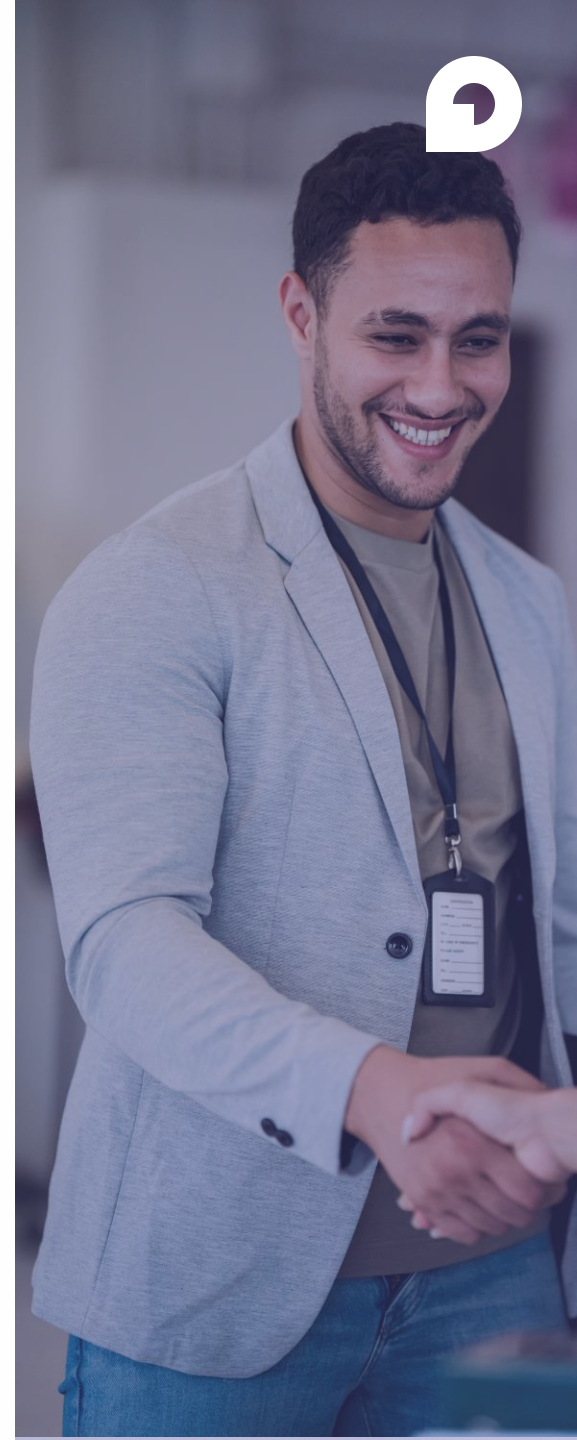
"Seriously – having coffee together is great"

Mike – the communicative one

1 Set preferences

2 Zoom in and see who's there

3 Book a space next to favorite coworkers

Hello Mike,
What would you like to book?

