

# Microsoft 365 FastTrack Benefit Assessment Workshop

Build your Microsoft 365 success plan with Transparency

The need for Cloud-based workplace solutions like Microsoft 365 is continuing to increase exponentially. If you are planning to purchase or have already invested in this impressive suite of tools, it's essential to make sure you are getting the most out of them. User adoption is key to ensuring you get the best value from Microsoft 365 and with Transparency's FastTrack service, we will work with you to build a plan for success.

As part of our 5 step FastTrack engagement process, we have created a FastTrack Benefit Assessment Workshop. During this 1-hour online session, our technical experts will guide you through the FastTrack process, highlighting how you can maximise your investment driving the highest levels of user adoption, security and productivity from the Microsoft 365 tools. This is achieved by walking you through each of the tools within the suite (known as "workloads"), looking at your current utilisation of them, and working in partnership with you to build out a plan for increasing usage on workloads with either low or no usage.

## What is FastTrack?

FastTrack is a Microsoft-funded initiative that enables you to engage with Transparency to identify any gaps in your Microsoft 365 adoption. Our Microsoft-certified technical experts will then work closely with you to ensure you have all the tools to receive maximum Return on Investment by increasing adoption and productivity.

## Workshop agenda

- Introduction to the FastTrack process and analysis of existing tenant workload usage
- Discuss target workloads for FastTrack benefits
- Define approach for each workload and identify Key Stakeholders, Implementation Approach, and Communication and Training Plans
- Consulting and Adoption Services in addition to FastTrack (including an overview of TAP - our Training and Adoption Portal)
- Agree actions and next steps

## Workshop outcomes



Understand Microsoft 365 workloads with low or no usage



A clear delivery plan for FastTrack Benefit for identified workloads



Understand how to plan and communicate changes to your users



Define which stakeholders are key to your project's success



Discuss further consultancy required to maximise output

## Get in touch

Ready to get started? Just email [fasttrack@transparency.com](mailto:fasttrack@transparency.com) and we will contact you with a choice of dates.