1

Location
Lorem-Street, 2nd Floor, Any space

Duration
Date
Today, September 25
Time
Full day

Equipment
1x USB-C-Hub, 2x Dell Monitor,
1x Microsoft Mouse

2

Pacific-01
BenQ PD2500Q, Apple Magic Keyboard

Monday, 24th Sep
Tuesday, 25th Sep ✓
Wednesday, 26th Sep
Thursday, 27th Sep
Friday, 28th Sep
Saturday, 29th Sep
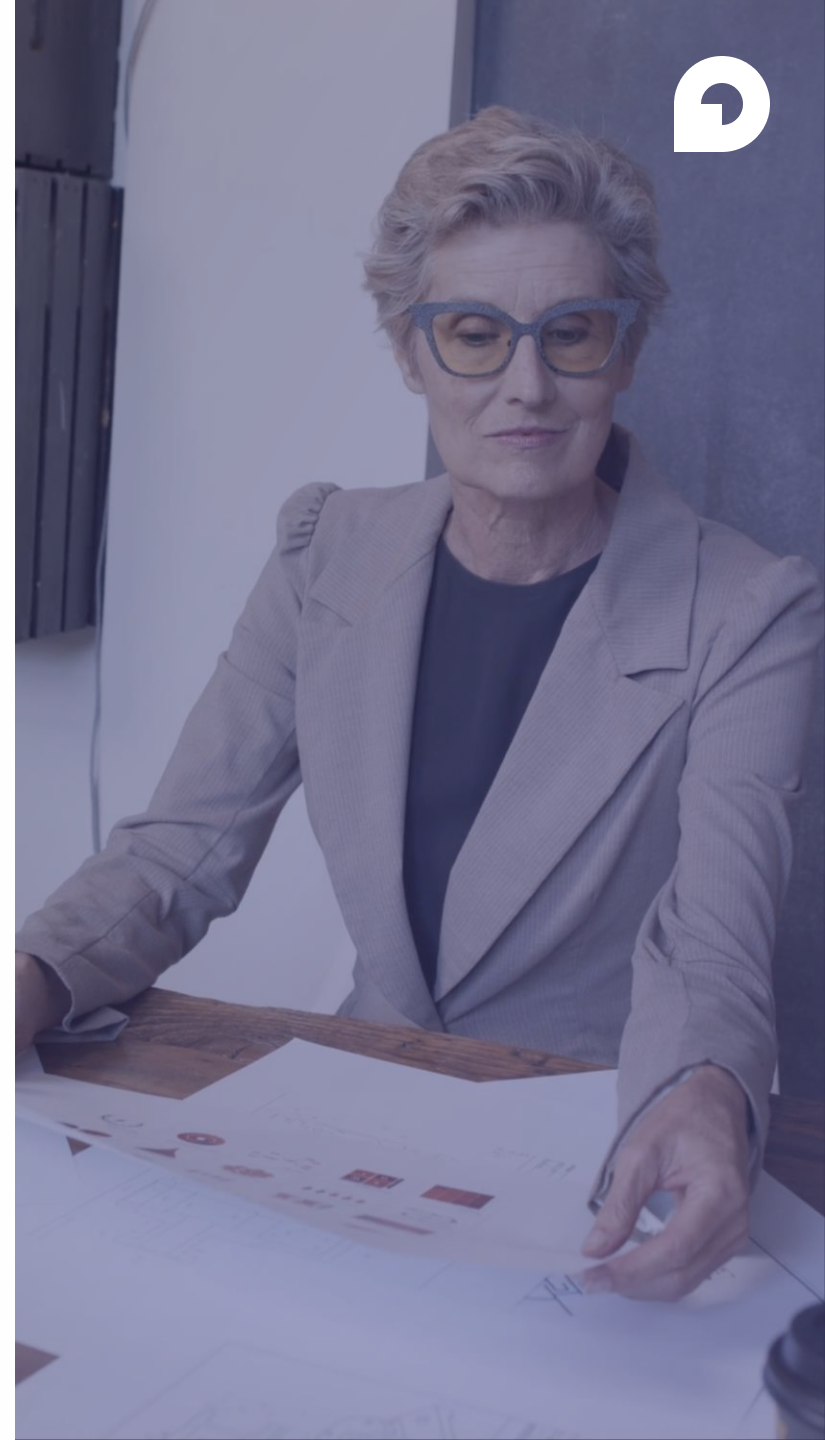Sunday, 30th Sep ✓

Cancel
3
Book

Pacific-01
Booked by Kate Rose

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Lynn – the creature of habit

"I want to find the right workspaces for me quickly"

"I always book the same spaces"

"I like sitting by a window"

"I want to sit close to the printer"

Lynn – the creature of habit

1 Most recent booking preferences are prefilled
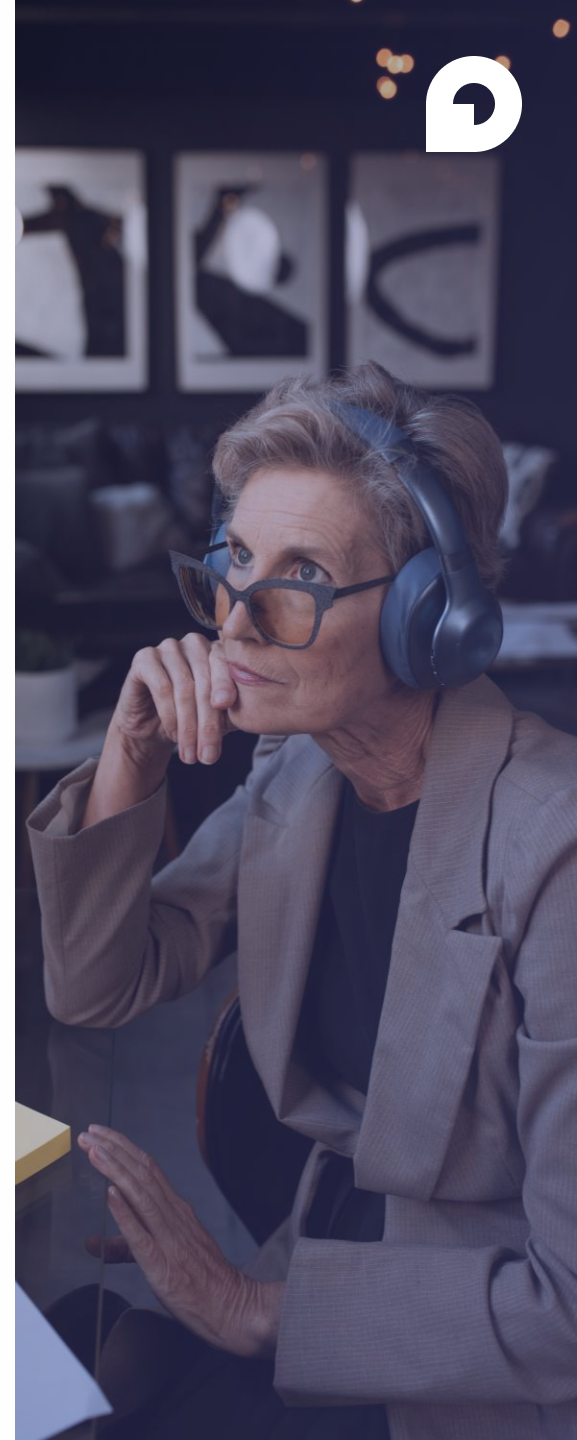
2 Select a free space

3 Book

How locations are managed

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Roles

Location administration

- Records and manages **buildings**, **floors**, and **spaces**

- Records and manages **workspaces**, **parking spaces**, and **meeting rooms**

- Records and manages **equipment**

- Records and manages **booking policies**

- Etc.
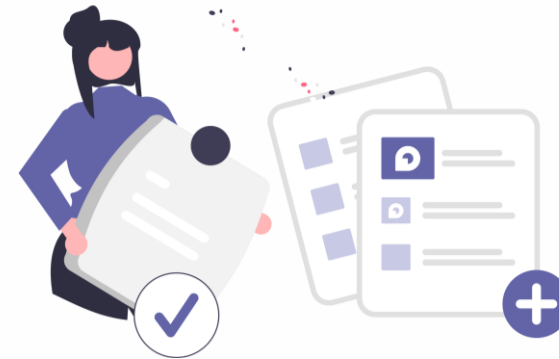
Administration

App administration

- Acquires and manages licenses

- Sets privacy settings

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From building to bookable workspace

- ✅ **Building**
- ✅ **Floors**
- ✅ **Spaces**
- ✅ **Workspaces, parking spaces, and meeting rooms**
- ✅ **Equipment**
- ✅ **Booking policies**

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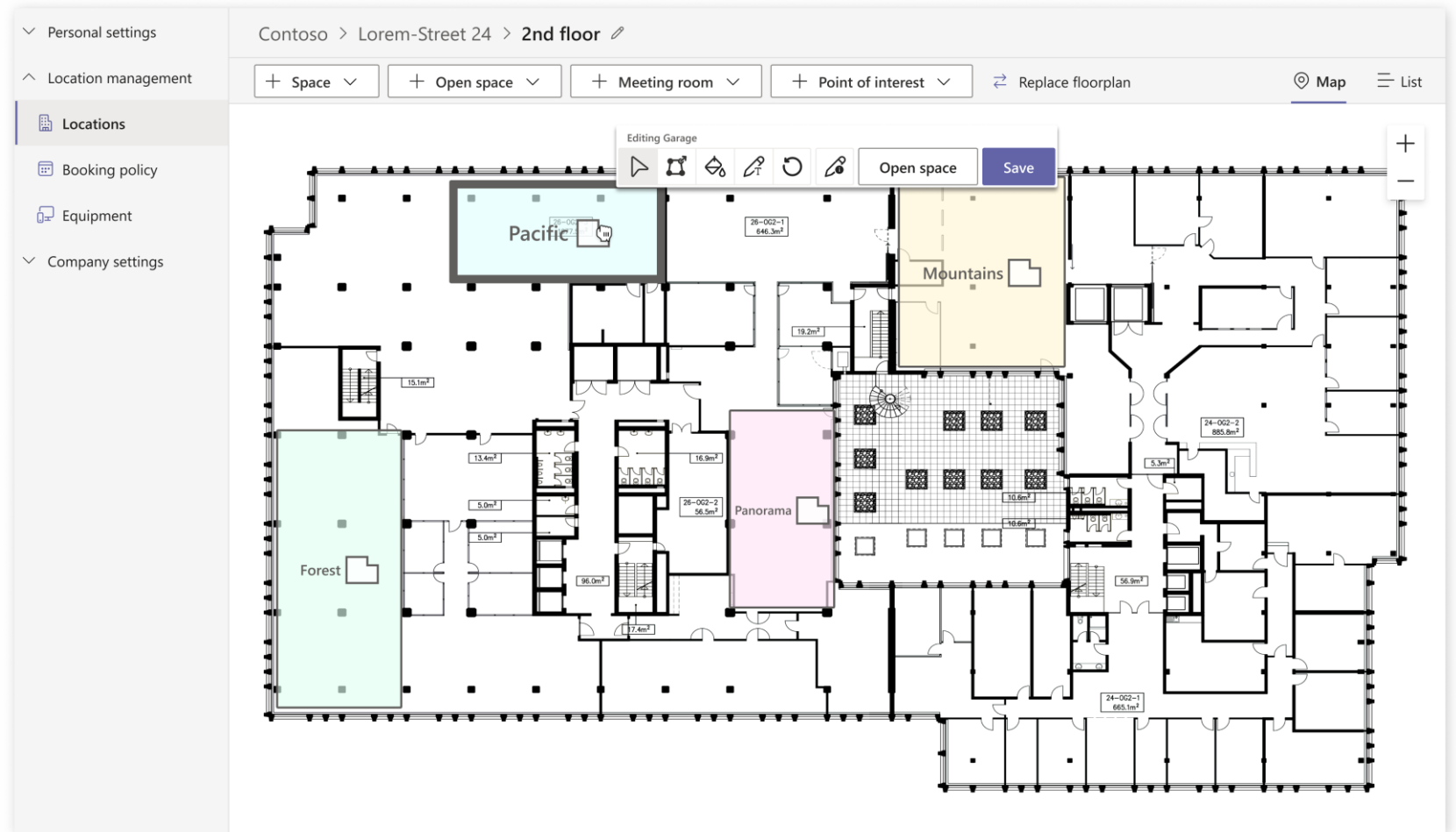
New features

New features now available

Parking spaces

No more uncertainty about free parking spaces

1 Set preferences

2 Select a free parking space

3 Book

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Meeting rooms

No more long searches for available meeting rooms

1 Set preferences

2 Select a free meeting room

3 Book

What ti&m places offers at a glance

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Basic features at a glance

Easy booking

Workspaces, meeting rooms, and parking spaces can be booked and viewed in just a few clicks.

Restrictions

Selected office areas can be made available to authorized employees only.

Reporting

Our reporting feature gives you control over how office space is used and lets you easily analyze how your employees organize themselves.

Inclusion

ti&m places is gender-neutral and supports employees with disabilities thanks to its high-contrast theme. ti&m places is available in German, English, French, Spanish, Italian, and Portuguese.

Mobile and desktop

Employees can use ti&m places on a smartphone, desktop computer, or tablet.

Simple configuration

Buildings, floors, working areas, meeting rooms, and parking spaces can easily be defined. Equipment in the workplace such as docking stations or monitors can be clearly assigned.

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Technology and security at a glance

Teams integration

Integration in Microsoft Teams makes ti&m places very easy to install and roll out across your company. There are no additional logins or other barriers to its use.

SaaS solution

The SaaS model means you don't have any operating, backup/restore, or update costs.

Scalability

The system offers ample scalability and can automatically request more resources as required. Monitoring and alerting prevent downtime.

Data protection

Our flexible settings give you maximum scope to adjust data protection and privacy. We help you stay GDPR-compliant in this area as well.

Data security

Only the most essential data is stored in an encrypted database so that it can be displayed to or processed by the user. The environment meets Microsoft's latest best practices.

Data residency

The data is stored in Microsoft data centers in Switzerland (for CH) and in Ireland (for EU) at all times. Custom data hosting locations can be defined.

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Let's start booking...

Function

Person

+41 44 XXX XX XX, ti8m.com/places

ti8m.com

ti&m AG	ti&m AG	ti&m AG	ti&m GmbH	ti&m GmbH	ti&m Pte. Ltd.
Buckhauserstrasse 24	Monbijoustrasse 68	Innere Margarethenstrasse 5	Schaumainkai 91	Kesselstraße 3	18 Robinson Road #15-16
8048 Zürich	3007 Bern	4051 Basel	60596 Frankfurt am Main	40221 Düsseldorf	Singapore 048547
SCHWEIZ	SCHWEIZ	SCHWEIZ	DEUTSCHLAND	DEUTSCHLAND	SINGAPORE
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